

## AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

### ITEM #11: CORRESPONDENCE OF INTEREST

**A. Letter from Ms. Debra White, City Clerk, City of Portsmouth, to Mr. John Rowe, Jr, City Manager, City of Portsmouth, January 11, 2013.**

Attached is a letter from Ms. Debra White, City Clerk, City of Portsmouth, to Mr. John Rowe, City Manager, City of Portsmouth advising him of his appointment to the Commission.

Attachment 11-A

**B. Letter to Mr. Dwight Farmer, Executive Director, HRPDC from Ms. Brenda Garton, County Administrator, Gloucester County, January 17, 2013.**

Attached is a to Mr. Dwight Farmer, Executive Director, HRPDC from Ms. Brenda Garton, County Administrator, Gloucester County advising him that Gloucester County has appointed Mr. Carter Borden to represent the County on the Commission.

Attachment 11-B

**C. Letter to Mr. Dwight Farmer, Executive Director, HRPDC from Ms. Dolores Moore, City Clerk, City of Chesapeake, January 28, 2013.**

Attached is a to Mr. Dwight Farmer, Executive Director, HRPDC from Ms. Dolores Moore, City Clerk, City of Chesapeake advising him that the City has appointed Mr. James Baker to the Commission.

Attachment 11-C

**D. Letter to Mr. Dwight Farmer, Executive Director, HRPDC from Ms. Ellen Simmons, Senior Legislative Assistant, York County, January 29, 2013**

Attached is a to Mr. Dwight Farmer, Executive Director, HRPDC from Ms. Ellen Simmons, Senior Legislative Assistant, York County advising him that the York County Board of Supervisors elected Mr. Walter C. Zarembo as its Chairman for 2013 and advising him that Mr. Thomas Shepperd, Jr. will continue to serve as York County's appointed representative on the Commission.

Attachment 11-D

**E. Letter to Mr. Dwight Farmer, Executive Director, HRPDC from Captain Iliakis, Base Support Officer, U.S. Navy, February 14, 2013.**

Attached is a to Mr. Dwight Farmer, Executive Director, HRPDC from Captain Iliakis, Base Support Officer, U.S. Navy advising him that Norfolk Naval Shipyard is conducting a study to further understand how evolving growth and plans in surrounding areas could impact their missions.

Attachment 11-E

**F. Letter to the Honorable Alan Krasnoff, Mayor, City of Chesapeake from Mr. Kenneth Wright, Chair, HRMFFA, February 22, 2013.**

Attached is a letter to the Honorable Alan Krasnoff, Mayor, City of Chesapeake from Mr. Kenneth Wright, Chair, HRMFFA, urging reconsideration of the decision made by the Chesapeake City Council on February 19, 2013 to approve a request by a real estate developer to reclassify land near Naval Auxiliary Landing Field Fentress in order to permit the construction of single-family homes.

Attachment 11-F

**G. Letter to Mr. Dwight Farmer, HRPDC Executive Director from Ms. Betty JO Gwaltney, Program Coordinator, Vann H. Lefcoe Leadership Development Fund, March 6, 2013.**

Attached is a letter to Mr. Dwight Farmer, HRPDC Executive Director from Ms. Betty Jo Gwaltney, Program Coordinator, Vann H. Lefcoe Leadership Development Fund expressing her appreciation for his participation in the Vann H. Lefcoe Leadership Development Course.

Attachment 11-G



**CITY OF PORTSMOUTH, VIRGINIA**

Established 1752

**Office of the City Clerk**

(757) 393-8639 • Fax: (757) 393-5378

**Debra Y. White, CMC**  
City Clerk

January 11, 2013

**Anita Y. Sherrod**  
Chief Deputy Clerk

**Wendy R. Ford**  
Senior Deputy City Clerk

**Keia D. Waters**  
Deputy City Clerk

Mr. John L. Rowe, Jr.  
City Manager  
801 Crawford Street  
Portsmouth, Virginia 23704

Dear Mr. Rowe:

The City Council has directed me to advise you that you have been appointed as a member of the following commissions to replace Kenneth L. Chandler:

Community Policy and Management Team - member.

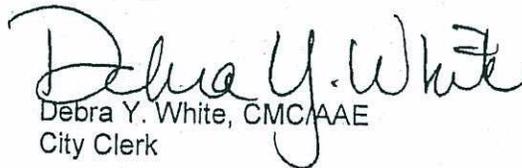
Hampton Roads Planning District Commission – member.

Hampton Roads Regional Jail Authority - member.

Transportation District Commission of Hampton Roads - Alternate member.

Your acceptance of this important civic responsibility and your interest in the City of Portsmouth is appreciated by members of the City Council and the citizens of Portsmouth. You will be required to take oaths of office for the Hampton Roads Planning District Commission, and the Transportation District of Hampton Roads.

Sincerely,

  
Debra Y. White, CMC/AE  
City Clerk

cc: Community Policy and Management Team  
Hampton Roads Planning District Commission  
Hampton Roads Regional Jail Authority  
Transportation District Commission of Hampton Roads



801 Crawford Street • 6th Floor • P. O. Box 820 • Portsmouth, VA 23705-0820

Attachment 11-A



**Gloucester County  
Administrator's Office**

Telephone 804-693-4042

P. O. Box 329, Gloucester, Virginia 23061

Fax 804-693-6004

January 17, 2013

Mr. Dwight L. Farmer  
Executive Director  
Hampton Roads Planning  
District Commission  
723 Woodlake Drive  
Chesapeake, VA 23320

Dear Mr. Farmer:

The Gloucester County Board of Supervisors has reorganized for the 2013 year. As a part of this reorganization, the Board's representation on the Hampton Roads Planning District Commission has changed. Carter Borden will represent the County on the Commission and the Hampton Roads Transportation Planning Organization (HRTPO). The alternate to the HRTPO is John H. Northstein. Below is their contact information.

Carter M. Borden  
(H) 804-642-2991  
3978 Borden Road  
Hayes, VA 23072  
Email: [cborden@gloucesterva.info](mailto:cborden@gloucesterva.info)

John H. Northstein  
(H) 804-693-3515  
7548 Old Pinetta Road  
Gloucester, VA 23061  
Email: [jnorthstein@gloucesterva.info](mailto:jnorthstein@gloucesterva.info)

If further information is needed, please let me know.

Respectfully yours,

Brenda G. Garton  
County Administrator

BGG:djb

Enclosure: Resolution

Pc: Carter M. Borden, York District, Gloucester County Board of Supervisors  
John H. Northstein, Petsworth District, Gloucester County Board of Supervisors

**RECEIVED**

JAN 23 2013

**HRPDC**

Attachment 11-B

**AT A REGULAR MEETING OF THE GLOUCESTER COUNTY BOARD OF SUPERVISORS, HELD ON TUESDAY, JANUARY 15, 2013, AT 7:00 P.M., IN THE COLONIAL COURTHOUSE, 6504 MAIN STREET, GLOUCESTER, VIRGINIA: ON A MOTION DULY MADE BY MR. ORTH AND SECONDED BY MR. CHRISCOE, THE FOLLOWING RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTE:**

Carter M. Borden, yes;  
Ashley C. Chriscoe, yes;  
Christopher A. Hutson, yes;  
Andrew James, Jr., yes;  
John H. Northstein, yes;  
Robert J. Orth, yes;  
Louise D. Theberge, yes;

**HAMPTON ROADS PLANNING DISTRICT COMMISSION**

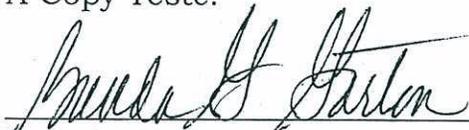
**WHEREAS**, it has been brought to the attention of the Gloucester County Board of Supervisors that a member is needed to represent the Board on the Hampton Roads Planning District Commission; and

**WHEREAS**, the Gloucester County Board of Supervisors has organized its membership for the 2013 year; and

**WHEREAS**, the Gloucester County Board of Supervisors has considered this appointment and now wishes to act.

**NOW, THEREFORE, BE IT RESOLVED** by the Gloucester County Board of Supervisors that Carter M. Borden is hereby appointed for the year 2013 to the Hampton Roads Planning District Commission.

A Copy Teste:



\_\_\_\_\_  
Brenda G. Garton, County Administrator

Office of the City Clerk  
306 Cedar Road  
Chesapeake, Virginia 23322  
email: council@cityofchesapeake.net  
(757) 382-6151  
Fax (757) 382-6678

January 28, 2013

Mr. Dwight Farmer  
Executive Director/Secretary  
Hampton Roads Planning District Commission  
723 Woodlake Drive  
Chesapeake, VA 23320

Re: Change in Membership Designation for the City of Chesapeake

Dear Mr. Farmer:

At the January 22, 2013 City Council meeting, City Council Members voted to appoint Mr. James "Jim" E. Baker, City Manager, as a voting member on the Hampton Roads Planning District Commission and as a non-voting member on the Hampton Roads Transportation Planning Organization, effective January 23, 2013.

Should you have any questions or need additional information, please call me at 382-6151.

Sincerely,



Dolores A. Moore, MMC  
City Clerk

DAM:mw

cc: Jim Baker, City Manager  
Ronald Hallman, City Attorney

**RECEIVED**

JAN 30 2013

**HRPDC**

COUNTY ADMINISTRATOR  
James O. McReynolds



BOARD OF SUPERVISORS  
Walter C. Zaremba  
District 1  
Sheila S. Noll  
District 2  
Donald E. Wiggins  
District 3  
George S. Hrichak  
District 4  
Thomas G. Shepperd, Jr.  
District 5

January 29, 2013

Mr. Dwight Farmer  
Executive Director  
Hampton Roads Planning District Commission  
723 Woodlake Drive  
Chesapeake, Virginia 23320

Dear Mr. Farmer:

This is to notify you that at its organizational meeting held January 2, 2013, the York County Board of Supervisors elected Walter C. Zaremba as its Chairman for 2013. Please forward any future Mayors & Chairs correspondence or information for Mr. Zaremba to his home address, 106 Royal Grant Drive, Williamsburg, Virginia 23185. For meeting and scheduling purposes, he can be contacted by telephone at 253-0477 (home), 259-0707 (work), or by email at zaremba@yorkcounty.gov.

Thomas G. Shepperd, Jr., will continue to serve as York County's appointed representative on the HRPDC and the Transportation Planning Organization.

If you have any questions concerning the above information, please do not hesitate to contact me at 890-3325.

Sincerely,

  
Mary Ellen Simmons, MMC  
Senior Legislative Assistant

**RECEIVED**

JAN 31 2013

**HRPDC**

224 Ballard Street • P.O. Box 532 • Yorktown, Virginia 23690-0532 • (757) 890-3320  
Fax: (757) 890-4002 • TDD (757) 890-3300 • Email: bos@yorkcounty.gov  
*A Hampton Roads Community*

Attachment 11-D



DEPARTMENT OF THE NAVY

NAVAL SUPPORT ACTIVITY  
NORFOLK NAVAL SHIPYARD  
PORTSMOUTH, VIRGINIA 23709-5000

5726

Code 800

February 14, 2013

Mr. Dwight Farmer  
Deputy Executive Director  
Hampton Roads Transportation Planning Organization  
The Regional Building  
723 Woodlake Drive  
Chesapeake, VA 23320

Dear Mr. Farmer:

Naval Support Activity Norfolk Naval Shipyard (NSA NNSY) is conducting a study to further understand how evolving growth and plans in the surrounding areas could impact our mission today and into the future. The study will culminate in a strategic plan that considers the Navy's long-term requirements and those of the surrounding community, as well as those of the various federal, state, and regional agencies who share interests or resources with the Navy.

As part of the Navy's community outreach and stakeholder engagement process, we seek your participation in this study effort. We believe two-way communication between the Navy and other stakeholder groups is crucial for successful compatible land use planning, as demonstrated by many of our ongoing standing meetings, project collaboration efforts, and other working relationships. By working together, the Navy and other stakeholders can achieve the appropriate balance of growth and protection of community assets, while sustaining future missions and military operations at NSA NNSY.

While being led by Ecology and Environment, Inc. (E&E), our study planning consultant, a Navy Community Plans and Liaison Officer (CPLO) representative will contact you on behalf of simultaneous studies to schedule an interview to gather background information on projects and initiatives which may indicate areas where our respective goals and efforts could potentially intersect. At this initial study starting point, we are in an "information gathering" stage to discover what, where, and whether areas of overlap might be occurring. We plan to begin targeted interviews in the March - April, 2013 timeframe and hope you will have time to meet with us. Interviews normally take 45-90 minutes but we're prepared to stay as long as necessary to fully discuss potential issues with you.

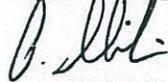
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FEB 22 2013

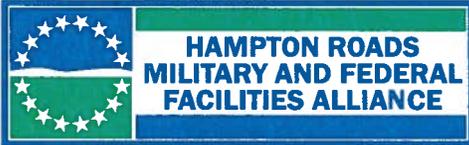
5726  
Code 800  
February 14, 2013

At the end of the study process in Fall 2013, we hope to share our findings with you by providing an executive summary document that summarizes key findings of the study and provides an overview of possible future coordination actions. If you have any questions about the forthcoming study process, please contact Mr. Doug Taylor at (757) 396-8719 or by e-mail [douglas.p.taylor@navy.mil](mailto:douglas.p.taylor@navy.mil).

Sincerely,



A. ILIAKIS  
Captain, U.S. Navy  
Base Support Officer  
By direction of the  
Commanding Officer



February 22, 2013

The Honorable Alan P. Krasnoff  
Mayor  
City of Chesapeake  
306 Cedar Road, 6<sup>th</sup> Floor  
Chesapeake, Virginia 23322

Dear Mayor Krasnoff:

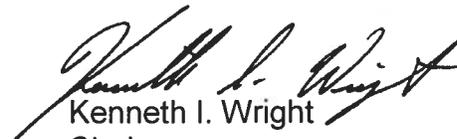
I am writing to urge reconsideration of the decision made by the Chesapeake City Council on February 19, 2013 to approve a request by a real estate developer to reclassify land near Naval Auxiliary Landing Field (NALF) Fentress in order to permit the construction of single-family homes.

This decision marks the first time since the conclusion of the 2005 Hampton Roads Joint Land Use Study (JLUS) that one of the participating Cities has taken action contrary to the study's mutually-agreed upon policies and commitments. In addition, it's my understanding that the decision is in opposition to the City's own zoning ordinance adopted during the JLUS, which specifies that residential development within the Fentress Airfield Overlay District is incompatible.

Prior to BRAC 2005, Hampton Roads took Oceana for granted, and believed that encroachment wouldn't be treated seriously by the Navy. We now know that is not true, and Fentress is an inextricable component of the Navy's tactical air presence in our region – as one goes, so goes the other.

On behalf of the entire Hampton Roads Military and Federal Facilities Alliance Board of Directors, please reconsider this zoning decision, so that the entire region can continue to benefit from the incredible economic engine of these vital aviation installations.

Sincerely,

  
Kenneth I. Wright  
Chair





# Vann H. Lefcoe Leadership Development Fund

## Board of Trustees:

Daryl W. Clark  
Shannon E. Glover  
Diane P. Griffin  
C. Bradford Hunter  
Mallory C. Kahler  
Steven L. Minter  
Peggy W. Murphy  
Philip M. Rudisill  
Jennifer L. Smith  
David R. Tyneh  
John L. Tyneh, III  
Anne C. Vogt  
Junius H. Williams

Course Instructor:  
Donald W. Comer, Jr.

Program Coordinator:  
Betty Jo Gwaltney

March 6, 2013

Mr. Dwight Farmer  
Hampton Roads Planning District  
730 Woodland Drive  
Chesapeake, VA 23320

Dear Dwight:

On behalf of the Lefcoe Trustees, I would like to express our appreciation for your participation in the Vann H. Lefcoe Leadership Development Course. Your interactive discussion helped bring to light the importance of cooperation between the region's city governments. The students especially appreciated how the Planning District can provide current statistics when critical issues are being determined.

Each week we ask the students to evaluate the evening's speakers. Please find their comments enclosed.

We are most grateful for your contribution to our leadership program. Thank you for sharing in this project.

Sincerely,

  
Betty Jo Gwaltney  
Program Coordinator

*Thanks  
nice job!*

**RECEIVED**

MAR 08 2013

**HRPDC**

Attachment 11-G

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**Mr. Dwight Farmer, 2/27/2013**

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“ Handout was very helpful”

“Good review- cooperative/competitive and efficiency”

“Best part was the Q & A”

“Great information, very exciting outlook for the area.”

“This was an interesting group of speakers and I enjoyed hearing the different perspectives.”

“This session was eye-opening to regionalism and port opportunities.”

“Mr. Farmer demonstrated lots of experience and knowledge, what our region needs.”

“As always, each speaker presented information that is relevant to the growth of Portsmouth and to the Hampton Roads area”