

AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #13: PROJECT STATUS REPORTS AND ADVISORY COMMITTEE SUMMARIES

A. DIRECTORS OF UTILITIES COMMITTEE SUMMARY MINUTES

The summaries of the May 1, 2013 & June 5, 2013 Directors of Utilities Meetings are attached.

Attachment 13-A1

Attachment 13-A2

B. HAMPTON ROADS CHESAPEAKE BAY COMMITTEE AND REGIONAL STORMWATER MANAGEMENT COMMITTEE MEETING SUMMARY

The summaries of the May 2, 2013 & June 6, 2013 Hampton Roads Chesapeake Bay Committee and Regional Stormwater Management Committee Meetings are attached.

Attachment 13-B1

Attachment 13-B2

C. PROJECT STATUS REPORT

Attached are the project status reports on other HRPDC programs.

Attachment 13-C

MEETING OF THE DIRECTORS OF UTILITIES COMMITTEE

The Directors of Utilities Committee met on May 1, 2013. The following items were addressed during the meeting:

- The Committee designated a new utilities representative to serve on the Urban Area Working Group (UAWG), provides coordination for the regional Urban Areas Security Initiative (UASI) program.
- HRPDC staff briefed the committee on draft presentation materials for the water and wastewater rate structures project, which explains issues related to water and wastewater utility rate structures and emerging revenue gaps. The Committee provided comments and suggestions for revisions.
- The Committee discussed the timeframe for anticipated deliverables and project milestones in the Regional Sewer System Asset Consolidation Study.
- The Committee discussed the outcomes of the April 15, 2013 Regulatory Advisory Panel meeting for the Groundwater Withdrawal Regulation (9VAC25-610) and Eastern Virginia Groundwater Management Area Regulation (9VAC25-600), which will be presented to the State Water Control Board (SWCB) for approval on June 17, 2013. The Committee agreed that submittal of further comments to the SWCB is not necessary.
- HRPDC staff provided an updated summary of Coastal Plain groundwater levels, which compared groundwater levels to water use reported under International Paper's Franklin Mill groundwater withdrawal permit.
- HRPDC staff noted the May 3, 2013 roll out of upgrades to the Sanitary Sewer Overflow Reporting System (SSORS).

**JOINT MEETING OF THE
DIRECTORS OF UTILITIES COMMITTEE,
HEALTH DIRECTORS, AND EMERGENCY MANAGERS**

To enhance coordination and information sharing and to support preparations for hurricane season, a joint meeting of the HRPDC Directors of Utilities Committee, Health Directors, and Emergency Managers was held on June 5, 2013. The following items were addressed during the meeting:

- The group discussed opportunities for enhancing coordination through use of the ReadyHamptonRoads.org resources for emergency management practitioners, including the secure file library and the regional training and exercise calendar.
- The group was briefed on the ongoing development of the Hampton Roads Incident Management Team (HRIMT) and the goal of including public works, water, and wastewater expertise to complement police, fire, and emergency management capabilities. The group discussed membership and participation.
- After a briefing on the 2013 update of the Hampton Roads Water Quality Response Plan, Utility and Health Directors were asked to approve the document. The group discussed the potential for exercising the plan in coordination with the schedule maintained by the Regional Catastrophic Planning Team.
- The Directors of Utilities Committee agreed on the host utility for the askHRgreen.org trailer for fiscal year 2014.
- With respect to the Regional Sanitary Sewer Asset Consolidation Study, the Directors of Utilities Committee was briefed on the results of the comparative analysis, which contrasts the regional and non-regional requirements for capacity enhancements.

MEETING SUMMARY
CHESAPEAKE BAY AND REGIONAL STORMWATER MANAGEMENT COMMITTEES

The Chesapeake Bay and Regional Stormwater Management Committees met on May 2, 2013. The following items were discussed.

- Ms. Margaret Cahoon, Cahoon & Cross, gave a presentation to the Committee on the findings from a research survey conducted for askHRgreen.org in fall 2012.
- Ms. Sara Kidd, HRPDC, briefed the Committee on the Southeast Coast Saltwater Paddling Trail and HRPDC's role in helping to plan and support the trail.
- Mr. Ben McFarlane, HRPDC, updated the Committee on the status and findings of HRPDC's Coastal Resiliency project.
- Mr. McFarlane briefed the Committee on grant opportunities from the Virginia Coastal Zone Management Program.
- Ms. Jenny Tribo, HRPDC, briefed the Committee on a call for local GIS data from the Chesapeake Bay Program.
- There were status reports from HRPDC, Hampton, Virginia Beach, and DCR.

MEETING SUMMARY
CHESAPEAKE BAY AND REGIONAL STORMWATER MANAGEMENT COMMITTEES

The Chesapeake Bay and Regional Stormwater Management Committees met on June 6, 2013. The following items were discussed.

- Dr. Mark Luckenbach, Virginia Institute of Marine Science, gave a presentation to the Committee on the potential use of oysters as a nutrient reduction best management practice for Chesapeake Bay water quality improvement efforts.
- Mr. Ben McFarlane, HRPDC, briefed the Committee on several Virginia Coastal Zone Management Program (VCZMP) grant projects and opportunities, including Working Waterfronts, Sea Level Rise Adaptation, and FY14 PDC competitive grants. Potential applications for the competitive grants include coastal resilience/sea level rise adaptation, planning for a native plants campaign, and a public access project in Virginia Beach. HRPDC is eligible to apply for up to two FY14 PDC competitive grant projects. The Committee recommended by consensus that the Commission should authorize the Executive Director to submit these grant applications.
- Ms. Jenny Tribo, HRPDC, briefed the Committee on the goals, status, and schedule for the Section 309 Land & Water Quality project. HRPDC staff is working with Norfolk and Suffolk staffs to develop specific policy recommendations and will continue to update the Committee as necessary.
- Mr. McFarlane briefed the Committee on the contents and findings of the FY12 Coastal Resiliency Final Report. The report will be sent out to local staff by June 7 for review and comment. Since the report is due to VCZMP by June 30, the Committee recommended by consensus that the Commission should authorize the Executive Director to submit the report to VCZMP to fulfill the grant's obligations. Comments received from local government staff by June 28 will be incorporated into the final report, which will be presented to the Joint Environmental Committee in July for its consideration.

PROJECT STATUS REPORTS

1. Regional Housing Program

Housing & Human Services Technical Assistance

Staff have recently met with Housing Virginia and George Mason University's Center for Regional Analysis to discuss the development of a Housing Study that addresses transportation and economic development factors. George Mason University's Center for Regional Analysis has completed similar studies for the Richmond and Northern Virginia areas. Further discussions are scheduled in the next weeks to pinpoint potential partners and to more clearly define the scope of the project.

Staff continue to assist the Hampton Roads Housing Consortium (HRHC) and are currently working on several activities slated for June. HRHC is planning an event in July called Pathways to Partnership. This symposium will train regional housing professionals on best practices in building effective partnerships to address housing issues such as homelessness, affordable housing development, community outreach, rental housing development and counseling, and providing down payment and closing cost assistance funding to buyers.

Hampton Roads Loan Fund Partnership

The staff is continuing to provide down payment and closing cost assistance to qualified first-time homebuyers in the region. The Department of Housing and Community Development (DHCD) has notified staff that the funding contract for FY 13 has been extended to December 31, 2013. This will allow more time for the HRPDC staff to provide assistance to homeownership transactions in the region.

2. Regional Economics Program

Technical Assistance

Economics staff routinely provides technical assistance and support to member jurisdictions and regional organizations. Both the HRPDC Data Book and the Commission's Benchmarking Study provide easy access to a great deal of regional information. Staff also provides special reports and newsletter articles on topics of timely significance, such as payroll and unemployment reports. Over the past month, staff have provided briefings to member localities (per request) and has responded to information requests from individuals, member localities, regional organizations, and the media.

Analysis of Department of Defense Presence

The Department of Defense plays a significant role in the Hampton Roads economy, a role that is continuously being re-defined. In an attempt to better understand the economic impact of the DoD on the region, staff have begun work on an in-depth analysis of the federal presence in Hampton Roads, specifically as it relates to defense activities.

Hampton Roads Data Center

In keeping with the state mandate that calls for Planning District Commissions to collect and maintain demographic, economic, and other data concerning the region and member localities, and to act as a state data center affiliate in cooperation with the Virginia Employment Commission, staff routinely collect and maintain a variety of data sets. This year, as per the Commission's work program, staff are moving from the publication of data in an annual Data Book, to an online data repository that will enable efficient access for those seeking regional data. Staff have begun the process of moving to an online system; a process that is expected to be ongoing as new information is released.

3. Emergency Management Project Update

Ready Hampton Roads

Staff continues to support the Ready Hampton Roads program. Current efforts include outreach support as well as improving the website for practitioner usage, mobile device capability, and increased social media integration.

Regional and Local Jail Exercise

Staff continues to support the Hampton Roads Inmate Evacuation committee. Current efforts include project management of a regional and local jail exercise series. The Southside and Peninsula sub regional exercises have been successfully accomplished with great participation and feedback. The regional exercise is scheduled to occur July 10 in Chesapeake.

Regional Emergency Management Technical Advisory Committee (REMTAC)

The Emergency Management staff continues to manage and support the Regional Emergency Management Technical Advisory Committee and its associated tasks and committees. The REMTAC last met on May 28, 2013. Recent activities included:

- A briefing on HRSD emergency planning efforts and agreement on future enhanced collaboration and exploration of the integration into the Regional Information Sharing Project
- A refresher briefing on roles and responsibilities during mass casualty events by the Office of Chief Medical Examiner
- An update by FEMA and VDEM on changes to Public Assistance regulations due to Sandy Recovery Act
- A presentation by the Corp of Engineers on the Emergency Power Facility Assessment Tool
- A proposal by Cox Communications to create a 24/7 on-demand preparedness channel such as ReadyHR.
- A demonstration of HRTacRan collaboration equipment to be used in each local EOC

Special Needs Subcommittee

The REMTAC Special Needs Subcommittee continues to be supported by the Regional Special Needs Planner and EM Staff as needed. The Subcommittee last met March 19, 2013. Meeting activities included:

- Introduction and discussion with Dawn Brantley, our new Regional Special Needs Planner who replaced Mary Donny.
- An update on improved evacuation coordination with Hampton Roads Transit (HRT) that included sharing Office of Emergency Management points of contact and lists/GIS data of possible shelter locations. Recommended changes in HRT policy are under review.
- The 2013 Healthcare Organization Emergency Preparedness Seminars are now open for registration through the ReadyHamptonRoads.org website. HOEPS.org now redirects to readyhamptonroads.org
- There was a discussion regarding the importance of keeping a regional perspective of “special needs planning” and the need to sustain the regional special needs planning program past September 2014.
- It was agreed to change the name of the special needs registry prior to printing of the 2013 Virginia Hurricane Guide and the next batch of registry brochures.
- Legal review had come up with a possible solution to solve HIPPA concerns that would allow future updates of the regional registry by localities without violating HIPPA. Legal verbiage to be added to registry brochures and website would be developed for local review.

Urban Area Security Initiative (UASI)

The Emergency Management staff continues to manage and support the Hampton Roads Urban Areas Security Initiative (UASI) Grant Program for the Urban Area Working Group (UAWG). In February 2012, the HRPDC received official notice that Hampton Roads has been eliminated from the UASI program in fiscal year 2012. As such, the HRPDC has been assisting the UAWG in restructuring into a regional body for strategic collaboration and cooperation within the preparedness community. Recent work includes:

- a) The closeout of FY08 and FY09 UASI Grants
All FY08 and FY09 projects have been closed out. HRPDC will not focus on closing out FY10 project prior to June 30, 2013.
- b) Completion of a UASI Effectiveness Report
The UASI effectiveness report has been completed. The report will be assimilated to state and federal decision-makers.
- c) Restructuring
In order to function in a new role of strategic regional collaboration and coordination, the UAWG has begun a restructuring process. Three subcommittees (listed below) have been formed. Additional, discussions are ongoing to update the UAWG’s governance structure and merging it with the

Regional Catastrophic Preparedness Team and Hampton Roads Metropolitan Medical Response System.

Resource Subcommittee

The Resource subcommittee is responsible for completing initial prioritization and division of preparedness grant funding to the region within relevant grant rules and regulations. As the regional need outweighs available resources, this subcommittee's duty is to apply available funding to potential projects that will maximize preparedness in the Hampton Roads region. Prioritization will be based on known capability gaps, The Hampton Roads Homeland Security Strategic Plan, the Hampton Roads THIRA, and the Virginia Regional Preparedness Measure. This includes new funding opportunities available to the region, in addition to reallocations of previously awarded funds.

Bylaws and Governance Subcommittee

The Bylaws and Governance Subcommittee is responsible for updating and maintaining the governance structure of the HR UAWG. As the preparedness landscape evolves, so too must the modus operandi of the HR UAWG. Sample tasks of this subcommittee include redrafting of the current Guidelines and Governance Structure and making membership recommendations to the UAWG.

Risk and Capabilities Subcommittee

The Risk and Capabilities Subcommittee is responsible for responding to data calls from the Department of Homeland Security and tracking capabilities throughout the region. As regional gaps and capabilities change, this committee will be tasked with ensuring that relevant plans and priorities therein are updated and maintained.