



May 28, 2014

**Memorandum #2014-77**

**TO: Directors of Utilities Committee  
Health Directors  
Regional Emergency Management Technical Advisory (REMTAC)**

**BY: Whitney Katchmark, Principal Water Resources Engineer**

**RE: Committee Meeting - June 4, 2014  
RSVP - June 3, 2014**

To enhance coordination and information sharing, a joint meeting of the HRPDC Directors of Utilities Committee, Health Directors, and Emergency Managers will be held on **June 4, 2014** in the **HRPDC Regional Board Room, 723 Woodlake Drive, Chesapeake**. The agenda and related materials are attached. The meeting schedule is as follows:

12:30 p.m. Lunch (provided)

1:00 p.m. Meeting

**Please RSVP by June 3, 2014** so we may make appropriate logistical arrangements. If you have any questions or need further information, please do not hesitate to contact me.

TS/jc

Attachments

**Directors of Utilities Committee:**

Kofi M. Boateng, NN  
Daniel G. Clayton III, WM  
Scott Dewhirst, NN  
Sonja Eubank, SM  
Bryan Foster, PO  
H. Reed Fowler II, NN  
Tyrone W. Franklin, SY  
Frank Haltom, IW  
Edward G. Henifin, HRSD  
Bill Hopkins, SM  
John Hudgins, YK  
Julien Johnson, SH  
David Jurgens, CH  
Thomas M. Leahy III, VB  
Kristen M. Lentz, NO  
Stephanie Luton, JCSA

William J. Meyer, CH  
Jason Mitchell, HA  
Albert Moor II, SU  
Russell Pace, FR  
Ralph Patterson, WM  
Doug Powell, JCSA  
Anthony Reyes, HA  
Ellen Roberts, PQ  
Martin Schlesinger, GL  
Everett Skipper, NN  
Bob Speechly, PQ  
Michael Stallings, WN  
Peter M. Stephenson, SM  
Erin Trimyer, PO  
Brian K. Woodward, YK

**Health Directors:**

John Aulbach, VDH  
Harry Bennett, VDH  
David Chang, VDH  
Ana Colon, VDH  
Jay Duell, VDH  
David Fridley, VDH  
Jeffery Goodchild, VDH  
Gary Hagy, VDH  
Alton Hart, VDH  
Clifton D. Horne, VDH

Daniel B. Horne, VDH  
Tim Jones, VDH  
Heidi Kulberg, VDH  
Demetria Lindsay, VDH  
Amy Pemberton, VDH  
John Schellenberg, VDH  
Carol Smith, VDH  
Nzinga Teule-Hekima, VDH  
W. Ted Tweel, VDH  
Nancy Welch, VDH

**Regional Emergency Management Technical Advisory Committee (REMTAC):**

Tamara B. Arthur, SY  
T. Stewart Baker, VDEM  
Mark Carr, FR  
Rusty Chase, IW  
Steven Cover, VB  
Pat Dent, WM  
Edmund Elliot, CH  
Tyrone W. Franklin, SY  
Andrea Gayer, HRPDC  
George Glazner, NN

Kate Hale, JC  
Robert Holloway, PQ  
James Judkins, SU  
Stephen Kopczynski, YK  
Creig, Moore, GL  
Jim Redick, NO  
J.B. Stutts, SH  
Wallace Twigg, VDEM  
Hui-Shan Walker, HA

**Directors of Utilities Copy:**

Lynn Allsbrook, HA  
Joseph Durant, NN  
Donald Jennings, IW  
Stephen Land, NN  
Bob Montague, VB  
David Morris, NN

Richard Nettleton, VB  
Kenneth Sims, WN  
Stephen Watson, FR  
Shannon M. White, NO  
Sherry D. Wright, NN  
Craig Ziesemer, SU

**REMTAC Alternate:**

Cliff Bowen, PQ  
Robb Braidwood, CH  
Mike Bryant, PQ  
Spence Campbell, PO  
Anthony Castillo, NO  
Patricia Chappell, VDEM  
Andrea Clontz, IW  
Joe Davis, JC  
Vince Holt, FR  
James Humphrey, WM  
Michael W. Johnson, SH  
Ervin Jones, SY

**REMTAC Copy:**

Stephen R. Best, RCPT  
Donna Brehm, CRA  
Brett Burdick, VDEM  
Judy Cooling, VDH  
Robert Engle, VDH  
Jennifer Foster, MMRS  
William Ginnow, MMRS  
Tracy Hanger, HA  
Bill Hoddinott, PO  
Mark Junghans  
John Kuplinski, VPRJ

**Capacity Team:**

Edward G. Henifin, HRSD  
Phil Hubbard, HRSD  
Stephen K. Land, NN  
Kristen M. Lentz, NO  
Melissa Lindgren, IW  
William J. Meyer, CH  
Stephen T. Motley, VB  
Nick Nagurney, VB  
Richard Nettleton, VB

**HRPDC Staff:**

Curtis Brown  
Dawn Brantley  
Katie Cullipher  
Rebekah Eastep  
Julia Hillegass

Beth Lewis, SH  
Paul Long, YK  
Tal Luton, JC  
Scott Mahone, NO  
Mark Marchbank, VB  
Doreen McAndrews, NN  
Gwen Pointer, HA  
Steven Pyle, NN  
Sara Ruch, HA  
Brian Spicer, SU  
Erin Sutton, VB

Ruth Reich, Navy  
Robert Ryalls, JC  
Judith Shuck, MMRS  
Adam Theil, Governor's Office  
Roger D. Tomlinson, Coast Guard  
Tonya Vincent, Governor's Office  
Patrick Twiss, DHS  
Latoya Vaughn, NO  
Pamela Wakefield, Red Cross  
Tim Winstanley, MMRS

Ralph Patterson, WM  
Danny Poe, JC  
Richard Stahr, Brown and Caldwell  
Eric Tucker, NO  
Kenneth Turner, NO  
Rick Underhill, Greeley-Hansen  
Stephen Williams, NN  
Frank Wilson, PO  
Craig Ziesemer, SU

Whitney Katchmark  
Randy Keaton  
Tiffany Smith  
Jenny Tribo

**JOINT MEETING OF  
DIRECTORS OF UTILITIES COMMITTEE  
DIRECTORS OF HEALTH  
REGIONAL EMERGENCY MANAGEMENT TECHNICAL ADVISORY COMMITTEE  
AGENDA  
June 4, 2014  
HRPDC  
1:00 P.M.**

**LUNCH (12:30)**

**1. Summary of the March 5, 2014 Meeting of the Directors of Utilities Committee**

The summary of the March 5, 2014 meeting of the Directors of Utilities Committee is attached for the Committee's review and approval.

Attachments:

- 1A March 5, 2014 Meeting Summary
- 1B March 5, 2014 Meeting Sign-in Sheet
- 1C Mission H2O: Groundwater Permits (presentation slides)
- 1D Regional Wet Weather Management Plan Under Hybrid Regionalization (presentation slides)

**ACTION:** Approve the meeting summary.

**2. Summary of the April 2, 2014 Meeting of the Directors of Utilities Committee**

The summary of the April 2, 2014 meeting of the Directors of Utilities Committee is attached for the Committee's review and approval.

Attachments:

- 2A April 2, 2014 Meeting Summary
- 2B April 2, 2014 Meeting Sign-in Sheet
- 2C Mission H2O: Groundwater Permits (presentation slides)
- 2D Help 2 Others Program Update (presentation slides)
- 2E Summary of Reported Grease-Related SSOs (presentation slides)

**ACTION:** Approve the meeting summary.

**3. Summary of December 4, 2013 Joint Meeting of the Directors of Utilities Committee and Directors of Health**

The summary of the December 4, 2013 joint meeting of the Directors of Utilities Committee and the Health Directors is attached for review and approval.

Attachments:

- 3A December 4, 2013 Meeting Summary
- 3B December 4, 2013 Meeting Sign-in Sheet
- 3C VDH Office of Drinking Water Regulatory Update
- 3D Water Fluoridation (presentation slides)
- 3E Review of Water Fluoridation (white paper)

**ACTION:** Approve the meeting summary.

**4. Public Comment**

**5. City of Chesapeake Public Utilities and Emergency Management Coordination**

Mr. Robb Braidwood, Emergency Manager, will brief the group on the coordination of the emergency management sector and public utilities sector in the City of Chesapeake.

**ACTION:** Per discussion.

**6. Priorities for Utility Preparedness and Response**

The HRPDC staff will review priority initiatives from the [Hampton Roads Water and Wastewater Systems Emergency Preparedness and Response Regional Improvement Plan](#) (December 2012). The HRPDC staff will present implementation proposals for fiscal year 2015. The group will provide feedback and discuss next steps.

Attachment:

- 6A Priority Initiatives (one-page summaries)

**ACTION:** Per discussion.

**7. Regional Hazard Mitigation Planning**

Mr. George Glazner, Newport News Emergency Management Division, and Ms. Erin Sutton, Virginia Beach Health Department, will brief the group on the development of a Regional Hazard Mitigation Plan.

**ACTION:** Per discussion.

**8. Beach Monitoring: 2013 qPCR Demonstration Project in Virginia Beach and 2013 Microbial Source Tracking in Newport News**

The Virginia Department of Health (VDH) routinely monitors beaches for indicators of fecal contamination to reduce public health risks. The VDH Office of Epidemiology, the City of Virginia Beach, and the Hampton Roads Sanitation District conducted a [2013 study](#) to evaluate a new method for the analysis of enterococci bacteria in saltwater. Mr. Matthew Skiljo, VDH Waterborne Pathogens Control Program Coordinator, will brief the group on the project.

Swimming advisories and beach closures are issued when high levels of bacteria are found in recreational waters. The City of Newport News Public Works Department partnered with HRSD, VDH, and Virginia Tech to examine high bacteria levels at Hilton Beach through additional sampling and analysis. Mr. Reed Fowler, Newport News Public Works Director, will brief the group on the bacteria source tracking effort and follow-up actions for Hilton Beach.

**ACTION:** Per discussion.

**9. Source Water Protection Program**

The Virginia Department of Health (VDH), through grant funding from the EPA, is offering assistance to eastern Virginia communities to develop Source Water Protection Programs (SWPPs). Golder Associates Inc. has been contracted by VHD to provide technical expertise, facilitate utility and stakeholder input, and to develop plans. Mr. Brent Waters, Golder Associates Inc., will brief the group on VDH's proposed approach, available funding, and opportunities for Hampton Roads communities.

**ACTION:** Per discussion.

**10. Regulatory Update**

Mr. Daniel Horne, VDH Office of Drinking Water, will provide an update on regulatory issues.

**ACTION:** Per discussion.

**11. Roundtable Discussion**

The Utility Directors, Health Directors, and Emergency Managers will have an opportunity to discuss matters of mutual interest.

**ACTION:** Per discussion.

**BREAK (5 minutes)**

At this time the joint meeting of Utility Directors, Health Directors, and Emergency Managers will conclude. Upon reconvening, topics pertaining to the Utility Directors will be discussed. Health Directors and Emergency Managers are invited to stay if they wish.

## **12. H2O - Help to Others - Program**

Mr. Randy Keaton, HRPDC Deputy Director, will provide a review of IRS Form 990 and report on the reinstatement of the program's tax-exempt status.

**ACTION:** Authorize submittal of forms.

## **13. Regional Sanitary Sewer System Asset Consolidation**

The Committee will have the opportunity to discuss the regional approach to address wet weather capacity requirements.

**ACTION:** Per discussion.

## **14. Staff Reports**

- **Hampton Roads Water Quality Response Plan:** The annual update of the Emergency Contact list for the Hampton Roads Water Quality Response Plan is underway. The 2014 update will be distributed upon completion.

## **15. Other Business**