

**AGENDA**  
**HAMPTON ROADS PLANNING DISTRICT COMMISSION**  
**EXECUTIVE COMMITTEE MEETING**  
**March 17, 2010**

9:30 **CALL TO ORDER**

**PUBLIC COMMENT**

9:40 **APPROVAL/MODIFICATION OF AGENDA**

**CONSENT AGENDA**

1. Minutes of January 20, 2010
2. Retreat Summary of February 10, 2010
3. Treasurer's Reports
4. Regional Reviews – Monthly Status Report
  - A. PNRS Reviews
  - B. Environmental Impact Assessment/Statement Review
5. Authorizing Resolutions and Certifications for FY 2009 Urban Areas Security Initiative Grant Applications
6. Coastal Zone Management Program – FY 2011 Grants
7. Emergency Management UASI Program Contracts
8. 2010 Community Development Block Grant (CDBG) Regional Priorities
9. Port Security Grant Program (PSGP) Fiscal Year 2007 and 2010 Applications

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9:45 10. Urban Area Security Initiative (UASI) – FY 2010 – Application

9:55 11. Green Infrastructure Project Briefing

10:10 12. Regional Residuals (Grit and Grease) Drying Facility

10:15 13. Regional Solid Waste Planning Agency Designation

10:20 14. Project Status Report

15. For Your Information

16. Old/New Business

10:30 **ADJOURNMENT**

**AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING**

**ITEM #1: MINUTES OF JANUARY 20, 2010**

Minutes of the January 20, 2010 meeting are attached.

Attachment

**RECOMMENDED ACTION:**

Approval

**Hampton Roads Planning District Commission**  
**Quarterly Meeting**  
**Minutes of January 20, 2010**

The Quarterly Meeting of the Hampton Roads Planning District Commission was called to order at 9:35 a.m. at the Regional Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

**COMMISSIONERS:**

Bruce C. Goodson, Chairman (JC)	Regina V.K. Williams (NO)
Stan D. Clark, Vice Chairman (IW)	Barclay C. Winn (NO)
James O. McReynolds, Treasurer (YK)	Gordon C. Helsel, Jr. (PQ)
Dr. Alan P. Krasnoff (CH)*	J. Randall Wheeler (PQ)
William E. Harrell (CH)	Douglas L. Smith (PO)*
Ella P. Ward (CH)	John M. Seward (SY)
Amar Dwarkanath (CH)	William D. Sessoms (VB)
Gregory Woodard (GL)	James K. Spore (VB)
Molly Joseph Ward (HA)*	Louis R. Jones (VB)
Mary Bunting (HA)*	Harry E. Diezel (VB)*
W. Douglas Caskey (IW)	Barbara M. Henley (VB)
Sanford B. Wanner (JC)	Jeanne Zeidler (WM)
Joe S. Frank (NN)	Jackson C. Tuttle II (WM)
Neil A. Morgan (NN)	
Sharon Scott (NN)*	

\*Late arrival or early departure.

**Absent:** Clifton E. Hayes, Jr. (CH); June Fleming, Rosa Lawrence (FR); Brenda G. Garton (GL), Ross A. Kearney (HA); Paul D. Fraim, Anthony Burfoot, Dr. Theresa Whibley (NO); Kenneth L. Chandler (PO); Michael W. Johnson, Anita T. Felts (SH); Selena Cuffee-Glenn, Linda T. Johnson (SU); Tyrone W. Franklin (SY); Robert M. Dyer, John Uhrin (VB); Thomas Shepperd (YK).

**OTHERS RECORDED ATTENDING:**

John Gergely, Henry Ryto & Terri Boothe (Citizen); Earl Sorey (CH); W. Dewey Hurley – Branscome, Inc.; Ellis W. James - Sierra Club Observer; R. C. Lockwood – VHB; Ron Hodges – TRAFFIX/HRT; Beverly Walkup (IW); Jeff Raliski, Rod Woolard (NO); Eric Nielsen (SU); Randy Lougee – LWV-SHR; Kristen Wells – Seventh Point, Virginia Beach; James Openshaw – E.V. Williams, Inc.; Donna Morris – Hampton Roads Partnership; Jessica Forbes – Ecology and Environment, Inc.; Keith Cannady (HA); Randell Woodruff – Camden County, NC; Jim Oliver – HRCCE; Germaine Fleet – Biggs & Fleet; Peter Huber – Wilcox & Savage; Staff: Dwight Farmer, John Carlock, Rick Case, James Clary, Nancy Collins, Richard Flannery, Kathlene Grauberger, Greg Grootendorst, Lisa Hardy, Julia Hillegass, Frances Hughey, Jim Hummer, Rob Jacobs, Brett Kerns, Brian Miller, Glynis Mitchell, Kelli Peterson, Camelia Ravanbakht, Joe Turner, Chris Vaigneur and Eric Walberg.

## **PUBLIC COMMENT**

No public comments.

## **CONSENT AGENDA**

The Consent Agenda contained the following items:

Minutes of December 16, 2009

Treasurer's Report

Regional Reviews

A. PNRS Items Review

Peck Iron and Metal (RIFS OU1); DEQ; EPA – Hazardous Substance Response Trust Fund

B. Environmental Impact Assessment/Statement Review

New Hall; Christopher Newport University; Newport News

Runway 10/28 Obstruction Removal, Hampton Roads Executive Airport; USDOT/FAA; Chesapeake, Suffolk

Richmond/Hampton Roads Passenger Rail Project; USDOT/Federal Railroad Administration; HRPDC

Construction of Special Operations Force Operations Facility, Dam Neck; DOD/Navy; Virginia Beach

Repair and Replacement of a Shoreline Stabilization Structure at Craney Island Fuel Terminal; DOD/Navy; Portsmouth

Metropolitan Medical Response System – Grant Award

Solid Waste Management Plan Contract

Mr. Jones Moved to approve the Consent Agenda; seconded by Mr. Clark. The Motion Carried.

## **Hampton Roads 2010 Economic Forecast**

Chairman Goodson introduced Mr. Greg Grootendorst, HRPDC Chief Economist, to present the annual Hampton Roads Economic Forecast.

Mr. Grootendorst stated the HRPDC had been providing annual economic forecasts for the region since the early 1990s. A review of the national picture was presented first and it

was noted that historically the Hampton Roads economy closely tracked the national level developments.

(Ms. Bunting arrives)

Mr. Grootendorst explained a variety of issues had contributed to the current economic picture. It had been a rather fragile environment; one that had confounded many economists because the current situation was different than anything else they had ever seen and it was difficult to determine what factors were involved in the economic dynamics. Mr. Grootendorst stated the National Bureau of Economic Research indicated the recession started in December of 2007 closely following the collapse of Lehman Brothers and a brief timeline with notable points in the recession was provided. He indicated the major issue during the recession had been job loss. There had been a small increase in education, health care, and government, but over seven million jobs had been lost at the national level. The hardest hit area in the national sector was manufacturing; however, manufacturing could be returned more easily than other industries. He also noted that professional business and retail trade had seen job decreases. Mr. Grootendorst pointed out that job losses typically continued to increase even after a recession was over, and many economists believed that the recession ended midway through the last year.

He continued, stating one of the issues that occurred with job loss was decreased confidence, and with decreased confidence came an increase in the savings rate and decreased disposable income and personal consumption decreases. This was a major factor in contributing and continuing the rather poor economic situation today.

(Ms. Scott arrives)

Mr. Grootendorst commented values across the nation had taken a drastic turn because, in part, the nation expected a correction after the boom, but instead, a significant adjustment occurred. Some economists believed the national housing market had hit bottom, but there was no consensus there.

Mr. Grootendorst presented illustrations that provided a timeline throughout the United States during the recession. Beginning in November 2007, just before the recession, he pointed out how Virginia appeared to be the last one to slip in and the first one to come out of the recession which has benefited the region.

Hampton Roads was consistently below the national average with respect to unemployment; however, the unemployment rate was actually overstated because the military was not included in the Bureau of Labor Statistics when rates were determined. Initial unemployment claims in Hampton Roads spiked the early part of the year and it appeared as if they were starting to come down.

Mr. Grootendorst noted that for Hampton Roads, retail trade had a significant loss. In total, the region lost over 10,000 jobs since the recession began. There has been some growth in professional services, leisure, hospitality, government, education, and health in the region.

Monthly car sales in Hampton Roads dropped starting in 2007. The car sales and auto manufacturing industries both took a significant hit. The area saw a slight increase recently due to the "Cash for Clunkers" program, and the automobile sector should slowly recover as consumers resume purchasing automobiles.

Continuing, Mr. Grootendorst explained the value of single family permits typically was a strong indicator of the economic condition. Recently, however, it had not been a true indicator because there was a great deal of housing volume, with many unsold homes on the market. He stated that currently, there was approximately eleven months of stock on the market where one would typically see only five or six months. There was also a shadow market – those who would like to sell their homes but are not willing to trust the market yet.

(Mayor Krasnoff arrives)

Mr. Grootendorst noted that consumer confidence had suffered a setback and it was reflected in the tourist industry throughout the region. Another component of that could be seen in the tightening of budgets within government and business. The Hampton Roads region saw a significant drop in conventions, and that was reflected in hotel revenues. Cargo at the Port of Virginia declined, but was slowly beginning to rebound. National forecasts called for a ten percent increase in export activity and an eleven percent increase in import activity over the next year. The region had not grown with respect to population for some time, and the extended period of time where Hampton Roads had low population growth affected other areas of growth.

(Mr. Smith arrives)

Looking ahead, Mr. Grootendorst indicated there were a few positive notes. The consensus among economists was the recession ended last year. Manufacturing hours and new orders increased; initial unemployment claims decreased; and consumer expectations were on the rise. However, he stated the economy was still a fragile environment with major risks. Energy prices were of concern and for every twenty cents that gas prices increased, approximately \$100 million was lost in consumer spending regionally.

The consensus forecast for GDP for 2010 is a real growth rate of 2.8 percent. In Hampton Roads, there is the expectation to see a relatively slow growth year as compared to the nation because the area did not experience the decline as compared to the nation. Hampton Roads might see a slight boost in civilian employment. Retail sales should remain subdued; however, auto and truck sales both nationally and locally should start to rebound at two and a half percent. The housing market is still adjusting, and should remain flat for the year.

Mr. Grootendorst offered to answer any questions. There being none, Chairman Goodson asked for a motion to approve the release of the 2010 Economic Forecast.

Mayor Frank Moved to approve the release of the Economic Forecast; seconded by Mr. Clark. The Motion Carried.

(Mr. Diezel departs)

## **2010 Decennial Census**

Chairman Goodson stated Mr. Grootendorst would also present the next item, the 2010 decennial census. Mr. Grootendorst explained the census was mandated by the Constitution and had been conducted every ten years since 1790. Of particular importance in 2010 was what had changed since the year 2000. In 2000, there was a long form which was sent to one out of every six households and was used to gather in-depth information. The Census Bureau dispensed with the long form and the American Community Survey is now being used. The American Community Survey is conducted throughout the year and collects information on jurisdictions with a population of 65,000 or more as well as for metropolitan areas.

Mr. Grootendorst outlined the timeline of the current census. Enumerators were being recruited and questionnaires would go out March 2010. Census day is April 1st and from that point forward information is generated from the census. The population count would be delivered to the President's desk by December 31st. Mr. Grootendorst stated approximately 4,000 part-time workers in Hampton Roads would be hired by the Census Bureau; 1.2 million for the nation.

Ensuring total participation would be of importance because it would bring money into the localities. Approximately \$1,300 per person per year was appropriated according to census statistics and provides good incentive for local governments and regional organizations to make sure everyone is counted.

To increase the response rates, the census bureau has put together Complete Count Committees – diverse teams of community leaders – that go into the community and focus on areas that have what they call hard to reach, hard to count populations.

In years past, the HRPDC had played a major role with the census. A Census Advisory Committee and a Sub-committee were formed to spread the word; the HRPDC funded a bus wrapping initiative for two HRT buses and one WATA bus; there was a traveling display; and the HRPDC worked with radio programs to extend the census reach. As a result of those initiatives, participation rates in the region were slightly above both the Virginia and United States averages.

For the 2010 census, many of the actions and initiatives undertaken by the HRPDC for the 2000 census are now accomplished by census staff. They are working with regional organizations and local governments, civic groups, churches, and neighborhoods. The HRPDC offered to work with them and they were interested in using the HRPDC as a resource. The role of the HRPDC will be to include census information in its newsletter mailings and other communications. Mr. Grootendorst indicated that he had been appointed as the liaison to work with the census. Other HRPDC and HRTPO staff offered to donate time to the effort. The HRPDC agreed to display and distribute census materials, serve as members on a Complete Count Committee, and where possible, provide

translation services for census materials. Mr. Grootendorst offered to answer any questions.

Mr. Goodson asked if the HRPDC anticipated its participation when it formulated the budget for FY 2010. Mr. Farmer informed the Board that staff was aware of it and the budget had been rearranged internally to accommodate the activities within the existing budget.

### **Wastewater Legislation – Marking of Water and Sewer Laterals**

Chairman Goodson introduced Mr. John Carlock to present the next agenda item regarding wastewater legislation: marking of water and sewer laterals. Mr. Carlock stated that under the current statute of the Underground Utility Damage Prevention Act, local water and sewer systems and private water and sewer laterals were not defined, and the responsibilities of local government utilities for marking the private lines were not spelled out in the Code. Based on that, the State Corporation Commission (SCC) interpreted the statute to require local governments to do work beyond the expectations of the localities. Mr. Carlock noted the SCC had cited a few localities for failure to mark water and sewer lines, which could possibly lead to fines. The Utilities Directors identified this as an issue approximately a year ago and due to their concerns, the SCC convened an advisory committee that involved both the public and private utilities across the State to create a legislative proposal that would address the localities' concerns. Mr. Carlock stated the Utilities Directors reviewed the proposal two weeks ago, agreed that the proposal addressed its concerns, and recommended the HRPDC Commission send the attached letter in the agenda packet to the General Assembly Delegation to indicate the region's support for the compromise.

Mr. McReynolds stated that at one time there was a requirement to mark laterals outside the public right-of-way between the right-of-way and the structure. He asked if this requirement had been corrected with the proposed legislation. Mr. Carlock replied it had been changed.

Mr. Clark Moved to approve the mailing of the letter regarding new legislation for markings of water and sewer laterals to the General Assembly. Commissioner McReynolds seconded the motion. The Motion Carried.

### **Wastewater Legislation – Sewer Use Ordinance Enforcement**

Chairman Goodson stated Mr. Carlock would present the second item on wastewater legislation: sewer use ordinance enforcement. Mr. Carlock stated the Utilities Directors had spent much time on this matter over the past two years. Under the Consent Order that HRSD and the localities operate, there were a number of provisions that localities must implement to achieve the goals of the consent order. One of the provisions was the Fats, Oils, and Grease program the HRPDC Commission approved in November 2008. Mr. Carlock noted most of the localities had approved the program as well; however, one provision lacking in the program was the ability of local governments to enforce it by imposing civil penalties. He indicated that the City of Virginia Beach staff had written a

legislative proposal, which Delegate Barry D. Knight agreed to patron. The proposal was in the system and subsequently, the Virginia Association of Municipal Wastewater Agencies (VAMWA) was concerned that by focusing on civil penalties, it might potentially decrease its enforcement ability on major egregious water quality and sewer regulation violations. Mr. Carlock stated the Virginia Department of Environmental Quality (DEQ) also expressed concerns regarding the narrowly focused civil penalties approach. Over the past week, the City of Virginia Beach staff, VAMWA, and DEQ reached a compromise which had been included in the supplemental material at the table. The revised proposal had been agreed upon by all localities and Delegate Knight concurred. Mr. Carlock asked the HRPDC Commission to recommend approval of the support letter to be sent to the members of the General Assembly and to endorse the proposed legislation.

Mr. Harrell Moved to endorse the proposed wastewater legislation pertaining to sewer use ordinance enforcement and recommended sending the letter to the General Assembly. Mr. Jones seconded the motion. The Motion Carried.

### **Water Legislation: Groundwater Permit Fees**

Chairman Goodson noted Mr. Carlock would also present the item regarding Water Legislation: Groundwater Permit Fees. Mr. Carlock stated the State Water Commission (SWC) had identified an issue concerning fees for groundwater withdrawal permits. The permit fees should cover staffing responsibilities to implement the groundwater withdrawal permit program and to reflect the complexity of the various groundwater withdrawal permits. He indicated the SWC proposed a permit fee increase to \$12,000 per locality; however, the Utilities Directors thought this figure was too high, especially for the smaller public and private utilities in the region. The Directors of Utilities Committee countered with a graduated fee system. Mr. Carlock noted there was a letter in the agenda packet that endorsed a tiered rate structure for a graduated fee for groundwater withdrawal permits. He continued, commenting the approach was consistent with the statement of principles the HRPDC adopted approximately five years ago regarding the permit fee program. Mr. Carlock stated the Directors of Utilities and HRPDC staff asked for the Commission's approval to send the letter to members of the General Assembly.

Mr. Clark Moved to approve the letter, endorsing a graduated fee system for groundwater withdrawal permits. Mr. Smith seconded the motion.

(Commissioner Ward arrives)

Mayor Krasnoff questioned who would be paying the permit fees. Mr. Carlock replied local governments and industrial sources were the primary groundwater users, with agricultural users also in the permit process. With the current proposed legislation, the smaller operations would have to pay the full \$12,000 fee, and it was the view of the Utilities Directors that this amount was too high. Mayor Krasnoff interjected, stating he misunderstood the intent of the letter and he apologized for interrupting.

Chairman Goodson indicated there was still a motion on the floor. A vote was taken and the Motion Carried.

## **Federal Clean Water Legislation: Reauthorization of the Chesapeake Bay Program**

Chairman Goodson stated once again that Mr. Carlock would speak with regards to the Federal Clean Water Legislation: Reauthorization of the Chesapeake Bay Program. Mr. Carlock stated there were two bills at the federal level that contained good and bad news regarding stormwater. The good news was that there was funding associated with both bills targeted at stormwater management within the Chesapeake Bay Watershed. The bad news was that the new legislative requirements would be substantially greater. He indicated the Joint Environmental Committee, the Stormwater Committee, and HRPDC staff had discovered concerns raised previously by the HRPDC in the last six months pertaining to the State's stormwater regulations. The HRPDC and the Stormwater Committee were currently drafting a letter to reflect the concerns, particularly the technical infeasibility of the several requirements, the cost implications to local governments and the development community, as well as the potential impact on the local stormwater permits. Mr. Carlock indicated the Stormwater Committee would meet on February 4, 2010, and afterwards a letter would be drafted that the Committee would like circulated through the HRPDC Chairman and members of the Commission-appointed Ad-hoc Stormwater Management Committee. He listed Commissioners Goodson, McReynolds, Smith, Shepperd, Fraim, and former Commissioner Oliver as members of the Ad-hoc Committee.

Chairman Goodson stated it would be a good idea to circulate the draft letter, when completed, to the full Commission.

Mayor Frank asked Mr. Carlock what kind of stance would be taken with regards to the 95% site retention requirement. Mayor Frank noted the requirement would make development almost impossible in an urban area. Mr. Carlock replied the position represented would be the view of the HRPDC Commission; however, there would be considerations taken into account depending on the area.

Mayor Frank inquired if the Commissioners would be able to read the letter before it was mailed. Chairman Goodson replied he would give each member ample time to read the letter.

Mayor Frank Moved to authorize the Chairman to sign a letter detailing concerns regarding the impacts of the federal Clean Water Act on local governments in Hampton Roads to be sent to the Hampton Roads Congressional Delegation. It was also recommended the letter first be reviewed by the HRPDC Board and the Ad-hoc Stormwater Committee. Mr. Clark seconded the motion. The Motion Carried.

## **Project Status Report**

Chairman Goodson stated this agenda item did not require any action.

## **For Your Information**

Chairman Goodson stated this agenda item did not require any action.

## **Old/New Business**

Chairman Goodson reminded the HRPDC Board Members the next meeting would be the HRPDC Retreat, on Wednesday, February 10th, in the Regional Building Board Room.

## **Adjournment**

With no further business to come before the Hampton Roads Planning District Commission, the meeting adjourned at 10:23 a.m.

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Dwight L. Farmer  
Executive Director/Secretary

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Bruce C. Goodson  
Chairman

**AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING**

**ITEM #2: Retreat Summary of February 10, 2010**

Retreat Summary of February 10, 2010 meeting is attached.

Attachment

**RECOMMENDED ACTION:**

Approval

## Hampton Roads Planning District Commission

### Retreat Summary

February 10, 2010

The Retreat of the Hampton Roads Planning District Commission was called to order at 9:35 a.m. by Chairman Goodson with the following in attendance:

#### COMMISSIONERS:

Bruce C. Goodson, Chairman (JC)	Neil A. Morgan (NN)
Stan D. Clark, Vice Chairman (IW)*	Regina V.K. Williams (NO)
James O. McReynolds, Treasurer (YK)	J. Randall Wheeler (PQ)
William E. Harrell (CH)	Douglas L. Smith (PO)
Clifton E. Hayes, Jr. (CH)	Selena Cuffee-Glenn (SU)*
Amar Dwarkanath (CH)	Tyrone Franklin (SY)
Ella P. Ward (CH)	John M. Seward (SY)
Gregory Woodard (GL)*	William D. Sessoms (VB)
Molly Joseph Ward (HA)	James K. Spore (VB)
Sanford B. Wanner (JC)	Barbara M. Henley (VB)
Joe S. Frank (NN)	

#### Commissioners Absent:

Alan P. Krasnoff (CH)	Gordon C. Helsel, Jr. (PQ)
June Fleming (FR)	Kenneth L. Chandler (PO)
Rosa M. Lawrence (FR)	Anita T. Felts (SH)
Brenda G. Garton (GL)	Michael W. Johnson (SH)
Mary Bunting (HA)	Linda T. Johnson (SU)
Ross A. Kearney (HA)	Harry E. Diesel, (VB)
W. Douglas Caskey (IW)	Robert M. Dyer (VB)
Sharon P. Scott (NN)	Louis R. Jones (VB)
Anthony L. Burfoot (NO)	John E. Uhrin (VB)
Paul D. Fraim (NO)	Jackson C. Tuttle, II (WM)
Dr. Theresa W. Whibley (NO)	Jeanne Zeidler (WM)
Barclay C. Winn (NO)	Thomas G. Shepperd, Jr. (YK)

\*Late arrival or early departure

**Others Recorded Attending:**

Terri Boothe, (Citizen); Jim Oliver - HRCCE; Frank Driscoll, LLIFE Inc.; Ellis W. James – Sierra Club Observer; Beverly Walkup (IW); Ray Taylor – FHR; Dana Dickens – Hampton Roads Partnership, Keith Cannady (HA); Peter Huber – Wilcox & Savage; Staff: Dwight Farmer, John Carlock, Rick Case, Nancy Collins, Greg Grootendorst, Richard Flannery, Julia Hillegass, Frances Hughey, Jim Hummer, Rob Jacobs, Whitney Katchmark, Brett Kerns, Sara Kidd, Robert Lawrence, Mike Long, Brian Miller, Kelli Peterson, Camelia Ravanbakht, Joe Turner, Chris Vaigneur and Eric Walberg.

**Public Comment**

No public Comments

**Budget Overview and Structure**

Chairman Goodson asked Dwight Farmer to give an overview of retreat.

Mr. Farmer stated last year HRPDC did not have a retreat because of the emphasis on TPO reform. First to be discussed will be the HRPDC budget which includes federal, state, and local funding. The local funding is derived through the annual per capita contribution, program-specific special assessments and project specific contracts. State and federal funding is obtained through the annual state budget through DHCD and various other state and federal grant programs.

Mr. Farmer then stated that he would like to talk about the core functions of the HRPDC and how it is done through the per capita assessment. The member dues for the HRPDC come out of the 82 cents. Mr. Farmer said that 62 cents come out of the assessment by localities in a proportion to population basis for the HRPDC function. Mr. Farmer indicated that the PDC is about to come up on its sixth straight year at the 82 cents per capita assessments. Under member dues, the funds are used for federal match and the core program includes physical and environmental planning, economics, emergency management, housing, and human services and rural transportation planning.

**HRPDC Core Function Overview**

Mr. Goodson introduced Mr. John Carlock.

John Carlock stated that he would provide a brief overview and talk about what is done under each program and a little bit about where the money comes from. The regional

water program, regional stormwater management program, wastewater program and the litter control and recycling education program are all funded through the special assessment; these are programs driven by the Utilities and Public Works staffs to assist them in meeting regulatory requirements such as stormwater permits and the regulations associated with them and the wastewater consent order. On the water program, the HRPDC is running on behalf of the region a groundwater mitigation program as well as conservation and water education programs. The PDC is also doing the water supply plan that is required under state law for the region that involves not only the sixteen members but the eleven towns in Isle of Wight, Southampton and Surry Counties. Each of the programs includes an educational component and the staff is working on a regular basis with your utilities or public works staffs to make sure all are in compliance with the state and federal law and regulations. The regional planning and technical assistance program is where you find your per capita contribution is being used to leverage state grants as well as for contracts with individual localities, agencies and organizations to conduct things like comprehensive plans, assist with grant procurement and ordinance development. The PDC is also beginning work on a southside regional solid waste management plan. The coastal zone management program is using some of the per capita contribution to match a series of state grants; the HRPDC has been doing that for twenty years. The watershed planning effort ensures the localities are involved in the state TMDL (Total Maximum Daily Load) water quality program. The litter control and recycling education program is one program that is funded through special assessment. The Energy Efficiency and Conservation Block Grant program is new.

Mr. Carlock stated that the regional emergency management program is funded through the per capita contributions and provides support for catastrophic planning work, debris management contracts after major incidents, special needs planning and other work. The PDC staff works with local emergency managers through the Regional Emergency Management Technical Advisory Committee. He also indicated that there are other grant programs such as First Responder Authentication, Urban Area Security Initiatives, and the Metropolitan Medical Response System.

Mr. Carlock indicated that the Housing and Human Services program includes three components: technical assistance where HRPDC staff works closely with individual localities and providers on issues dealing with housing and senior services issues and dealing with disabled communities; the Loan Fund Partnership that is funded mostly by the State; and regional housing resources for which the HRPDC staff provides assistance to localities, redevelopment and housing authorities and various other organizations in the community on housing issues.

Mr. Carlock stated the rural transportation planning program is working with Franklin, Southampton County, Surry County, the northern part of Gloucester County and with the State to address rural transportation issues.

Mr. Carlock then stated the economic program includes a number of annual and quarterly reports that the region has come to expect over the last twenty five or thirty years. The HRPDC receives multiple requests from individual localities, and individual organizations to look at the impacts of particular developments and pieces of the economy.

## **2011 Critical Issues**

Mr. Farmer indicated that for these critical issues comments are important in developing the FY 2011 HRPDC Unified Planning Work Program in order for the HRPDC staff to know what direction the Board would like for the HRPDC staff take.

## **Climate Change/Wind Energy**

Mr. Walberg stated Hampton Roads is second only to New Orleans in terms of population and infrastructure at risk to sea level rise and the increase in storm surge flooding, and climate change will present a mix of challenges and opportunities for Hampton Roads.

Wind energy in coastal Virginia has become a hot topic. Mr. Walberg indicated that the combination of strong, consistent wind along the coast, the deep water harbor and the presence of the industrial infrastructure associated with ship building would make Hampton Roads a likely location for both wind energy facilities and support for Mid-Atlantic wind projects. Mr. Walberg indicated that a unified regional effort would be required to take advantage of this economic development, and it is very important that we move quickly to make plans to deal with wind energy.

Mr. Goodson indicated that he and Eric Walberg are serving on the Federal MMS Task Force which is looking at the possibilities of off-shore leases for wind energy.

Mr. Sessoms stated that wind energy could be a great opportunity for not only the City of Virginia Beach, but also for the region, Commonwealth and the country. Mr. Sessoms stated that we need to know more about the high levels of energy and how important it is, and how to become more energy efficient. He would like to see us as a region get aggressive and try and make something happen.

Mr. Smith stated that the HRPDC and Hampton Roads Partnership have written a comprehensive economic development strategy and it has been out for public comment. A significant component of that report is the opportunity section, and within that opportunity section is energy. The idea is to get everybody in the region involved in this alliance. We already have a vehicle in place, a lot of people have worked hard and, I think the HRPDC is already a big part of this.

Mr. Frank stated there are issues, beyond regulations, with the military and FAA and port authority and the shipping and commercial fishing industries. The professional staff should develop an action plan on what needs to be done, who the key players are and what issues have to be addressed. That will give us the information that we need to conclude on how we want to go with this. The professional staff has to get some guidance and direction about how this can be accomplished.

Mr. Goodson stated that would be very valuable because we do not know who may be advising the Congressmen and Senators about the process. Mr. Goodson indicated we should use our staff resources.

Mr. Wanner indicated that Poquoson and James City are currently applying for additional funding for the elevation of homes. He asked if the HRPDC could do an analysis on how many homes are threatened today in the localities that are affected by this scenario and have HRPDC find out how many localities are applying for this additional money to elevate homes at risk.

Mr. Smith stated that it seems like we do not have the data community by community and how it would impact neighborhoods, but as a region we should be able to get all of that data for every locality applying for funds.

(Ms. Selena Cuffee-Glenn and Mr. Gregory Woodard arrive.)

### **Catastrophic Events**

Richard Flannery briefed the Board about catastrophic storms or events, natural or man-made, in Hampton Roads that would cause challenges on an unimaginable scale that have not been seen in this region. Staff needs to know what your concerns or priorities are to take back to the Regional Emergency Management Technical Advisory Committee.

Mr. Farmer stated that he wanted to know if the Board wants staff to step it up on how Hampton Roads as a region can deal with a catastrophic event while it is waiting for federal and state resources to come to this area.

(Mr. Stan Clark arrives.)

### **Alternative Energy Resources – Economic Impacts**

Mr. Grootendorst stated that as we adapt to the ever-changing environment, we are behind the state, federal and the majority of our competitors with employment and population growth. As we look to the future, forecasts for energy solutions are increasing. We cannot rely on the rest of the world to provide. There are currently efforts underway to identify the region's potential to develop, and growth in such areas as off shore natural gas, off-shore wind, bio-fuel, clean coal bring opportunities such as production of energy, manufacture of energy related equipment, support of energy operations, applied technologies and so forth.

### **HRPDC Advisory Committees**

Mr. Farmer stated that the HRPDC has a number of advisory committees and he recommends the transition to converting some of the HRPDC Advisory Committees as public bodies. HRPDC would start posting meeting notices and minutes, and allow public comment, and when the committees come to the Commission with a recommendation they are coming to you as a public body. Mr. Farmer said that Mr. Carlock will take this information back to the committees and get some feedback from them.

Mr. Farmer indicated that Mr. Carlock acknowledged that the HRPDC staff has taken steps to become more public in its operations, including public notices and public comment periods at meetings.

### **Marketing/Branding**

Mr. Farmer wanted to know if we needed to market ourselves to determine how recognizable Hampton Roads has become.

Mr. Frank indicated that he was not sure this was the necessary role for this organization to take on. He felt that other organizations such as the Hampton Roads Partnership should take on that responsibility.

Mr. Goodson stated that we need more public awareness about the HRPDC itself. The public does not see all that we are doing. Mr. Goodson said that we need more local public awareness.

### **Communication**

Mr. Farmer stated that HRPDC staff wants to transition to an electronic newsletter and discontinue with the printed quarterly newsletter. The Board was agreeable to this suggestion.

### **Adjournment**

With no further business to come before the Hampton Roads Planning District Commission, the meeting adjourned at 11:15 a.m.

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Dwight L. Farmer  
Executive Director/Secretary

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Bruce Goodson  
Chairman

**AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING**

**ITEM #3: TREASURER'S REPORT**

**FISCAL YEAR 2010  
JANUARY 31, 2010  
BALANCE SHEET**

<b>ASSETS</b>		<b>LIABILITIES &amp; NET ASSETS</b>	
Cash & Cash Equivalents	537,669	Current Liabilities	785,018
Accounts Receivables	1,260,091	Net Assets	5,622,210
Investments	3,087,320		
Other Current Assets	664		
Net Capital Assets	<u>1,521,483</u>		
<b>Total Assets</b>	<u><u>6,407,228</u></u>	<b>Total Liabilities &amp; Equity</b>	<u><u>6,407,228</u></u>

**STATEMENT OF REVENUES AND EXPENDITURES**

<b>REVENUES</b>	<b>Annual Budget</b>	<b>Current Month</b>	<b>YTD</b>
Grant and Contract Revenue	12,751,264	938,958	3,198,899
VDHCD State Allocation	228,491	19,041	133,287
Interest Income	25,000	3,438	21,095
Local Jurisdiction Contributions	1,346,171	295,159	968,244
Other Local Assessment	1,281,943	261,260	1,028,977
Sales and Contract Revenue	1,078,120	2,366	23,026
<b>Total Revenue</b>	<u><u>16,710,989</u></u>	<u><u>1,520,222</u></u>	<u><u>5,373,528</u></u>
<b>EXPENDITURES</b>			
Personnel	4,269,377	318,722	2,241,029
Standard Contracts	188,985	10,234	119,999
Special Contracts / Pass-Through	11,045,564	223,861	1,922,791
Office Services	866,972	41,896	331,902
Capital Assets	149,950	-	-
<b>Total Expenses</b>	<u><u>16,520,848</u></u>	<u><u>594,714</u></u>	<u><u>4,615,721</u></u>
<b>Agency Balance</b>	<u><u>190,141</u></u>	<u><u>925,508</u></u>	<u><u>757,806</u></u>

HRPDC Executive Committee Meeting - March 17, 2010

**AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING**

**ITEM #3: TREASURER'S REPORT**

**FISCAL YEAR 2010  
FEBRUARY 28, 2010  
BALANCE SHEET**

<b>ASSETS</b>		<b>LIABILITIES &amp; NET ASSETS</b>	
Cash & Cash Equivalents	331,768	Current Liabilities	699,121
Accounts Receivables	1,049,936	Net Assets	5,028,006
Investments	2,835,159		
Other Current Assets	664		
Net Capital Assets	<u>1,509,600</u>		
<b>Total Assets</b>	<u><u>5,727,127</u></u>	<b>Total Liabilities &amp; Equity</b>	<u><u>5,727,127</u></u>

**STATEMENT OF REVENUES AND EXPENDITURES**

<b>REVENUES</b>	<b>Annual Budget</b>	<b>Current Month</b>	<b>YTD</b>
Grant and Contract Revenue	12,751,264	1,146,830	4,355,822
VDHCD State Allocation	228,491	19,041	152,328
Interest Income	25,000	138	21,233
Local Jurisdiction Contributions	1,346,171	-	1,009,628
Other Local Assessment	1,281,943	-	1,055,106
Sales and Contract Revenue	1,078,120	3,002	26,029
<b>Total Revenue</b>	<u><u>16,710,989</u></u>	<u><u>1,169,011</u></u>	<u><u>6,620,146</u></u>
<b>EXPENDITURES</b>			
Personnel	4,269,377	326,618	2,567,647
Standard Contracts	188,985	28,042	148,041
Special Contracts / Pass-Through	11,045,564	1,446,680	3,369,471
Office Services	866,972	39,481	371,383
Capital Assets	149,950	-	-
<b>Total Expenses</b>	<u><u>16,520,848</u></u>	<u><u>1,840,822</u></u>	<u><u>6,456,543</u></u>
<b>Agency Balance</b>	<u><u>190,141</u></u>	<u><u>(671,810)</u></u>	<u><u>163,603</u></u>

HRPDC Executive Committee Meeting - March 17, 2010

## **AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING**

### **ITEM #4: REGIONAL REVIEWS – MONTHLY STATUS REPORT**

#### **A. PNRS Items (Initial Review)**

The HRPDC staff is routinely involved in the review of applications for grants to support projects involving federal or state funding. To ensure that all Commissioners are aware of projects being reviewed, brief summaries of these projects and anticipated review schedules are included in the Agenda. The HRPDC staff will continue to request comments directly from staff in localities that appear to be directly affected by a project. Review and comment by more than one locality is requested when a project may affect the entire region or a sub-regional area. Attached is a listing and summary of projects that are presently under review. As of March 10, 2010, there were no outstanding comments on these projects.

Attachment

#### **B. Environmental Impact Assessment/Statement Review**

The HRPDC staff is routinely involved in the review of environmental impact assessments and statements for projects involving federal funding or permits as well as state development projects. To ensure that all Commissioners are aware of projects being reviewed, brief summaries of these projects and anticipated review schedules are included in the Agenda. The HRPDC staff will continue to request comments directly from staff in localities that appear to be directly affected by a project. Attached is a listing and summary of projects that are presently under review.

Attachment

#### **RECOMMENDED ACTION:**

None required.

# Project Notification and Reviews

**Date**  **CH #**

**Title**

**Applicant**

**State/Federal Program**

**Project Staff**  **Type of Impact**

**Project Description**

This grant will provide continued funding for wastewater improvements at publicly-owned facilities and for Section 319 activities as authorized by federal and state statutes.

**FUNDING**

<input type="text" value="\$41,698,000.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$8,339,600.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>	<input type="text" value="\$0.00"/>
<b>Federal</b>	<b>Applicant</b>	<b>State</b>	<b>Local</b>	<b>Other</b>	<b>Program</b>
		<b>TOTAL</b>	<input type="text" value="\$50,037,600.00"/>		

Date 2/23/2010 CH # VA100216-0923xxx

Title Bay Journal

Applicant Chesapeake Media Service, Inc.

State/Federal Program EPA-Chesapeake Bay Program

Project Staff Claire Jones Type of Impact Bay Watershed

Project Description

This funding will support the continued publication of the Bay Journal during 2010 to inform the public of issues related to Chesapeake Bay restoration efforts.

FUNDING

\$322,000.00	\$0.00	\$0.00	\$0.00	\$46,500.00	\$0.00
Federal	Applicant	State	Local	Other	Program
<b>TOTAL</b>			<b>\$368,500.00</b>		

Date 2/26/2010 CH # VA100224-1123760

Title VADEQ Enhanced Monitoring to Improve the Assessment of Sediment and Nutrient Load Reduction to Support the Chesapeake Bay Program

Applicant Virginia Department of Environmental Quality

State/Federal Program EPA - Chesapeake Bay Program

Project Staff Claire Jones Type of Impact Baywide

Project Description

This project will provide better measurement of the effects of nutrient pollution throughout the non-tidal Bay watershed, specifically nutrient and sediment concentration and loads.

FUNDING

\$653,753.00	\$298,420.00	\$0.00	\$0.00	\$0.00	\$0.00
Federal	Applicant	State	Local	Other	Program
<b>TOTAL</b>			<b>\$952,173.00</b>		

**Date** 2/26/2010 **CH #** VA100224-1023760

**Title** VADEQ Technical and Scientific Support Services for Chesapeake Bay Water Quality & Living Resources Data Analysis and Interpretation

**Applicant** Virginia Department of Environmental Quality

**State/Federal Program** EPA - Chesapeake Bay Program

**Project Staff** Claire Jones **Type of Impact** Bay Watershed

**Project Description**

This project will provide integration of basinwide and baywide water quality and biological monitoring information providing analysis development and application of analytical tools and synthesis reports and presentations useful to Chesapeake Bay restoration and decision-making.

**FUNDING**

\$173,940.00	\$69,556.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Federal</b>	<b>Applicant</b>	<b>State</b>	<b>Local</b>	<b>Other</b>	<b>Program</b>
<b>TOTAL</b>			\$243,496.00		

# Environmental Impact Reviews

**Date Received**

**Number**

**Name**

**Sponsor**

**Description**

The Navy, at Naval Station Norfolk, proposes to rehabilitate, by replacement or expansion, the existing and deteriorating Chambers Field stormwater drainage system. The rehabilitation would affect approximately 19,732 linear feet of stormwater drainage piping. Also, new drop-inlets and outfall structures will be constructed. The stormwater drainage system that will be repaired serves the taxiways parallel to and north and south of Runway 10/28. In addition, repairs will be made to the existing failing taxiway of Runway 10/28. The repairs involve fixing failed pavement surfaces and will take place only within the limits of the existing pavement surfaces.

**Affected Localities**

**Finding**

**Comments Sent**

**Final State Comments Received**

Date Received

Number

Name

Sponsor

**Description**

The Virginia Community College System (VCCS) intends to acquire additional land, and construct buildings and parking lots at the Tidewater Community College Chesapeake Campus in the City of Chesapeake. The existing campus is located at 1428 Cedar Road. The acquisition consists of two parcels located at 1540 Cedar Road (22.61 acres) and 1548 Cedar Road (1.39 acres) on the west side of the campus. Two vacant residential houses, a detached garage and associated appurtenances on the two parcels would be demolished. VCCS would construct two buildings (Student Center and Academic Services) and asphalt surface parking lots at the west end of campus. The Student Center will be approximately 57,000 square feet and the Academic Building will be approximately 60,000 square feet. The parking lots will provide approximately 400 vehicle parking spaces. On the east end of campus, VCCS will demolish two existing buildings and appurtenances and construct an asphalt surface parking lot with approximately 200 parking spaces.

Affected Localities

**Finding**

Comments Sent

Final State Comments Received

Date Received

Number

Name

Sponsor

**Description**

The Department of the Navy submitted a federal consistency determination (FCD) for the demolition of six buildings (13, 39, 41, 46, 90 and M4) at Saint Juliens Creek Annex in the City of Chesapeake. During demolition, the Navy states that it would ensure that best management practices are followed. The sites will be converted to a grassy field by backfilling, grading and grass seeding. The Navy expects to complete the project within a year. The FCD finds the proposed project to be consistent to the maximum extent practicable with the enforceable policies of the Virginia Coastal Resources Management Program.

Affected Localities

**Finding**

Comments Sent

Final State Comments Received

Date Received

Number

Name

Sponsor

**Description**

The U.S. Department of Housing and Urban Development (HUD) is providing funding for the construction of the Foodbank of the Virginia Peninsula. The City of Hampton will construct a new 51,213-square foot warehouse and distribution facility on a 5-acre parcel at 2401 Aluminum Avenue in Hampton, Virginia. Associated construction includes parking and stormwater management facilities. The parcel is currently vacant, although it has been developed in the past for both residential and industrial uses.

Affected Localities

**Finding**

Based on this review, the proposal appears to be consistent with local and regional plans and policies. We do note that the document provided refers to impacts to the Elizabeth River (Page 2 – Fisheries Management) instead of the James River, which is the appropriate watershed reference for the proposed construction site.

Comments Sent

Final State Comments Received

Date Received

Number

Name

Sponsor

**Description**

The U.S. Navy proposes to remove accumulated sand from stormwater outfall 058 at Naval Station Norfolk in the City of Norfolk. Outfall 058 discharges along the northern shore of the installation into Willoughby Bay and is being blocked and filled in with accumulated sand. The outfall blockage is causing flooding and standing water to accumulate on the installation during and after rain events. The Navy proposes to remove accumulated sand in front of the outfall until a long term solution can be implemented. Sand tends to accumulate quickly. Therefore, several rounds of sand removal events may be required until the problem can be permanently addressed. The Navy has submitted a Federal Consistency Determination (FCD) that finds the proposed action consistent to the maximum extent practicable with the enforceable policies of the Virginia Coastal Zone Management Program (VCP) (previously called the Virginia Coastal Resources Management Program).

Affected Localities

**Finding**

Comments Sent

Final State Comments Received

Date Received

Number

Name

Sponsor

**Description**

The U.S. Department of the Navy proposes to demolish eight buildings for a total reduction of approximately 40,000 square feet of building area. An additional 50,000 square feet of paved and landscaped areas adjacent to the buildings would be graded and either paved or seeded with grass. Seven of the eight buildings are located at Naval Support Activity, Norfolk Naval Shipyard (Buildings 117, 118, 178, 195, 238, 703, and M-23) and one building is located at the Shipyard's Scott Center Annex (Building 1511). The Shipyard is located in Portsmouth, Virginia.

Affected Localities

**Finding**

Comments Sent

Final State Comments Received

Date Received

Number

Name

Sponsor

**Description**

The U.S. Department of Housing and Urban Development (HUD) proposes to provide mortgage insurance under the HUD Section 221(d)(4) program to Prudential Huntoon Paige, for the construction of the proposed Apartments at Hampton Roads Crossing located at 8110 Lee Hall Avenue in the City of Suffolk. The HUD program provides mortgage insurance for multifamily rental housing for moderate-income families. The proposed project will include the construction of a 216-unit market-rate general occupancy apartment complex situated on a 10.36-acre site. The units will be divided between twelve, three-story, multi-family apartment structures. The complex will include driveways, surface parking, curb and gutter, and sidewalks. A stormwater detention pond currently exists to serve the site. HUD has submitted a Federal Consistency Determination (FCD) that finds the proposed action consistent to the maximum extent practicable with the enforceable policies of the Virginia Coastal Zone Management Program (VCP) (previously called the Virginia Coastal Resources Management Program).

Affected Localities

**Finding**

Comments Sent

Final State Comments Received

**Date Received**

**Number**

**Name**

**Sponsor**

**Description**

The purpose of this project is to rehabilitate the Harbor North Apartments. The project would combine 2 apartment complexes containing 120 units each into 1 apartment complex containing 240 units. Renovations would utilize green building technologies that meet the earth craft certification. These renovations include installing energy star windows, doors, insulation, hot water heaters, and appliances. The existing baseboard heat will be replaced with heat pumps. They will be modifying 10% of the units to ADA mobility standards. New landscaping and playgrounds will be added on the property. The project would also include the construction of a 1,262 square foot community center and 574 square foot maintenance office on the property. Lawson Realty Corporation has applied for funding through the United States Department of Agriculture.

**Affected Localities**

**Finding**

**Comments Sent**

**Final State Comments Received**

**Date Received**

**Number**

**Name**

**Sponsor**

**Description**

The U.S. Department of Housing and Urban Development (HUD) proposes to provide mortgage insurance under the HUD Section 220 NC program to M&T Realty Capital Corporation, for the construction of the proposed Beach Centre located at Laskin Road and Pacific Avenue in the City of Virginia Beach. The HUD program provides mortgage insurance for multifamily rental housing in urban renewal areas, code enforcement areas, and other areas where local governments have undertaken designated revitalization activities. The property currently consists of ten, one- and two-story commercial buildings constructed in the 1950's on approximately 2.975 acres of land. All existing buildings will be demolished prior to site development. The new construction will consist of three, five-story buildings containing commercial space on the ground floor and 178 multi-family units on the upper floors. A 6-story parking garage will be constructed. HUD has submitted a Federal Consistency Determination (FCD) that finds the proposed project consistent to the maximum extent practicable with the enforceable policies of the Virginia Coastal Zone Management Program (VCP) (previously called the Virginia Coastal Resources Management Program).

**Affected Localities**

**Finding**

**Comments Sent**

**Final State Comments Received**

**Date Received**

**Number**

**Name**

**Sponsor**

**Description**

The project involves the rehabilitation and/or replacement of aging components of the existing airfield lighting system at Newport News/Williamsburg International Airport. The system supports aircraft operations at night and during low visibility conditions and provides visual guidance to landing aircraft. Components to be rehabilitated and/or replaced include the Runway 7/25 high intensity runway light (HIRL) system, portions of the Taxiway 'A' medium intensity taxiway light (MITL) system, the runway 2/20 visual approach slope indicator (VASI) system (to be replaced with the functionally equivalent precision approach path indicator (PAPI) system), the lighted airfield signs and the airfield lighting vault.

**Affected Localities**

**Finding**

**Comments Sent**

**Final State Comments Received**

## **AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING**

### **ITEM #5: AUTHORIZING RESOLUTIONS AND CERTIFICATIONS FOR FY 2009 URBAN AREAS SECURITY INITIATIVE GRANT APPLICATIONS**

#### **SUBJECT:**

The Virginia Department of Emergency Management requires the HRPDC to formally authorize its Executive Director to apply for and accept FY 2009 Urban Areas Security Initiative (UASI) grant funds for:

- FY 2009 UASI Program Management – \$110,581.50
- Pet Evacuation and Management Resources project – \$488,654.50
- Strengthen & Enhance Special Needs Regional Capabilities project – \$570,000

The Chairman and Executive Director are requested to sign the following certificate (one for each of the above projects):

- Governing Body Resolution for FY 2009 State Homeland Security grants funds.

The Executive Director is requested to sign the following certificates (one for each of the above projects):

- FY 2009 State Homeland Security Grant Applications (referred to as POC Form and Budget Sheets)
- Grant Assurances
- Cert. Regarding Lobbying
- Non-Supplanting Certification

#### **BACKGROUND:**

The Virginia Department of Emergency Management (VDEM) has provided the HRPDC with the letters of allocation for the 2009 Homeland Security Grant Program, Urban Area Security Initiative (CFDA #97.008) from the National Preparedness Directorate (NPD), United States Department of Homeland Security (DHS). The obligation period for this program is August 1, 2009 to January 30, 2012. The HRPDC (a sub-recipient) is required to submit a completed VDEM grant application and all supporting documents (listed above) upon receipt of the allocation letter and no later than March 20, 2010.

#### **RECOMMENDED ACTION:**

Authorize the HRPDC Chairman and Executive Director to execute the above resolutions and grant applications for FY 2009 UASI grant funds for UASI Program Management, the Pet Evacuation and Management Resources project, and the Strengthen & Enhance Special Needs Regional Capabilities project.

#### **STAFF COMMENTARY:**

None

## **AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING**

### **ITEM #6: COASTAL ZONE MANAGEMENT PROGRAM – FY 2011 GRANTS**

#### **SUBJECT:**

The Virginia Department of Environmental Quality manages the Virginia Coastal Zone Management (CZM) Program. PDCs are eligible for formula grants to support technical assistance programs and for competitive grants for projects addressing a high priority issue, as determined by the CZM Program.

#### **BACKGROUND:**

In October 1986, Virginia received its first grant from the National Oceanic and Atmospheric Administration for the State's Coastal Zone Management Program. Since that time, the HRPDC and its predecessors have received over \$2,300,000 through this program to provide technical assistance on environmental issues to the local governments and to complete a variety of technical studies.

The process for distributing funds for FY 2011 is now underway. Under the formula grants for PDCs, the HRPDC is eligible to receive \$60,000 in funding to support the ongoing Technical Assistance Program. The required match is \$60,000.

For FY 2011, the CZM Program focal area for PDC competitive proposals remains climate change. This project will be the third phase of the HRPDC Climate Change Project. It will address critical infrastructure, economic impacts and policy development as discussed with the Board at the February 2010 Retreat.

The grant proposals will be submitted to DEQ on March 25, 2010. They will be included in the UPWP and Budget for FY 2011.

#### **RECOMMENDED ACTIONS:**

Authorize the Executive Director to submit grant proposals to the DEQ to support the CZM Technical Assistance Program and to undertake the third phase of the Regional Climate Change Project and to accept grant offers when they are made.

#### **STAFF COMMENTARY:**

The HRPDC has received funding for the CZM Technical Assistance Program annually since 1986 to support the HRPDC Environmental Planning Program. If awarded, this would be the third grant to support the Regional Climate Change Project. Matching funds to support these projects are available in the draft FY 2011 Budget.

## **AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING**

### **ITEM #7: EMERGENCY MANAGEMENT UASI PROGRAM CONTRACTS**

#### **SUBJECT:**

Two contracts are needed to facilitate development of the UASI Special Needs project for public outreach: one with Old Dominion University and the other with a local small business to further and complete the development of the Hampton Roads Special Needs database driven website that will contain the portal for the regional special needs registry.

Old Dominion University will create a downloadable social media application regarding: Hampton Roads Special Needs Preparedness. This application will include content from previously completed HR Special Needs public outreach materials (Fingertip book, Emergency Preparedness for Families of Children with Special Needs Toolkit, [www.hrspecialneeds.org](http://www.hrspecialneeds.org), etc.) as well as social media friendly content approved by REMTAC's Special Needs Subcommittee. The application will be publicized and used in conjunction with all other public outreach venues.

Additionally, Old Dominion University will work with the Special Needs Subcommittee to create and produce a video highlighting family emergency preparedness in Hampton Roads for family members who have special medical and/or functional needs. Families will be interviewed regarding their daily challenges and the challenges of being prepared for an emergency. This video will be used in conjunction with all other public outreach efforts for the special needs populations' registry, which is being developed simultaneously.

Finally, the Hampton Roads Special Needs database driven website requires some additional technical support to fully complete the development for implementation of the regional special needs registry portal. This website and portal, once completed, will allow residents with medical special needs to register their needs for emergency management planning. A local business, Solutrix, has been identified to provide this highly technical support needed to complete the website and portal. Finding a vendor to provide this support locally, in the Commonwealth, and the surrounding region has been problematic.

#### **BACKGROUND:**

The UASI Special Needs project was initiated with the FY 2007 UASI grant and has been implemented through a series of steps to begin development of a regional registry for identifying medical special needs populations. Additionally, follow-on UASI grant year funding (FY 2008) is being used to develop the outreach material in preparation for the implementation of this program.

#### **RECOMMENDED ACTION:**

Authorize the Executive Director to execute contracts with Old Dominion University and Solutrix to support the UASI Special Needs project.

#### **STAFF COMMENTARY:**

None

**AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING**

**ITEM #8: 2010 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
REGIONAL PRIORITIES**

**SUBJECT:**

Prioritize regional non-entitlement Community Development Block Grant (CDBG) project types and activities.

**BACKGROUND:**

The Virginia Community Development Block Grant (CDBG) Program provides funding to eligible units of local government to address critical community development needs, including housing, infrastructure, and economic development. This Program has been administered by the Virginia Department of Housing and Community Development (DHCD) since 1982. CDBG funds are made available to DHCD by the U.S. Department of Housing and Urban Development (HUD).

Each year, the Virginia Department of Housing and Community Development requests Planning District Commissions to rank regional priorities for the Virginia CDBG Program and provide a list of anticipated CDBG project proposals from non-entitlement localities.

**RECOMMENDED ACTION:**

Approve the 2010 Virginia CDBG Regional Priorities list for transmittal to the Virginia Department of Housing and Community Development.

**STAFF COMMENTARY:**

The attached CDBG priorities and project list was coordinated with the planning staffs of the Cities of Franklin, Poquoson and Williamsburg and the Counties of Isle of Wight, James City, Southampton and York.

Attachment

**2010 Virginia Community Development Block Grant Program  
Regional Priorities**

*List of Project Types / Activity Categories and Ranking Worksheet*

**Project Types / Activity Categories**

Please reference the 2010 CDBG Program Design for additional information on the Competitive Grant project types and activity categories. The following nine items must be ranked in one of the three priority groups below. **Please check no more than 3 per group:**

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**Ranking Worksheet**

**Planning District Commission:** \_\_\_\_\_

Priority (1 is highest, 3 is lowest)

- | #1                       | #2                       | #3                       |   |
|--------------------------|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Comprehensive Community Development                     |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Economic Development – Job Creation and Retention       |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Economic Development – Site Redevelopment               |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Economic Development – Development Readiness            |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Economic Development – Business District Revitalization |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Housing – Housing Rehabilitation                        |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Housing – Housing Production Assistance                 |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Community Facility                                      |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Community Service Facility                              |

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**Expected 2010 CDBG Proposals:**

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## **AGENDA NOTE – EXECUTIVE COMMITTEE MEETING**

### **ITEM #9: PORT SECURITY GRANT PROGRAM (PSGP) FISCAL YEAR 2007 & 2010 APPLICATIONS**

#### **SUBJECT:**

The HRPDC Deputy Executive Director and the Emergency Management Administrator have worked diligently with the Hampton Roads Interoperability Communications Advisory Committee (HRICAC) in identifying and applying for funding to support a maintenance and service contract for the Hampton Roads Tactical Regional Area Network (HRTacRAN). The HRICAC has the responsibility with administrative and fiduciary support from the HRPDC to sustain and maintain a highly reliable regional communications and data system to increase interoperability in response to emergencies due to port security threats, urban area homeland security threats, or disasters due to natural phenomena. In order to accomplish this, funding is needed for system upgrades along with a maintenance and service contract in order to sustain the system. Funding sustainment is allowable through the Port Security Grant Program (PSGP) grant program.

#### **BACKGROUND:**

The HRTacRAN was originally constructed with grant funds from the “Urban Area Security Initiative Port Security Program” from FY2003 that was issued by DHS’s Office of Domestic Preparedness. The HRTacRAN is a highly survivable regional microwave communications system supporting radio interoperability, emergency data file services, video teleconferencing, emergency voice communications, and emergency notification system and enhanced public information dissemination. Currently, there is no maintenance and service support contract to sustain this public safety interoperable communications system.

#### **RECOMMENDED ACTION:**

Authorize the Executive Director/Secretary to submit the grant applications to the Virginia Department of Emergency Management for consideration and review by the Area Maritime Security Committee.

#### **STAFF COMMENTARY:**

The FY07 PSGP would provide enough funding to initiate the solicitation and procurement of a service provider to upgrade, repair, and begin maintenance and service to this fragile system. Funding from the FY10 PSGP would provide for the sustainment of this service and ensure this critical communications system remains operational and ready for use prior to, during, and/or after a manmade or natural disaster.

## **AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING**

### **ITEM #10: URBAN AREA SECURITY INITIATIVE (UASI) FISCAL YEAR 2010 APPLICATION**

#### **SUBJECT:**

The HRPDC Emergency Management staff has worked diligently with the Hampton Roads Urban Area Work Group (UAWG) in the FY 2010 Department of Homeland Security's UASI Grant Program application process. The FY 2010 grant cycle began with the application process that was initiated in December 2009 through a coordinated effort with the UAWG, Office of Commonwealth Preparedness, and Virginia Department of Emergency Management. Prior to the grant application period and over the course of 3 months, the UAWG worked through all of its members and/or respective stakeholders (Law Enforcement, Fire, Emergency Management, Communications, Utilities, etc.) to solicit, develop, and approve proposals for projects that meet the criteria for the UASI grant. These proposals, known as investment justifications, have been vetted through the UAWG and will be submitted to VDEM for review, which in turn, will submit the proposals to the Department of Homeland Security for vetting, review, approval, and awarding of funds.

#### **BACKGROUND:**

Hampton Roads was designated a UASI region for the FY 2007 Grant cycle and has successfully been granted UASI funding for the FY 2007, FY 2008 and FY 2009 cycles. The UASI grant is one of several grants that fall under the umbrella of the Homeland Security Grant Program. The UASI program addresses the unique multi-disciplinary planning, organization, equipment, training, and exercise needs of high-threat, high-density urban areas, and assists in building and sustaining capabilities to prevent, protect against, respond to, and recover from threats or acts of terrorism. The UASI program directly supports the National Priority on expanding regional collaboration in the National Preparedness Guidelines and is intended to assist participating jurisdictions in developing integrated regional systems and/or assets for prevention, protection, response, and recovery.

Mr. Richard Flannery, HRPDC Emergency Management Administrator will brief the Commission on the FY 2010 UASI application.

#### **RECOMMENDED ACTION:**

Accept the briefing and provide information to the affected localities.

#### **STAFF COMMENTARY:**

The UAWG completed the selection process for the UASI grant application on March 2, 2010. As part of the selection process, an analytical team headed up by the Dr. Barry Ezell (UAWG Higher Education Representative) from the Virginia Modeling, Analysis, and Simulation Center (VMASC), facilitated an objective and analytical process to aid the UAWG members in selecting the projects for submission. The Commonwealth's Homeland

Security Strategy, Hampton Roads Homeland Security Strategy, State Preparedness Report, and Department of Homeland Security References required to be implemented and/or utilized were included in the analytical tool and process used.

**AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING**

**ITEM #11: GREEN INFRASTRUCTURE PROJECT BRIEFING**

**SUBJECT:**

The HRPDC is completing an update to the Regional Green Infrastructure Plan.

**BACKGROUND:**

A report entitled, A Green Infrastructure Plan for the Hampton Roads Region, has been completed to document the effort undertaken to update The Hampton Roads Conservation Corridor Study that was published by the HRPDC in 2006. Through a series of stakeholder meetings and updates to the geographic information system (GIS) model, the updated network provides local and regional planners with an improved tool for conservation planning. There are four main components to the plan: an updated Hampton Roads green infrastructure network and analysis of the change in the network, a model identifying the vulnerability of green infrastructure to development pressure, a discussion of the impact sea level rise may have on the green infrastructure network, and an updated parks and recreation inventory.

Eric J. Walberg, Physical and Environmental Planning Administrator, will brief the Commission on the project.

**RECOMMENDED ACTION:**

None required.

**STAFF COMMENTARY:**

The report was presented to the HRPDC Joint Environmental Committee at its meeting on March 4, 2010. The report is being reviewed by the Committee and will be finalized for inclusion on the HRPDC Quarterly Commission Agenda in April 2010.

## **AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING**

### **ITEM #12: REGIONAL RESIDUALS (GRIT AND GREASE) DRYING FACILITY**

#### **SUBJECT:**

The Hampton Roads Sanitation District Commission (HRSD) has completed construction of the Regional Residuals (Grit and Grease) Drying Facility at the Nansemond Wastewater Treatment Plant, located in Suffolk.

#### **BACKGROUND:**

Maintenance and cleaning of the local wastewater systems produce material, known in the industry, as grit and grease. Enhanced maintenance in response to the aging of the infrastructure and the Regional SSO Consent Order and the federal Consent Decree with HRSD is leading to increases in the volume of such material that must be managed. The liquid and solid portions must be separated, typically through drying, prior to disposal through the wastewater system and through solid waste disposal facilities, respectively.

At the request of the Directors of Utilities Committee, the HRPDC staff undertook a study to determine the need for drying facilities, regulatory and technical issues associated with management of grit and grease, and the technical feasibility of establishing a regional system of drying facilities to meet local needs in a cost-effective manner. The feasibility study, Regional Grit and Grease Drying Facility Study, was approved by the HRPDC at its June 18, 2003 meeting. Since completion of the study, the HRPDC staff has facilitated an ongoing effort among the localities and HRSD to develop facilities to serve the Peninsula and the Southside.

HRPDC Deputy Executive Director John Carlock will brief the HRPDC on this regional success story.

#### **RECOMMENDED ACTION:**

None required.

#### **STAFF COMMENTARY:**

The ribbon cutting for the new facility was held on January 6, 2010 in conjunction with the Directors of Utilities Committee meeting. Following training of operators, the facility will begin operations in March.

This facility is the result of a cooperative effort involving HRSD and the Cities of Chesapeake, Norfolk and Portsmouth.

Work on a similar facility for the Peninsula communities is underway.

## **AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING**

### **ITEM #13: REGIONAL SOLID WASTE PLANNING AGENCY DESIGNATION – SOUTHEASTERN VIRGINIA**

#### **SUBJECT:**

Regulations promulgated by the Virginia Waste Management Board (9 VAC 20-130-10, et. seq.) required the preparation of solid waste management plans by Virginia's cities, counties and towns or alternatively by a regional entity designated by those localities. These regulations also require annual reporting on recycling rates by the localities or a regional entity on their behalf.

#### **BACKGROUND:**

In 1990, each of the cities, counties and towns in Southeastern Virginia acted to designate the Hampton Roads Planning District Commission as the regional solid waste planning agency and the Southeastern Public Service Authority as the regional solid waste management agency. They also recognized that the agencies would accomplish the regional solid waste planning requirement on their behalf. The initial plan was completed through a cooperative venture by staff from the two agencies and adopted by the respective agency Boards in 1991, updated in 1997 and again in 2005. During preparation of the 2005 update, the HRPDC and SPSA recommended to the localities that SPSA be designated as the regional solid waste planning agency for Southeastern Virginia.

For the Peninsula, two separate planning regions were established and the Virginia Peninsulas Public Service Authority and the City of Newport News were designated as the planning agencies. Those entities prepare the solid waste management plans and the annual recycling rate reports to DEQ.

SPSA is in the process of terminating its recycling program. It has requested that the HRPDC prepare the 2010 regional solid waste management plan. At its January 2010 Quarterly Commission Meeting, the HRPDC authorized the staff to proceed with that effort. During discussion at the SPSA Board Meeting on March 8, 2010, the SPSA Board expressed its belief that SPSA was not the appropriate planning agency and that the HRPDC was the appropriate agency to serve as the solid waste management planning agency for Southeastern Virginia.

The region's (Southeastern Virginia) localities have three options for meeting the requirements under the state's regulations:

- Designate one regional solid waste management planning agency
- Designate individual solid waste management planning agencies (potentially 16)
- Designate some combination of regional and individual agencies.

HRPDC Deputy Executive Director John Carlock will brief the HRPDC on these requirements and alternatives for meeting them.

**RECOMMENDED ACTION:**

The SPSA Board is recommending that the HRPDC serve as the designated regional solid waste planning agency for Southside Hampton Roads.

The HRPDC staff recommends that the HRPDC staff prepare model resolutions for use by the localities and SPSA in changing the region's preferred designation(s).

**STAFF COMMENTARY:**

The governing bodies of the participating localities will need to adopt resolutions requesting that DEQ change its designation of the regional solid waste management planning agency.

## **AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING**

### **ITEM #14: PROJECT STATUS REPORTS**

#### **A. Joint Environmental Committees**

The Joint Environmental Committee met on February 4 and March 4, 2010. The Regional Stormwater Management and Hampton Roads Chesapeake Bay Committees held a separate meeting (Annual Retreat) following the February meeting and the EECBG Subcommittee held a separate meeting following the March meeting. During these meetings, the Committee received briefings on the following:

- Coastal and Estuarine Land Conservation Program Grant Process
- Federal Stormwater and TMDL Legislation and Regulations
- HRPDC Green Infrastructure Program Report
- HRPDC Climate Change Project Report
- HRPDC Hampton Roads Roundtable Report
- HRPDC Commission Retreat discussions and actions

The three HRPDC reports are being reviewed by the Committee and will be brought to the HRPDC for approval at the April 2010 Quarterly Commission Meeting.

Based on discussions at these meetings, the Committees have submitted comments to the Department of Conservation and Recreation, Division of Chesapeake Bay Local Assistance on the CBLA Advisory Compliance Review process; to DCR on the next iteration of the state's stormwater regulations; and, to EPA on its proposal to modify its stormwater regulations. The Committees also developed comments on the proposed federal legislation dealing with the Chesapeake Bay. As discussed at the January 2010 HRPDC Quarterly Commission Meeting, these comments are being circulated for review by the Commission's Ad Hoc Stormwater Committee prior to consideration by the Commission.

The Committees discussed at length the concept of a regional land use/land cover analysis and the level of detail that would be needed to address local needs as well as the Chesapeake Bay Watershed Model.

The Regional Stormwater Management Committee is continuing to work on a number of initiatives. They include:

- MS4 Permits for the Phase I localities. Work with DCR on these permits has been delayed by the state priority on finalizing the stormwater management regulations.
- Chesapeake Bay TMDL. The Committee discussed the ongoing state and federal process for developing the TMDL.

## **B. Directors of Utilities Committee Meeting:**

The Directors of Utilities Committee met on February 3 and March 3, 2010. The Committee addressed the following:

- Advanced Metering Infrastructure Project. This was an initiative by Dominion Power to automate electrical metering with possible ancillary benefits to water and sewer utilities. Dominion Power has subsequently deferred further consideration of this project.
- HRPDC Critical Infrastructure/Key Resources Project. HRPDC staff briefed the Committee on this project, which is being conducted through state emergency management funding, by researchers from the University of Virginia in cooperation with the HRPDC.
- The Committee's grant proposal for the Water Supply Assessment and Emergency Response Training program was chosen to receive a portion of the funding available through the FY 2010 UASI grant. Funds are to be distributed in late 2010.
- The region's representatives on the Groundwater Regulatory Advisory Panel, convened by DEQ to address changes to the state's groundwater management regulations, briefed the Committee on the ongoing effort. The Committee agreed to recommendations for the region's representative to discuss with the Panel.
- The Committee received a briefing on potential components of a program to address Infiltration/Inflow to the wastewater system from private properties. A Subcommittee, including representatives from the Capacity Team and local City/County Attorneys, is developing the Hampton Roads Regional Private Property I/I Abatement Program, as one vehicle for complying with the SSO Consent Order. Recommendations will be presented to the HRPDC for consideration at a later meeting.
- The Regional Groundwater Mitigation Program MOA, approved by the Commission at its October 2009 meeting, has now been executed by all participating localities. Fully executed copies will be distributed to all participants.
- The HRPDC staff briefed the Committee on the regional education program on the proper disposal of fats, oils and grease and the impact of improper disposal on the regional wastewater system, being conducted through HR FOG as well as

new elements of that program, which are to be implemented in the coming months.

- The HR WET water conservation education program will expand its message during this year to address the “Value of Water.”
- The Capacity Team continues to meet monthly to coordinate regional efforts under the Consent Order on Sanitary Sewer Overflow issues with DEQ.

### **C. Emergency Management Project Update**

#### **Debris Management**

A date for the annual debris management meeting has been coordinated with SPSA, VPPSA, and VDEM. The date is June 18, 2010 and will be at the HRPDC.

#### **Hampton Roads Regional Jail and Inmate Evacuation Committee**

The Committee submitted an investment for submission to the Urban Area Working Group as part of the FY10 Urban Areas Security Initiative Grant application process. The committee asked for an assessment of the local and regional jails emergency preparedness and for exercises to test plans to identify gaps for continued planning.

#### **Hampton Roads Tactical Regional Area Network (HRTacRAN)**

The EM Administrator continues to work with the Hampton Roads Interoperability Communications Advisory Committee (HRICAC) Oversight Group in an effort to find a funding solution for sustainment of the system and finalize an RFP for the HRTacRAN follow-on service and maintenance procurement.

#### **Peninsula Local Emergency Planning Commission (PLEPC)**

A grant application was submitted to VDEM, by the City of Hampton on behalf of the PLEPC, for funds to update the current Peninsula Local Emergency Response Plan. According to VDEM, the HRPDC could not submit it on behalf of the localities. A locality was required to submit it and the PLEPC agreed to allow the City of Hampton to submit it. On March 1 the Emergency Management staff were informed that the City of Hampton was granted this the award in the requested amount. The HRPDC will be supporting the work for this grant and assisting the management of the project with the City of Hampton.

#### **FY 2010 Healthcare Organization Emergency Preparedness Seminars (HOEPS)**

The Emergency Management staff continues to make progress in developing this seminar with public health partners and multiple health care organizations. The dates for this event are May 6 in Newport News and May 7 in Virginia Beach. Venues for this event have been contracted. A website has been established to facilitate outreach, preparedness resources, and registration for this event (<http://www.hoeps.org/>).

### **Hazard Mitigation Planning**

VDEM has entered the two applications in the Federal Emergency Management Administrations grant portal. Notification of an award is expected in the spring of 2010. In December and January, the Emergency Management staff worked with the City of Hampton's Emergency Manager to assist with the re-scoping of their Pre-Disaster Mitigation grant for submission to FEMA. FEMA has since approved this re-scoping and a copy of the letter sent to the City of Hampton was received by the HRPDC on February 24, 2010. As a result, the Emergency Management staff will provide project management and technical support to update the Peninsula Mitigation plan.

### **Regional Catastrophic Planning Grant Program (RCPGP) Support**

The Emergency Management staff continues to support the Regional Catastrophic Planning Team and the three workgroups to ensure existing projects and data are integrated. The three workgroups are (1) Evacuation and Transportation, (2) Commodities, Resources, and Volunteers, and (3) Mass Care and Sheltering.

### **Urban Area Security Initiative (UASI)**

The Emergency Management staff continues to manage and support the Hampton Roads Urban Areas Security Initiative (UASI) Grant Program for the Urban Area Working Group (UAWG). The FY 2010 UASI grant application is complete and a briefing will be provided today. Upon completion of the briefing, the grant applications will be submitted to VDEM for submission to DHS. Five grant applications for the UASI non-profit component of this program were received by the deadline imposed by DHS. The UAWG will be reviewing these applications during its March meeting utilizing DHS guidelines and providing the results of that review to VDEM as part of the official submission to DHS.

### **Hampton Roads Medical Special Needs WebEOC Implementation Update (FY 2007 & FY 2008 UASI Project)**

Services through ESI have been obtained to initiate facilitated discussions to begin the development of regionalizing the process and procedures for utilizing this consequence management tool with all localities in Hampton Roads. Also, technical support is being utilized to upgrade all systems to the most current version.

### **Maritime Security and Response (FY 2007 and FY 2008 UASI Project)**

The Emergency Management staff working with the Area Maritime Security Committee (AMSC), VDEM, and a contractor (CRA) completed a Tabletop Exercise (TTX) on November 10, 2009. The after action report and improvement plan was completed and was expected to be delivered in February. Staff is following up on this to ensure the report is received and made available to all participants for action as needed.

### **Multi-Region Target Capabilities Assessment (FY 2008 UASI Project)**

The Emergency Management staff, on behalf of and in cooperation with the HR and Central Virginia (Richmond area) UASI regions, provides program management and implementation support for the Target Capabilities Assessment (TCA) through the UASI Grant program. Interviews with localities in Hampton Roads for assessing the selected

target capabilities began in late January. Additional localities are being scheduled to complete this portion of the project by late spring.

#### **Pet Sheltering Support (FY 2009 UASI Project)**

The Committee supporting this effort met and finalized what equipment and supplies need to be procured for the trailers to support pet management in shelters. Some of the equipment and supplies are not allowable under the grant guidelines and staff is drafting a letter to DHS requesting a waiver for those items not allowed. The Commonwealth recently went through this exercise for the same project (at the state level) and received an approved waiver for procuring the items with said grant dollars.

#### **First Responder Authentication Credential (FRAC)**

The Emergency Management (EM) staff continues to advance the First Responder Authentication Credential (FRAC) pilot program in Hampton Roads initiated and lead by the Governor's Office of Commonwealth Preparedness (OCP) through State Homeland Security Grant funds. A contract with Verizon was finalized in late December allowing this project to move forward. A kick-off meeting with the contracted vendor was held and planning activities for establishing the issuing stations are in progress with the Fire Chiefs of Hampton Roads.

#### **Hampton Roads Critical Infrastructure Protection Program (HR CIPP)**

Strategic planning by the Emergency Management staff for the development of a regional Critical Infrastructure and Key Resources (CIKR) program is on-going in coordination with the Office of Commonwealth Preparedness Critical Infrastructure Protection Coordinator. A contract with UVA, who will subcontract JMU for support, has been finalized and the initial kick-off meeting with all parties was accomplished. Invitations to personnel, identified by the Emergency Management and OCP staff, are in the process of being sent out requesting interest and participation in the steering committee to work through the foundational work that needs to be completed before an official committee can be established.

### **D. Regional Housing Program**

#### **Hampton Roads Loan Fund Partnership**

The staff is continuing to provide downpayment and closing cost assistance to qualified first-time homebuyers in the region. The deadline to utilize the Federal Housing Tax Credit for First-Time Home Buyers through the American Recovery and Reinvestment Act of 2009 was extended to April 2010 in an effort to stimulate more homeownership transactions.

#### **Housing and Human Service Technical Support**

The staff is assisting with the planning of the Regional Conference on Ending Homelessness that is being sponsored by the Regional Taskforce on Ending Homelessness. The conference will be held on March 16, 2010 at Virginia Wesleyan College.

Staff members are also continuing to assist the Hampton Roads Housing Consortium in developing regional housing priorities. A strategic planning session was held with regional housing professionals in January to begin the process of developing the framework of this initiative.

Early planning of the Second Annual Regional Housing Fair is underway. The Housing and Human Services Staff is assisting in the planning of this housing outreach project for regional consumers. The event is planned for June 2010 and will include information and resources for consumers facing foreclosure, as well as, potential first-time homebuyers needing information on purchasing a home and available programs and services.

## **E. Regional Economics Program**

### **Technical Assistance**

Economics staff routinely provides technical assistance and support to member jurisdictions and regional organizations. Information from both the HRPDC Data Book and the Commission's Benchmarking Study provides easy access to a great deal of regional information. Staff often offers research assistance and compiles information from a variety of sources to assist localities or regional organizations with specific data requests. Output from the Commission's REMI model is also a valuable asset in determining regional economic impacts.

### **Comprehensive Economic Development Strategy**

In April of 2009, Bob Gittler from the Economic Development Administration provided a presentation to the commissioners on the process of developing a Comprehensive Economic Development Strategy (CEDS). In May, the Hampton Roads Partnership (HRP) began the process of developing *Vision Hampton Roads*; a CEDS for the Hampton Roads region. HRPDC Chief Economist Greg Grootendorst serves on the Vision Hampton Roads steering committee as well as on each project's sub-committees. Working with Dr. Larry Filer from the Department of Economics at Old Dominion University, HRPDC staff has provided support for this effort. The draft document, titled *Vision Hampton Roads*, underwent a public review process from January 5 through February 5, 2010. The final document is in the process of being submitted to the U.S. Department of Commerce Economic Development Administration. A copy of the document is available at <http://visionhamptonroads.com>.

### **Census 2010**

HRPDC staff is acting as a Regional Census Partner to the U.S. Census Bureau. Census information has been added to organization publications and the Commission's website, including a "Count Down Clock." HRPDC staff serves on complete count committees at both the regional and jurisdictional levels, and have offered a variety of services to the Census Bureau.

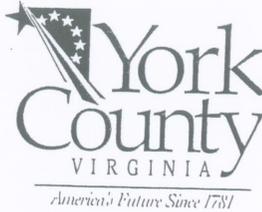
**Regional Competitiveness**

Staff has begun work on a regional competitiveness study. The purpose of the study is to review the components of growth in competitive economies and evaluate the regional capacity for growth. This analysis will include an in-depth analysis of the region's occupational and industrial composition, with a particular focus on the region's labor supply.

**AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING**

**ITEM #15: FOR YOUR INFORMATION**

COUNTY ADMINISTRATOR  
James O. McReynolds



BOARD OF SUPERVISORS  
Walter C. Zaremba  
District 1  
Sheila S. Noll  
District 2  
Donald E. Wiggins  
District 3  
George S. Hrichak  
District 4  
Thomas G. Shepperd, Jr.  
District 5

February 12, 2010

Mr. Dwight Farmer  
Executive Director  
Hampton Roads Planning District Commission  
723 Woodlake Drive  
Chesapeake, Virginia 23320

Dear Mr. Farmer:

Attached please find a copy of Resolution R10-21 appointing Thomas G. Shepperd, Jr., as York County's elected official representative to the HRPDC for a two-year term, retroactive to January 1, 2010.

If you have any questions concerning the above information, please do not hesitate to contact me at 890-3325.

Sincerely,

Mary Ellen Simmons, MMC  
Senior Legislative Assistant

RECEIVED

FEB 16 2010

HRPDC

COM

BOARD OF SUPERVISORS  
COUNTY OF YORK  
YORKTOWN, VIRGINIA

Resolution

At a regular meeting of the York County Board of Supervisors held in York Hall, Yorktown, Virginia, on the 2<sup>nd</sup> day of February, 2010:

---

<u>Present</u>	<u>Vote</u>
Donald E. Wiggins, Chairman	Yea
George S. Hrichak, Vice Chairman	Yea
Walter C. Zaremba	Yea
Sheila S. Noll	Yea
Thomas G. Shepperd, Jr.	Yea

---

On motion of Mrs. Noll, which carried 5:0, the following resolution was adopted:

A RESOLUTION TO APPOINT A MEMBER OF THE YORK COUNTY BOARD OF SUPERVISORS TO THE HAMPTON ROADS PLANNING DISTRICT COMMISSION

BE IT RESOLVED by the York County Board of Supervisors this the 2<sup>nd</sup> day of February, 2010, that Thomas G. Shepperd, Jr., be, and he is hereby, appointed as York County's elected official representative to the Hampton Roads Planning District Commission for a two-year term retroactive to January 1, 2010, and expiring December 31, 2011.

A Copy Teste:



Mary E. Simmons  
Deputy Clerk

# TIDEWATER



# SCIENCE FAIR

January 24, 2010

Hampton Roads Planning District Commission  
723 Woodlake Drive  
Chesapeake, VA 23320

Dear Ms Hillegass,

On behalf of the many students whose lives are so positively impacted by their participation in science fair activities, I want to thank you for your donation of \$500.00 to the Tidewater Science Congress. Because of organizations like yours, we have been able to allow all students in the Tidewater Virginia area to enter the Fair at no cost to themselves. This exceptional donation will also go far to pay costs of those students selected to attend the International Fair this summer. The Executive Director and the Board of Directors of the Tidewater Science Congress firmly believe that it is in the best interests of students and the nation to encourage science fair participation. We look forward to future cooperative efforts with the Hampton Roads Planning District Commission.

For your records, the Tidewater Science Congress ID Number is 52-1385891.

Sincerely Yours,

Martin D. Zahn

Treasurer, Tidewater Science Congress, Inc.

Associate Professor of Biology, Thomas Nelson Community College

**RECEIVED**

JAN 26 2010

**HRPDC**

**AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING**

**ITEM #16: OLD/NEW BUSINESS**