

AGENDA
HAMPTON ROADS PLANNING DISTRICT COMMISSION
EXECUTIVE COMMITTEE MEETING

November 17, 2010

- 9:30 1. Call to Order
2. Public Comment
3. Approval/Modification of Agenda

CONSENT AGENDA

4. Minutes of October 20, 2010 Annual Meeting
5. Treasurer's Report
6. Regional Reviews – Monthly Status Report
 A. PNRS Reviews
 B. Environmental Impact Assessment/Statement Review
7. Legislation – No Child Left Inside Act

REGULAR AGENDA

- 9:35 8. FY 2011 Budget Amendment
9:40 9. HRPDC Employee Compensation
9:50 10. Procurement Manual
9:55 11. The Regional Building
10:05 12. Chesapeake Bay Total Maximum Daily Load (TMDL): Local Government Policy and Program Options
10:15 13. Project Status Reports
10:20 14. Correspondence of Interest
15. For Your Information
16. Public Comments Received
17. Old/New Business

ADJOURNMENT

AGENDA NOTE- HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #1: CALL TO ORDER

The meeting will be called to order by the Chair at approximately 9:30 a.m.

AGENDA NOTE- HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #2: PUBLIC COMMENT PERIOD

Members of the public are invited to address the Hampton Roads Planning District Commission. Each speaker is limited to three minutes.

AGENDA NOTE- HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #3: APPROVAL/MODIFICATION OF AGENDA

Members are provided an opportunity to add or delete items from the agenda. Any item for which a member desires an action from the Hampton Roads Planning District Commission should be submitted at this time, as opposed to under "Old/New Business".

Hampton Roads Planning District Commission
Annual Commission Meeting
Minutes of October 20, 2010

The Annual Commission Meeting of the Hampton Roads Planning District Commission was called to order at 9:30 a.m. at the Regional Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

COMMISSIONERS:

Bruce Goodson, Chairman (JC)	Paul D. Fraim (NO)*
Stan D. Clark (IW), Vice Chairman	Thomas Smigiel (NO)
James O. McReynolds, Treasurer (YK)	J. Randall Wheeler (PQ)
Dr. Alan P. Krasnoff (CH)*	Gordon C. Helsel, (PQ)
William E. Harrell (CH)	Elizabeth Psimas (PO)
Clifton E. Hayes, Jr. (CH)	Selena Cuffee-Glenn (SU)
Greg McLemore (FR)	Tyrone W. Franklin (SY)
Gregory Woodard (GL)	John Seward (SY)
Ross A. Kearney (HA)	Louis R. Jones (VB)
Molly Joseph Ward (HA)	William D. Sessoms (VB)
W. Douglas Caskey (IW)	Harry E. Diezel (VB)
Robert Middaugh (JC)	Barbara M. Henley (VB)
Neil A. Morgan (NN)	Thomas G. Shepperd, Jr. (YK)
McKinley Price (NN)	

*Late arrival or early departure.

Absent: Amar Dwarkanath (CH), Ella Ward (CH), June Fleming (FR), Brenda Garton (GL), Mary Bunting (HA) , Anthony Burfoot (NO), Regina V.K. Williams (NO), Theresa Whibley, MD (NO), Kenneth L. Chandler (PO), Michael W. Johnson (SH), Anita Felts (SH), Linda T. Johnson (SU), Robert M. Dyer (VB), James Spore (VB), John E. Uhrin, (VB) Jackson C. Tuttle II (WM), Clyde Haulman (WM).

OTHERS RECORDED ATTENDING:

John Gergely, Henry Ryto & Terri Boothe (Citizens); Paul Holt (PO), Sherri Neil (PO); Keith Cannady (HA); Bryan Pennington. Jeff Raliski, Stanley Stein & Tara Sunderland (NO); Eric Nielsen (SU), Michael King (NN), Robert Matthias (VB); Craig Quigley, HRMFFA; Ellis W. James & Eileen Levanodoski - Sierra Club Observer; Rowland Taylor - SPSA; Jim Oliver – HRCCE; Bob Burnley &, Kayti Wingfield - Wise Energy of VA; Peter Huber – Wilcox & Savage; Kathy Fleet – Biggs & Fleet; Don Britt - Goodman & Company; David Hudgins – ODEC; Steve Romine – LeClair Ryan; Edmond Easter & Phibe Mitchell- Isle of Wight Citizens Association; Albert Burckard- Independent Green Party of VA; Deborah Stearns-Harvey, Lindsay Commercial Real Estate; Staff: Dwight Farmer, Shernita Bethea, John Carlock, Rick Case, James Clary, Nancy Collins, Natalie Easterday, Richard Flannery, Kathlene Grauberger, Greg Grootendorst, Lisa Hardy, Julia Hillegass, Jim Hummer, Rob Jacobs, Whitney Katchmark, Sara Kidd, Robert Lawrence, Ben McFarlane, Brian Miller, Kendall Miller, Keith Nichols, Kelli Peterson, Camelia Ravanbakht, Jenny Redick, Jennifer Tribo, Joe Turner and Chris Vaigneur.

PUBLIC C OMMENTS

Seven people requested to address the Hampton Road Planning District Commission.

Cale Jaffe

Thank you very much. My name is Cale Jaffe, I am a senior attorney with Southern Environmental Law Center in Charlottesville here to talk very briefly about the Old Dominion Electric Cooperative Proposal for a coal-fired power plant. It would be the single largest coal plant in Virginia and the proposed site is about 30 miles from the Chesapeake Bay. I believe you all have in our materials some maps that we have developed that should give you some sense of the scale of the project and proposal we are talking about. Now you might have heard that ODEC has withdrawn its clean air act permit applications that has been pending for the Department of Environmental Quality and that they are not intending to re-file those for another 18 months to two years. I do want to confirm that the project is, from what I understand, is far from canceled. I know Mr. Hudgins is here, and I have talked with folks from ODEC most recently at the Governor's Conference on Energy last week, and they were adamant That this is not a hiatus; they are going forward with this project, and in fact, I talked to the Army Corps of Engineers, the Norfolk District and they confirmed that they are actively processing ODEC submittals. Now the process that is currently pending before the Army Corps of Engineers is the development of an Environmental Impact Statement according to the Corps authorities under the National Environmental Policy Act. The Environmental Impact Statement or EIS generally can be divided into two pieces. On the one hand, the Corps takes a project and looks at the impact that the project would have on the community and on this community, and the second piece is to look at alternatives, alternatives that might include natural gas, investment in nuclear, no action if the demand isn't there, renewable energy, efficiency, a whole lot of alternatives. I just want to say, given where the project is today and with the Corps process ongoing right now that now is the ideal time for the PDC to weigh in and contact the Corps to just say, hey we understand that you are developing an Environmental Impact Statement, here are the concerns, the impacts on our community that we see, and we want to make sure you consider developing this Environmental Impact Statement. Former DEQ Director, Bob Burnley is also here. I believe he can give you a sense of what those impacts to this community might be.

Bob Burnley

Thank you, Mr. Chairman and members of the Commission. I appreciate this opportunity to be here this morning. My name is Bob Burnley. I'm an environmental advisor with nearly four decades of experience in the public and private sector in Virginia. I know time is short this morning so I want to get right to the issues. A 15,000 megawatt coal-fired power plant employing technology that is environmentally middle of the road has been proposed by ODEC for Surry County with a backup site in Sussex. If built and operated as proposed, this plant will have potentially devastating impacts on the citizens of Hampton Roads. It will negatively impact their health and the region's environment and economy. Hampton Roads already ranks as 45th on the Asthma and Allergy Foundation of America's list of the most challenging places to live with asthma. The increase in ozone concentrations and in particulate matter which will occur as a result of the operation of this plant will certainly result in more severe asthma attacks, more frequent attacks, more lost works days, more lost school days, and a less healthy environment for all. This plant is expected to omit 3,000 tons of nitrogen compounds every year for the next 50 to 60 years or perhaps longer. Much of that nitrogen will settle in the Chesapeake Bay or land in

the Chesapeake Bay Watershed and on bay tributaries, exacerbating the nitrogen over-enrichment problems we have been fighting for 25 years and that we spent hundreds and hundreds of millions of dollars to try to correct. In many of your communities, you will be responsible for cleaning up this nitrogen as part of your regulatory responsibilities to reduce non point sources even though your citizens did not create it or don't receive any benefits from this plant. The plant is expected to emit 40 pounds of mercury every year, as you all know mercury is a toxic that is especially dangerous to the very young and the unborn. Mercury is a water pollutant which has contaminated many rivers and streams in Southeastern Virginia causing condemnation of those fisheries already. Because of this increase in nitrogen and mercury the bay water quality will suffer and along with it the seafood industry, tourism and the whole culture of the Chesapeake Bay. The economic impacts not associated with the bay are just as bad. Hampton Roads is poised to fall into ozone nonattainment. Nonattainment is as big job killer as there is. My observation from this plant will make a nonattainment situation worse than it will be without it, probably much worse. Put it very simply, businesses just do not look toward nonattainment areas to establish new facilities. Existing businesses do not expand in nonattainment areas if expansion requires an air permit. New businesses come to areas which have a good quality of life, not areas which have air quality that does not meet the minimal standards. I would like for you to think about all of the downsides, the health, environmental and the economic downsides of this plant and compare them to the benefits that your region will enjoy. I really do think that you will find that the burdens far out weigh the benefits. Thank you very much.

John Gergely

My name is John Gergely, I am a resident of Newport News. This is sort of a TPO comment but I really wanted to say it in front to the Planning District Commission. Mayor Price I hope you enjoyed or I hope you were shocked by your introduction to regional cooperation in the last month's TPO meeting. I guess you realized now that the finance cooperation is what Norfolk wants, the Port Authority wants it, that regional cooperation. Anything else is probably subversion. It was your first meeting, I was extremely disappointed that the rest of the Peninsula Mayors and Chairs, no one spoke up when Delegate Oder was talking about the Hampton Roads Bridge Tunnel Study and he was hit from all sides from the southside people and no one from the Peninsula spoke up. We have got nothing out of this organization from the time we have been in it people. The Peninsula gets nothing from the Planning District Commission other than our taxes are taken. It is high time that the Peninsula Mayors and Chairs, start representing our constituents and speaking up at this meeting, that is why you are here, that is why you have been elected. Thank you very much.

Mayor Krasnoff arrives

Ellis W. James

Thank you Mr. Chairman, members of the Commission. The coal fired plant is a very bad idea, and I noted with interest in the Wall Street Journal, I believe it was yesterday or the day before, that Massey is actually considering possibly selling their interest in the coal fields. That was a shocker to me, but you already have heard about the environmental reasons that we should not move forward with this, I would like to address something that leaves me wondering. I have a great deal of respect for this group and staff, and I noted in the review of the TMDL issues that there was great concern about the modeling and so on. I have no problem with making sure that the modeling is correct. I want to be sure that the Hampton Roads Planning District

Commission does not in any way reach the point where you would consider not moving forward because you are upset with EPA. It is extremely important that we continue the progress to clean up the Bay. One last item, quick example, we have just had the glowing reports from Money Point and Paradise Creek. Perfect example of how we can solve some of the problems of pollution and pollution in the Chesapeake Bay and I think it is incumbent upon this organization because we live here, right in the heart of the problem area. We need to make sure that we move forward on cleaning up the Bay and not abandon it because of some other aspects of it politically. Thank You.

Eileen Levandoski

Thank you. My name is Eileen Levandoski I am the Virginia Conservation Program Manager for the Sierra Club. Later today you will hear a presentation on the Old Dominion Electric Cooperative Coal Plant and its potential implication on Hampton Roads nonattainment air quality. As you are waiting those implications, I want to quickly remind you of the tremendous opportunities we have ahead of us. The Commonwealth already operates at a competitive disadvantage to our east coast states, as we do not right now have a mandatory renewal portfolio standard. The last thing we want to do is further jeopardize our competitiveness by further imposing, by imposing further regulatory hoops due to our nonattainment air quality standards. Exciting times lay ahead, opportunity is definitely knocking. We have Terry McCauliffe expecting a decision about his green energy proposal for the Franklin Paper Mill due out this week. Green things are planned for the old Ford Plant. Google and Transelect are proposing an off-shore electric grid that will tie into Hampton Roads. Northrup Grumman is partnering to do research and development for offshore and onshore wind turbines in Hampton Roads. And as Virginia Beach Mayor Sessoms likes to often point out, over 10,000 direct and indirect jobs are ours for the taking with offshore wind energy development. These are the business and jobs opportunities awarded to Hampton Roads that are clean and sustainable. Let's keep it this way. Thank You.

Stephen R. Romine

Good Morning, Chairman Goodson and members of the HRPDC my name is Stephen Romine I am here on behalf of the Old Dominion Electric Cooperative. We appreciate the opportunity to be here. I have with me Dave Hudgins who is the Director of External Relations as well. Old Dominion Electric Cooperative is a not-for-profit power company with over one million customers throughout the Commonwealth. We have briefed the HRPDC staff on the Cypress Creek Power Station in Surry County. You have a handout in your package. Let me just state this plant will be a state-of-the-art, it will include state-of-the-art technology and will address in the cost of over \$1.3 billion on pollution controls. Reliable power supply is critical to the future prosperity of Virginia and economic development in general. Cypress Creek has been extended for two years and the permitting is on hold. It will likely come on line in 2022. Over 50 permits are going to be required for that plant to be operational and those permits will address the environmental issues, some of which you have heard about today. This forum does not provide an opportunity to debate those issues, but we are happy and glad to answer questions you might have and also meet individually with those that might have concerns about the plant. I also have David Hudgins here who would like to make comments as well. Thank you Chairman.

David Hudgins

Good morning sir, David Hudgins, Old Dominion Electric Cooperative. I only have three minutes and so what I am going to do is literally offer to answer any questions that you can come up in the next hour or two and address any direct concerns. At the end of day being pushed back to 2022 there will be plenty of opportunity, years of opportunities that you will have to with these issues. But at the end of the process after spending \$1.3 billion in pollution control, it will be the most state-of-the-art, advanced, super critical, polarized coal plant in the United States. No short cuts; we will meet all the requirements and we look forward to working with the Hampton Roads area to provide the power supply that the Department of Mines, Minerals and Energy just released last week that we are about 7,200 megawatts short in the Commonwealth of Virginia by 2020 and how do we intend to reach those. We believe you will need it all with off shore wind and on shore wind if we but landfills gases in our projects and portfolio we got three wind projects and we are looking for more, but at the end of the day we base load to run twenty-four, seven. Thank you.

Chairman Goodson stated this concludes our public comment session.

EMPLOYEE RECOGNITIONS

Mr. Farmer recognized the service and dedication of the staff who reached milestones in years of service with the HRPDC.

Five Years

Kathlene Grauberger, Administrative Assistant
Jennifer L. Tribo, Senior Water Resources Planner

Ten Years

Robert Lawrence, Senior Regional Emergency Management Planner
Brian Miller, Communication Designer

Chairman Goodson asked for a motion to accept the agenda. A motion was made to approve the agenda.

CONSENT AGENDA

The Consent Agenda contained the following items:

Minutes of September 15, 2010

Minutes of September 22, 2010 Special Meeting

Treasurer's Report

Regional Reviews

A. PNRS Items Review

Regional Approach to Increasing Food Waste Composting and C&D Debris Recovery in the Mid-Atlantic States

B. Environmental Impact Assessment/Statement Review

Patrick Henry Place Apartments; U.S. Department of Housing and Urban Development; Newport News

Regional Stormwater Cooperation Summary Report

FY 09-10 Annual Report to Department of Housing and Community Development

Legislation – FY 2011 Funding for Partnership for Sustainable Communities and Livable Communities Act

Commissioner Kearney Moved to approve the Consent Agenda; seconded by Commissioner Hayes. The Motion Carried.

HRPDC FY 2010 Audit

Chairman Goodson asked Mr. McReynolds to present the Audit Report.

Mr. McReynolds stated the Personnel and Budget Committee met earlier that morning. Mr. Donald Britt from Goodman and Company presented a report from the audit. The committee reviewed the annual financial statement in detail and recommended that the audit report be accepted. The report was found to be clean. Mr. McReynolds stated Mr. Britt was here along with Nancy Collins who handled the preparation of the financial statement. Mr. McReynolds indicated the staff should be commended for another excellent job.

Commissioner Sessoms Moved to approve the financial statements and audit report; seconded by Commissioner Psimas. The Motion Carried.

Commissioner Fraim arrives.

Chesapeake Bay TMDL and Virginia Watershed Implementation

Mr. Goodson introduced Ms. Whitney Katchmark to present the Chesapeake Bay TMDL and Virginia Watershed Implementation Plan.

Ms. Katchmark stated that, at the September 15, 2010 meeting, the Commissioners recommended drafting comments on the Chesapeake Bay TMDL. The HRPDC has two sets of comments, one for EPA and one for the Virginia Watershed Implementation Plan. Ms. Katchmark indicated she would be focusing on two issues the cost and the impacts to the TMDL. Ms. Katchmark indicated the Bay cleanup would cost up to \$1,400 per household per year. The required stormwater treatment is challenging because the region has 15 years to plan and construct \$3 - \$9 billion dollars of stormwater infrastructure. The stormwater reductions are going to be enforced with the MS4 permits, and if the localities

do not meet the milestones, they will face fines and enforcement actions. HRPDC needs to figure out how do this cheaper.

Ms. Katchmark stated the two issues today are the additional nutrient reductions in the James River Watershed that EPA is proposing and the allocations for the agricultural stormwater and wastewater sectors that Virginia proposed. Ms. Katchmark indicated Virginia proposed to get the cost to about \$9 billion and we will meet water quality standard 96% of the time. EPA is asking Hampton Roads to meet water quality standards 99% of the time for \$11 billion more than double the cost. Ms. Katchmark indicated the concern today is the difference in the water quality standard is about one micrograms per liter. The test to check the water quality standards is only accurate to one to four micrograms per liter, so Hampton Roads could spend \$11 billion and not be able to confirm that it made a difference in water quality.

Ms. Katchmark stated Virginia included in its proposal a 74% reduction in the phosphorus loads in stormwater. That put most of the burden to do nutrient reductions on the localities because they have to treat a lot of stormwater, which is expensive, or find trading partners in the agricultural or wastewater sectors. EPA viewed Virginia's Plan and did not think it was viable. EPA proposed back stops which are implementation policies that EPA will put in place if Virginia's plan does not conform with what EPA think is workable.

Ms. Katchmark indicated the EPA back stop is the worst case scenario for stormwater because to make major nutrient reductions we do not have a trading program. The detailed cost estimate to meet EPA back stops requires treatment of 65% of the urban land, and local stormwater staff in Hampton Roads think it is feasible for 19% because the treatment processes are based on diverting the stormwater to soil slowly seeping through and removing the nutrients, but our water table is high and the types of soils we have are not going to be viable everywhere. Ms. Katchmark stated the 19% is BMP cost and the remaining is in nutrient reductions, collecting the stormwater, storing it and reusing it. The total cost to meet the back stop is about \$680 million a year. In order to do BMP treatment the cost is about a \$100 million a year. The storage and reuse is expensive so we would need to do as much BMP treatment, but it may not be possible to do 65%.

Ms. Katchmark stated the numbers look high, but they may be lower than actual for two reasons: 1) the localities will have to install BMPs on private property, and in order to install BMPs land must be condemned and easements negotiate to continue maintenance on BMPs; 2) locality owned land is encumbered with utilities like water and electric lines and more private property must be condemned because it is expensive to install treatment. If EPA and Virginia could reach a compromise, it is possible that we can meet the nutrient reduction for less money. The cost of removing a pound of phosphorus is \$100 - \$200 for a wastewater treatment plant in comparison to stormwater for about \$15,000 per pound. HRPDC wants to encourage the state to come up with a cost effective allocation, such as maximizing the agricultural reductions, limiting the stormwater to 19% of the land and wastewater could make up the remaining reductions. If this was implemented, we would save roughly \$7 billion in the James River Watershed. Virginia needs to create reasonable

sector allocations and come up with a nutrient trading program that the EPA will buy off on.

HRPDC staff recommends working toward the tributary strategies that Virginia proposed to make progress in cleaning up the Bay. Give EPA the time to validate its model and study its standards in order to have the best information to make these decisions. The comments to Virginia are to ask the state to divide the burden between the sectors and not make the stormwater program accountable for implementing reductions across the sectors. A well thought-out nutrient trading program is needed that allows for cost effective cleanup of the Bay, and Virginia needs to identify the policies and funding to convince EPA its proposal will work.

HRPDC staff recommends the Commission authorize these comments be submitted to EPA and Virginia on behalf of the localities. The region has 45 days to review the material. A letter will be sent to the Commissioners on October 29. If localities are developing their own letters they will have the necessary information a week before the final deadline.

Commissioner Shepperd point out the annual cost for York County for over 14 years with 65,000 people would be \$42 million a year to implement the plan, Virginia Beach, with about 435,000, people the cost is one-third of the total amount. Hampton is a little less than half. This is not realistic. Mr. Shepperd stated we did not get like this in 14 years. This happened over a century; it will take a while to correct. This would bankrupt York County.

Ms. Katchmark indicated the cost is based on the amount of impervious land in the Chesapeake Watershed. Most of Virginia Beach is not in the Chesapeake Watershed the water goes south instead of to the Bay. That is why Virginia Beach's numbers are lower. It is based on land area.

Commissioner Shepperd indicated 40% of York County is wooded because of state lands and parks. He recommended the localities pay attention to the numbers on the cost and the budget. The region needs to make a strong statement that it supports cleaning up the Bay, but to do it in a manner that does not bankrupt a region.

Chairman Goodson stated he would take that as motion to approve the recommended actions.

Commissioner Clark stated he had one concern. When crossing Interstate 81, the James River Watershed goes up west past Interstate 81 and it looks like the industrial and residential areas as opposed to all the nutrient loads, and the phosphorus that comes from the far western region through agricultural uses, how are they able to differentiate how much Hampton Roads is doing versus what flows east from points west.

Ms. Katchmark stated that the Chesapeake model tries to model all of that information and some of the comments are that the HRPDC does not think the model is accurate and that we have not had time to review the latest version. The model was updated within the last few months and the information is not easy to check.

Mr. Clark stated that he does not know anyone who goes and buys five pounds of phosphorus to put on their yard. Mr. Clark asked Ms. Katchmark to come back to the Commission on a future date with more information.

Chairman Goodson stated the Commissioners should have received an e-mail yesterday on this subject. Chairman Goodson stated he forwarded a copy to his board members and suggested the Commissioners should also do the same to bring awareness of this issue to as many people as possible.

Chairman Goodson stated the motion was to approve giving these comments and to writing a letter to the Commonwealth on the comments to the EPA

Commissioner Helsel seconded the motion. The motion carried.

Ms. Henley stated the comment period is before the next meeting and to please clarify what will be occurring between now and then with each of our localities so that we can get the right information to we know we are cleaning up the bay in a practical manner.

Ms. Katchmark indicated the HRPDC can provide additional information. It is working with local staff about gathering the cost estimates and checking actual impervious areas. HRPDC will provide a complete set of comments a week before the final due date to each of the localities.

Medical Special Needs Registry

Chairman Goodson stated the Mr. Flannery would present the Medical Special Need Registry.

Mr. Flannery stated in every report related to hurricane Katrina and hurricane Isabel one of the issues that always arose as a need for improvement was better planning for special needs populations. In 2007, the Regional Emergency Management Technical Advisory Committee applied for and received a UASI grant to develop a project to help identify special needs populations in Hampton Roads, and the development of this project is now completed.

Mr. Flannery indicated one of the things they are focusing on is the functional areas of special needs such as communication, transportation and medical care. Two different groups were identified, one is medical special needs, and the second group of special needs are those that have social needs at risk.

REMTAC created a Special Needs Subcommittee to help find out what needs to be done to identify and plan for the special needs population. There are other groups that work with the special Needs Subcommittee to ensure all initiatives are synergistic and the work is not duplicated. The subcommittee has been successful in working with different groups to ensure there is no duplication of efforts and it is done regionally in a combined effort.

Work continues on how to identify special needs populations in Hampton Roads. The first group we are focusing on is the medical special needs group; then we will work toward social need. A database website for a medical special needs registry was created. The registry will be provided to individuals with special needs or their caregivers that will go to HRPDC Special Needs Planner and be forwarded into a system call WebEOC, which is a Web Emergency Operations Center, and the Emergency Planer in each locality will have the ability to see who is in their communities and what their needs are.

Mr. Flannery indicated as part of this initiative, the staff are doing public outreach which included training in Hampton Roads, working with disability special events, seminars and conferences, as well as committees throughout Hampton Roads. There are products developed to help with public outreach.

Mr. Flannery stated there will be an open house for the special needs registry on October 28, 2010 and invitations were sent to stakeholders, providers, advocates for special needs, communities and medical special needs communities.

Mr. Flannery's recommendation is to accept the briefing and allow this initiative to continue to move forward to support emergency planning.

Chairman Goodson asked for questions.

Ms. Henley stated she was working with a group in southern Virginia Beach and they have been trying for over a year to prepare a disaster preparedness plan and have not found anyone that can help. Ms. Henley stated the word is not getting out; they have tried to work with everybody from emergency people and the Red Cross. If there is a major disaster and things are not done right, we will be highly criticized.

Chairman Goodson asked for a motion to accept the briefing and continue with the program.

Motion by Mayor Krasnoff Moved to accept the briefing; seconded by Commissioner Seward. The Motion carried.

Old Dominion Electric Cooperative Power Plant – Status Report

Chairman Goodson introduced Mr. John Carlock to present the Old Dominion Electric Cooperative Power Plant.

Mr. Seward stated he would like to make a couple of comments before Mr. Carlock's presentation.

Mr. Seward stated his comments are not whether the power plant is the right thing for the region. It is geared toward regionalism and how we are supposed to work together for things that are affecting our region. Surry County has been here for quite a few years. When you get an agenda and the City of Virginia Beach has requested the HRPDC staff to provide an update on a project that is big for Surry. This is a huge economic project for

Surry County and we did not receive a phone call from the City of Virginia Beach or HRPDC staff. It is demeaning and it does not speak well for regional cooperation. I have been a member of the Commission for three years, and a few minutes ago you did not recognize I was a member of the Commission. Mr. Seward stated during the outlying landing field project, he remembered sitting at the table with the former Mayor of Virginia Beach, and she was sending someone to talk to the people in the area about that project and he was sitting at the table and no one spoke. It is hard to feel a part of the organization without the courtesy of a phone call when this is big to Surry and it is treated like an outsider.

Chairman Goodson thanked Mr. Seward.

Mr. Carlock stated that he would like to talk about where the project stands at this point and staff recommendations on how to move forward as a region. The three localities immediately affected are Surry, the Town of Dendron, and Sussex County. All have approved the zoning, the conditional use permits for the project and can now move forward with the various permits. The application for both the maximum achievable control technology application and the prevention of significant deterioration air permit have been withdrawn at this point pending further work on the part of ODEC and improvement in the state of the economy. The air permits are on hold and the application will go forward at some point in the future.

Mr. Carlock indicated in reviewing DEQ, VMRC and the Corps websites and talking with staff of various agencies there are no water permits pending and this information is a reflection of the fact that the air permits are the lead item and the most critical piece of the ODEC effort. As for Solid waste a permit for a proposed landfill would be on site to manage the ash and other residuals from the plant and there is no active permit on that side. The Corps has started the Environmental Impact Statement process. There was a scoping meeting and a kick-off meeting in February.

Mr. Carlock indicated a critical piece of this will be to evaluate the impact. The latest design and information you have heard was based on the design that was part of the permit application that was submitted earlier and now have been withdrawn. As the process moves forward, and working with DEQ, there will be changes to the design and to the potential air quality impacts.

Mr. Carlock indicated the HRPDC staff is recommending it monitor activities related to the Cypress Creek Power Station and work with ODEC and various environmental organizations, the counties, Corps of Engineers and the state regulatory agencies. At an appropriate time HRPDC will have all the best information and will come back to the Commission with a status report and continue the dialogue.

Chairman Goodson stated in response to Mr. Seward's concerns, he had been approached on a number of occasions by advocacy groups on both sides of the issue asking to make a presentation before the Commission. Chairman Goodson stated he has been resistant because he did not feel that the Commission is the proper forum to have advocates. He suggested to those groups to talk to HRPDC staff and they could come before the

Commission and give an update on the information without a partisan type of discussion of the pros and cons of the project. Chairman Goodson indicated Surry was not notified in advance because it was in the package but he should have had more discussion with Surry

Mr. Clark stated regionalism is a two way street. Before we vote on this item Mr. Clark stated Surry did not ask for Isle of Wight input, it asked for Virginia Beach and Chesapeake input.

Mr. Seward stated in order for the process to get started the Board would have to take the Commission actions.

Chairman Goodson stated he will reach out to the Commission and ask is there a consensus and for the Commission to weigh in on the subject at this time.

Mr. Farmer stated the HRPDC staff has a standing request with Mr. Ballou of the Department of Environmental Quality that once they have sufficient information to render a technical opinion about the impact, he will come to the Commission with a presentation. Mr. Ballou has indicated he does not yet have sufficient information to render a technical opinion.

Mr. Goodson stated we will move forward with continuing to give information and monitoring the situation. If a member of the Commission wants to bring this up they are welcome at any of the meetings.

Mr. Kearney stated perhaps Mr. Farmer should sit down with Surry and find out their concerns and open the line of communication. Mr. Kearney indicated he understands Mr. Clark's position about how we are neighbors and how it is going to affect usable. Perhaps Surry should have a special meeting with HRPDC staff to make sure their position and concerns are included in any development.

The Regional Building – Evaluation of Options

Chairman Goodson stated for the benefit of those who are not familiar with the history of this building, it is owned jointly by the HRPDC and SPSA. HRPDC and SPSA own their offices and jointly they own the meeting room. SPSA has indicated to us that they have space they do not need, and by the terms of the agreement between the two bodies, either party can notify the other and give a right of first refusal to either buy them out or to offer a sublease. No official notice has taken place; SPSA has indicated they will need to do something in the near future. A group of Commissioners has been doing some initial discussions on how to proceed with this.

Mr. Farmer stated we are working directly with Mr. Taylor and Deborah Stearns in terms of evaluation and the HRPDC options. SPSA is pursuing doing something in the near term. As Mr. Goodson stated they have an obligation to notify HRPDC of their decision and we will come back with the options and what the costs would be and what HRPDC staff preferences are.

Chairman Goodson stated this was informational only.

Nominating Committee Report/Election of Officers

Chairman Goodson introduced Mr. Shepperd to report on the Nominating Committee recommendations.

Mr. Shepperd stated in accordance with the bylaws of the Commission, the Nominating Committee put forward the following names: Chairman, Stan D. Clark, Isle of Wight; Vice Chairman, Thomas G. Shepperd, York County; Treasurer, James O. McReynolds, York County; Secretary, Dwight L. Farmer, HRPDC.

Chairman Goodson asked for a Motion for the slate of officers.

Commissioner Shepperd Moved to accept the slate of officers; seconded by Mayor Fraim. The Motion carried.

Project Status Report

Chairman Goodson stated there are some informational items and an award and ask Mr. Farmer to explain.

Mr. Farmer stated Item A is a housing award for Ms. Bethea for her outstanding work for the region and the organization, and for her performance and commitment.

For Your Information

Chairman Goodson stated this agenda item does not require any action.

Chairman Goodson indicated that he wanted to thank the Commission for all the cooperation over the last couple of years. He indicated there were some challenges with the reorganization of the TPO and some other items and he appreciated the participation and the support.

Mayor Fraim thanked Mr. Goodson for his leadership and getting the Commission through some tough issues.

Adjournment

With no further business to come before the Hampton Roads Planning District Commission, the meeting adjourned at 10:33 a.m.

Dwight L. Farmer
Executive Director/Secretary

Stan D. Clark
Chairman

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #5: TREASURER'S REPORT

**FISCAL YEAR 2011
October 31, 2010
BALANCE SHEET**

ASSETS		LIABILITIES & NET ASSETS	
Cash & Cash Equivalents	702,237	Current Liabilities	881,431
Accounts Receivables	1,718,239	Net Assets	5,776,361
Investments	2,741,454		
Other Current Assets	664		
Net Capital Assets	<u>1,495,199</u>		
Total Assets	<u><u>6,657,792</u></u>	Total Liabilities & Equity	<u><u>6,657,792</u></u>

STATEMENT OF REVENUES AND EXPENDITURES

REVENUES	Annual Budget	Current Month	YTD
Grant and Contract Revenue	8,249,457	1,025,327	1,964,595
VDHCD State Allocation	132,124	44,044	44,044
Interest Income	20,000	4,092	8,514
Local Jurisdiction Contributions	2,229,534	335,641	583,060
Other Local Assessment	1,438,783	287,310	528,727
Sales and Miscellaneous Revenue	117,530	3,717	14,043
Total Revenue	<u><u>12,187,428</u></u>	<u><u>1,700,131</u></u>	<u><u>3,142,982</u></u>
EXPENDITURES			
Personnel	3,983,281	282,627	1,186,999
Standard Contracts	223,525	28,656	75,110
Special Contracts / Pass-Through	6,887,963	176,292	1,082,798
Office Services	1,062,659	56,512	184,862
Capital Assets	30,000	-	-
Total Expenses	<u><u>12,187,428</u></u>	<u><u>544,087</u></u>	<u><u>2,529,769</u></u>
Agency Balance	<u><u>-</u></u>	<u><u>1,156,044</u></u>	<u><u>613,213</u></u>

AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #6: REGIONAL REVIEWS – MONTHLY STATUS REPORT

A. PNRS Items (Initial Review)

The HRPDC staff is routinely involved in the review of applications for grants to support projects involving federal or state funding. To ensure that all Commissioners are aware of projects being reviewed, brief summaries of these projects and anticipated review schedules are included in the Agenda. The HRPDC staff will continue to request comments directly from staff in localities that appear to be directly affected by a project. Review and comment by more than one locality is requested when a project may affect the entire region or a sub-regional area. Attached is a summary of the one project received for review during the month. As of November 9, 2010, there were no outstanding comments on this project.

B. Environmental Impact Assessment / Statement Review

The HRPDC staff is routinely involved in the review of environmental impact assessments and statements for projects involving federal funding or permits as well as state development projects. To ensure that all Commissioners are aware of projects being reviewed, brief summaries of these projects and anticipated review schedules are included in the Agenda. The HRPDC staff will continue to request comments directly from staff in localities that appear to be directly affected by a project. Attached is a listing and summary of projects that are presently under review.

Attachment 6A – PNRS

6B – Environmental Impact Assessment/Statement Review

RECOMMENDED ACTION:

None required.

Project Notification and Reviews

Date 11/2/2010 **CH #** VA111102-0723740

Title The Learning Barge - Voyage to Wetlands Recovery

Applicant The Elizabeth River Project

State/Federal Program NOAA - Bay-Watershed Education and Training (B-WET) Program

Type of Impact Elizabeth River Watershed **Project Staff** Sara Kidd

Project Description

The Elizabeth River Project proposes to have all 4th graders in Chesapeake Public Schools and all 6th graders in Norfolk Public Schools participate in wetlands education activities over a three-year period at the Learning Barge. They will also assist in revitalizing the wetlands at Paradise Creek Nature Park in Portsmouth.

Federal	\$644,110.00	Local	\$0.00
Applicant	\$215,654.00	Other	\$0.00
State	\$0.00	Income	\$0.00
TOTAL		\$859,764.00	

Environmental Impact Reviews

Received 10/15/2010

Number 10-151F

Name AST System Rehabilitation at U.S. Coast Guard Station Little Creek

Sponsor DHS/U.S. Coast Guard

Description

The Department of Homeland Security (DHS) U.S. Coast Guard (USCG) proposes to rehabilitate the aboveground storage tank (AST) systems at the USCG Station Little Creek, West Annex in the City of Norfolk. The rehabilitation will involve the demolition of existing gasoline and diesel fuel systems and the installation of new gasoline and diesel fuel systems. The new systems will include: one new 1,000-gallon gasoline AST and concrete foundation; one new 4,000-gallon diesel fuel AST with concrete foundation; leak detection systems; dispensing pumps; spill and overfill protection; double-walled aboveground piping; secondary containment for the dispensers; and electrical distribution and control systems. Also, new double-walled aboveground piping will be installed from the gasoline and diesel fuel ASTs to the existing double-walled piping feeding the dispensers at the pier. Clean back fill and landscaping will occur in areas of excavation. The USCG has submitted a Federal Consistency Determination that finds the proposed action consistent to the maximum extent practicable with the enforceable policies of the Virginia Coastal Zone Management Program.

Affected Localities Virginia Beach

Finding

Comments Sent

Final State Comments Received

Received 10/19/2010 **Number** 10-153S

Name New Science Building (Amendment)

Sponsor Christopher Newport University

Description

This is amendment to a previous EIR (08-185S). Christopher Newport University has decided to demolish the "old" Science Building C and construct a new science building, "ScPII," instead of renovating the older structure.

Affected Localities Newport News

Finding

Comments Sent

Final State Comments Received

Received 11/2/2010 **Number** 10-159F

Name Expansion & Modernization of the Navy MWR Marina, Joint Expeditionary Base Little Cree

Sponsor DOD/Department of the Navy

Description

The Navy proposes to replace and modernize existing infrastructure and expand the existing marina capacity at the MWR Marina at JEB Little Creek. The purpose of the proposed action is to meet existing and future demand for recreational and commercial marina space at JEB Little Creek. Three alternatives are being considered. The first alternative would demolish and replace Piers 5, 6, 7, and 8. The second alternative would demolish and replace Piers 5 and 6. The third alternative would involve minor repairs to Piers 5, 6, 7, and 8. All three alternatives would include modernizing the facilities and some expansion.

Affected Localities Virginia Beach

Finding

Comments Sent

Final State Comments Received

AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #7: NO CHILD LEFT INSIDE ACT OF 2009

SUBJECT:

Congress is presently considering the No Child Left Inside Act of 2009 (H. 2054 and S. 866). The No Child Left Inside Act would amend the Elementary and Secondary Education Act of 1965 regarding environmental education, and for other purposes.

BACKGROUND:

The No Child Left Inside Act, as proposed, will require states to develop environmental literacy plans, approved by the Secretary of Education, for pre-kindergarten through grade 12 that include environmental education standards and teacher training. These plans would be required in order to receive implementation grants.

Two categories of implementation grants are included:

- Environmental Education Professional Development.
- Improve and support environmental education, including content and achievement standards, research and dissemination of models.

Competitive grants in both categories would be available to partnerships, including a local education agency and other entities, such as colleges and universities, natural resource or environmental agencies and local parks and recreation departments.

The Act would result in an expansion of funding opportunities for environmental education that is mutually supportive with ongoing local programs and regional programs being conducted by the HRPDC, through the HR Green Committee.

RECOMMENDED ACTION:

Staff recommends the Commission authorize the Chairman to send the attached letter to the Hampton Roads Congressional Delegation requesting the members to actively support passage of the No Child Left Inside Act of 2009.

Attachment

November 17, 2010

FORM LETTER - Senators Warner and Webb; Congressmen Wittman, Scott, Forbes and Nye

RE: No Child Left Inside Act

LEG: N-C-L-I-Act

Dear Senator/Congressman:

At its November 17, 2010 Executive Committee Meeting, the Hampton Roads Planning District Commission (HRPDC) acted to urge that you support passage of the No Child Left Inside Act of 2009 (H. 2054 and S. 866).

The No Child Left Inside Act amends the Elementary and Secondary Education Act of 1965 to require states, as a prerequisite to receiving implementation grants, to develop environmental literacy plans, approved by the Secretary of Education, for pre-kindergarten through grade 12 that include environmental education standards and teacher training. The legislation's goals are to ensure that every student graduates from high school prepared with the knowledge and skills necessary to be ready for college and 21st Century careers in the emerging "green" energy economy and to advance the health of our youth through outdoor and environmental education opportunities. Through the efforts of HR Green, a regional advisory committee to the Hampton Roads Planning District Commission, the HRPDC has been working to inform the public about the importance of environmental stewardship, and to arm the public with best practices for keeping the Hampton Roads region safe, beautiful and healthy. The region and state will greatly benefit from the passage of this legislation.

Your support for the No Child Left Inside Act is important to the region. Thank you for your consideration of and support for this legislation.

Sincerely,

Stan D. Clark
Chairman

SDC/

AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #8: FY 2011 BUDGET AMENDMENT

SUBJECT:

The first semi-annual Budget Amendment for FY 2011 is presented to the Commission for its review and approval.

BACKGROUND:

As changes occur in the normal day-to-day operations and financial awards, staff notifies the Commission in the regular monthly meetings. Semi-annually, these changes are formalized in the Operating Budget, which is brought before the Commissioners for approval. These formal approvals are requested in November and May of each fiscal year.

After all amendments were posted for this amendment process (new grants awarded, greater than anticipated carry forward balances, new program expenditures) the HRPDC Combined Budget remains balanced, with no surplus or deficit proposed.

Significant changes were in:

- **Personnel:** the \$53,684 increase (1.3%) was a result of restructuring due to personnel turnover and subsequent changes in duties for existing and new staff.
- **Pass-Through:** most of the \$1.1 million increase in revenue corresponded with over a million dollar increase in expenditures. This activity does include the creation of a new program in conjunction with ODU, “Sea Level Rise” costing \$55,000; a quarter of which was covered by increased revenue not needed to cover personnel and the rest was covered from the HRPDC Contingency line item set aside for just such Board Designated projects. There is still \$137,000 remaining unallocated in the HRPDC contingency line item.
- **Memberships:** is the only other expenditure change, to cover two memberships previously omitted.

RECOMMENDED ACTIONS:

Staff recommends approving the November Budget Amendments shown in the attached budget document.

ATTACHMENT:

FY 2011 Budget Amendment

HRPDC/HRTPO OPERATIONS AMENDED BUDGET - NOVEMBER 2010

FISCAL YEAR 2011

ITEM	Approved 06/16/10	2011	2011	2011	2011	2011	TOTAL 2011	TOTAL 2011	2,011	2011	2011	2011	2011
	MATCH	REV/EXP	ELEMENT	TOTAL	TRSF TO	TPO OPER.	PDC OPER.	NOV.	AMENDED	AMENDED	AMENDED	AMENDED	AMENDED
		CODE		BUDGET	PASS-THRU	BUDGET	BUDGET	AMEND	TOTAL	PASS-THRU	TPO	PDC	
REVENUE													
NEW REVENUE													
1	State Grant (DHCD) NOTE 1	40500	100000	132,124			132,124		132,124				132,124
2	LJ Assess: Member Contribution (\$.82) NOTE 2	45400	100200	1,342,835		304,554	1,038,281		1,342,835	55,000	313,230		974,605
3	LJ Assess: HRWET	49500	214000	16,082			16,082		16,082				16,082
4	LJ Assess: HRWET	49500	214100	48,689			48,689		48,689				48,689
5	LJ Assess: HRWET	49500	214300	97,000	96,170		830		97,000	96,170			830
6	LJ Assess: Groundwater	49500	215000	111,302			111,302		111,302				111,302
7	LJ Assess: Water TA	49500	215100	30,874			30,874		30,874				30,874
8	LJ Assess: Water Priority	49500	215200	65,953			65,953		65,953				65,953
9	LJ Assess: USGS	49500	215300	147,450	147,450		0		147,450	147,450			0
10	LJ Assess: Water Quality	49500	215400	7,500	7,500		0		7,500	7,500			0
11	LJ Assess: SWAP	49500	215500	18,755			18,755		18,755				18,755
12	LJ Assess: H2O	49500	215700	20,000	20,000		0		20,000	20,000			0
13	LJ Assess: Storm Water	49100	217000	75,311			75,311		75,311				75,311
14	LJ Assess: HR Storm	49100	217100	52,798			52,798		52,798				52,798
15	LJ Assess: HR Storm	49100	217200	75,000	74,170		830		75,000	74,170			830
16	LJ Assess: Storm Water Phase II	46500	217500	102,500			102,500		102,500				102,500
17	LJ Assess: Waste Water	49600	219000	109,000	25,000		84,000		109,000	25,000			84,000
18	LJ Assess: HR FOG	49600	219200	50,000	49,670		330		50,000	49,670			330
19	LJ Assess: HR FOG Technical	49600	219300	0	0		0		0				0
20	LJ Assess: HR Clean	48000	219500	26,280			26,280		26,280				26,280
21	LJ Assess: HR Clean	48000	219600	42,800	42,470		330		42,800	42,470			330
22	LJ Assess: MMRS	46000	398700	328,334	295,501		32,833		328,334	295,501			32,833
23	LJ Assess: MCSC	47100	670500	59,541	59,541		0		59,541	59,541			0
24	SPSA Maintenance Manager Contribution	41500	100000	26,500			26,500		26,500				26,500
25	Interest Earnings	44000	100000	20,000			20,000		20,000				20,000
26	DEQ TMDL 09	40800	298200	26,000			26,000	(2,299)	23,701				23,701
27	DCR Roundtable	42594	209400	4,000			4,000	2,107	6,107				6,107

HRPDC/HRTPO OPERATIONS AMENDED BUDGET - NOVEMBER 2010

FISCAL YEAR 2011

Approved 06/16/10

ITEM	2011	2011	2011	2011	2011	TOTAL 2011	TOTAL 2011	2,011	2011	2011	2011	2011
	MATCH	REV/EXP CODE	ELEMENT	TOTAL BUDGET	TRSF TO PASS-THRU	TPO OPER. BUDGET	PDC OPER. BUDGET	NOV. AMEND	AMENDED TOTAL	AMENDED PASS-THRU	AMENDED TPO	AMENDED PDC
28 VCZMP TA DEQ 10	24,637	40800	206000	20,000			20,000	4,637	24,637			24,637
29 Stormwater Legal		49900	217600	60,000	60,000		0		60,000	60,000		0
30 VB Lynnhaven COE Contract		49900	209800	3,750			3,750	(1,782)	1,968			1,968
31 Gloucester Comp Plan		45033	291100	10,000			10,000		10,000			10,000
32 VCRMPTA 11	40,000	40800	216000	40,000			40,000		40,000			40,000
33 VCZMP Climate 10	33,576	40800	206200	20,000			20,000	13,576	33,576			33,576
34 VCZMP Climate 11	20,000	40800	216200	20,000			20,000		20,000			20,000
35 VB Lynnhaven 11		49900	219800	3,750			3,750		3,750			3,750
36 Greenhouse Gases (N, C, VB)		49900	212100					85,020	85,020	75,020		10,000
37 TMDL-Nansemond-Suffolk		49900	208201					126	126			126
38 TMDL-Nanesmond-Isle of Wight		49900	208202					472	472			472
39 Gloucester Comp Plan		49900	291100					14,953	14,953			14,953
40 TMDL - Mill Powhatan		49900	298208					1,740	1,740			1,740
41 Solid Waste 2018		49900	219700					135,000	135,000	135,000		0
42 HR FOG		49900	219300					166,195	166,195	101,424		64,771
43 PARS		49900	217700					14,286	14,286	14,286		0
44 VDHCD HR Loan Fund Partnership		40900	300411	20,000			20,000		20,000			20,000
45 VDHCD HR Loan Fund Partnership		49800	300511	160,000	160,000		0		160,000	160,000		0
46 MMRS Grant #4 (part of \$1,032,580)		48600	398910	300,000	291,000		9,000		300,000	291,000		9,000
47 MMRS Grant #5 (part of \$1,284,884)		48600	398908	584,884	570,000		14,884		584,884	570,000		14,884
48 MMRS Grant #6 (part of \$1,284.884)		48600	398909	500,000	485,000		15,000		500,000	485,000		15,000
49 UASI M&A		46903	650009	5,000			5,000		5,000			5,000
50 UASI Medical Special Needs		46903	650509	280,000	180,000		100,000		280,000	180,000		100,000
51 UASI Pet Trailers		46903	650309	488,655	488,655		0		488,655	488,655		0
52 UASI Capabilities Assessment		46903	650108	272,000	272,000		0	200,000	472,000	472,000		0
53 UASI Medical Special Needs		46903	650508	437,500	337,500		100,000		437,500	337,500		100,000
54 UASI Maritime Security		46903	650608	300,000	300,000		0		300,000	300,000		0
55 UASI M&A		46903	650008	101,400			101,400		101,400			101,400
56 SPSA HVAC Board Room Contribution		41600	999000	1,650			1,650		1,650			1,650

HRPDC/HRTPO OPERATIONS AMENDED BUDGET - NOVEMBER 2010

FISCAL YEAR 2011

Approved 06/16/10

ITEM	2011	2011	2011	2011	2011	TOTAL 2011	TOTAL 2011	2,011	2011	2011	2011	2011
	MATCH	REV/EXP CODE	ELEMENT	TOTAL BUDGET	TRSF TO PASS-THRU	TPO OPER. BUDGET	PDC OPER. BUDGET	NOV. AMEND	AMENDED TOTAL	AMENDED PASS-THRU	AMENDED TPO	AMENDED PDC
57 SPSA Board Room Monitor/Maint Contribution		41700	999000	380			380		380			380
58 Local Printing & Presentation Revenues		43000	999000	63,000			63,000		63,000			63,000
59 Hospitality Reimbursements		41000	8xx000	15,000			15,000		15,000			15,000
60 Sales & Local Contract Revenues		43000	999000	3,000			3,000		3,000			3,000
61 FTA 5303 11	16,403	40400	42xx11	132,614		132,614	0	(1,391)	131,223		131,223	0
62 VDRPT FTA 5303 State Match 11		40400	42xx11	16,577		16,577	0	(174)	16,403		16,403	0
63 FHWA PL	273,479	40100	40xx11	2,187,830		2,187,830	0		2,187,830		2,187,830	0
64 VDOT PL State Match		40100	40xx11	273,479		273,479	0		273,479		273,479	0
65 VDOT SP&R	14,500	41400	470111	58,000		58,000	0		58,000		58,000	0
66 MCSC Report Sales		43000	670108	8,000			8,000		8,000			8,000
67 FRAC 09		46300	630009	49,797			49,797		49,797			49,797
68 South Hampton Roads Hazard Mitigation	30,934	46300	630100					92,800	92,800	85,250		7,550
69 Franklin & Southampton Hazard Mitigation	7,500	46300	630102					22,500	22,500	21,000		1,500
70 VICIPRSP 09		46300	630209	235,050	222,000		13,050		235,050	222,000		13,050
71 ACAMS 09		46300	630309	155,000	148,214		6,786		155,000	148,214		6,786
72 FRAC 08		46300	630008	715,837	682,885		32,952		715,837	682,885		32,952
73 TOTAL NEW REVENUE	461,029			10,578,781	5,014,726	2,973,054	2,591,001	747,766	11,326,547	5,701,706	2,980,165	2,644,676
74												

HRPDC/HRTPO OPERATIONS AMENDED BUDGET - NOVEMBER 2010

FISCAL YEAR 2011

Approved 06/16/10

ITEM	2011 MATCH	2011 REV/EXP CODE	2011 ELEMENT	2011 TOTAL BUDGET	2011 TRSF TO PASS-THRU	TOTAL 2011 TPO OPER. BUDGET	TOTAL 2011 PDC OPER. BUDGET	2,011	2011	2011	2011	2011
								NOV. AMEND	AMENDED TOTAL	AMENDED PASS-THRU	AMENDED TPO	AMENDED PDC
75												
76												
77 DEFERRED REVENUE FROM PRIOR YEARS												
78 LJ Assess: StormWater Workshop		47800	217400	845	845		0		845	845		0
79 LJ Assess: Grease		47800	225800	439	439		0		439	439		0
80 LJ Assess: StormWater PH II Permit Support		46500	237500	34,356	34,356		0	(34,356)	0	0		0
81 LJ Assess: H2O		47800	245105	1,300	1,300		0		1,300	1,300		0
82 LJ Assess: Water Qualilty 04		47800	245400	1,965	1,965		0		1,965	1,965		0
83 LJ Assess: StormWater PH II Permit Support		46500	247500	14,018	14,018		0	(5,178)	8,840	8,840		0
84 LJ Assess: H2O		47800	255700	10,832	10,832		0		10,832	10,832		0
85 LJ Assess: Rapid Toxicity HRSD		47800	255900	1,544	1,544		0		1,544	1,544		0
86 LJ Assess: StormWater PH II 05		47800	257500	37,973	37,973		0		37,973	37,973		0
87 LJ Assess: Water Planner		49500	265000	54,855	54,855		0		54,855	54,855		0
88 LJ Assess: H2O 06		49500	265700	20,001	20,001		0		20,001	20,001		0
89 LJ Assess: StormWater Consultant		47800	267300	13,798	13,798		0		13,798	13,798		0
90 LJ Assess: StormWater PH II 06		49500	267500	74,970	74,970		0	(2,399)	72,571	72,571		0
91 LJ Assess: Water Quality 07		47800	275400	7,500	7,500		0		7,500	7,500		0
92 LJ Assess: H2O 07		47800	275700	20,000	20,000		0		20,000	20,000		0
93 LJ Assess: StormWater PH II 07		47800	277500	19,493	19,493		0		19,493	19,493		0
94 LJ Assess: Water Priority		49500	285200	30,433	30,433		0	(1,018)	29,415	29,415		0
95 LJ Assess: Water Quality 08		47800	285400	7,500	7,500		0		7,500	7,500		0
96 LJ Assess: Source Water Quality		49500	285500	11,169	11,169		0		11,169	11,169		0
97 LJ Assess: H2O 08		47800	285700	20,000	20,000		0		20,000	20,000		0
98 LJ Assess: StormWater PH II 08		47800	287500	62,699	62,699		0		62,699	62,699		0
99 LJ Assess: Regional Wastewater		49500	289000	10,000	10,000		0	6,421	16,421	16,421		0
100 LJ Assess: HR WET 09		47800	294300	25,426	25,426		0	(14,776)	10,650	10,650		0
101 LJ Assess: Water Quality 09		47800	295400	7,500	7,500		0		7,500	7,500		0
102 LJ Assess: H2O 09		47800	295700	20,000	20,000		0		20,000	20,000		0
103 LJ Assess: HR FOG 09		47800	299200	35,000	35,000		0	2,938	37,938	37,938		0

HRPDC/HRTPO OPERATIONS AMENDED BUDGET - NOVEMBER 2010

FISCAL YEAR 2011

Approved 06/16/10		2011	2011	2011	2011	2011	TOTAL 2011	TOTAL 2011	2,011	2011	2011	2011	2011
		REV/EXP		TOTAL	TRSF TO	TPO OPER.	PDC OPER.	NOV.	AMENDED	AMENDED	AMENDED	AMENDED	AMENDED
ITEM	MATCH	CODE	ELEMENT	BUDGET	PASS-THRU	BUDGET	BUDGET	AMEND	TOTAL	PASS-THRU	TPO	PDC	
104	LJ Assess:		Regional Bacteria Study	47800	292500	350,000	300,000		50,000	0	350,000	340,000	10,000
105	LJ Assess:		H2O 04	47800	245700	10,815	10,815		0	(35)	10,780	10,780	0
106	LJ Assess:		HR Wet Ed 09	49500	294100	5,095	5,095		0	(108)	4,987	4,987	0
107	LJ Assess:		HR Storm 09	49500	297100	7,051	7,051		0		7,051	7,051	0
108	LJ Assess:		SWM II 09	47800	297500	34,570	34,570		0	(2,477)	32,093	32,093	0
109	LJ Assess:		HR Clean 10	47800	209600	40,000	40,000		0	9,017	49,017	49,017	0
110	LJ Assess:		HR FOG 10	47800	209200	30,000	30,000		0	19,883	49,883	49,883	0
111	LJ Assess:		Wastewater 10	49500	209000	10,000	10,000		0	21,097	31,097	31,097	0
112	LJ Assess:		HR Storm 10	47800	207200	40,000	40,000		0	9,236	49,236	49,236	0
113	LJ Assess:		Water Quality 10	47800	205400	7,500	7,500		0	0	7,500	7,500	0
114	LJ Assess:		H2O 10	47800	205700	20,000	20,000		0		20,000	20,000	0
115	LJ Assess:		HR Wet 10	47800	204300	50,000	50,000		0	45,800	95,800	95,800	0
116	LJ Assess:		HR Clean	47800	209500					1,576	1,576	1,576	0
117	LJ Assess:		HR Clean Direct 08	47800	289600					599	599	599	0
118	LJ Assess:		HR Clean Direct 09	47800	299600					10,948	10,948	10,948	0
119	LJ Assess:		HR Wet Admin	47800	204000					4,489	4,489	4,489	0
120	LJ Assess:		HR Wet Educ	47800	204100					16,417	16,417	16,417	0
121	LJ Assess:		Mitigate	47800	205000					3,552	3,552	3,552	0
122	LJ Assess:		Water TA	47800	205100					7,207	7,207	7,207	0
123	LJ Assess:		Priority	47800	205200					17,690	17,690	17,690	0
124	LJ Assess:		SWAP	47800	205500					429	429	429	0
125	LJ Assess:		H2O Envelopes	47800	205700					19,598	19,598	19,598	0
126	LJ Assess:		Source Water Advertisig	47800	265500					415	415	415	0
127	LJ Assess:		HR Wet Education	47800	274100					554	554	554	0
128	LJ Assess:		HR Storm	47800	207100					19,905	19,905	19,905	0
129	LJ Assess:		Permit	47800	207500					11,633	11,633	11,633	0
130	LJ Assess:		Stormwater Mgmt	47800	207600					3,475	3,475	3,475	0
131	LJ Assess:		HR Storm	47800	287100					70	70	70	0

HRPDC/HRTPO OPERATIONS AMENDED BUDGET - NOVEMBER 2010

FISCAL YEAR 2011

Approved 06/16/10		2011	2011	2011	2011	2011	TOTAL 2011	TOTAL 2011	2,011	2011	2011	2011	2011
ITEM	MATCH	REV/EXP	ELEMENT	TOTAL	TRSF TO	TPO OPER.	PDC OPER.	NOV.	AMENDED	AMENDED	AMENDED	AMENDED	AMENDED
		CODE		BUDGET	PASS-THRU	BUDGET	BUDGET	AMEND	TOTAL	PASS-THRU	TPO	PDC	
132 LJ Assess:	HRFOG	47800	289200					277	277	277			0
133 LJ Assess:	Debris Management	47800	350000	10,000			10,000	25	10,025	0			10,025
134 COE Elizabeth River		47800	289100					2,279	2,279	0			2,279
135 Elizabeth River		47800	299100					2,813	2,813	0			2,813
136 Regional Solid Waste		47800	209700					87,000	87,000	82,170			4,830
137 MMRS Sustainment		47800	398700					7,685	7,685	7,685			0
138 FRAC 07		463	630007					1,635	1,635	1,635			0
139 CI/KR 07		463	630107					548	548	548			0
140 MCSC Sales		47800	670510					11,973	11,973	11,973			0
141 EECBG Grant		47800	208500					43	43	0			43
142 USGS FY10		47800	205300					48,231	48,231	48,231			0
143	TOTAL DEFERRED REVENUE	0		1,158,647	1,098,647	0	60,000	335,111	1,493,758	1,463,768	0		29,990
144													
145	TRANSPORTATION PASS-THROUGH ACTIVITY												
146	Virginia DRPT FTA FY11	40006	42xx11	400,000	400,000				400,000	400,000			0
147	Virginia DRPT FTA FY11	40006	42xx11	50,000	50,000				50,000	50,000			0
148	Virginia DRPT FTA FY10	40006	42xx10					27,363	27,363	27,363			0
149	Virginia DRPT FTA FY10	40006	42xx10					3,420	3,420	3,420			0
150	TOTAL TRANS PASS-THROUGH REV	0		450,000	450,000	0	0	30,783	480,783	480,783	0		0
151													
152													
153	TOTAL REVENUE	461,029		12,187,428	6,563,373	2,973,054	2,651,001	1,113,660	13,301,088	7,646,257	2,980,165		2,674,666
154													
155	NOTE 1: FY04 \$325,472; FY05-07 \$293,995; FY08 \$279,295; FY09 \$275,106; FY10 \$253,879 FY11 15% add'l cut												
156	NOTE 2: Member Contributions per capita unchanged since 2006.												

HRPDC/HRTPO OPERATIONS AMENDED BUDGET - NOVEMBER 2010

FISCAL YEAR 2011

ITEM	Approved 06/16/10	2011 MATCH	2011 REV/EXP CODE	2011 ELEMENT	2011 TOTAL BUDGET	2011 TRSF TO PASS-THRU	TOTAL 2011 TPO OPER. BUDGET	TOTAL 2011 PDC OPER. BUDGET	2,011 NOV. AMEND	2011 AMENDED TOTAL	2011 AMENDED PASS-THRU	2011 AMENDED TPO	2011 AMENDED PDC
157													
158	EXPENDITURES												
159	PERSONNEL												
160	Salaries		50000	various	3,117,020		1,575,965	1,541,055	45,561	3,162,581		1,578,969	1,583,612
161	Flexible Benefits		51300	999000	5,000		2,528	2,472	0	5,000		2,528	2,472
162	Fringe Benefits		50500	various	861,261		478,392	382,869	8,123	869,384		482,499	386,885
163	TOTAL PERSONNEL				3,983,281		2,056,885	1,926,396	53,684	4,036,965	0	2,063,996	1,972,969
164	Note: 46 Full Time; 1 Reg. Part Time; 0 Temp Part Time												
165	No Raise; Incr in Health Care Costs of 3.9%; Incr in VRS of 2.6%; Decr in VRSLI of .54%.												
166	STANDARD CONTRACTS												
167	SPACE COSTS												
168	Regional Building O&M	SCH S	51500	999000	69,170		34,972	34,198	0	69,170		34,972	34,198
169	Hampton Office Rent		51500	999000	14,000		7,078	6,922		14,000		7,078	6,922
170	TOTAL SPACE				83,170	0	42,050	41,120	0	83,170	0	42,050	41,120
171													
172	INSURANCE & BONDING												
173	Emp. Blanket Bond (Suff Ins) Crime Policy (Zurich)		51600	999000	1,000		506	494		1,000		506	494
174	Gen'l Liab Off Eq. PC Eq (Hartford)		51600	999000	13,000		6,573	6,427		13,000		6,573	6,427
175	Publ Offr Liab & Deduct (VaRISK2-VML)**		51600	999000	3,000		1,517	1,483		3,000		1,517	1,483
176	Worker's Comp (VMGSIA - VML)		51600	999000	9,000		4,550	4,450		9,000		4,550	4,450
177	TOTAL INSURANCE & BONDING	**Premium Holiday 07/11 - 06/12			26,000	0	13,146	12,854	0	26,000	0	13,146	12,854
178													
179	EQUIPMENT RENTAL												
180	Postage Machine (NeoPost/Friden 9282)		51700	999000	1,400		708	692		1,400		708	692
181	TOTAL EQUIPMENT RENTAL				1,400	0	708	692	0	1,400	0	708	692
182													

HRPDC/HRTPO OPERATIONS AMENDED BUDGET - NOVEMBER 2010

FISCAL YEAR 2011

Approved 06/16/10		2011	2011	2011	2011	2011	TOTAL 2011	TOTAL 2011	2,011	2011	2011	2011	2011
ITEM	MATCH	REV/EXP	ELEMENT	TOTAL	TRSF TO	TPO OPER.	PDC OPER.	NOV.	AMENDED	AMENDED	AMENDED	AMENDED	AMENDED
		CODE		BUDGET	PASS-THRU	BUDGET	BUDGET	AMEND	TOTAL	PASS-THRU	TPO	PDC	
183 EQUIPMENT/FURNITURE MAINT & REPAIR													
184		51800	201000	500			500		500				500
185		51800	398000	500			500		500				500
186		51800	595500	500			500		500				500
187		51800	999000	200		101	99		200		101		99
188		51800	999000	150		76	74		150		76		74
189		51800	999000	1,000		506	494		1,000		506		494
190		51800	999000	875		442	433		875		442		433
191		51800	999000	780		394	386		780		394		386
192		51800	999000	1,100		556	544		1,100		556		544
193		51800	999000	1,250		632	618		1,250		632		618
194		51800	999000	1,700		860	840		1,700		860		840
195		51800	999000	750		379	371		750		379		371
196		51800	999000	350		177	173		350		177		173
197				9,655	0	4,123	5,532	0	9,655	0	4,123		5,532
198													
199 LEGAL SERVICES													
200		51900	999000	35,000			35,000		35,000				35,000
201		51900	401011	30,000		30,000	0		30,000		30,000		0
202		51900	630007	2,500			2,500		2,500				2,500
203				67,500	0	30,000	37,500	0	67,500	0	30,000		37,500
204													
205 AUDIT SERVICES													
206		53900	999000	35,000		17,696	17,304		35,000		17,696		17,304
207				35,000	0	17,696	17,304	0	35,000	0	17,696		17,304
208													

HRPDC/HRTPO OPERATIONS AMENDED BUDGET - NOVEMBER 2010

FISCAL YEAR 2011

Approved 06/16/10

ITEM	MATCH	2011	2011	2011	2011	2011	TOTAL 2011	TOTAL 2011	2,011	2011	2011	2011	2011
		REV/EXP		TOTAL	TRSF TO	TPO OPER.	PDC OPER.	NOV.	AMENDED	AMENDED	AMENDED	AMENDED	
		CODE	ELEMENT	BUDGET	PASS-THRU	BUDGET	BUDGET		AMEND	TOTAL	PASS-THRU	TPO	PDC
209													
210													
211													
212													
213													
214													
215													
216													
217													
218													
219													
220													
221													
222													
223													
224													
225													
226													
227													
228													
229													
230													
231													
232													
233													
234													
235													
236													
237													

HRPDC/HRTPO OPERATIONS AMENDED BUDGET - NOVEMBER 2010

FISCAL YEAR 2011

Approved 06/16/10

ITEM	2011 MATCH	2011 REV/EXP CODE	2011 ELEMENT	2011 TOTAL BUDGET	2011 TRSF TO PASS-THRU	TOTAL 2011 TPO OPER. BUDGET	TOTAL 2011 PDC OPER. BUDGET	2,011	2011	2011	2011	2011
								NOV. AMEND	AMENDED TOTAL	AMENDED PASS-THRU	AMENDED TPO	AMENDED PDC
238												
239												
240		71035	217400	845	845		0		845	845		0
241		71035	225800	439	439		0		439	439		0
242		71000	237500	34,356	34,356		(34,356)		0	0		0
243		71000	245105	1,300	1,300		0		1,300	1,300		0
244		71035	245400	1,965	1,965		0		1,965	1,965		0
245		71000	247500	14,018	14,018		(5,178)		8,840	8,840		0
246		71036	255700	10,832	10,832		0		10,832	10,832		0
247		71000	255900	1,544	1,544		0		1,544	1,544		0
248		71000	257500	37,973	37,973		0		37,973	37,973		0
249		71000	265000	54,855	54,855		0		54,855	54,855		0
250		71036	265700	20,001	20,001		0		20,001	20,001		0
251		71000	267300	13,798	13,798		0		13,798	13,798		0
252		71000	267500	74,970	74,970		(2,399)		72,571	72,571		0
253		71035	275400	7,500	7,500		0		7,500	7,500		0
254		71036	275700	20,000	20,000		0		20,000	20,000		0
255		71000	277500	19,493	19,493		0		19,493	19,493		0
256		71000	285200	30,433	30,433		(1,018)		29,415	29,415		0
257		71035	285400	7,500	7,500		0		7,500	7,500		0
258		71000	285500	11,169	11,169		0		11,169	11,169		0
259		71036	285700	20,000	20,000		0		20,000	20,000		0
260		71000	287500	62,699	62,699		0		62,699	62,699		0
261		71000	289000	10,000	10,000		0	6,421	16,421	16,421		0
262		71035	294300	25,426	25,426		(14,776)		10,650	10,650		0
263		71035	295400	7,500	7,500		0		7,500	7,500		0
264		71036	295700	20,000	20,000		0		20,000	20,000		0
265		71035	299200	35,000	35,000		0	2,938	37,938	37,938		0
266		71000	292500	300,000	300,000		0	40,000	340,000	340,000		0

HRPDC/HRTPO OPERATIONS AMENDED BUDGET - NOVEMBER 2010

FISCAL YEAR 2011

Approved 06/16/10

ITEM	2011 MATCH	2011 REV/EXP CODE	2011 ELEMENT	2011 TOTAL BUDGET	2011 TRSF TO PASS-THRU	TOTAL 2011	TOTAL 2011	2,011	2011	2011	2011	2011	
						TPO OPER. BUDGET	PDC OPER. BUDGET	NOV. AMEND	AMENDED TOTAL	AMENDED PASS-THRU	AMENDED TPO	AMENDED PDC	
267 H2O 04		71000	245700	10,815	10,815			0	(35)	10,780	10,780		0
268 HR Wet Ed 09		71000	294100	5,095	5,095			0	(108)	4,987	4,987		0
269 HR Storm 09		71000	297100	7,051	7,051			0		7,051	7,051		0
270 SWM II 09		71000	297500	34,570	34,570			0	(2,477)	32,093	32,093		0
271 HR WET 10		71035	204300	50,000	50,000			0	45,800	95,800	95,800		0
272 Water Quality		71035	205400	7,500	7,500			0		7,500	7,500		0
273 H2O 10		71036	205700	20,000	20,000			0		20,000	20,000		0
274 HR Storm 10		71035	207200	40,000	40,000			0	9,236	49,236	49,236		0
275 SSORS Cons 10		71000	209000	10,000	10,000			0	21,097	31,097	31,097		0
276 HR FOG 10		71035	209200	30,000	30,000			0	19,883	49,883	49,883		0
277 HR Clean 10		71035	209600	40,000	40,000			0	9,017	49,017	49,017		0
278 HR Wet 11		71035	214300	95,170	95,170			0		95,170	95,170		0
279 HR Wet 11 WHRO		71035	214300	1,000	1,000			0		1,000	1,000		0
280 USGS 11		71000	215300	147,450	147,450			0		147,450	147,450		0
281 Water Quality 11		71035	215400	7,500	7,500			0		7,500	7,500		0
282 H2O 11		71036	215700	20,000	20,000			0		20,000	20,000		0
283 HR Storm 11		71035	217200	73,170	73,170			0		73,170	73,170		0
284 HR Storm 11 WHRO		71035	217200	1,000	1,000			0		1,000	1,000		0
285 PARS		71000	217700						14,286	14,286	14,286		0
286 Wastewater 11		71000	219000	24,000	24,000			0		24,000	24,000		0
287 Wastewater 11 WHRO		71000	219000	1,000	1,000			0		1,000	1,000		0
288 HR FOG 11		71035	219200	48,670	48,670			0		48,670	48,670		0
289 HR FOG 11 WHRO		71035	219200	1,000	1,000			0		1,000	1,000		0
290 HR FOG Technical		71000	219300	0	0			0	101,424	101,424	101,424		0
291 HR Clean 11		71035	219600	41,470	41,470			0		41,470	41,470		0
292 HR Clean 11 WHRO		71035	219600	1,000	1,000			0		1,000	1,000		0
293 Stormwater Legal 11		71000	217600	60,000	60,000			0		60,000	60,000		0
294 HR Clean		71000	209500						1,576	1,576	1,576		0
295 HR Clean Direct 08		71000	289600						599	599	599		0

HRPDC/HRTPO OPERATIONS AMENDED BUDGET - NOVEMBER 2010

FISCAL YEAR 2011

Approved 06/16/10

ITEM	2011 MATCH	2011 REV/EXP CODE	2011 ELEMENT	2011 TOTAL BUDGET	2011 TRSF TO PASS-THRU	TOTAL 2011 TPO OPER. BUDGET	TOTAL 2011 PDC OPER. BUDGET	2,011	2011	2011	2011	2011
								NOV. AMEND	AMENDED TOTAL	AMENDED PASS-THRU	AMENDED TPO	AMENDED PDC
296 HR Clean Direct 09		71000	299600					10,948	10,948	10,948		0
297 HR Wet Admin		71000	204000					4,489	4,489	4,489		0
298 HR Wet Educ		71000	204100					16,417	16,417	16,417		0
299 Mitigate		71000	205000					3,552	3,552	3,552		0
300 Water TA		71000	205100					7,207	7,207	7,207		0
301 Priority		71000	205200					17,690	17,690	17,690		0
302 SWAP		71000	205500					429	429	429		0
303 H2O Envelopes		71000	205700					19,598	19,598	19,598		0
304 Source Water Advertising		71000	265500					415	415	415		0
305 HR Wet Education		71000	274100					554	554	554		0
306 HR Storm		71000	207100					19,905	19,905	19,905		0
307 Permit		71000	207500					11,633	11,633	11,633		0
308 Stormwater Mgmt		71000	207600					3,475	3,475	3,475		0
309 HR Storm		71000	287100					70	70	70		0
310 HR FOG		71000	289200					277	277	277		0
311 COE Elizabeth River		71000	289100					2,279	2,279	0		2,279
312 Elizabeth River		71000	299100					2,813	2,813	0		2,813
313 Regional Solid Waste		71000	209700					87,000	87,000	82,170		4,830
314 EECBG Grant		71000	208500					43	43	0		43
315 Greenhouse Gases (N, C, VB)		71000	212100					75,020	75,020	75,020		0
316 HR FOG		71000	219700					135,000	135,000	135,000		0
317 USGS FY10		71000	205300					48,231	48,231	48,231		0
318 ODU SEA LEVEL RISE CONTRACT		71000	212300					55,000	55,000	55,000		0
319 HRLFP Disbursement		74100	300511	160,000	160,000		0		160,000	160,000		0
320 TEMS MMRS Sustainability		71061	398700	295,501	295,501		0	7,685	303,186	303,186		0
321 MMRS Grant #4		8XXXX	398910	291,000	291,000		0		291,000	291,000		0
322 MMRS Grant #5		8XXXX	398908	570,000	570,000		0		570,000	570,000		0
323 MMRS Grant #6		8XXXX	398909	485,000	485,000		0		485,000	485,000		0

HRPDC/HRTPO OPERATIONS AMENDED BUDGET - NOVEMBER 2010

FISCAL YEAR 2011

Approved 06/16/10		2011	2011	2011	2011	2011	TOTAL 2011	TOTAL 2011	2,011	2011	2011	2011	2011
ITEM	MATCH	REV/EXP	ELEMENT	TOTAL	TRSF TO	TPO OPER.	PDC OPER.	NOV.	AMENDED	AMENDED	AMENDED	AMENDED	AMENDED
		CODE		BUDGET	PASS-THRU	BUDGET	BUDGET	AMEND	TOTAL	PASS-THRU	TPO	PDC	
324 UASI	Capabilities Assessment Planning	80111	650108	272,000	272,000		0	200,000	472,000	472,000			0
325 UASI	Medical Special Needs Planning	80111	650508	125,000	125,000		0		125,000	125,000			0
326 UASI	Medical Special Needs Equip	80153	650508	187,500	187,500		0		187,500	187,500			0
327 UASI	Medicla Special Needs Training	80122	650508	25,000	25,000		0		25,000	25,000			0
328 UASI	Maritime Security Planning	80111	650608	25,000	25,000		0		25,000	25,000			0
329 UASI	Maritime Security Training	80122	650608	25,000	25,000		0		25,000	25,000			0
330 UASI	Maritime Security Exercises	80132	650608	250,000	250,000		0		250,000	250,000			0
331 UASI Pet		8xxxx	650309	488,655	488,655		0		488,655	488,655			0
332 UASI MSN		8xxxx	650509	180,000	180,000		0		180,000	180,000			0
333 FRAC 07			630007					1,635	1,635	1,635			0
334 CI/KR 07			630107					548	548	548			0
335 MCSC SALES			670510					11,973	11,973	11,973			0
336 FRAC 08		8xxxx	630008	682,885	682,885		0		682,885	682,885			0
337 South Hampton Roads Hazard Mitigation		8XXXX	630100	0	0		0	85,250	85,250	85,250			0
338 Franklin & Southampton Hazard Mitigation		8XXXX	630102	0	0		0	21,000	21,000	21,000			0
339 VICIPRSP 09		8xxxx	630209	222,000	222,000		0		222,000	222,000			0
340 ACAMS 09		8xxxx	630309	148,214	148,214		0		148,214	148,214			0
341 MCSC URS		71000	670500	59,541	59,541		0		59,541	59,541			0
342	TOTAL PASS-THROUGH ACTIVITY			6,113,373	6,113,373		0	1,062,066	7,175,439	7,165,474	0		9,965
343													
344	TRANSPORTATION PASS-THROUGH EXPENDITURES												
345 Trans Dist Comm of HR (HRT) 11		55000	42xx11	360,000	360,000		0		360,000	360,000			0
346 Williamsburg Area Transit Authority (WATA) 11		55000	428011	90,000	90,000		0		90,000	90,000			0
347 Trans Dist Comm of HR (HRT) 10		55000	42xx10					30,783	30,783	30,783			0
348	TOTAL TRANS PASS-THRU EXPENSES			450,000	450,000		0	30,783	480,783	480,783	0		0
349													

HRPDC/HRTPO OPERATIONS AMENDED BUDGET - NOVEMBER 2010

FISCAL YEAR 2011

Approved 06/16/10

ITEM	2011 MATCH	2011 REV/EXP CODE	2011 ELEMENT	2011 TOTAL BUDGET	2011 TRSF TO PASS-THRU	TOTAL 2011	TOTAL 2011	2,011	2011	2011	2011	2011	
						TPO OPER. BUDGET	PDC OPER. BUDGET	NOV. AMEND	AMENDED TOTAL	AMENDED PASS-THRU	AMENDED TPO	AMENDED PDC	
350													
351	SCH E	55100		30,050		10,314	19,736	0	30,050		10,314	19,736	
352	SCH F	54100		45,300		32,862	12,438	0	45,300		32,862	12,438	
353	SCH G	54300		152,792		78,783	74,009	0	152,792		78,783	74,009	
354	SCH H	53800		33,000		12,206	20,794	1,445	34,445		12,206	22,239	
355	SCH I	53600		5,000		2,506	2,494	0	5,000		2,506	2,494	
356	SCH J	53700		4,975		2,916	2,059	0	4,975		2,916	2,059	
357	SCH L	56600		11,325		11,325	0	0	11,325		11,325	0	
358	SCH M	54200		17,975		8,000	9,975	0	17,975		8,000	9,975	
359	SCH N	54500		20,900		11,396	9,504	0	20,900		11,396	9,504	
360	SCH O	54000		12,478		5,719	6,759	0	12,478		5,719	6,759	
361	SCH P	53501		56,000		28,101	27,899	0	56,000		28,101	27,899	
362		53500	999000	7,200		3,640	3,560		7,200		3,640	3,560	
363	SCH Q	54800		15,450		7,303	8,147	0	15,450		7,303	8,147	
364	SCH R	53300		81,300		49,887	31,413	0	81,300		49,887	31,413	
365	SCH T	53000		57,600		27,449	30,151	0	57,600		27,449	30,151	
366	SCH U	53100		34,200		16,532	17,668	0	34,200		16,532	17,668	
367	SCH V	53400		17,900		7,867	10,033	0	17,900		7,867	10,033	
368	SCH W	59500		95,050		63,848	31,202	0	95,050		63,848	31,202	
369	SCH Y	various		6,820		2,275	4,545	0	6,820		2,275	4,545	
370		53200	999000	7,000		3,539	3,461		7,000		3,539	3,461	
371		71000	499011	168,929		168,929	0	0	168,929		168,929	0	
372		71000	999000	171,415		0	171,415	(34,318)	137,097		0	137,097	
373		54600	999000	10,000		5,056	4,944		10,000		5,056	4,944	
374				1,062,659	0	560,453	502,206	-32,873	1,029,786	0	560,453	469,333	
375													
376	SCH D			30,000		0	30,000	0	30,000		0	30,000	
377						0	0		0		0	0	
378				30,000	0	0	30,000	0	30,000	0	0	30,000	
379				12,187,428	6,563,373	2,973,054	2,651,001	1,113,660	13,301,088	7,646,257	2,980,165	2,674,666	
380				0	0	0	0	0	0	0	0	0	

AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #9: EMPLOYEE COMPENSATION

SUBJECT:

HRPDC consideration of a one-time bonus for employees.

BACKGROUND:

During the June 16, 2010 HRPDC and HRTPO meetings, Mayor Joe Frank recommended the Board consider approving a one-time bonus for employees. The HRPDC Personnel and Budget Committee discussed this issue at length and agreed at its October 20, 2010 meeting to place this matter before the Board for discussion in November. There have been no across-the-board cost-of-living or merit increases awarded since July 1, 2008, and none are budgeted through June 30, 2011.

RECOMMENDED ACTION:

Consider either a bonus award in December 2010 or a compensation adjustment effective July 1, 2011 after local governments have completed their FY 2012 budget deliberations.

AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #10: PROCUREMENT MANUAL

SUBJECT:

The Procurement Manual (Manual) is an internal document that sets forth detailed procurement methods and establishes standards for obtaining goods and services for the HRPDC and HRTPO.

BACKGROUND:

Board approval is required when staff implements new policies and procedures. The Manual was prepared by staff, using references from several other manuals, including the VPPA (Virginia Public Procurement Act). This document describes the processes required to purchase goods and services for the HRPDC/HRTPO. It also incorporates the use of minority businesses and contractors. This manual will be utilized by all staff when initiating the purchase of goods and services.

RECOMMENDED ACTIONS:

Staff recommends approving the Procurement Manual for purchases by the HRPDC/HRTPO staff members.

ATTACHMENT:

Procurement Manual

**HAMPTON ROADS
PLANNING DISTRICT COMMISSION**

**HAMPTON ROADS
TRANSPORTATION PLANNING ORGANIZATION**

PROCUREMENT MANUAL



November 2010

TABLE OF CONTENTS

	Page
INTRODUCTION	2
AUTHORITY and RESPONSIBILITY	2
TYPES OF PURCHASES and INTERNAL PROCEDURES	
Purchases of Goods	3
Purchases of Services, Insurance, Construction	3
Purchases of Professional Services	4
CONTRACT FORMATION and ADMINISTRATION	
Purchasing Requirements	
Goods and Services	5
Construction	5
Sole Source	5
Emergency Procurement	6
Cooperative Procurement	6
Modification of Contract	7
Contract Terms	
General	7
Discrimination	7
Drug-Free Workplace	8
Liability	9
Negotiation	9
Cancelation, Rejection of Bids	10
Sales Tax Exemption	10
INDEX OF TERMS	11

INTRODUCTION

The purpose of this Manual is to enunciate the HRPDC/HRTPO policies pertaining to government procurement from nongovernmental sources. Many of the policies reflected in this manual are designed after those found in the Virginia Public Procurement Act. The provisions found in the Virginia Public Procurement Act take precedence on any omissions in this manual.

To the end that the HRPDC/HRTPO obtains high quality goods and services at reasonable cost, that all procurement procedures be conducted in a fair and impartial manner with avoidance of any impropriety or appearance of impropriety, that all qualified vendors have access to public business and that no offeror be arbitrarily or capriciously excluded, it is the intent of the HRPDC/HRTPO that competition be sought to the maximum feasible degree, that procurement procedures involve openness and administrative efficiency, that the HRPDC/HRTPO enjoy broad flexibility in fashioning the details of such competition, that the rules governing contract awards be made clear in advance of the competition, that specifications reflect the procurement needs of the purchasing body rather than being drawn to favor a particular vendor, and that the purchaser and vendor freely exchange information concerning what is sought to be procured and what is offered. The HRPDC/HRTPO may consider best value concepts when procuring goods and nonprofessional services, but not construction or professional services. The criteria, factors, and basis for consideration of best value and the process for the consideration of best value shall be as stated in the procurement solicitation.

AUTHORITY AND RESPONSIBILITY

The Executive Director of the Hampton Roads Planning District Commission (HRPDC) and the Hampton Roads Transportation Planning Organization (HRTPO) shall be responsible for all procurement by the HRPDC/HRTPO. The Executive Director may delegate authority for procurement under these procedures to his/her designee of the HRPDC/HRTPO staff, provided that the actions of employees pursuant to such delegation are supervised and that these procurement procedures are complied with in all respect.

The guidelines found in this Manual are minimum procurement standards to be used by the HRPDC/HRTPO as stated in the Virginia Public Procurement Act (VPPA). Federal and other contractual guidelines may supersede these guidelines. Any questions should be directed to the HRPDC/HRTPO Chief Financial Officer (sometimes referred to in this Manual as the Procurement Officer).

The HRPDC/HRTPO is bound by certain procedures of the VPPA when making purchases of goods and non-professional services greater than \$50,000. In order to determine if the \$50,000 threshold is met, contracts that are multi-year or have options to renew must be aggregated. There are generally two acceptable procurement methods for purchases greater than \$50,000, Competitive Sealed Bidding (Invitation to Bid) and Competitive Negotiation (Request for Proposal). Sole Source and Emergency Procurement are the exceptions.

TYPES OF PURCHASES AND INTERNAL PROCEDURES

PURCHASES OF GOODS

For purchase of goods costing less than \$500:

A single quotation may be used. The quote may be obtained verbally or in writing. Approval from the Deputy Executive Director of the HRPDC or the HRTPO is required. This type of purchase may be made using the HRPDC/HRTPO's credit card, or by having the vendor invoice directly.

For purchase of goods costing between \$500 - \$5,000:

A Purchase Requisition Form (found on Financial Corner) must be completed. If the aggregate is not expected to exceed \$5,000, the item or service may be purchased using three (3) written quotes from three (3) different vendors. The following data should be documented: 1) item description or service offered, 2) price quoted, 3) date quote was obtained, 4) free on board point and freight terms, 5) delivery date, and 6) names of the persons giving and receiving the quote. If less than three (3) quotes are obtained, a written description of the process used to obtain quotes must also accompany the Purchase Requisition form, along with those quotes received. The Requisition Form must have the required signatures before submittal to the Procurement Officer in order for a Purchase Order to be processed. Purchases under this section shall provide for competition wherever practicable. An electronic copy of the selected quote should be e-mailed to the Procurement Officer at the time the Requisition Form is submitted.

For purchase of goods costing more than \$5,000:

The purchase of goods costing more than \$5,000 shall be procured by the competitive sealed bid process detailed in the Index of Terms following this section.

PURCHASES OF SERVICES, INSURANCE, OR CONSTRUCTION

For purchases costing less than \$5,000:

The purchase of services other than professional services, if the aggregate of the sum of all phases is not expected to exceed \$5,000, may be purchased using three (3) written quotes from three (3) different vendors. The following data should be documented: 1) item description or service offered, 2) price quoted, 3) date and quote was obtained, 4) free on board point and freight terms, 5) delivery date, and 6) names of the persons giving and receiving the quote. If less than three (3) quotes are obtained, a written description of the process used to obtain quotes must also accompany the Purchase Requisition form, along with those quotes received. The Form must have the required signatures before submittal to the Procurement Officer in order for a Purchase Order to be processed. Purchases under this section shall provide for competition wherever practicable.

For purchases costing more than \$5,000:

The purchase of services, other than professional services, costing more than \$5,000, shall be procured by the Competitive Sealed Bid process detailed in the Index of Terms.

PURCHASES OF PROFESSIONAL SERVICES

All Professional Services shall be procured by the Competitive Negotiation process detailed in the Index of Terms.

CONTRACT FORMATION AND ADMINISTRATION

PURCHASING REQUIREMENTS

Goods and Services

All HRPDC/HRTPO contracts with nongovernmental contractors for the purchase or lease of goods costing over \$5,000, or for the purchase of services, insurance, or construction, shall be awarded after competitive sealed bidding. Responders will have at least ten (10) days to respond to a solicitation for bid.

Upon determination made in advance by the HRPDC/HRTPO staff and set forth in writing that competitive sealed bidding is either not practicable or not fiscally advantageous to the public, goods, services, or insurance may be procured by competitive negotiation. The writing shall document the basis for this determination.

Upon a written determination by the Executive Director of the HRPDC/HRTPO that competitive negotiation is either: not practicable or not fiscally advantageous, insurance may be procured through a licensed agent or broker selected in the manner provided for the procurement of things other than professional services. The basis for this determination shall be documented in writing.

Construction

Construction may be procured only by competitive sealed bidding, except that competitive negotiation may be used in the following instance upon a determination made in advance by the Executive Director and set forth in writing that competitive sealed bidding is either not practicable or not fiscally advantageous to the public, which writing shall document the basis for this determination:

for the construction, alteration, repair, renovation or demolition of buildings or structures when the contract is not expected to cost more than \$1.5 million.

No contractor shall perform any work on a construction project for the HRPDC/HRTPO unless the contractor 1) has obtained, and continues to maintain for the duration of the work, worker's compensation coverage, 2) liability coverage, and 3) provides, prior to the award of contract, evidence of such coverage.

Sole Source

Upon a determination in writing that there is only one source practicably available for that which is to be procured, a contract may be negotiated and awarded to that source without competitive sealed bidding or competitive negotiation. The writing shall document the basis for this determination. The HRPDC/HRTPO shall issue a written notice stating that only one source was determined to be practicably available, and identifying that which is being procured, the contractor selected, and the

date on which the contract was or will be awarded. This notice shall be posted in a designated public area and on the HRPDC/HRTPO websites or published in a newspaper of general circulation on the day the award is made.

Emergency Procurement

An Emergency Purchase is an occurrence of a serious and urgent nature that demands immediate attention. An emergency purchase can only be made in a quantity sufficient to resolve the emergency. Subsequent requirements must follow normal purchasing procedures.

In the case of an emergency, a contract may be awarded without competitive sealed bidding or competitive negotiation; however, such procurement shall be made with such competition as is practicable under the circumstances. A written determination of the basis for the emergency and for the selection of the particular contractor shall be included in the contract file. The HRPDC/HRTPO shall issue a written notice stating that the contract is being awarded on an emergency basis, and identifying that which is being procured, the contractor selected, and the date on which the contract was or will be awarded. This notice shall be posted in a designated public area and on the HRPDC/HRTPO websites or published in a newspaper of general circulation on the day the award is made.

Cooperative Procurement

The HRPDC/HRTPO may participate in, sponsor, conduct, or administer a cooperative procurement agreement on behalf of or in conjunction with one or more other public bodies, or public agencies or institutions or localities of the several states, of the United States or its territories, the District of Columbia, or the U.S. General Services Administration, for the purpose of combining requirements to increase efficiency or reduce administrative expenses in any acquisition of goods and services, other than Professional Services.

The HRPDC/HRTPO may purchase from another public body's contract even if it did not participate in the request for proposal or invitation to bid, if the request for proposal or invitation to bid specified that the procurement was being conducted on behalf of other public bodies, except for:

Contracts for architectural or engineering services; or

Construction in excess of \$200,000.

The HRPDC/HRTPO may purchase goods and nonprofessional services from a U.S. General Services Administration contract or a contract awarded to any other agency of the U.S. Government.

MODIFICATION OF THE CONTRACT

A public contract may include provisions for modification of the contract during performance, but no fixed-price contract may be increased by more than twenty-five percent (25%) of the amount of the contract or \$5,000, whichever is greater, without the advance written approval of the Executive Director. In no event may the amount of any contract, without adequate consideration, be increased for any purpose, including, but not limited to, relief of an offeror from the consequences of an error in its bid or offer.

The term of an existing contract for services may be extended to allow completion of any work undertaken but not completed during the original term of the contract.

If necessary, greater restrictions may be placed on contract modifications.

CONTRACT TERMS

General

This provision shall be present in all contracts: *“A contractor organized as a stock or non-stock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership shall be authorized to transact business in the Commonwealth as a domestic or foreign business entity.”*

This provision shall be present in all RFPs (Competitive Negotiations/Competitive Sealed Bids): *“A bidder or offeror organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 to include in its bid or proposal the identification number issued to it by the State Corporation Commission. Any bidder or offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law shall include in its bid or proposal a statement describing why the bidder or offeror is not required to be so authorized.”* Any bidder or offeror that fails to provide the required information shall not receive an award unless a waiver of this requirement and the administrative policies and procedures established to implement this section is granted by the Executive Director.

Any business entity that enters into a contract with the HRPDC/HRTPO shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth to be revoked or cancelled at any time during the term of the contract, or the contract will be void.

Discrimination

In the solicitation or awarding of contracts, the HRPDC/HRTPO shall not discriminate against a bidder or offeror because of race, religion, color, sex (gender), national origin, age, disability, status as a service disabled veteran, or any other basis prohibited by law related to discrimination in employment. Whenever solicitations are made, the HRPDC/HRTPO shall include businesses selected from a list made available by the Department of Minority Business Enterprise.

Section 2.2-4311 of the VPAA states that:

1. During the performance of this contract, the contractor agrees as follows:
 - a. The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 - b. The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer.
 - c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.
2. The contractor will include the provisions of the foregoing paragraphs a, b, and c in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

This statement shall be present in all contracts: *“The contractor does not, and shall not during the performance of the contract for goods and services in the Commonwealth, knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.”*

Drug-Free Workplace

A drug-free workplace will be maintained by the contractor.

This provision will be present in all contracts: *“During the performance of this contract, the contractor agrees to 1) provide a drug-free workplace for the contractor’s employees; 2) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor’s workplace and specifying the actions that will be taken against employees for violations of such prohibition; 3) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.”*

Liability

These provisions will be present in all contracts:

The Contractor will maintain appropriate liability insurance coverage throughout the term of this Agreement, as follows:

- a. Name the HRPDC/HRTPO as an additional insured on Contractor's Commercial, General and Automobile liability policies and provide certificates or other evidence that the required insurance is in force.*
- b. Worker's compensation and employer's liability insurance as required by the Commonwealth of Virginia.*
- c. Automobile and vehicle liability insurance covering claims for injuries to members of the public and/or damages to property of others arising from use of motor vehicles, and owned, non-owned or hired vehicles with \$1,000,000 combined single limits.*
- d. Commercial general liability insurance covering claims for injuries to members of the public or damage to property of others arising out of any covered negligent act or omission of the Contractor or of any of its employees, agents, or subcontractors, with \$1,000,000 per occurrence and in the aggregate.*
- e. Professional liability insurance of \$1,000,000 per claim and in the aggregate.*

It is the intent of the parties to this Contract that the HRPDC/HRTPO shall not be held liable for damages to the extent they are caused by the negligence of the Consultant.

Contractor's liability for the HRPDC/HRTPO's damages, not otherwise covered by required insurances, will, in the aggregate not exceed \$1,000,000. This provision takes precedence over any conflicting Article of the Contract or any document incorporated into it referenced by it. This limitation of liability will apply whether Contractor's liability arises under breach of contract or warranty; tort, including negligence; strict liability; statutory liability; or any other cause of action, and shall include Consultant's officers, affiliated corporations, employees, and subcontractors. Neither party shall be liable to the other for any special, incidental, indirect, or consequential damages.

NEGOTIATION

The HRPDC/HRTPO will accept the responsive bid from the lowest responsible bidder, except that if the bid from the lowest responsible bidder exceeds available funds, the HRPDC/HRTPO may negotiate with the apparent low bidder to obtain a contract price within available funds. However, the negotiation may be undertaken only under conditions and procedures described in writing and approved by the Executive Director prior to issuance of the Invitation to Bid and summarized therein.

CANCELATION, REJECTION OF BIDS

An Invitation to Bid, a Request for Proposal, any other solicitation, or any and all bids or proposals, may be canceled or rejected. The reasons for cancellation or rejection shall be made part of the contract file. The HRPDC/HRTPO shall not cancel or reject an Invitation to Bid, a Request for Proposal, any other solicitation, bid or proposal solely to avoid awarding a contract to a particular responsive and responsible bidder or offeror.

The HRPDC/HRTPO reserves the right to waive informalities in bids.

SALES TAX EXEMPTION

The HRPDC is classified as a government instrumentality and is not subject to paying sales tax. Please inform all vendors that the HRPDC is exempt. Verification forms are available in the finance department.

INDEX OF TERMS

Best Value: as predetermined in the solicitation, means the overall combination of quality, price, and various elements of required services that in total are optimal relative to need.

Competitive Negotiation: shall be used when a requirement exists, but definitive specifications cannot be described. It is a method of contractor selection that includes the following elements:

1. Issuance of a written Request for Proposal (RFP) shall include background information needed by the offeror and a Statement of Needs. The RFP should indicate, in general terms, that which is sought to be procured, specifying the factors that will be used in evaluating the proposal and containing, or incorporating by reference, the other applicable contractual terms and conditions, including any unique capabilities or qualifications that will be required of the contractor. Proposal instructions should state exactly what the offeror is to submit as a complete proposal. There should be 3 to 5 evaluation criteria and the criteria weights should equal 100. The RFP should include the evaluation criteria for goods and non-professional services. The RFP shall include General and Special Terms and Conditions, method of payment and pricing schedule, the date and time that the response is due.
2. Public notice of the RFP at least 10 days prior to the date set for receipt of proposals by posting in a public area normally used for posting of public notices and on the HRPDC/HRTPO websites and by publication in a newspaper or newspapers of general circulation in the area in which the contract is to be performed so as to provide reasonable notice to the maximum number of offerors that can be reasonably anticipated to submit proposals in response to the particular request. It may be mailed to a minimum of four (4) sources and should be expanded to include four (4) minority or women-owned businesses. Minority vendors shall be noted on the vendor solicitation list.
3. Proposals shall be stamped with the date and time received. Proposals may be opened and recorded privately after the closing date. Late proposals shall not be considered and will be returned unopened to the vendor. After opening the proposal, it should be evaluated for missing information. If information is missing, prompt submission of the missing information may be requested. If the vendor does not provide the missing information, the vendor's score shall be lowered.
4. Proposals, for all except Professional Services, shall be distributed with evaluation instructions to staff and/or Evaluation and Selection Committee members, if such a Committee is utilized. Each evaluator will award points based upon the evaluation criteria. A consensus evaluation will be prepared showing the names of the evaluators, names of all offerors, evaluation and point value for each and the consensus for each proposal. Based upon the scoring, two or more offerors will be selected for negotiation. The consensus evaluation sheet scoring should be double checked before selection of the two offerors for negotiation is made. Confirmation of any changes agreed to during negotiation shall be

obtained in writing. Upon selection of the vendor, the contracts shall be developed incorporating the RFP and negotiated changes.

5. A Notice of Award shall be posted for ten (10) days. After the ten-day period the contract can be executed. The HRPDC/HRTPO is encouraged to have RFPs and contracts reviewed by knowledgeable authorities before issuance. The project manager shall be assigned as the contract administrator to monitor contract compliance by the vendor and the HRPDC/HRTPO.
6. Procurement of Professional Services: Professional services are defined as accounting, actuarial, architecture, land surveying, landscape architecture, law, dentistry, medicine, optometry, pharmacy, and professional engineering. Competitive negotiation (RFP) is the ONLY procurement method that may be used to procure professional services. Although similar to the RFP Process for goods and services, there are significant differences. The RFP CANNOT ask for pricing and only one vendor can be negotiated with at a time in order of ranking. After evaluation of all the proposals, the best respondent is selected for negotiation. If a fair and reasonable contract is negotiated, an award can be made. If not, negotiations with Offeror 1 are terminated and negotiations with Offeror 2 begin. Once negotiations with an offeror are terminated, they cannot be resumed subsequently. If negotiations with all offerors fail, the RFP must be reissued. Offerors shall be informed of any ranking criteria that will be used by the HRPDC/HRTPO in addition to the review of the professional competence of the offeror. The RFP shall not, however, request that offerors furnish estimates of man-hours or cost for services. Proprietary information from competing offerors shall not be disclosed to the public or to competitors. Should the HRPDC/HRTPO determine in writing that only one offeror is fully qualified, or that one offeror is clearly more highly qualified and suitable than the others under consideration, a contract may be negotiated and awarded to that offeror.
7. Procurement for other than Professional Services: To attain the objective of obtaining high quality goods and services at a reasonable cost, the following shall apply: The Request for Proposal (RFP) should include: 1) a description of the goods or services to be provided, 2) the due date and time that the quote is due, 3) to whom the quote should be returned, 4) all general and special terms should be included, and 5) any special requirements such as insurance or license. The RFP can be mailed, e-mailed, or faxed and a fax-back form should be included. The number of quotes should be expanded to include four (4) minority or women-owned businesses. Written quotes may be received until the specified due date and time. Then quotes should be tabulated upon receipt. The low quote should be selected and checked for responsiveness and responsibility of bidder. If acceptable, the purchase may be awarded. If not, the next lowest bidder should be selected. An award notice should be posted for ten (10) days.

Competitive Sealed Bidding: is a method of contractor selection, other than for professional services, which includes the following elements:

1. Issuance of a written Invitation to Bid containing, or incorporating by reference, the specifications and contractual terms and conditions applicable to the procurement. Unless the HRPDC/HRTPO has provided for prequalification of bidders, the Invitation to Bid shall include a statement of any requisite qualifications of potential contractors. When it is impractical to prepare initially a purchase description to support an award based on prices, an Invitation to Bid may be issued requesting the submission of un-priced offers to be followed by an Invitation to Bid limited to those bidders whose offers have been qualified under the criteria set forth in the first solicitation.
2. Public notice of the Invitation to Bid at least 10 days prior to the date set for receipt of bids by posting in a designated public area and on the HRPDC/HRTPO websites, or publication in a newspaper of general circulation, or both.
3. Public opening and announcement of all bids received.
4. Evaluation of bids based upon the requirements set forth in the invitation, which may include special qualifications of potential contractors, life-cycle costing, value analysis, and any other criteria such as inspection, testing, quality, workmanship, delivery, and suitability for a particular purpose, which are helpful in determining acceptability.
5. Award to the lowest responsive and responsible bidder. When the terms and conditions of multiple awards are so provided in the Invitation to Bid, awards may be made to more than one bidder.

Construction: means building, altering, repairing, improving or demolishing any structure, building or highway, and any draining, dredging, excavation, grading or similar work upon real property.

Drug-Free Workplace: means a site for the performance of work done in connection with a specific contract awarded to a contractor, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

Goods: means all material, equipment, supplies, printing, and automated data processing hardware and software.

Informality: means a minor defect or variation of a bid or proposal from the exact requirements of the Invitation to Bid, or the RFP, which does not affect the price, quality, quantity or delivery schedule for the goods, services or construction being procured.

Multiphase Professional Service Contracts: means a contract for providing professional services where the total scope of work of the second or subsequent phase of the contract cannot be specified without the results of the first or prior phase of the contract.

Minority Individual: means an individual who is a citizen of the United States or a legal resident alien and who satisfies one or more of the following definitions:

African American: means a person having origins in any of the original peoples of Africa and who is regarded as such by the community of which this person claims to be a part.

Asian American: means a person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands, including but not limited to Japan, China, Vietnam, Samoa, Laos, Cambodia, Taiwan, Northern Mariana, the Philippines, a U.S. territory of the Pacific, India, Pakistan, Bangladesh, or Sri Lanka and who is regarded as such by the community of which this person claims to be a part.

Hispanic American: means a person having origins in any of the Spanish-speaking peoples of Mexico, South or Central America, or the Caribbean Islands or other Spanish or Portuguese cultures and who is regarded as such by the community of which this person claims to be a part.

Native American: means a person having origins in any of the original peoples of North America and who is regarded as such by the community of which this person claims to be a part or who is recognized by a tribal organization.

Minority-Owned Business: means a business concern that is at least 51% owned by one or more minority individuals who are U.S. citizens or legal resident aliens, or in the case of a corporation, partnership, or limited liability company or other entity, at least 51% of the equity ownership interest in the corporation, partnership, or limited liability company or other entity is owned by one or more minority individuals who are U.S. citizens or legal resident aliens, and both the management and daily business operations are controlled by one or more minority individuals.

Nonprofessional Services: means any services not specifically identified as professional services in the definition of professional services.

Potential Bidder or Offeror: means a person who, at the time the HRPDC/HRTPO negotiates and awards or proposes to award a contract, is engaged in the sale or leases of goods, or the sale of services, insurance or construction, of the type to be procured under the contract, and who at such time is eligible and qualified in all respects to perform that contract, and who would have been eligible and qualified to submit a bid or proposal had the contract been procured through competitive sealed bidding or competitive negotiation.

Professional Services: means work performed by an independent contractor within the scope of the practice of accounting, actuarial services, architecture, land surveying, landscape architecture, law, dentistry, medicine, optometry, pharmacy or professional engineering.

Responsible Bidder or Offeror: means a person who has the capability, in all respects, to perform fully the contract requirements and the moral and business integrity and reliability that will assure good faith performance, and who has been prequalified, if required.

Responsive Bidder: means a person who has submitted a bid that conforms in all material respects to the Invitation to Bid.

Service Disabled Veteran: means a veteran who (i) served on active duty in the United States military ground, naval, or air service, (ii) was discharged or released under conditions other than dishonorable, and (iii) has a service-connected disability rating fixed by the United States Department of Veterans Affairs.

Service Disabled Veteran Business: means a business concern that is at least 51% owned by one or more service disabled veterans or, in the case of a corporation, partnership, or limited liability company or other entity, at least 51% of the equity ownership interest in the corporation, partnership, or limited liability company or other entity is owned by one or more individuals who are service disabled veterans and both the management and daily business operations are controlled by one or more individuals who are service disabled veterans.

Services: means any work performed by an independent contractor wherein the service rendered does not consist primarily of acquisition of equipment or materials, or the rental of equipment, materials and supplies.

Small Business: means a business, independently owned or operated by one or more individuals who are U.S. citizens or legal resident aliens, and together with affiliates, has 250 or fewer employees, or average annual gross receipts of \$10 million or less averaged over the previous three years. One or more of the individual owners shall control both the management and daily business operations of the small business.

State Agency: means any authority, board, department, instrumentality, institution, agency, or other unit of state government. "State agency" shall not include any county, city, or town.

Women-Owned Business: means a business that is at least 51% owned by one or more women who are U.S. citizens or legal resident aliens, or in the case of a corporation, partnership, or limited liability company or other entity, at least 51% of the equity ownership interest is owned by one or more women who are U.S. citizens or legal resident aliens, and both the management and daily business operations are controlled by one or more women.

AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #11: REGIONAL OFFICE BUILDING

SUBJECT:

The HRPDC and the Southeastern Public Service Authority (SPSA) jointly own The Regional Building. As SPSA divests itself of assets, decisions regarding The Regional Building must be made.

BACKGROUND:

The HRPDC and SPSA own the facility debt free, including shared ownership of certain components. SPSA is in the process of divesting itself of various assets. As a consequence of the sale of the Waste To Energy Plant and other reductions, it no longer needs the amount of space that it owns in The Regional Building. SPSA has advised the HRPDC of its desire to lease a portion of its space in the Regional Building. Under the terms of the Tenants-in-Common Agreement between the HRPDC and SPSA, the HRPDC has a right of first opportunity to lease the area if it so desires. At this time, the HRPDC does not foresee a need to lease the area that SPSA proposes to vacate.

RECOMMENDED ACTION:

Staff recommends the Commission authorize the Executive Director to sign the Non-Acceptance of Offer to lease the proposed area of the Regional Building.

Attachment

Regional Office
723 Woodlake Drive, Chesapeake, VA 23320
phone: (757) 420-4700 fax: (757) 965-9528
www.spsa.com

October 28, 2010

Mr. Dwight Farmer
Hampton Roads Planning District Commission
723 Woodlake Drive
Chesapeake, VA 23320

Re: Regional Office Building - Lease Notice under Tenant-in-Common Agreement

Dear Dwight:

I'm writing with respect to a transaction that SPSA desires to pursue regarding the "SPSA Exclusive Area" in the Regional Office Building. Specifically, under the terms of Section 13 of our Tenants-in-Common Agreement (the "TIC Agreement"), we are providing you with this "Lease Notice" to communicate SPSA's offer to lease a portion of the SPSA Exclusive Area in the Regional Office Building consisting of Suite 200, which covers approximately 8,250 square feet on the second floor of the Building (this portion of the SPSA Exclusive Area constitutes the "Leased Area" under the TIC Agreement), on the terms and conditions, including rent, reflected in the document enclosed herewith.

As you know, under the terms of the TIC Agreement, HRPDC has a right of first opportunity to lease the Leased Area, on the enclosed terms, and may confirm its desire to consummate a lease by providing SPSA with a "Lease Acceptance Notice" within thirty (30) days after receipt of this Lease Notice. Of course HRPDC is welcome to take the full 30-day period to consider this offer to lease the Leased Area. However, if at this point or at any time before the expiration of such 30-day period HRPDC concludes that the Leased Area does not fit with your current facilities requirements, we would be grateful if you could confirm as much by countersigning this letter where indicated below, which will allow SPSA to pursue lease discussions with third parties in the allotted time frame.

We greatly appreciate your consideration. Please let me know if you have any questions in the meantime.

Sincerely,



Rowland L. Taylor
Executive Director

cc: Vincent J. Mastracco, Jr., Esquire
Peter M. Huber, Esquire

BOARD OF DIRECTORS

CHESAPEAKE

Marley A. Woodall, Jr.
Eric J. Martin

FRANKLIN

Everett C. Williams, Jr.
VICE-CHAIR
June Fleming

ISLE OF WIGHT

Theodore M. Hardison
W. Douglas Caskey

NORFOLK

Joseph A. Leaf, CHAIR
Regina V.K. Williams

PORTSMOUTH

G. Timothy Oksman
George M. Willson

SOUTHAMPTON COUNTY

Roy W. Chesson
Michael W. Johnson

SUFFOLK

James C. Adams, II
Selena Cuffee-Glenn

VIRGINIA BEACH

Page Johnson
John C. Barnes

EXECUTIVE DIRECTOR

Rowland L. Taylor
SPSA

RECEIVED
OCT 28 2010
HRPDC

P.O. Box 1346
Chesapeake, VA 23320-1346

Mr. Dwight Farmer
October 28, 2010
Page 2

Enclosure

Confirmation of NON-ACCEPTANCE OF OFFER TO LEASE THE LEASED AREA AND WAIVER OF THE THIRTY-DAY PERIOD TO DELIVER THE LEASE ACCEPTANCE NOTICE:

HAMPTON ROADS PLANNING DISTRICT COMMISSION

By: _____
Dwight Farmer, Executive Director

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #12: CHESAPEAKE BAY TOTAL MAXIMUM DAILY LOAD (TMDL): LOCAL GOVERNMENT POLICY AND PROGRAM OPTIONS

SUBJECT

The Environmental Protection Agency (EPA) released the Draft Chesapeake Bay TMDL for public comment on September 24, 2010. The Hampton Roads Planning District Commission submitted comments to EPA and Virginia on behalf of the localities on November 5, 2010.

BACKGROUND

At the October 20, 2010 Annual Commission meeting, HRPDC staff briefed the HRPDC on the regional concerns with the Chesapeake Bay Total Maximum Daily Load (TMDL) and the Virginia Watershed Implementation Plan (WIP). Based on the briefing, the Commission authorized the Chairman to sign a letter transmitting final comments that were then being developed by staff and consultants. Draft comments were distributed to the Commission for review on November 1, 2010. Final comments were signed by the Chairman and submitted on behalf of the member localities on November 5, 2010.

Regional concerns included:

- The cost of achieving the urban runoff sector allocations per EPA's backstop allocations would place an unreasonable financial burden on the residents of Hampton Roads. The estimated \$1.05 billion in annual costs equates to a total average annual storm water fee of \$1,670 per household, which equates to 2.3 percent to 3.0 percent of median household income (MHI).
- The EPA has not provided reasonable assurance that the urban runoff sector allocations can be achieved by 2025.
- The EPA does not have the legal authority to establish a deadline in the TMDL.
- The EPA has failed to provide the localities with a reasonable opportunity to review, evaluate, and comment on the basis for the proposed allocations.
- The Phase 5.3 model and model inputs are not sufficiently developed to produce reliable predictions.
- The modeling predictions do not justify use of the chlorophyll-a criteria as the basis for the James River basin allocations.

Following the close of the public comment period on the Draft Chesapeake Bay TMDL on November 8, 2010, EPA will review the public comments and establish the Final Chesapeake Bay TMDL by December 31, 2010. Virginia will submit a revised Phase I

Watershed Implementation Plan by November 29, 2010. Draft Phase II Watershed Implementation Plans will be due from the Bay States to EPA by June 1, 2011.

The HRPDC and the localities will continue to work with Virginia agencies to develop the locality specific loads during the Phase II WIP process. Once these loads are developed, they will be incorporated into the locality's Municipal Separate Storm Sewer System (MS4) permits. It is expected that several legislative items will be submitted by DCR and DEQ to support implementation of the Chesapeake Bay TMDL. There are also a number of proposed items for federal legislation related to the Chesapeake Bay TMDL that the Commission should be aware.

HRPDC Senior Water Resources Planner Jennifer Tribo will brief the Commission on local government policy and program options regarding the Chesapeake Bay TMDL.

RECOMMENDED ACTIONS

Approve a statement of principles for potential environmental and Chesapeake Bay related legislation for distribution to the Hampton Roads General Assembly Delegation and to the Hampton Roads Congressional Delegation.*

*The statement of principles is being developed by the HRPDC staff in cooperation with the Joint Environmental (Regional Stormwater Management and Hampton Roads Chesapeake Bay) Committee. The statement of principles will be handed out at the meeting.

AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #13: PROJECT STATUS REPORTS

A. Joint Environmental Committee

The Joint Environmental Committee met on November 4, 2010. The meeting included:

- A presentation from HRPDC staff on the status of the Chesapeake Bay TMDL and Virginia Watershed Implementation Plan, and a discussion of comments to be sent from the HRPDC to EPA and DCR.
- An update from HRPDC and locality staff on the status of the Virginia stormwater regulations.
- A discussion of potential priorities for the 2011 General Assembly session, including potential items to be included in locality legislative packages and potential positions to be taken by the HRPDC.
- A presentation from City of Virginia Beach staff on the City's proposed site design guide.
- A discussion by the Committee on the Stormwater Program Budget for FY 2012.

B. Directors of Utilities Committee

The Directors of Utilities Committee met on November 3, 2010. The Committee addressed the following:

- Mr. Mark Bennett and Mr. George Harlow, USGS, briefed the Committee on two projects involving the new Virginia Coastal Plain groundwater model.
 - The first project evaluated the performance of the new groundwater model in area with thin aquifers. USGS staff concluded that the model provides significantly better predictions of groundwater levels than the existing groundwater model being used by DEQ to evaluate groundwater permits. HRPDC staff will pursue a partnership with DEQ to create an implementation plan to begin using the new model in the state's groundwater permitting program.
 - The second USGS project used the new model to analyze the water budget in the aquifer system. The results indicate that 26% of the water stored in the aquifer system has been withdrawn. It takes thousands of years for precipitation to infiltrate into the soil and reach the deep aquifers. The groundwater is not replaced at the rate that it is being withdrawn. The withdrawals are removing water from clay confining

units that compress as the water is removed. Compression of the confining units results in land subsidence. USGS has applied for a NOAA grant to estimate the amount of subsidence occurring in the region. The Committee requested a proposal from USGS to estimate the amount of groundwater available in 30-50 years if annual withdrawals stay at 2008 rates (with and without International Paper).

- The HRPDC staff discussed the proposed water and wastewater budgets for next year.

C. Hampton Roads Help to Others - H2O - Program

The Board of Directors of the Hampton Roads H2O (Help-to-Others) Program held its Annual Meeting on November 3, 2010. The meeting included the election of a new Vice President, Larry Foster, JCSA, and a new Program Director, Brian Ramaley, NNWW. The Board also reviewed the Program's available funds to date. The HRPDC staff informed the Board that the paperwork to apply for Internal Revenue Service approval of the tax deductibility of the Program, which has been incorporated as a 501(c)3 nonprofit, is in the final stages of completion. The next step is to submit the paperwork to the IRS. Once IRS approval is received, the next fundraising campaign can be launched.

D. Regional Housing Program

Hampton Roads Loan Fund Partnership

The FY11 allocation of HOME funds for the downpayment and closing cost assistance program has been announced for the HRPDC. Planning District #23 will initially receive \$180,000. Staff members are in the process of setting up new guidelines for the new allocation as well as training for local administrators.

The Housing and Human Services staff assisted in facilitating a state-wide training on the Secure and Fair Enforcement for Mortgage Licensing Act of 2008 (S.A.F.E Act). Representatives from the Department of Housing and Community Development (DHCD), State Corporation Commission, and HUD participated in a panel discussion on October 13, 2011. While the HRPDC's Hampton Roads Loan Fund Partnership efforts may be exempted from the provisions of the law, it was recommended that housing providers should still become licensed. HRPDC staff has completed the 20 hours pre-education requirements and will be taking the State and National test for licensing in the weeks to come.

Housing and Human Service Technical Support

Staff members are continuing to assist the Hampton Roads Housing Consortium and will be representing the region at the upcoming Governor's Housing Conference on November 17-19, 2010 in Richmond, Virginia. The Governor's Housing Conference is the largest and most comprehensive housing-related event in Virginia. The staff assisted in the development of a regional exhibit that showcased affordable housing opportunities and activities in the Hampton Roads area.

Regional Housing Portal

HRPDC staff members are working on the initial design phases for a Regional Housing Portal. Currently all housing resources pertaining to foreclosure prevention and mortgage default services have been identified. Other housing related services pertaining to downpayment/closing cost assistance, first-time homebuyer education, rental counseling, and housing services for persons with disabilities will be identified and compiled into a uniform database. This information will be used to create a regional web-based portal for consumers and housing providers to access appropriate services.

E. Regional Economics Program Report

Technical Assistance

Economics staff routinely provides technical assistance and support to member jurisdictions and regional organizations. Information from both the HRPDC Data Book and the Commission's Benchmarking Study provides easy access to a great deal of regional information. Over the past month, staff has provided information to individuals, member localities, regional organizations, and the media.

Regional Competitiveness

Staff is working on a regional competitiveness study. The purpose of the study is to review the components of growth in competitive economies and evaluate the regional capacity for growth. This analysis will include an in-depth analysis of the region's occupational and industrial composition, with a particular focus on the region's labor supply.

Joint Forces Command (JFCOM)

Since the announcement of the potential closure of Joint Forces Command, a major combatant command headquartered in Hampton Roads, HRPDC staff has been investigating the economic impact that JFCOM has on the region. Several economic

impact briefs have been released including information and analysis related to JFCOM's significant economic presence. Staff continues to monitor information that is released from the Department of Defense and will provide updates as new analysis becomes available.

Hampton Roads Economic Quarterly

The fall 2010 edition of the Hampton Roads Economic Quarterly (HREQ) was released on October 21st. This most recent publication contained information on the "stay put" economy, discussing how dislocation in the housing market and disruption of the labor pool is contributing to an economy that is shifting sideways. The HREQ also included a synopsis of the current regional economic climate with graphical illustrations of regional economic indicators. A copy of the document is available on HRPDC website.

Regional Benchmarking Study

Staff is working to complete the next edition of the Regional Benchmarking Study which is due for release in December. This publication contains graphical illustrations for a variety of regional socio-economic indicators on topics such as the economy, demographics, housing, transportation, and quality of life. The up-coming publication will feature new data from the American Community Survey recently released by the U.S. Census Bureau.

F. Emergency Management Project Update (October 2010)

Debris Management

FEMA issued new guidelines for "Debris Removal Contract Cost Analysis" and "Debris Contracting Guidelines" that have been passed on to all stakeholders.

Hampton Roads Regional Jail and Inmate Evacuation Committee

The committee met on October 7 and reviewed the draft RFP to solicit a consultant to conduct the functional jail assessments for emergency operations plan enhancements and jail evacuation planning. Grant funds to support this initiative are expected to be received by December 2010.

Hampton Roads Tactical Regional Area Network (HRTacRAN)

The EM Administrator continues to work with the Hampton Roads Interoperability Communications Advisory Committee (HRICAC) Oversight Group in an effort to find a funding solution for sustainment of the system for follow-on service and maintenance procurement. The FY 09 Port Security Grant Application was

submitted to VDEM in August 2010 as a potential temporary solution for sustainment. Representatives from the Area Maritime Security Committee conducted their initial review as part of the application process. In mid-October, the HRPDC was notified that a preliminary grant approval has been provided by the Coast Guard and the application has been submitted to DHS, via VDEM, for final approval.

Peninsula Local Emergency Planning Commission (PLEPC)

A grant application was submitted to VDEM, by the City of Hampton on behalf of the PLEPC, for funds to update the current Peninsula Local Emergency Response Plan. The City of Hampton was granted this award in the requested amount. The HRPDC is supporting the work for this grant with a consultant (hired by Hampton) and the management of the project with the City of Hampton and PLEPC. The HRPDC collated and provided the “in-kind” grant match documentation to the project manager in Hampton.

FY 11 Healthcare Organization Emergency Preparedness Seminars (HOEPS)

The Emergency Management staff continues to lead the planning for this seminar with public health partners and multiple health care organizations. The HOEPS planning committee continues meeting on a monthly basis to advance the plans for next year’s (2011) seminar. Dates for next year’s event are May 4, 2011 on the Peninsula and May 5, 2011 on the Southside.

Hazard Mitigation Planning

The grants for updating the Southside Hampton Roads Hazard Mitigation Plan, the Franklin Hazard Mitigation Plan and the Southampton Hazard Mitigation Plan have been awarded and the HRPSDC staff is actively engaged in moving the planning process for these three plans forward. An RFP was developed, vetted, released for 2 weeks and closed on November 1, 2010. Seven proposals were received and will be reviewed by the Hazard Mitigation Committee (representing all localities) on November 9, 2011. Barring any unforeseen challenges, the Committee anticipates selecting a proposer on the same day, allowing the HRPDC to begin contract negotiations with the desire to have a proposer under contract by December 1, 2010 so that work can begin immediately.

The Emergency Management staff continues to work with the City of Hampton’s Fire Chief (Project Manager) by providing support to update the Peninsula Hazard Mitigation Plan. Current activities in progress are those supporting data requests from the HRPDC and involved localities to support the needs of the contractor.

A website supporting this project for the staff, local agencies and future public participation has been established: www.remtac.org/mitigation. Currently, the Peninsula plan is not represented on this site. This will change in the near future as the consultant is working with the HRPDC to have the Peninsula section included at the request of the peninsula localities.

Regional Catastrophic Planning Grant Program (RCPGP) Support

The Emergency Management staff continues to support the Regional Catastrophic Planning Team and the three workgroups to ensure existing projects and data are integrated. The three workgroups are (1) Evacuation and Transportation, (2) Commodities, Resources, and Volunteers, and (3) Mass Care and Sheltering. A workshop for updating local senior leaders on the progress made thus far and developing a plan for moving forward is being held on November 15, 2010 in Smithfield. The CAO's and other public safety stakeholders were the recipients of the invitation from VDEM.

Urban Area Security Initiative (UASI)

The Emergency Management staff continues to manage and support the Hampton Roads Urban Areas Security Initiative (UASI) Grant Program for the Urban Area Working Group (UAWG). With the support of the consultant performing the Capabilities Assessment work, a final version of the Hampton Roads Homeland Security Strategy (HRHSS) has been completed based on the gap analysis from the assessment. The UAWG has been briefed and the HRHSS was approved and adopted. The HRHSS is a "For Official Use Only" document.

FY 11 UASI Grant planning has been initiated in anticipation of grant guidance being released in December.

The FY 07 UASI grant is nearing completion. A few projects have not been completed and an extension request for 6 months was submitted by the Virginia Department of Emergency Management to DHS on behalf of the UAWG. The request was granted and four projects were extended until November 30, 2010. All four are expected to be completed.

FY 10 UASI grant funds are expected to be received in December or January as indicated by VDEM's grant office.

In late August 2010, the National UASI Conference, Inc. issued an RFP for solicitations to host a future UASI conference. The RFP was brought forward during the September UAWG and REMTAC meetings for consideration. Both entities agreed to move forward with submitting an RFP with a Hampton Roads locality that

could meet the requirements of the RFP for hosting the UASI conference. As such, the Virginia Beach Convention and Visitors Bureau was able to meet the venue requirements for the RFP.

On November 2, the HRPDC received notice that Hampton Roads would be the host to the 2015 National Conference in Virginia Beach in June 2015.

Hampton Roads Medical Special Needs and WebEOC Implementation Update (FY07 & FY08 UASI Project)

The WebEOC Subcommittee continues to implement its plan for institutionalizing WebEOC in the region.

The Special Needs Subcommittee held an open house for special needs committee members and advocates on October 28, 2010 to introduce the website and registry (www.hrspecialneeds.org). Nearly 160 stakeholders and advocates attended the event. Public outreach will continue to promote this initiative as an effort to help emergency managers with their planning for special needs populations.

Multi-Region Target Capabilities Assessment (FY08 UASI Project)

The Emergency Management staff, on behalf of and in cooperation with the HR and Central Virginia (Richmond area) UASI regions, provide program management and implementation support for the Target Capabilities Assessment (TCA), through the UASI Grant program. The project is now complete. However, with available funds remaining in the FY08 UASI program, staff is working with the UAWG and consultants to develop a scope of work for the next set of DHS Target Capabilities to be assessed. This will allow the region to further identify gaps in planning for future projects. The next set of capabilities to be assessed will focus on public health, EMS, medical and hospital areas.

Pet Sheltering Support (FY09 UASI Project)

The Committee supporting this effort met and finalized what equipment and supplies need to be procured for the trailers to support pet management in shelters. A price quote, with specs, was delivered and passed onto the committee for consideration, revision, and/or acceptance if within the allowable grant guidance. The Committee has accepted the quote. Staff will issue a purchase order to move this project forward.

First Responder Authentication Credential (FRAC)

The Emergency Management (EM) staff continues to advance the First Responder Authentication Credential (FRAC) pilot program in Hampton Roads initiated and

lead by the Governor's Office of Commonwealth Preparedness (OCP) through State Homeland Security Grant funds. OCP continues to work with Verizon to establish the issuing stations. The Hampton Roads Fire Chiefs Association has been working with OCP's project manager in order to have the FRAC's first issued to the fire service throughout Hampton Roads. The project manager is currently vetting dates for a working group meeting to plan for additional work stations. Currently, Newport News has an issuance station and the Emergency Management Office in Norfolk will be meeting with the project manager from OCP to discuss hosting a station as well.

Hampton Roads Critical Infrastructure Protection Program (HR CIPP)

Strategic planning by the Emergency Management staff for the development of a regional Critical Infrastructure and Key Resources (CIKR) program is on-going in coordination with the Office of Commonwealth Preparedness Critical Infrastructure Protection Coordinator.

Current efforts are focused on the development of the regional Critical Infrastructure Resiliency and Strategic Plan. Staff has been working busily with the consultants (University of Virginia) on this plan with multiple iterations of a draft being vetted. Efforts will continue to be expanded to support revisions of the plan and expanding stakeholder support. A website supporting this project has been established: www.hrcipp.org

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #14: CORRESPONDENCE OF INTEREST

A. LETTER, SENATOR JIM WEBB TO HRPDC CHAIRMAN BRUCE GOODSON

Attached is a letter from Senator Jim Webb to HRPDC Chairman Bruce Goodson in response to HRPDC action on the Chesapeake Clean Water and Ecosystem Restoration Act.

Attachment

B. LETTER, CONGRESSMAN GLENN NYE TO HRPDC CHAIRMAN BRUCE GOODSON

Attached is a letter from Congressman Glenn Nye to HRPDC Chairman Bruce Goodson in response to HRPDC action on the Home Star Energy Retrofit Act of 2010 indicating his support for the legislation.

Attachment

C. LETTER, TERRIE L. SUIT TO HRPDC CHAIRMAN BRUCE GOODSON

Attached is a letter from Terrie L. Suit, Assistant to the Governor for Commonwealth Preparedness, to HRPDC Chairman Bruce Goodson in response to the HRPDC's September 15, 2010 Resolution concerning the proposed closure of JFCOM.

Attachment

D. LETTER, R. JAMES CAVERLY TO RICHARD FLANNERY

Attached is a letter from R. James Caverly, Director, Partnership and Outreach Division, Office of Infrastructure Protection, U.S. Department of Homeland Security, to HRPDC Emergency Management Administrator, Richard Flannery inviting his participation as a panelist at the 2010 Critical Infrastructure Protection Congress.

Attachment

E. LETTER, DAVID G. DICKSON TO GREG GROOTENDORST

Attached is a letter from David G. Dickson, Executive Director of the Virginia National Defense Industrial Authority, to HRPDC Chief Economist Greg Grootendorst thanking him for his October 13, 2010 presentation to the Authority's Board.

Attachment

F. LETTER, JAMES K. SPORE TO GREG GROOTENDORST

Attached is a letter from Virginia Beach City Manager James K. Spore to HRPDC Chief Economist Greg Grootendorst thanking him for his participation in the October 15, 2010 "Economic Forum" and summarizing the discussion at the forum.

Attachment

G. LETTER, BILL S. ANDERSON TO RICHARD FLANNERY

Attached is a letter from Bill S. Anderson, President of the Nation Urban Areas Security Initiative Conference, Inc., to HRPDC Emergency Management Administrator, Richard Flannery advising him that Hampton Roads has been selected as the site of the 2015 National UASI Conference.

Attachment

JIM WEBB
VIRGINIA

WASHINGTON OFFICE:
WASHINGTON, DC 20510
(202) 224-4024

COMMITTEE ON
ARMED SERVICES
COMMITTEE ON
FOREIGN RELATIONS
COMMITTEE ON
VETERANS' AFFAIRS
JOINT ECONOMIC COMMITTEE

United States Senate

WASHINGTON, DC 20510-4605

October 12, 2010

Chairman Bruce Goodson
Hampton Roads Planning District Commission
723 Woodlake Drive
Chesapeake, VA 23320-8909

Dear Chairman Goodson:

Thank you for contacting my office regarding the reauthorization of the Chesapeake Bay Program. I appreciate your taking the time to share your concerns with me.

The Chesapeake Clean Water and Ecosystem Restoration Act (S. 1816), introduced by Senator Ben Cardin of Maryland in October 2009, would give the states of the Chesapeake Bay new tools to continue the restoration of the Bay. States are required to submit plans to the Chesapeake Bay Executive Council and the Environmental Protection Agency (EPA) detailing their proposed efforts to reduce pollution carried in water sources. If the states fail to execute these plans effectively, and fail to meet target deadlines, the EPA may step in and manage the state's program.

As it is currently drafted, the Chesapeake Clean Water and Ecosystem Restoration Act would authorize new grant programs and expand existing programs. Grants totaling \$1.5 billion would be used by municipalities to control urban and suburban storm water, a pollution sector that is still growing. Senator Warner and I successfully advocated for portions of the implementation grants to be set aside for farmers and foresters to aid in the transition to conservation practices, as well as provisions to ensure the fishing priorities of the Commonwealth are maintained. Additionally, expanded water quality monitoring grants will give states the ability to measure their progress.

This legislation has been marked up by the Senate Committee on Environment and Public Works, and is now awaiting consideration by the full Senate. As this bill moves through the legislative process, please be assured that my staff and I are mindful of your concerns with this legislation. I will continue to evaluate the measure to ensure that new requirements will not place an undue burden on agriculture and commercial sectors. I appreciate your correspondence regarding the Chesapeake Bay. Please do not hesitate to contact us in the future.

I would also invite you to visit my website at www.webb.senate.gov for regular updates about my activities and positions on matters that are important to Virginia and our nation.

Thank you once again for contacting my office.

Sincerely,

Jim Webb
United States Senator

JW: jb

RECEIVED
NOV 01 2010
HRPDC

GLENN NYE
2ND DISTRICT, VIRGINIA

116 CANNON HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-4602
(202) 225-4215
FAX: (202) 225-4218

4772 EUCLID ROAD, SUITE E
VIRGINIA BEACH, VA 23462
PHONE: (757) 326-6201
FAX: (757) 326-6209

P.O. Box 447
23386 FRONT STREET
ACCOMAC, VA 23301
PHONE: (757) 789-5092
FAX: (757) 789-5095

Congress of the United States
House of Representatives
Washington, DC 20515-4602

October 21, 2010

HOUSE ARMED SERVICES
COMMITTEE
READINESS SUBCOMMITTEE
NAVALY AND EXPEDITIONARY FORCES
SUBCOMMITTEE
OVERSIGHT AND INVESTIGATIONS
SUBCOMMITTEE
HOUSE COMMITTEE
ON
VETERANS' AFFAIRS
SUBCOMMITTEE ON HEALTH
HOUSE SMALL BUSINESS
COMMITTEE
CHAIRMAN, SUBCOMMITTEE ON
CONTRACTING AND TECHNOLOGY
SUBCOMMITTEE ON TAX AND FINANCE

Bruce Goodson
723 Woodlake Dr
Chesapeake, VA 23320

Dear Friend,

Thank you for contacting me in support of clean energy and home star retrofitting. It is helpful to learn the views of my friends and neighbors in Tidewater, and I appreciate having your input.

Like you, I believe we must take a bold step forward to end our dependence on foreign oil and increase our national security. Any plan to reform our energy policies must include an investment in renewable energy technology, expand domestic energy supplies, and invent and build more efficient vehicles, buildings, homes, and infrastructure. Such a plan will protect our environment and public health, improve national security, and create millions of high-quality jobs.

You will be pleased to know that with my support, the House of Representatives passed H.R. 5019, the Home Star Energy Retrofit Act of 2010. This piece of legislation extends rebates to renters and homeowners who retrofit their homes to be more energy efficient. This bill will create countless jobs and act as a driver in our developing green energy economy.

The bill has two main programs: Silver Star and Gold Star. The Silver Star rebate program will grant up to \$3,000 in rebates to homeowners who purchase qualifying items such as caulking, insulation, and hot water heaters. The Gold Star program provides rebates to homeowners who reduce their overall energy consumption in their homes by more than 20 percent, qualifying them for up to \$8,000 in rebates.

Promoting smart energy policies will remain one of my top priorities and as Congress considers future related legislation, I will make certain to factor your recommendations into the decisions I make.

RECEIVED

OCT 25 2010

HEB

Thank you again for sharing your views. I am proud to serve Virginia's Second District, and I am committed to working hard for you. If you would like more information about the issues I am working on in Congress, or if you would like to sign up to receive my monthly e-newsletter, I encourage you to visit my website at www.nye.house.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Glenn Nye", with a long horizontal flourish extending to the right.

Glenn Nye
Member of Congress

GN/bm



COMMONWEALTH of VIRGINIA

Office of the Governor

Terrie L. Suit
Assistant to the Governor
for Commonwealth Preparedness

October 18, 2010

Mr. Bruce C. Goodson
Chairman, Hampton Roads Planning District Commission
The Regional Building
723 Woodlake Drive
Chesapeake, Virginia 23320

Dear Mr. Goodson:

Thank you for sharing a copy of the Hampton Roads Planning District Commission Resolution, adopted on September 15, 2010, protesting the closure of United States Joint Forces Command (USJCOM), with the Governor.

As you know, the Governor has created a Commission on Military and National Security Facilities to which he has appointed a number of retired high ranking and highly respected military officers and business leaders in the Commonwealth. The Commission provides counsel on national security matters and makes recommendations regarding actions the Commonwealth should take with regard to the USJFCOM announcement and related matters. In addition, my office is working closely with the members of the Virginia Congressional Delegation to obtain information regarding this announcement, and to obtain openness in the process used by the Department of Defense in taking any actions with regard to USJCOM.

Both the Governor and my staff look forward to continuing our collective work with the local communities of the Hampton Roads region in addressing this surprise announcement by the Department of the Defense. I am hopeful that our united efforts will result in the reversal of this apparent decision by the Secretary of Defense.

Sincerely,

A handwritten signature in black ink, appearing to read "Terrie L. Suit".

Terrie L. Suit

RECEIVED
OCT 20 2010
HRPDC



Homeland Security

October 18, 2010

Mr. Richard Flannery
2101 Executive Drive, Suite 1-C
Hampton, Virginia 23666

Dear Mr. Flannery:

The Partnership and Outreach Division (POD) of the Office of Infrastructure Protection (IP) would like to invite you to participate as a panelist at the upcoming 2010 Critical Infrastructure Protection (CIP) Congress. This panel is being convened to discuss implementation of the National Infrastructure Protection Plan (NIPP) at the regional, state and local levels.

The 2010 CIP Congress will be held on November 30 through December 2, 2010, at the Gaylord National Resort & Convention Center in National Harbor in Oxon Hill, Maryland. The theme of this year's Congress is "*Manage Risk with Resilience.*" More information about the Congress can be found on the attached flier.

The panel session, "*NIPP Implementation – Enhancing Protection and Resiliency at the State and Local Level,*" will be a one-hour moderated discussion highlighting innovative implementation and best practices of the NIPP to include demonstrations of the partnership framework to enhance protection and resiliency. The panel will consist of five State and local subject matter experts from across the country that will briefly describe NIPP implementation in their respective regions. The 10-minute briefs will be followed by a 20 minute question and answer period. Your expertise in NIPP implementation would be a great asset to this panel.

If you have any questions or would like to confirm participation on the panel, please contact Serena Maxey at serena.maxey@dhs.gov or (703)603-5064 by October 26, 2010. An agenda and other information, to include the date and time of this proposed panel, will follow when details of the conference are finalized.

Thank you for your efforts in protecting our Nation's critical infrastructure.

Sincerely,

A handwritten signature in black ink that reads "R. James Caverly".

R. James Caverly
Director, Partnership and Outreach Division



COMMONWEALTH of VIRGINIA

VIRGINIA NATIONAL DEFENSE INDUSTRIAL AUTHORITY

October 14, 2010

P.O. Box 798
901 East Byrd Street
Richmond, Virginia 23218-0798
(804) 545-5715
FAX (804) 545-5701

Mr. Greg Grootendorst
Chief Economist
Hampton Roads Planning District Commission
723 Woodlake Drive
Chesapeake, VA 23320

Dear Greg:

On behalf of the Board of Directors of the Virginia National Defense Industrial Authority, thank you for your informative presentation regarding the various DoD economic impacts on the Hampton Roads Region and your specific observations regarding JFCOM. As one of the "front burner" political and practical issues of the day, your presentation provided a good background to better understand the situation from the regional view point.

Along with many other inputs, I am sure we will continue to follow your analysis of this situation as it continues to unfold. I believe that the HRPDC continues to use the REMI model to forecast impacts. State economists generally speak highly of this modeling system. Please include us on any postal or electronic mailing lists you use to provide updates. My email address is ddickson@yesvirginia.org.

Again, many thanks for your time and expertise in helping us better understand DoD's footprint in the Hampton Roads Region.

Sincerely,

David G. Dickson
Executive Director

Cc: Gen. Robert Magnus, USMC (Ret.), VNDIA Chairman

RECEIVED
OCT 18 2010
HRP

Attachment 14E



City of Virginia Beach

OFFICE OF THE CITY MANAGER
(757) 385-4242
FAX (757) 427-5626
TTY: 711

VBgov.com

MUNICIPAL CENTER
BUILDING 1
2401 COURTHOUSE DRIVE
VIRGINIA BEACH, VA 23456-9001

October 26, 2010

Mr. Greg Grootendorst
Hampton Roads Planning District Commission
The Regional Building
723 Woodlake Drive
Chesapeake, VA 23320

Subject: 3rd Annual Economic Forum

Dear Mr. Grootendorst:

I want to thank you for participating in the "Economic Forum" at the Hampton Roads Planning District Commission on October 15, 2010. The discussion provided a unique opportunity to gain insight from local economic experts and provides a good framework for shaping upcoming budgets. Here is a brief summary of the major discussion points from the forum:

- The economy has been growing for 15 months, but the growth has been weak – 1.5% versus a 4%-5% typically seen during a recovery period. Still, the likelihood of a double-dip recession is low. Business profits are near record highs, but businesses are retaining profits and not investing (in capital or workers) right now. We will not likely see more typical growth until lending improves. Lending hinges on having creditworthy applicants and there is still a disconnect between individuals who deem themselves creditworthy and those deemed creditworthy by bankers. Models predicting default have not been as accurate in recent years, so the uncertainty has led banks to be unusually conservative. As confidence increases, credit will loosen.
- Business is beginning to pick up, but initial signs are pointing to a jobless recovery. Unemployment is expected to remain high (6.4% to 7.8% range) for several years. Several issues are contributing to this issue. Business and industry have become more efficient – they have realized they can produce more with fewer workers. There is a mismatch between the emerging employment sectors and the unemployed workers. This may be a gap that government can have a hand in addressing by investing in job training to spur economic recovery.
- In Hampton Roads and across the nation, the public sector is laying off workers and the private sector is growing. There has been a 5% aggregate increase in private sector wages. Employed workers are of higher quality (more efficient), causing a bump in wages.

RECEIVED

OCT 28 2010

HRPDC

Attachment 14F

- The real estate sector will continue to struggle. Homes in Hampton Roads are averaging 10 months on the market. Vacant homes are still fairly inflated, so it will take time for that to regulate. Declines in assessments are likely to continue for several more years and when the market does rebound, the current housing stock may not provide what buyers want. The shift to smaller, more affordable homes will remain – “McMansions are out.” The housing recovery will have a high correlation to employment.
- There may be a severe drop off in defense spending to deal with the Federal budget deficit. Joint Forces Command (JFCOM) may be the first impact. The magnitude of that impact is unknown at this time. Local representatives are trying to stress the efficiencies of having a concentration of military programs in our area. We have a high concentration of Federal investment in the military, but our area does not get as many Federal jobs outside of defense as many other regions, so cutbacks may be especially hard-felt.
- The State is having solid tax collections and the outlook is upbeat. Virginia is affected more by capital markets than wage income. Virginia has been better off than most states. However, the stimulus is going away and since it was used to fill gaps in the current year, there will be holes without it next year. It's unknown how that will be resolved (spending cuts or tax increases). States that have spending controls in place have been able to live with revenue losses because they had been forced into fiscal discipline. There may be a disconnect between the service demand of citizens and the ability of government to afford to provide them.
- There is a structural imbalance at the Federal level. The degree of government entitlement programs is unsustainable. The economy cannot grow fast enough to support them, particularly Medicare and Medicaid. This is only going to get worse – in 2012, the over 65 age group grows faster than the working age group; in 2017, the under 20 age group also grows faster than the working group, so workers are squeezed at both ends.
- Governments are not at a point where fiscal restraint alone will get them back to a level of revenue growth required to maintain services. It will require a combination of reductions and tax increases. Raising taxes will probably not drag the economy if it focuses on core needs and saving employment.

We continue to find this forum helpful and hope you do as well. We appreciate your attendance and input into the discussion.

Sincerely,



James K. Spore
City Manager

JKS/crw

National Urban Areas Security Initiative Conference, Inc.

10025 Maple Avenue | Columbia MD 21046 | 410.730.5677 | www.urbanareas.org

November 2, 2010

Richard R. Flannery, MS, CFM
Emergency Management Administrator
Hampton Roads UASI
Hampton Roads Planning District Commission
723 Woodlake Drive
Chesapeake, VA 23320

Subject Application for 2015 National UASI Conference Host City

Dear Mr. Flannery:

I am delighted to announce that the Board of Directors of the National UASI Conference, Inc. has selected Hampton Roads as the site of the **2015 National UASI Conference**. The Board was extremely impressed both with the quality of the proposal and with the meeting venue, hotels, amenities, and family oriented entertainment opportunities that Hampton Roads offers UASI Conference attendees.

The National UASI Conference, Inc. does not employ professional conference planners to coordinate its annual conference. As the motto of our organization "By UASIs for UASIs" implies the UASI Working Group in the host city is expected to plan and coordinate with local venues to deliver the Conference with the support of the National Board. The President of the Board will sign all contracts for services and accommodation guarantees where necessary. The Conference Management Committee will work closely with the local UASI staff to provide assistance and experiential advice. The local host will be responsible for selecting the conference venue and hotel(s) planning after hours activities and sponsored receptions that showcase the host City. In the near future, the National UASI Conference, Inc. will forward a contract for signature by both parties that more fully describes the relationship and responsibilities between the National UASI Conference and the sponsoring UASI Region.

Again, congratulations on your selection. We look forward to Hampton Roads in 2015.

Sincerely,

Bill Anderson

Bill S. Anderson
President

Attachment14G



San Francisco, June 20-22, 2010

AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #15: FOR YOUR INFORMATION

A. COASTAL MANAGEMENT NEWS

Attached is a copy of the October 2010 issue of **Coastal Management News**, a monthly newsletter published by the National Oceanic and Atmospheric Administration Coastal Program Division and distributed throughout the coastal states and territories. This issue highlights Virginia's and HRPDC's efforts to promote regional and local green infrastructure planning. The lead article features the HRPDC Green Infrastructure Program, noting that it serves as the basis for similar efforts in other coastal regions.

Attachment

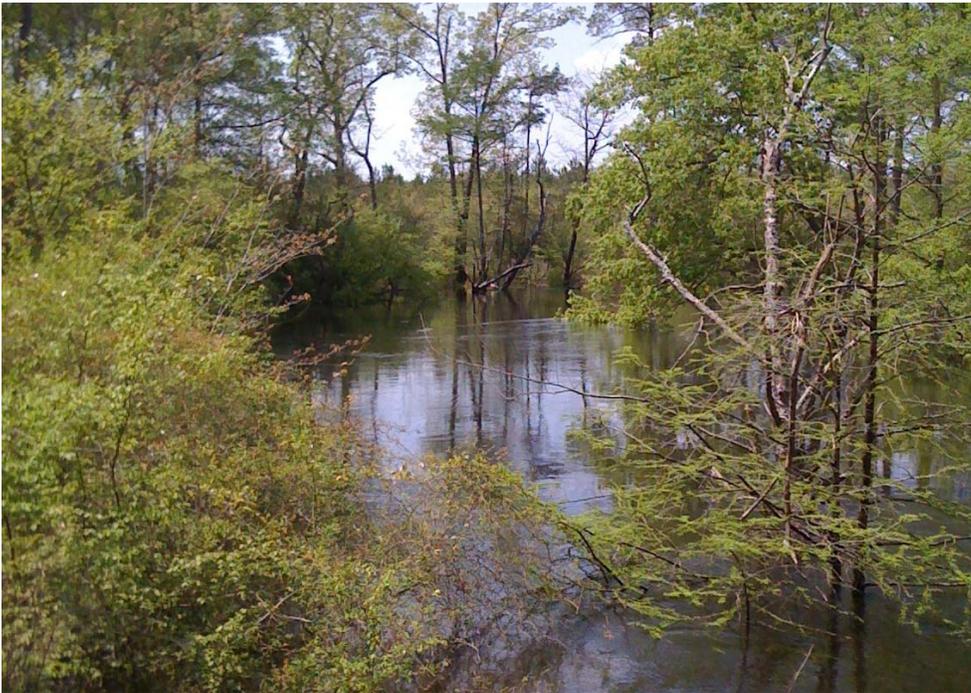
B. NIPP NEWS

Attached is a copy of the October 2010 issue of **NIPP News**, published by the Department of Homeland Security to support the national critical infrastructure protection program. The article on the bottom of page three highlights the HRPDC Critical Infrastructure Protection Program.

Attachment

COASTAL MANAGEMENT NEWS

Volume 5, Issue 4, October 2010



*The identification and protection of conservation corridors provide multiple benefits, such as habitat protection, drinking water supply protection, stormwater management, and recreational opportunities.
Credit: HRPDC*

Virginia Promotes Green Infrastructure in Regional and Local Planning Efforts

Development pressures, use conflicts, climate change impacts, and new and changing regulatory requirements are among the natural resource management challenges facing the Hampton Roads region in southeast Virginia. To help meet these challenges, the Hampton Roads Planning District Commission (HRPDC), in partnership with the Virginia Coastal Zone Management (CZM) Program and a broad range of stakeholders, established a green infrastructure network, the first and most fully realized regional conservation planning effort of its kind in the state, and is actively engaged in an ongoing effort to incorporate green infrastructure into

local and regional land use and conservation planning.

The goal of the initial green infrastructure project was to identify and prioritize a network of valuable conservation lands in order to achieve multiple benefits for both humans and the environment. The origin of the effort can be traced back to 1992 and the Southern Watershed Area Management Program, a Virginia CZM Program special area management plan that resulted in a number of products, including an initial designation of conservation corridors.

Introduced in 2006, the region's green infrastructure network has

(Continued on pg. 2)

Page 1: VIRGINIA PROMOTES GREEN INFRASTRUCTURE IN REGIONAL AND LOCAL PLANNING EFFORTS

Page 2: INDIANA DEVELOPS ONSITE SEWAGE SYSTEM TRACKING PROGRAM

Page 3: NOAA TO DESIGNATE WISCONSIN NATIONAL ESTUARINE RESEARCH RESERVE

Page 4: NEW ENGLAND DEVELOPS REGIONAL COASTAL AND ESTUARINE LANDS INITIATIVE

Page 4: GREAT LAKES MANAGERS MEET IN INDIANA

Page 5: NEW NATIONAL OCEAN COUNCIL TO GUIDE NATIONAL OCEAN POLICY PLANNING

Page 5: NOAA ANNOUNCES REGIONAL OCEAN PARTNERSHIP FUNDING OPPORTUNITY

Page 7: OCRM ANNOUNCES CZM INFORMATION SYSTEM AWARDS

Page 7: OCRM RELEASES CLIMATE CHANGE ADAPTATION PLANNING GUIDE

Page 8: CELCP UPDATES

Page 9: NOAA WEBSITE AIMS TO ADVANCE COASTAL AND MARINE SPATIAL PLANNING



Green Infrastructure (Continued from pg. 1)

recently been updated to incorporate new information and to enhance the usability of the network for planning purposes. To help planners identify lands for conservation, the update includes the following four primary components:

- An updated **green infrastructure network and change analysis** reflects new information as well as changes in the ecological value of the green infrastructure (as it pertains to habitat and water quality) over the last four years, noting where value increased, decreased, or stayed the same.
- A **vulnerability to development model** projects where future growth is likely to occur in the region (based on population growth, employment growth, distance to roads, and distance to existing development) and how such growth may impact the network.
- A **vulnerability to sea level rise assessment** is a preliminary effort to identify the areas that are most at risk from the combined effects of sea level rise and storm surge.
- A **regional parks and recreation inventory** centralizes information about conservation and recreation lands in the region that are vital to creating linkages between conservation areas and are already protected and identifies where they are located and where there are gaps in connectivity.

The analyses suggest that the Hampton Roads region is losing ecological value (although some areas have increased in value), several areas are vulnerable to development pressure over the next 25 years, a significant amount of green infrastructure is vulnerable to development, and climate change is a threat to the region and the network. Together, the network, the analyses, and the parks and recreation inventory can help local and regional planners make informed



This map depicts the final green infrastructure network for the Hampton Roads region. The areas in green show land that is valued highly for both habitat and water quality. Credit: HRPDC

decisions about how to allocate their resources and prioritize acquisitions and other conservation activities.

Using the Hampton Roads model as a starting point, the Virginia CZM Program has taken steps to expand the initiative to the other coastal planning districts. Efforts are also underway to refine the available data and provide more information on estuarine coastal resources (“blue” infrastructure). The ultimate outcome will be a network of identified and locally accepted conservation corridors throughout Virginia’s entire coastal zone.

A Green Infrastructure Plan for the Hampton Roads Region is available online at http://hrpdcva.gov/PEP/PEP_Green_Infras_Plan.asp. To learn more about protecting green and blue infrastructure and related projects funded through the Virginia CZM Program, visit www.deq.virginia.gov/coastal. For more information, contact Sara Kidd with the HRPDC at skidd@hrpdcva.gov or Shep Moon with the Virginia CZM Program at shep.moon@deq.virginia.gov.

Indiana Develops Onsite Sewage System Tracking Program

Each summer, thousands of people visit Indiana Dunes National Lakeshore, Indiana Dunes State Park, and other public and private sites with access to Indiana’s Lake Michigan shoreline. And, every year, officials occasionally close beaches because of high bacteria counts. As in many coastal areas, onsite sewage systems (septic systems) are a contributing source of nonpoint pollution within Indiana’s Lake Michigan watershed. When properly planned, designed, installed, operated, and maintained, septic systems can effectively treat wastewater contaminants such as nutrients and pathogens. However, septic systems fail for a variety of reasons. Common limitations that contribute to failure

include poor soil conditions, inadequate maintenance, and illicit connections.

Indiana’s watershed management efforts have been hampered by the lack of site-specific information on the location of areas with high septic system vulnerability. When developing the Lake Michigan Shoreline TMDL (Total Maximum Daily Load), *E. coli* loads were estimated based on census data and average daily discharges. The Lake Michigan Interagency Task Force on *E. Coli* identified the need for a database inventory for onsite sewage systems in the Lake Michigan watershed to assist with developing and implementing

(Continued on pg. 3)

Indiana Tracking (Continued from pg. 2)

water quality improvement projects throughout the watershed.

In response, the Indiana State Department of Health (ISDH), in partnership with Indiana's Lake Michigan Coastal Program (LMCP), developed a web-based tracking tool for onsite sewage systems for use by county health departments in the Lake Michigan watershed. This innovative tracking tool, called iTOSS (Indiana's Network for Tracking of Onsite Sewage Systems), is based on the Wastewater Information System Tool (TWIST) developed by the U.S. Environmental Protection Agency's Office of Wastewater Management. Using TWIST as a starting point, Indiana streamlined and customized the input screens and altered the flow of data to more closely follow standard practices used in the state. In addition, the TWIST Microsoft Access-based format was converted to an Oracle web-based database to allow for easier county-level utilization of iTOSS.

The iTOSS tool provides for a centralized database and user interface containing parcel, facility, soil evaluation, onsite system, permit, and permit violation information. State and county health department staff can associate

permit violation and complaint data to a specific parcel, as well as attach site images and other supporting documentation. While the Lake Michigan region is the driving force behind the development of iTOSS, the remainder of the state benefits from the program development as well. Completed in early 2010, iTOSS is already being used by 12 Indiana counties, including all 3 coastal counties bordering Lake Michigan. In addition, two other states, including one Great Lake state, have expressed an interest in adapting the system for their use.

ISDH is working to further refine the system's query and reporting capabilities with plans for the development of a mapping module that will allow iTOSS data to be more easily imported into GIS systems and support modeling and analysis of cumulative and secondary impacts. The LMCP Technical Assistance Planning Program staff will also be utilizing iTOSS data to assist local communities with refining watershed management plans and developing local ordinances addressing onsite sewage systems.

For additional information regarding iTOSS, contact Mike Mettler at mmettler@isdh.in.gov.

NOAA To Designate Wisconsin National Estuarine Research Reserve

A 16,697-acre area of freshwater marshes, uplands, and river on the shores of Lake Superior in Wisconsin will become the 28th member of NOAA's National Estuarine Research Reserve System in a designation ceremony at Superior, Wisconsin, on October 26. The new reserve is located in Douglas County, in the northwestern corner of Wisconsin where the St. Louis River flows into Lake Superior.

The designation means that the unique St. Louis River freshwater estuary will serve as a site to study natural

resource management techniques and apply what is learned to challenges facing coastal communities, such as maintaining clean water, protecting wildlife habitat, and preventing and controlling invasive species. The University of Wisconsin-Extension will manage the reserve and will work in partnership with the University of Wisconsin-Superior to provide long-term facilities, staffing, and programming for the reserve. The Lake Superior reserve is the second to be established in the Great Lakes and the first in the upper Great Lakes.

Official designation of the Lake Superior reserve culminates a six-year process beginning with site selection and continuing with development of an environmental impact study and a comprehensive management plan. This multiyear process was done in partnership with scientists, agency land managers, public officials, and citizens representing local, regional, and tribal interests. The Wisconsin Coastal Management Program has been instrumental in the designation process, providing program staff support as well as funding for a feasibility study, outreach materials, and a Lake Superior freshwater estuary outreach coordinator position.

For more information about the Lake Superior National Estuarine Research Reserve, visit www.nerrs.noaa.gov/Reserve.aspx?ResID=LKS or contact Patrick Robinson at robinsonp@uwgb.edu.



Oliver Marsh will become part of the new Lake Superior National Estuarine Research Reserve, which will be designated by NOAA on October 26.

New England Develops Regional Coastal and Estuarine Lands Initiative

In 2009, the New England Governors passed a resolution establishing a Blue Ribbon Commission on Land Conservation (CLC) to build a lasting conservation legacy for future generations of New Englanders. The governors recognized that New England's land resources face serious challenges from the impacts of climate change, sprawling development, and other economic, fiscal, and demographic changes and tasked the CLC with developing integrated regional initiatives focusing on the following priorities:

- Keep Farmlands in Farming
- Keep Forests as Forests
- Connect People to the Outdoors
- Protect Wildlife Habitat
- Safeguard Coastal and Estuarine Lands

In the months following the 2009 resolution, the CLC established five working groups to develop each of these thematic initiatives. While each working group had a specific focus, a number of cross-cutting themes united all of the initiatives: support of working lands; enhancing economic, environmental, and social resilience; cultivation of a public conservation ethic; and



The New England Governor's Lands Initiative will incorporate climate change adaptation strategies into CELCP and other regional land conservation plans such as those for this recent CELCP acquisition in Maquoit Bay, Maine.

making the landscape more accessible to underserved populations.

The Safeguard Coastal and Estuarine Lands Initiative was built from the foundation established through the NOAA-administered Coastal and Estuarine Land Conservation Program (CELCP). Each of the New England coastal zone management programs are participating on the group as are staff from the Nature Conservancy and NOAA. The initiative is working to develop a regional demonstration project that would integrate state CELCP plans, wildlife action plans, climate plans, and other plans to establish regional conservation priorities, strategies, actions, and measureable outcomes with a particular focus on incorporating climate change adaptation and wildlife habitat protection strategies into active land conservation programs.

The Northeast Regional Ocean Council will serve as the sponsor of the Safeguard Coastal and Estuarine Lands Initiative's demonstration project, which will prepare an inventory and analysis of priority regional ecosystems vulnerable to sea level rise and the impacts of climate change and develop regional assessment criteria for identifying the highest priority conservation areas that will achieve protection of agreed-upon, regionally significant resources. NOAA and other federal partners have pledged assistance with planning and GIS-based mapping and analysis services.

The Safeguard Coastal and Estuarine Lands Initiative's work to date is further described in the CLC's July 2010 Report "A Lasting Legacy: Recommendations of the New England Governors Blue Ribbon Commission on Land Conservation." This report summarizes the five initiatives as developed by the regional working groups.

For additional information regarding the New England Safeguard Coastal and Estuarine Lands Initiative and the other initiatives, read the report, which is available online at http://efc.muskie.usm.maine.edu/docs/2010_clc_report.pdf or contact Jim Connors at Jim.Connors@maine.gov.

Great Lakes Managers Meet in Indiana

The week of September 20, representatives from the Great Lakes coastal zone management programs participated in the 2010 Great Lakes Managers' Meeting in Chesterton, Indiana. Also in attendance were staff from NOAA's Office of Ocean and Coastal Resource Management, the U.S. Environmental Protection Agency, the U.S. Army Corps of Engineers, nongovernmental organizations, Sea Grant, and other entities.

The conference afforded attendees the opportunity to meet in-person with various coastal partners to enhance regional coordination and foster productive dialogue on emerging issues in the Great Lakes region, such as coastal land conservation, lake-based wind power, and climate change adaptation. For additional information, contact Josh Lott at Josh.Lott@noaa.gov.

New National Ocean Council to Guide National Ocean Policy Planning

On July 19, President Obama signed the Executive Order establishing an integrated National Policy for the Stewardship of the Ocean, Our Coasts, and Great Lakes. The order adopts the recommendations of the Interagency Ocean Policy Task Force and directs executive agencies to implement those recommendations under the guidance of a new National Ocean Council (NOC).

The policy includes a set of guiding principles for management decisions and actions toward stewardship. These nine priority objectives provide a bridge between policy and specific actions. The NOC will be responsible for developing strategic action plans for these priority objectives that identify specific and measurable actions, performance measures, outcomes, key lead and participating agencies, gaps and needs in science and technology, potential resource requirements and efficiencies, and steps for integrating or coordinating current and out-year budgets. The nine objectives are:

Overarching Approaches

- **Ecosystem-Based Management:** Adopt ecosystem-based management as a foundational principle for comprehensive management of the ocean, our coasts, and the Great Lakes.
- **Coastal and Marine Spatial Planning:** Implement comprehensive, integrated, ecosystem-based coastal and marine spatial planning and management in the United States.
- **Inform Decisions and Improve Understanding:** Increase knowledge to continually inform and improve management and policy decisions and the capacity to respond to change and challenges. Better educate the public through formal and informal programs about the ocean, our coasts, and the Great Lakes.
- **Coordinate and Support:** Better coordinate and support federal, state, tribal, local, and regional management of the ocean, our coasts, and the Great

Lakes. Improve coordination and integration across the federal government and, as appropriate, engage with the international community.

Areas of Special Emphasis

- **Resiliency and Adaptation to Climate Change and Ocean Acidification:** Strengthen resiliency of coastal communities and marine and Great Lakes environments and their abilities to adapt to climate change impacts and ocean acidification.
- **Regional Ecosystem Protection and Restoration:** Establish and implement an integrated ecosystem protection and restoration strategy that is science-based and aligns conservation and restoration goals at the federal, state, tribal, local, and regional levels.
- **Water Quality and Sustainable Practices on Land:** Enhance water quality in the ocean, along our coasts, and in the Great Lakes by promoting and implementing sustainable practices on land.
- **Changing Conditions in the Arctic:** Address environmental stewardship needs in the Arctic Ocean and adjacent coastal areas in the face of climate-induced and other environmental changes.
- **Ocean, Coastal, and Great Lakes Observations, Mapping, and Infrastructure:** Strengthen and integrate federal and nonfederal ocean observing systems, sensors, data collection platforms, data management, and mapping capabilities into a national system, and integrate that system into international observation efforts.

To find out more about these priority objectives, read *Final Recommendations of the Interagency Ocean Policy Task Force*, which is available at www.whitehouse.gov/files/documents/OPTF_FinalRecs.pdf. More information about the National Ocean Council can be found at www.whitehouse.gov/administration/eop/oceans.

NOAA Announces Regional Ocean Partnership Funding Opportunity

In mid-September, NOAA announced the availability of an FY 2011 competitive grant opportunity to support the NOAA Regional Ocean Partnership Funding Program. The national competition (which is subject to congressional appropriations) is focused on advancing effective coastal and ocean management through regional ocean governance and the goals for national ocean policy set out in the *Final Recommendations of the Interagency Ocean Policy Task Force* (see article

above), which includes a national coastal and marine spatial planning framework.

The Regional Ocean Partnership Funding Program will support two categories of activities: 1) implementation of activities that contribute to achieving the priorities identified by regional ocean partnerships while also advancing coastal and marine spatial planning as envisioned in the national framework and 2) regional

(Continued on pg. 6)

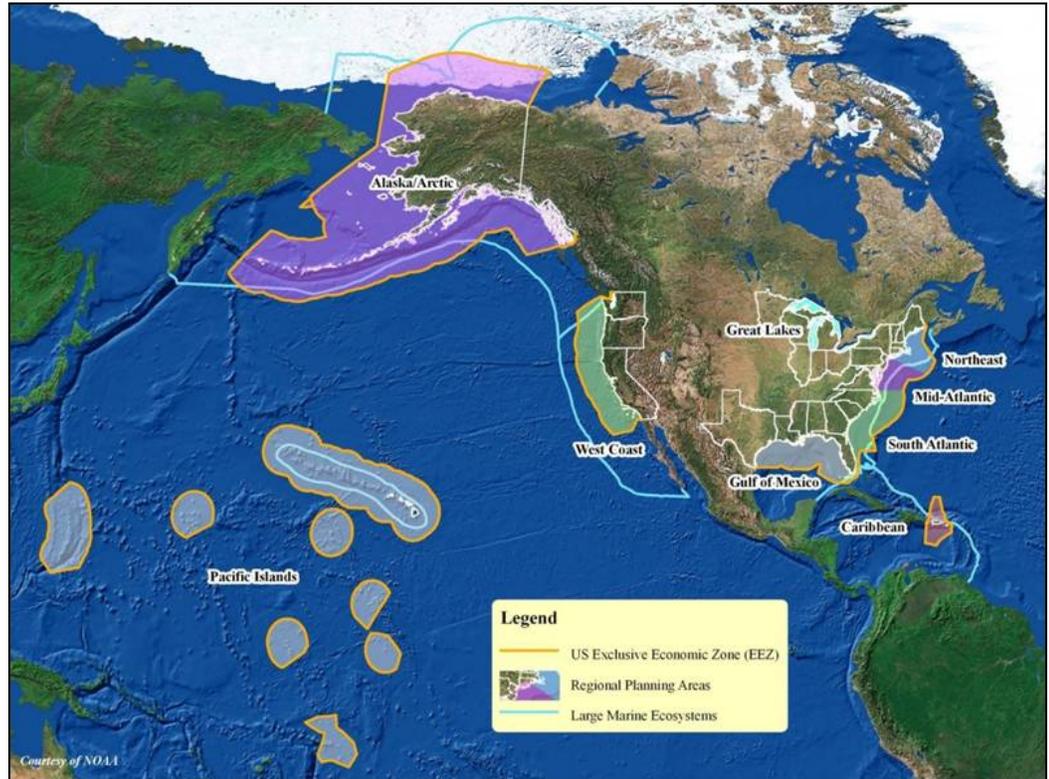
COASTAL MANAGEMENT NEWS

Volume 5, Issue 4, October 2010

Funding Opportunity (Continued from pg. 5)

ocean partnership development and governance support for administration and operation of existing regional ocean partnerships and for start-up costs of those regions beginning partnerships.

For purposes of this funding opportunity, NOAA will generally use the regions defined by the Ocean Policy Task Force for consideration in the funding proposals. A total of nine regions are eligible for funding under this opportunity. Where possible, NOAA has identified a potential existing lead regional ocean partnership or planning body for each region. Existing partnerships include the Council of Great Lakes Governors, Gulf of Mexico Alliance, Mid-Atlantic Regional Council on the Ocean, Northeast Regional Ocean Council, South Atlantic Governors' Alliance, and the West Coast Governors' Agreement on Ocean Health.



The nine regional planning areas as defined by the Interagency Ocean Policy Task Force are illustrated here.

Regional ocean partnerships are voluntary, usually multistate, governor-established forums that develop shared priorities and take critical action on a broad array of ocean, coastal, and Great Lakes needs, as relevant to their region. They have different structures and employ varied methods and approaches to enhance the ecological and economic health of the region. Their efforts involve nongovernmental stakeholders and all of the multiple state and federal agencies involved in coastal and ocean management.

The full grant announcement includes details on the funding priorities, eligibility, review process, and how to apply. Applications must be received by December 10, 2010, in order to be considered. The announcement and application can be found at www07.grants.gov/search/search.do?&mode=VIEW&oppId=57212.

This funding opportunity is being jointly managed by NOAA's Office of Ocean and Coastal Resource Management (OCRM) and the NOAA Coastal Services Center. Direct technical questions to Becky Smyth at Rebecca.Smyth@noaa.gov and general questions to one of the following regional OCRM representatives:

Alaska/Arctic Region

Matt Gove
Matt.Gove@noaa.gov

Caribbean Region

Dana Wusinich-Mendez
Dana.Wusinich-Mendez@noaa.gov

Chesapeake Bay Region

John Kuriawa
John.Kuriawa@noaa.gov

Great Lakes Region

Elizabeth Mountz
Elizabeth.Mountz@noaa.gov

Gulf of Mexico Region

Laurie Rounds
Laurie.Rounds@noaa.gov

Mid-Atlantic Region

Elisa Chae
Elisa.Chae@noaa.gov

Northeast Region

Becca Newhall
Becca.Newhall@noaa.gov

Pacific Islands Region

Steve Frano
Steve.Frano@noaa.gov

South Atlantic Region

Sarah van der Schalie
Sarah.vanderSchalie@noaa.gov

West Coast Region

Kris Wall
Kris.Wall@noaa.gov

OCRM Announces CZM Information Systems Awards

As directed by Congress in FY 2010, NOAA's Office of Ocean and Coastal Resource Management (OCRM) held a competitive grant competition to provide state coastal zone management (CZM) programs with funds to modernize and improve their state CZM information systems to support coastal decision making pertaining to permitting and land use. The program was highly competitive: 21 eligible applications requesting a combined total of \$4 million vied for \$1 million in available funding.

Six applications were selected for funding, and on October 1, grants were awarded to the following (in alphabetical order):

- **California**—Modernize and Upgrade the Information Management Systems for the California Coastal Commission and the Bay Conservation and Development Commission
- **Commonwealth of the Northern Mariana Islands**—Modernizing the Permit Application Process and Permit Tracking Database
- **Georgia**—Modernizing Georgia's Coastal Permits Management Database
- **Maine**—The Maine Coastal Data Integration Tool
- **Massachusetts**—Expanding, Modernizing, and Improving the Massachusetts Ocean Resources Information System
- **Ohio**—Modernization of Historic Aerial Imagery in Support of Regulatory Programs

To learn more about the Modernizing and Improving State Coastal Zone Management Information Systems program, contact Liz Mountz at Elizabeth.Mountz@noaa.gov.

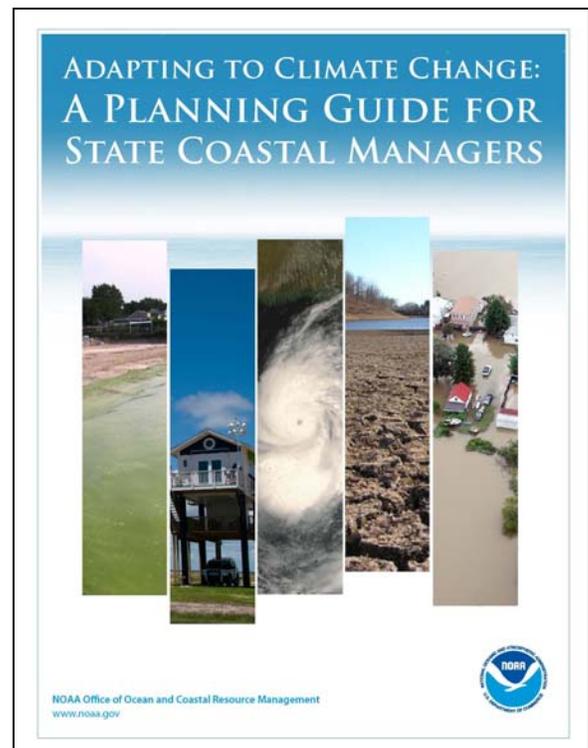
OCRM Releases Climate Change Adaptation Planning Guide

NOAA's Office of Ocean and Coastal Resource Management (OCRM) has released a coastal climate adaptation guide to help state and territory coastal managers develop and implement adaptation plans to reduce risks of possible climate change impacts. *Adapting to Climate Change: A Planning Guide for State Coastal Managers* was written in response to requests from state coastal managers for NOAA guidance on adaptation planning.

Created specifically for state-level coastal management programs, the guide is intended to be an aid, not a prescriptive directive, for developing and implementing adaptation plans. States may use individual steps or chapters or the entire guide, depending on their needs. The guide provides science-based information on climate change to set the context for adaptation planning and includes steps for setting up a planning process, assessing vulnerability, devising a strategy, and implementing the plan. It compiles information from a number of sources and includes techniques currently being used successfully by coastal managers to address other coastal management issues such as coastal hazards, habitat loss, and secondary and cumulative impacts.

The guide is available online only at <http://coastalmanagement.noaa.gov/climate/adaptation.html> and can be downloaded in its entirety or by chapter. A separate 10-page document containing all the key resources

noted in the guide is also available. For more information, contact Josh Lott at Josh.Lott@noaa.gov.



The goal of this new planning tool from OCRM is to help coastal states prepare for climate change along their coasts.

CELCP Updates NOAA's Coastal and Estuarine Land Conservation Program

FY11 Ranked List of CELCP Projects

In early September, CELCP released the competitively ranked list of projects eligible for CELCP funding for FY 2011. Each fiscal year, projects are ranked for selection based on an independent, competitive, merit-based evaluation. In total, coastal states and territories submitted 42 proposals requesting over \$71 million in land conservation project funds for the FY 2011 competition.

This list prioritizes projects that are ready and eligible for funding in FY 2011, subject to the amounts appropriated for the program. The projects included have not yet been selected for funding. Once NOAA receives final funding levels for FY 2011, CELCP will use the list as a guide in selecting projects for funding under both CELCP and the U.S. Environmental Protection Agency's (EPA) Great Lakes Restoration Initiative, within the amounts available for project grants. The list has been transmitted to the House and Senate Appropriations Committees and the offices of other interested members of Congress.

The list of ranked projects can be found at http://coastalmanagement.noaa.gov/land/celcp_fundingop.html under the heading "FY 2011 Projects." For more information, contact Elaine Vaudreuil at Elaine.Vaudreuil@noaa.gov.

Recent Closings

On July 28, the town of Bayfield, Wisconsin, acquired 77 acres, including more than 2,200 feet of Lake Superior shoreline, along the south shore of the Bayfield Peninsula known as "Houghton Falls." This property will be managed as a natural area, and the public will be able to access the property for low-impact recreational activities such as bird watching and hiking. This project was supported through the EPA's Great Lakes Restoration Initiative.

Lake Metroparks purchased the Shorehaven property in Lake County, Ohio, known as "Lake Erie Bluffs" on July 7. The 95-acre acquisition protects more than 1,000 feet of Lake Erie shoreline and provides habitat for seven state-listed plant species. This project was also supported through the EPA's Great Lakes Restoration Initiative.

Douglas County, Wisconsin, acquired 3,995 acres in the Nemadji River watershed on September 3. This property includes more than six miles of river frontage



The Houghton Falls acquisition was funded through EPA's Great Lakes Restoration Initiative's supplemental funding to CELCP. Credit: Travis Olson, Wisconsin Department of Administration

and high priority mesic habitat as well as boreal hardwood forests.

On September 28, the Georgia Department of Natural Resources acquired the 6,860-acre Rayonier Tract, located along 12 miles of the Altamaha River in Long County, Georgia. This property, along with the adjacent 7,180-acre Rayonier Phase One Tract used as match for the federal funds, is part of a 41,350-acre contiguous block of permanently protected land located in the lower Altamaha River Corridor.

2010 Land Trust Alliance Conference

CELCP program staff led two workshops at this year's National Land Conservation Conference, also known as the "LTA Rally," in Hartford, Connecticut, October 2-5. The annual LTA Rally is one of the nation's leading land conservation meetings. The workshops focused on CELCP and principles to guide strategic coastal land acquisition, such as blue and green infrastructure and coastal smart growth concepts. More than 1,800 participants, including land trust staff and volunteers, land conservation professionals, and local, state, and federal agencies attended the rally.

– Spotlight on NOAA Resources –

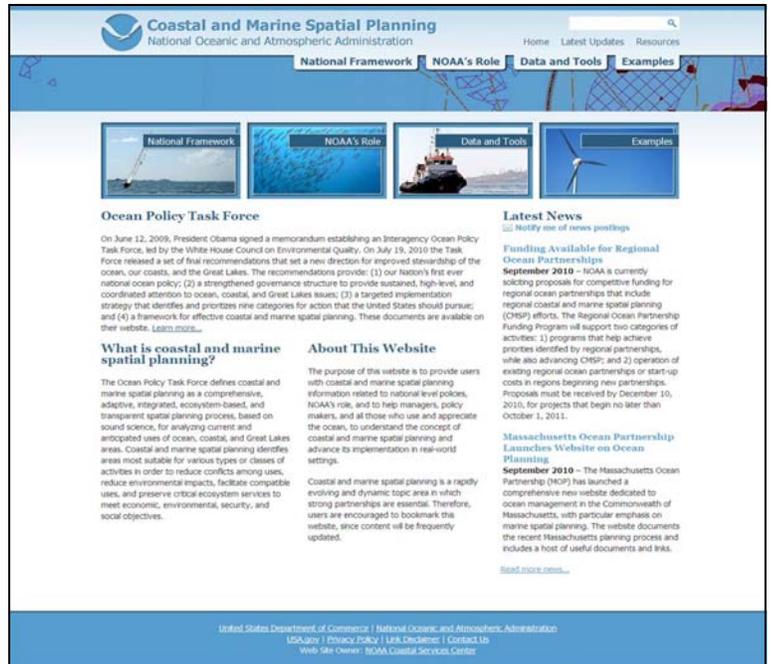
NOAA Website Aims to Advance Coastal and Marine Spatial Planning

Coastal and marine spatial planning is a subject receiving a lot of attention lately, due in part to the world's increasing interest in alternative energy. This interest is reflected within NOAA and Congress, which is why coastal and marine spatial planning is an important component of the nation's new National Ocean Policy (see article on page 5).

The Interagency Ocean Policy Task Force defines coastal and marine spatial planning as a comprehensive, adaptive, integrated, ecosystem-based, and transparent spatial planning process, based on sound science, for analyzing current and anticipated uses of ocean, coastal, and Great Lakes areas. Coastal and marine spatial planning identifies areas most suitable for various types or classes of activities in order to reduce conflicts among uses, reduce environmental impacts, facilitate compatible uses, and preserve critical ecosystem services to meet economic, environmental, security, and social objectives.

A new NOAA website is designed to help resource managers, policy makers, and other stakeholders understand coastal and marine spatial planning and advance its implementation. Content on the site includes the following.

- **Data and Tools** provides links to some of the most relevant resources to help states implement coastal and marine spatial planning.
- **Examples** provides concise descriptions of where coastal and marine spatial planning is being implemented, how it is being done, and who is participating.
- **National Framework** summarizes the Interagency Ocean Policy Task Force's final framework for effective coastal and marine spatial planning and provides links to important documents such as the executive order establishing the National Policy for Stewardship of the Ocean, Our Coasts, and the Great Lakes.



NOAA's new Coastal and Marine Spatial Planning website aims to help resource managers and others understand and implement coastal and marine spatial planning.

- **NOAA's Role** describes NOAA's commitment to the effective implementation of coastal and marine spatial planning, detailing the general approach, resources, and capabilities NOAA will use to make this initiative a reality in the nine regional planning areas.
- **Latest Updates** helps users stay on top of the latest coastal and marine spatial planning news, developments, and upcoming events. Content is updated regularly, and users can sign up to receive e-mail alerts when content is added.

Visit the NOAA coastal and marine spatial planning website at www.cmsp.noaa.gov. For more information, contact Brian Smith at Brian.M.Smith@noaa.gov. This site is continually evolving, and user feedback is encouraged.



Newsletter contact:

Allison Castellan
 Coastal Programs Division, NOAA
 1305 East West Highway, N/ORM3
 Silver Spring, MD 20910
 301.713.3155 ext. 125
allison.castellan@noaa.gov

The quarterly *Coastal Management Program Newsletter* was developed in response to state requests for assistance in improved communication/lesson sharing among the state and territory coastal management programs. Please let us know about interesting things going on in your coastal zone you would like to share with others. If you have any projects that you would like to highlight, please send a brief description to Christa.Rabenold@noaa.gov. The submission deadline for the next newsletter is January 1, 2011.



Homeland
Security

NIPP NEWS

IN SUPPORT OF THE NATIONAL INFRASTRUCTURE PROTECTION PLAN

ISSUE 55: OCTOBER 2010

Critical Infrastructure Activities and Events

Assistant Secretary Keil Delivers Remarks to U.S. Chamber of Commerce National Security Task Force



Todd M. Keil, Assistant Secretary for Infrastructure Protection (IP), delivered remarks and fielded questions before the U.S. Chamber of Commerce National Security Task Force on September 22, 2010. The Task Force seeks to collaborate with lawmakers and officials to develop policies that shape public and private sector efforts to strengthen homeland security. Assistant Secretary Keil discussed the evolution and future direction of IP while highlighting the importance of partnerships and public and private sector participation.

The Assistant Secretary believes his experience in both the public and private sectors has shaped his approach to IP's mission. As a result, Keil told the crowd that he has "a better understanding of the needs and capabilities of our many stakeholders," which helps him to engage with those partners more effectively.

Keil explained how the IP mission was conceived when the idea for a "Homeland Security Agency" was

proposed by the Hart-Rudman Commission prior to September 11, 2001. The Commission emphasized the importance of establishing a "Critical Infrastructure Protection Directorate" as an integral part of an endorsed homeland security agency and supported the idea of Regional Directors.

Keil explained how the thinking on resilience has evolved to be more applicable to interconnected assets and systems. He said that IP has led the way in the promotion of resilience through initiatives such as the Regional Resiliency Assessment Program (RRAP), which evaluates critical infrastructure on a regional level and identifies opportunities to make systems more resilient. Keil believes RRAP is headed in the right direction as a result of its regional focus and benefit to public and private sector stakeholders.

Keil also discussed the Private Sector Preparedness Accreditation and Certification (PS-Prep) Program. Components across DHS support this voluntary program that enables private sector entities to become certified by a third party as conforming to DHS-adopted preparedness standards. These standards focus on organizational resilience, business continuity management, and emergency management.

IP is planning to collaborate with critical infrastructure partners to develop an implementation plan for the National Infrastructure Protection Plan that identifies milestones for IP and its partners to more effectively track progress in executing agreed-upon goals that are developed in partnership. The Assistant Secretary also described how IP has collaborated with Canada and Mexico over the last year and plans to become more engaged with other international partners. These recent interactions have resulted in a better understanding of interdependencies from a global perspective.

Topics in this Issue

- > Assistant Secretary Keil Delivers Remarks to U.S. Chamber of Commerce National Security Task Force
- > New and Improved ACAMS 3.0 Now Available
- > SLTTGCC Fall Plenary Features Assistant Secretary Keil
- > Hampton Roads Initiates a Regional Critical Infrastructure Protection Program
- > Public-Private Partnerships Enhance Critical Infrastructure Protection Efforts in American Cities
- > TSA's I-STEP Moving Full Speed Ahead
- > GridWise Global Forum Highlights IP's Support to the Energy Sector
- > The Education Facilities Subsector: Supporting Infrastructure Protection for K-12 Schools and Higher Education

New and Improved ACAMS 3.0 Now Available

The ACAMS Project Management Office (PMO) within the Office of Infrastructure Protection (IP) recently finalized the release of ACAMS Version 3.0. The migration of ACAMS users from the previous system to 3.0 took place in a staggered approach over the summer, allowing developers to validate asset and user information to strengthen data integrity within the new system. This latest version includes a variety of system upgrades and added features designed to streamline processes and improve the overall user experience. Below is a summary of a few notable changes that have been incorporated within this release.

Redesigned Interface and Workflow

ACAMS users will notice a change in the way they navigate through the system. The redesigned layout, reorganization of data, and the integration of collapsible menus will make it easier for users to access specific views. The introduction of a new Asset Creation wizard also guides users through a step-by-step process to create and submit an asset for approval, or continue with additional data entry for an existing asset.

In addition, ACAMS 3.0 includes a robust workflow process that enables users to effectively determine the current state of any asset. A detailed workflow history allows users to identify who created, submitted, and approved/rejected an asset, as well as when that action took place. Within this new workflow process, assets will be identified in one of three distinct states of data entry: Asset Assessment (AA), Asset Manager Questionnaire (AMQ), or Buffer Zone Plan (BZP). The various data groupings that existed in the previous versions will also be available; however, Inventory (INV), Initial Asset Visit (IAV), and Rapid Action Assessment & Deployment (RAAD) have been pooled into the new draft type "Asset Assessment," allowing data to be populated in the INV, IAV, or RAAD tabs and submitted for approval in one step.

Enhanced Viewing and Reporting Capabilities

In an effort to distinguish PCII from non-PCII information, ACAMS 3.0 now has specific asset screens that display only information designated strictly as non-PCII. These data include general asset information such as an asset's address and the associated responding police, hospital, and fire departments, which have been deemed publicly available data by the DHS PCII Office.

The new system also will improve reporting capabilities by giving users the ability to view relevant data in an organized and exportable format. When required, PCII designations have been added to these reports to allow users to print with minimal effort. In addition to the legacy reports, new reports such as Inventory, AMQ, Options for Consideration, and MSHARRPP+V Analysis are available as well.

Asset Types

The identification of asset-specific types in release 3.0 will allow users to enter additional information for schools, hospitals, police stations, and fire departments. This will help ACAMS users collect and display relevant asset data and establish better situational awareness.

In addition to the many system enhancements that help streamline the data entry, search, and reporting capabilities, a flexible security model has also been implemented to aid in the management of users, roles, teams of users, and groups of assets. New baseline data requirements will also ensure the continuity of data collection efforts across the country.

The ACAMS PMO will continue to collaborate with the State, Local, Tribal, and Territorial Government Coordinating Council (SLTTGCC) to identify, validate, and prioritize requirements for future upgrades. We encourage users to provide suggestions and feedback on current or recommended capabilities to support our stakeholders in the infrastructure protection community. If you have any questions or would like additional information on ACAMS 3.0, please contact acamshelp@hq.dhs.gov.

Home | Asset Search | Reports | Resources | Administration

My ACAMS

Announcements

June 21, 2010 - Welcome to ACAMS v3.0 - The ACAMS PMO is happy to welcome you to the release of ACAMS v3.0. This version includes major revisions designed to streamline processes and improve the overall user experience. Notable changes can be found in the What's New section of this site.

February 05, 2010 - TRIPwire - The Technical Resource for Incident Prevention (TRIPwire) is DHS 24/7 online information-sharing network that combines expert analyses and reports with relevant documents and videos. This information is gathered directly from terrorist sources to help emergency services personnel anticipate, identify, and prevent improvised explosive device (IED) incidents.

ACAMS Help Desk
E-mail: acamshelp@hq.dhs.gov
Helpline: 1.866.634.1958

ACAMS Project Office
E-mail: acams-info@hq.dhs.gov

ICAV Project Office
E-mail: icav.info@dhs.gov

PCII Program Office
E-mail: pci-info@dhs.gov
Phone: 202.360.3023

Recall that by utilizing the ACAMS tool, you have expressly acknowledged and declared that you understand and will protect the confidential nature of this information.

SLTTGCC Fall Plenary Features Assistant Secretary Keil

The State, Local, Tribal, and Territorial Government Coordinating Council (SLTTGCC) held its 2010 Fall Plenary meeting September 14-16 in Washington, DC. The SLTTGCC is the cross-sector coordinating council for State, local, tribal, and territorial governments and includes representatives from jurisdictions across the country.

Addressing the Plenary, IP Assistant Secretary Keil stated, “We all agree that State, local, tribal, and territorial governments represent the front lines of critical infrastructure protection and are essential to enhancing the resilience of their communities.”

The SLTTGCC drafted a white paper entitled “Aligning Federal CIKR Capabilities to Meet Needs in the Field,” which identifies areas where IP can provide the greatest support to State, local, tribal, and territorial governments. One of the paper’s chief recommendations is to incorporate the State and local perspective into the entire cycle of CIKR program identification and development. Assistant Secretary Keil recognized that this recommendation “is at the core of the reason behind the creation of the SLTTGCC,” and provides “a better understanding and appreciation for where IP needs to go.”

In order to ensure that stakeholder concerns are being heard and considered, Keil announced that IP is conducting a “Stakeholder Input Project” to provide an opportunity for a wide range of stakeholders to give feedback to IP in order to build on best practices and make improvements.

In closing, the Assistant Secretary acknowledged the value of the SLTTGCC and the importance of maintaining an ongoing exchange of information. “Continued engagement and frank, open discussions of this type are essential to maintaining an effective and sustainable partnership.”

Hampton Roads Initiates a Regional Critical Infrastructure Protection Program

The Hampton Roads Planning District Commission (HRPDC) held a workshop in July to explore the benefits, costs, and risks of creating a regional critical infrastructure protection plan. Hampton Roads is home to one of the largest ports in the world, multiple bridges and tunnels that carry millions of people annually, and a thriving regional economy heavily dependent on the defense industrial base.

Recognizing this unique risk landscape, the Hampton Roads region has initiated the Hampton Roads Critical Infrastructure Protection Program (HR CIPP). The workshop was held in conjunction with the Governor’s Office of Commonwealth Preparedness and in collaboration with the University of Virginia Center for Risk Management of Engineering Systems and the James Madison University Institute for Infrastructure and Information Assurance.

The workshop brought together more than 60 partners from local, State, and Federal government, higher education, nonprofits, and owners and operators with a stake in the resilience of the region’s critical infrastructure. The Office of Infrastructure Protection’s (IP) Protective Security Advisor (PSA) for Hampton Roads was instrumental in bringing representatives from U.S. Joint Forces Command and Langley Air Force Base to the workshop.



The HR CIPP workshop offered three sessions designed to familiarize participants with the benefits of working together to develop a sustainable approach to critical infrastructure protection in the Hampton Roads region. The sessions focused on making a value proposition for critical infrastructure protection; identifying key assets, leveraging existing regional organizations, and measuring progress; and setting initial steps, goals, and milestones. In addition, representatives from the Governor’s Office for Commonwealth Preparedness presented the Virginia Critical Infrastructure Protection and Resiliency Strategic Plan. IP representatives from the NIPP Program Management Office and the PSA Program also attended the workshop.

The workshop culminated in participants agreeing to formalize the HR CIPP under the leadership of HRPDC. The University of Virginia Center for Risk Management of Engineering Systems has offered to draft an initial strategy for HR CIPP members to review this fall. In the interim, HRPDC will continue to facilitate regular HR CIPP meetings aimed at producing a regional infrastructure protection strategy that provides value to the region, its businesses, and its citizens.

For more information on the HR CIPP, please contact Richard Flannery, Emergency Management Administrator for HRPDC at (757) 420-8300, or Megan Samford, Critical Infrastructure Coordinator for the Governor’s Office of Commonwealth Preparedness at (804) 371-2602.

Public-Private Partnerships Enhance Critical Infrastructure Protection Efforts in American Cities

Cities from across the Nation are establishing partnerships to enhance business continuity and information sharing between their public, private, and nonprofit sectors. Representatives from Denver, Dallas, and New York City were chosen to share their partnership experiences in a forum co-sponsored by the Partnership Programs and Information Sharing Branch within the Office of Infrastructure Protection (IP) at the 2010 National Urban Areas Security Initiative (UASI) Conference in June. Denver, Dallas, and New York City were chosen because of the ongoing success of their business partnerships, including open and transparent lines of communication and continual identification and engagement of new partners. The common element of success in all three partnerships was ensuring that they continue to provide meaningful benefits to the private sector.

In 2008, Denver formed the Colorado Emergency Preparedness Partnership (CEPP) in preparation for hosting the Democratic National Convention. CEPP coordinates training and exercise programs for the private sector, manages an all-hazards public alert tool, and leads a virtual Business Emergency Operations Center that businesses use to respond to and communicate during critical events. CEPP also has initiated a private sector resource registry to catalog private sector assets for use by emergency managers during a declared disaster.

Dallas established the Dallas Emergency Response Team (DERT) after a tornado killed five people and caused more than \$500 million worth of damage in Fort Worth in 2000. DERT partners with city business leaders to pre-issue emergency perimeter passes to property managers and operates the city's public alert notification system. DERT remains an important mechanism for the public and private sector to collaborate on security and emergency response plans for next year's Super Bowl in nearby Arlington, Texas.

New York City facilitates public-private partnerships through its Office of Emergency Management (OEM). OEM works closely with private sector organizations to ensure that they have the resources and information they need to make decisions before, during, and after an emergency. NYC OEM maintains seats in the City's Emergency Operations Center for private sector umbrella organizations that help coordinate the private sector's planning role as well as response and recovery efforts of specific industries. OEM provides free email alerts to the private sector on non-sensitive emergency situations through a dedicated business portal known as CorpNet.

IP will continue to highlight innovative approaches to public-private partnerships that enhance critical infrastructure protection and resilience. The experiences shared by Denver, Dallas, and New York City at the UASI Conference will be used by IP to assess the effectiveness of its programs in promoting public-private partnerships in the field.

For more information on the three cities' business partnerships, please visit: Denver: <http://www.thecepp.org>; Dallas: <http://dallasalert.org>; New York City: <http://www.nyc.gov/html/oem/html/businesses/businesses.shtml>.

CEPP
Colorado
Emergency
Preparedness



News from the Sectors

TSA's I-STEP Moving Full Speed Ahead

I-STEP | Intermodal Security
Training and
Exercise Program

It has been a busy fiscal year for the Transportation Security Administration's (TSA) Intermodal Security Training and Exercise Program (I-STEP), which provides exercise, training, and security planning tools and services to the transportation community.

I-STEP made impressive progress toward its goal of planning and facilitating 20 exercises in Fiscal Year 2010. To date, the I-STEP team has supported the following exercises:

- **Freight Rail:** Two workshops in St. Louis and one in Memphis to introduce TSA's new Freight Rail Infrastructure Assessment Tool.
- **Highway and Motor Carrier:** Five exercises, including a tabletop exercise on infrastructure in Rutgers; tabletop exercises on school bus security in Albany and Los Angeles; a motor coach tabletop in Northern Virginia; and an advanced tabletop involving critical manufacturing companies that was conducted simultaneously in four locations.
- **Mass Transit:** Three exercises, including a tabletop and seminar in Cleveland focusing on improvised explosive devices (IEDs); and a working group session with transportation representatives from throughout the National Capital Region.

- **Pipeline:** Three tabletop exercises in Boston, Baltimore, and New York City, and an upcoming planned tabletop with the Alyeska Pipeline in Anchorage, AK.
- **Port and Intermodal:** Three joint exercises with the U.S. Coast Guard, including a recovery tabletop in Baltimore, an isolation-and-quarantine tabletop in Boston, and a hazardous materials train derailment tabletop in Long Island.

I-STEP also provided program manager support at the 9th Annual Security Seals Symposium in Houston, TX. The joint TSA and Department of Defense symposium brought together participants from across the country to exchange strategies for enhancing intermodal security. The I-STEP team has worked on several mode-specific initiatives, such as the Ferry Watch Program for Port and Intermodal, strategic planning for Highway and Motor Carrier, and a bridge risk tool for Freight Rail.

Additionally, I-STEP is currently developing multi-modal resources for all transportation security stakeholders, including a comprehensive matrix outlining transportation security training resources. TSA recently convened a working group to update and enhance I-STEP's exercise planning and tracking tool, the Exercise Information System (EXIS). Once released, EXIS will provide a suite of scalable resources designed to serve transportation partners in all modes. To learn more about I-STEP products and services, email a TSA modal representative at ISTEP@dhs.gov.

GridWise Global Forum Highlights IP's Support to the Energy Sector

On September 22, 2010, Assistant Secretary Keil gave a speech at the GridWise Global Forum in Washington, D.C. Mr. Keil discussed the Office of Infrastructure Protection's (IP) ongoing initiatives to protect and enhance the resilience of the electric grid. Specifically, Mr. Keil spoke about the Buffer Zone Protection Program (BZPP), which provides funding to State and local law enforcement to increase the preparedness of jurisdictions responsible for the safety of communities surrounding high-priority critical infrastructure assets. IP has conducted assessments of 623 Energy Sector assets and has allocated approximately \$45 million in BZPP grant funds to first responders in jurisdictions surrounding critical Energy Sector assets. To help mitigate the all-hazard risks facing the Energy Sector, IP also sponsors security clearances for private sector representatives so they can participate in classified threat briefings and working group meetings.

Through its collaboration with the Energy Sector, IP has helped to provide an effective arena to identify and discuss vulnerabilities as well as to assess, compare, and manage risks.

The Education Facilities Subsector: Supporting Infrastructure Protection for K-12 Schools and Higher Education

Many protective efforts for the Education Facilities (EF) Subsector involve two key programs that support infrastructure protection, the Readiness and Emergency Management for Schools (REMS) and the Emergency Management for Higher Education (EMHE) discretionary grant programs. These protective programs are aligned with EF's goal that all schools have comprehensive, all-hazards emergency management plans based on the four phases of emergency management to enhance school safety, minimize disruption, and ensure continuity of the learning environment. These grant programs also build on over a decade of school emergency management efforts by the Department of Education's Office of Safe and Drug-Free Schools (OSDFS), where the EF Subsector-Specific Agency is housed. Following are updates on these key protective programs for FY 2010.

Readiness and Emergency Management for Schools (REMS) Discretionary Grant Program

The REMS discretionary grant program is the primary program administered by OSDFS that supports infrastructure protection for K-12 schools. On August 19, 2010, OSDFS announced the REMS grant recipients for FY 2010, comprising 98 grants totaling \$28.8 million. On September 30, 2010, OSDFS announced an additional five grant awards under this program, bringing the total amount awarded in FY 2010 to \$30,117,179.

The REMS grant program provides funding to local educational agencies (LEAs) to create, strengthen, or improve emergency management plans at the district and school building levels through training for school personnel and coordination with local community partners. Grantees must agree to develop plans that consider the communication, transportation, and medical needs of students and staff with disabilities and support implementation of the National Incident Management System (NIMS). In addition, grantees must develop plans for communicating emergency policies to parents and guardians; improving LEA capacity to sustain the emergency management process; and preparing the LEA for a possible infectious disease outbreak, such as pandemic influenza.

Additional grant requirements include coordinating with the State or local homeland security plan and developing a written food defense plan that is designed to safeguard the school district's food supply. Since the establishment of this discretionary grant program in FY 2003, the Department of Education has awarded over \$230 million in grants to 820 school districts, many of which support a large number of schools in their emergency management efforts.

For more information on the REMS discretionary grant program, please visit: <http://www.ed.gov/news/press-releases/us-department-education-awards-288-million-school-districts-improve-readiness-an>

Emergency Management for Higher Education (EMHE) Discretionary Grant Program

In 2008, OSDFS, in collaboration with the Department of Health and Human Services' (HHS) Substance Abuse and Mental Health Services Administration (SAMHSA), developed a new discretionary grant program to assist institutions of higher education in developing their emergency management plans. On September 27, 2010, OSDFS announced the EMHE grant recipients for FY 2010 (<http://www.ed.gov/news/press-releases/us-department-education-awards-more-92-million-institutions-higher-education-eme>). OSDFS awarded 17 grants, totaling \$9.2 million. On September 30, 2010, OSDFS announced one additional award of \$424,624, bringing the total FY 2010 awards to \$9,667,817.

Specifically, the EMHE grant program provides funding to institutions of higher education to develop (or review and improve) and fully integrate all-hazards, campus-based emergency management planning efforts. EMHE grantees must agree to do the following:

- Train campus, staff, faculty, and students in emergency management procedures;
- Coordinate emergency plans with all campus offices and departments, as well as with local and State emergency management efforts;
- Develop a written plan that incorporates medical, mental health, communication, and transportation needs to include those with disabilities, special needs, and other circumstances into emergency protocols;
- Develop or update a written plan that prepares the campus for a possible infectious disease outbreak;
- Develop or enhance a written plan for preventing violence by assessing and addressing the mental health needs of students, staff, and faculty who may be at risk of causing harm to self or others; and
- Develop or update a written continuity of operations plan that would enable the campus to maintain and/or restore key educational, business, and other essential functions following an emergency.

Since the establishment of this discretionary grant program in FY 2008, the EMHE program has awarded over \$28 million in grants to 61 higher education institutions.

> Resources Available for DHS Critical Infrastructure Partners

Infrastructure Protection (IP) sponsors a free online NIPP training course at <http://training.fema.gov/EMIWeb/IS/crslist.asp>. IP also has a trade show booth available for sector use. Please contact NIPP@dhs.gov for information on IP participation and/or exhibition at an upcoming sector event or to schedule a trained speaker for your event.

> Implementation Success Stories

IP continues to seek NIPP and/or SSP implementation success stories from the sectors to be shared with other critical infrastructure partners. Please submit suggestions or brief write-ups to NIPP@dhs.gov.

> NIPP News

The NIPP News is produced by the Office of Infrastructure Protection. NIPP partners are welcome to submit input. To submit information for inclusion in upcoming issues, please contact NIPP@dhs.gov. Recipients of this newsletter are encouraged to disseminate it further to their critical infrastructure partners.

- > Learn more about the DHS critical infrastructure protection program at www.dhs.gov/criticalinfrastructure.

AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #16: PUBLIC COMMENTS RECEIVED

A. PUBLIC COMMENT

Attached is an email comment from Ms. Helen Eggleston, Dendron, Virginia, addressing the report presented at the October 20, 2010 HRPDC Annual Meeting concerning the proposed Old Dominion Electric Cooperative's proposed Cypress Creek Power Plant in Dendron, Virginia.

Attachment

Joe Turner

From: hceggleston@earthlink.net
Sent: Wednesday, November 03, 2010 2:02 PM
To: Joe Turner
Subject: HRPDC Contact Form

Name = Helen Eggleston
street_Address = 2984 Rolfe Hwy.
City = Dendron
State = VA
Zip_code = 23839
Phone = 757-899-0591
Email_Address = hceggleston@earthlink.net Comments = Dear Ladies & Gentleman,

An open letter to the HRPDC and my neighbors in the greater Hampton Roads community. He doesn't speak for us.

I watched the Hampton Roads Planning District Commission annual meeting on Oct. 20th with acute embarrassment and disbelief as Surry County Board of Supervisors member John Seward whined about not being consulted by the city of Virginia Beach when they asked the HRPDC staff to provide an update on Surry County's proposed Cypress Creek Power Plant. I also am embarrassed about his obvious misunderstanding of the term, regionalism. Mr. Seward and the Supervisors he represent appear to care nothing for the Hampton Roads Region except when it benefits them.

I personally want to assure the citizens of all the downwind Hampton Roads cities and counties that Mr. Seward does not speak for the majority of the citizens of Surry County. At county board meetings, Dendron Town Council meetings and at the Surry County Planning Commission meeting/hearing the overwhelming majority of our citizens objected strenuously to the approval of this proposed plant.

Having researched and read information made available by the EPA, scientists and other communities who have had coal fired power plants built in or near their homes, we have repeatedly voiced to our governing bodies the adverse health effects, the lowering of property values and the adverse effects on economic development in the greater Hampton Roads community as well as on ourselves and our most immediate neighbors. They were given in writing the sources for our information and it was ignored or discredited.

Multiple people repeatedly pleaded with the Surry County Board of Supervisors to have an independent third party study done to address those issues all to no avail. Isle of Wight County sent a letter to Surry County officials respectfully requesting the same thing, to no avail. Their letter was met with indignation by Surry's board who insinuated Isle of Wight wanted the power plant and its anticipated tax revenue for themselves. The Chairman's statement, that to approve of an independent study would, ". . .mess up their decision making." was embarrassing to most of us present. The Town of Surry drafted a resolution objecting to the approval of this plant. Mr. Seward said he was offended!

Robert Burnley a past director at the VDEQ and many other knowledgeable persons and environmental groups have spoken to the burdens this proposed plant will impose upon economic development and individual taxpayers in the Hampton Roads community as well as other issues mentioned above. As a frustrated resident of the town of Dendron and Surry County I implored the HRPDC to direct their staff to research the many detrimental effects this proposed power plant will burden all of us with. We in Surry County have no hope of influencing the arrogant and willfully ignorant decisions that have been made by our governing bodies. That is a harsh assessment but none-the-less true.

Helen Cooke Eggleston

hceggleston@earthlink.net

Dear Editor,

An open letter to the HRPDC and my neighbors in the greater Hampton Roads community. He doesn't speak for us.

I watched the Hampton Roads Planning District Commission annual meeting on Oct. 20th with acute embarrassment and disbelief as Surry County Board of Supervisors member John Seward whined about not being consulted by the city of Virginia Beach when they asked the HRPDC staff to provide an update on Surry County's proposed Cypress Creek Power Plant. I also am embarrassed about his obvious misunderstanding of the term, regionalism.

Mr. Seward and the Supervisors he represent appear to care nothing for the Hampton Roads Region except when it benefits them.

I personally want to assure the citizens of all the downwind Hampton Roads cities and counties that Mr. Seward does not speak for the majority of the citizens of Surry County. At county board meetings, Dendron Town Council meetings and at the Surry County Planning Commission meeting/hearing the overwhelming majority of our citizens objected strenuously to the approval of this proposed plant.

Having researched and read information made available by the EPA, scientists and other communities who have had coal fired power plants built in or near their homes, we have repeatedly voiced to our governing bodies the adverse health effects, the lowering of property values and the adverse effects on economic development in the greater Hampton Roads community as well as on ourselves and our most immediate neighbors. They were given in writing the sources for our information and it was ignored or discredited.

Multiple people repeatedly pleaded with the Surry County Board of Supervisors to have an independent third party study done to address those issues all to no avail. Isle of Wight County sent a letter to Surry County officials respectfully requesting the same thing, to no avail. Their letter was met with indignation by Surry's board who insinuated Isle of Wight wanted the power plant and its anticipated tax revenue for themselves. The Chairman's statement, that to approve of an independent study would, ". . .mess up their decision making." was embarrassing to most of us present. The Town of Surry drafted a resolution objecting to the approval of this plant. Mr. Seward said he was offended!

Robert Burnley a past director at the VDEQ and many other knowledgeable persons and environmental groups have spoken to the burdens this proposed plant will impose upon economic development and individual taxpayers in the Hampton Roads community as well as other issues mentioned above. As a frustrated resident of the town of Dendron and Surry County I implored the HRPDC to direct their staff to research the many detrimental effects this proposed power plant will burden all of us with. We in Surry County have no hope of influencing the arrogant and willfully ignorant decisions that have been made by our governing bodies. That is a harsh assessment but none-the-less true.

Helen Cooke Eggleston

hceggleston@earthlink.net

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #17: OLD/NEW BUSINESS