

May 13, 2015

Memorandum #2015-58

TO: askHRgreen.org: Fats, Oils and Grease Subcommittee

BY: Katie Cullipher, Senior Environmental Education Planner

RE: askHRgreen.org: Fats, Oils and Grease Subcommittee Meeting – Tuesday, May 19, 2015

This is to call the next meeting of the **askHRgreen.org: Fats, Oils and Grease Subcommittee** for **Tuesday, May 19, 2015**. The meeting will begin at **9:30 a.m.** and will be held at the **Newport News Public Works Office** located at **511 Oyster Point Road, Newport News**.

In the event you are unable to attend, please let us know. Comments and suggestions based on this agenda package are welcome. The Agenda for the meeting is as follows:

1. Meeting Summary

The meeting summary for April is attached for your review and information.

Attachment 1

ACTION: Approve the meeting summary.

2. Events and Promotions

May 21 – Sensible Seafood Festival, Virginia Beach

May 29 – Blayton Elementary School, Williamsburg

June 18 – NASA Langley Health & Wellness Fair, Hampton

June 27 – Olden Days, Smithfield

August 4 – National Night Out, Virginia Beach

September 11-13 – Hampton Bay Days, Hampton

September 16-21 – Isle of Wight County Fair, Windsor

September 19 – Hampton Roads Sustainable Living Expo/LRNow Fall Festival, Virginia Beach

October 8-11 – Peanut Festival, Suffolk

October 12 – Keep Hampton Roads Beautiful Golf Tournament, Chesapeake

ACTION: Based on discussion.

3. HRFog.com Website Development

The HRPDC Staff will provide an update from the developer regarding the solution to allow users to add more than one hauler to their profiles. Additionally, AECOM (formerly URS) was not selected as one of the vendors to provide support under the new HRPDC continuing services contract. Two of the vendors with those capabilities include RK&K and CH2M.

The HRPDC staff will be meeting with both companies to discuss their specific capabilities and to develop a plan to provide development support and hosting services for the HRFOG.com website moving forward.

ACTION: Based on discussion.

4. Regional Letter to Grease Haulers

Attached is the revised regional grease hauler letter and attachments. The Committee should review and make any final recommendations for editing and distribution.

Attachment 4A – Draft regional letter to Grease Haulers
4B – Best practices for grease hauling in Hampton Roads
4C – Sample grease control device cleaning log

Action: Finalize the letter and determine a distribution strategy.

5. 2nd Annual Keep Hampton Roads Beautiful Golf Tournament

The Committee should discuss progress and updates related to the golf tournament. Executive Planning Committee Members: Catryna Jackson, Dan Baxter, Allison Watts, Joyce Heffington, Lacie Nixon, the HRPDC staff, Mike Baum (KVB), John Deuel (Greenquest), Cami Hahn (KVB contact), Mike Camden (Troy University), and Cindy Nash (GET Solutions, Inc.).

Action: Based on discussion.

6. Roundtable Discussion

Committee members should share any information or discuss any current issues with their FOG programs.

ACTION: Based on discussion.

7. Staff Reports

Budget – The current budget is attached for review. The Committee should also discuss priorities for next year and how to allocate the FY16 budget accordingly.

Attachment 7

Action: Determine a draft FY16 Committee budget.

Next Meeting – Tuesday, **June 16, 2015** at **9:30 a.m.** in Chesapeake.

KRC/jc

askHRgreen.org: Fats, Oils and Grease Subcommittee:

Tony Askew, SU
Dan Baxter, NN
Dan G. Clayton III, WM
Michael Coy, YK
Sarah Crawford, HRSD
Beth Davis, JC
Barry Dobbins, HA
Regina Duncan, HA
Sonja Eubank, SM
Tom Fauber, JC
Catherine Filipowski, NO
J. Arnie Francis, GL
Melissa Halpert, CH
Deidre Harmon, NO
Joyce Heffington, NN
Jerry Hoddinott, CH
Josiah Jendrey, SM

Ron Johnson, HRSD
Harry C. Kenyon, NO
John Knowles, CH
Robert Mickelborough, GL
Kate Nixon, VB
Danny Poe, JC
Lynn Proctor, VB
Ellen Roberts, PQ
Erica Roberts, VB
S. Mark Swilley, YK
George Taylor, CH
Eric Tucker, NO
Brent Werlein, VB
Kim Wieckert, SU
Brian Wilson, NO
Frank Wilson, PO