

April 29, 2015

Memorandum #2015-53

TO: Directors of Utilities Committee

BY: Whitney Katchmark, Principal Water Resources Engineer

**RE: Committee Meeting – May 6, 2015
RSVP – May 5, 2015**

The meeting of the HRPDC Directors of Utilities Committee will be held on **May 6, 2015** at **1:30 p.m.** in the **James Room, Fountain Plaza II, City Center, Newport News**. The agenda and related materials are attached.

Please RSVP by May 5, 2015 so we may make appropriate arrangements. If you have any questions or need further information, please do not hesitate to contact me.

TS/jc

Attachments

Directors of Utilities Committee:

Kofi M. Boateng, NN
Daniel G. Clayton III, WM
J. Chris Dawson, GL
Bryan Foster, PO
H. Reed Fowler II, NN
Tyrone W. Franklin, SY
Frank Haltom, IW
Edward G. Henifin, HRSD
Julien Johnson, SH
David Jurgens, CH
Thomas M. Leahy III, VB

Kristen M. Lentz, NO
Albert Moor II, SU
Russell Pace, FR
Doug Powell, JCSA
Anthony Reyes, HA
Everett Skipper, NN
Bob Speechly, PQ
Michael Stallings, WN
Peter M. Stephenson, SM
Brian K. Woodward, YK

Directors of Utilities Copy:

Lynn Allsbrook, HA
Scott Dewhirst, NN
Joseph Durant, NN
Sonja Eubank, SM
David Fauber, Cape Charles
J. Arnie Francis, GL
Joyce Heffington, NN
Donald Jennings, IW
Stephen Land, NN
Stephanie Luton, JCSA
Jason Mitchell, HA

Bob Montague, VB
David Morris, NN
Richard Nettleton, VB
Ralph Patterson, WM
Ellen Roberts, PQ
Kenneth Sims, WN
Erin Trimyer, PO
Stephen Watson, FR
Shannon M. White, NO
Sherry D. Wright, NN
Craig Ziesemer, SU

Capacity Team:

J. Arnie Francis, GL
Edward G. Henifin, HRSD
Phil Hubbard, HRSD
Stephen K. Land, NN
Kristen M. Lentz, NO
Melissa Lindgren, IW
Stephen T. Motley, VB
Nick Nagurney, VB
Richard Nettleton, VB

Ralph Patterson, WM
Danny Poe, JC
Richard Stahr, Brown and Caldwell
Eric Tucker, NO
Kenneth Turner, NO
Rick Underhill, Greeley-Hansen
Stephen Williams, NN
Frank Wilson, PO
Craig Ziesemer, SU

HRPDC Staff:

Katie Cullipher
Rebekah Eastep
Julia Hillegass
Whitney Katchmark

Randy Keaton
Tiffany Smith
Jenny Tribo
Joe Turner

**MEETING OF
DIRECTORS OF UTILITIES COMMITTEE
AGENDA
May 6, 2015
Newport News
1:30 P.M.**

1. Summary of the February 4, 2015 Meeting of the Directors of Utilities Committee

The summary of the February 4, 2015 meeting of the Directors of Utilities Committee is attached for review and approval.

Attachments:

- 1A February 4, 2015 Meeting Summary
- 1B February 4, 2015 Meeting Sign-in Sheet
- 1C FY16 Retreat - Groundwater Management (presentation slides)
- 1D FY16 Retreat – Affordability Data Package (presentation slides)
- 1E Staff Reports (presentation slides)

ACTION: Approve the meeting summary.

2. Public Comment

3. State Water Resources Plan

The draft State Water Resources Plan is available for public comment through May 8, 2015. Ms. Tammy Stephenson, DEQ, will provide a briefing to the Committee. The document is available at DEQ's website: <http://www.deq.virginia.gov/Programs/Water/WaterSupplyWaterQuantity/WaterSupplyPlanning/StateWaterPlan.aspx>

The Committee will have the opportunity to discuss issues of concern and the development of Committee comments for submittal to DEQ.

ACTION: Per discussion.

4. Proposed Amendments to the Virginia Water Protection Permit Regulations

The Committee will have the opportunity to discuss the [proposed amendments to the Virginia Water Protection Permit Program Regulation \(9 VAC 25-210\)](#), including the definition of “safe yield” as agreed upon by the DEQ and the VDH. The Virginia Regulatory Town Hall [Agency Background Document](#) notes the following:

“An advantage of locating the term within DEQ’s regulation is that it more accurately reflects the responsibilities of DEQ as the agency authorized to determine the availability for a given water withdrawal. One disadvantage is the perception by the regulated community that the proposal results in a change in

how safe yield is determined and causes uncertainty in what is authorized by their VDH waterworks permits. The Department believes the proposal is prospective in nature, applying only to new withdrawals or excluded withdrawals that need a new 401 certificate to increase the withdrawal beyond what it was before July 1, 1989.”

ACTION: Per discussion.

5. Guidelines for Committee Actions

The Committee will consider amending the 2011 Guidelines for Committee Actions to provide for a decision-making procedure for the expenditure of reserve funds. The HRPDC staff will present proposed language for discussion.

Attachment:

5A Proposed 2015 Revision, Guidelines of Committee Actions

Action: Amend the 2011 Guidelines for Committee Actions based on Committee discussion.

6. Hampton Roads All Hazards Advisory Committee

The Committee will appoint a public utilities sector representative to serve as a non-voting member on the newly formed Hampton Roads All Hazards Advisory Committee (AHAC). The Hampton Roads AHAC is a consolidated emergency management and homeland security committee that meets on the fourth Tuesday of every other month; AHAC reports directly to the Hampton Roads Planning District Commission. Non-voting member appointments will be approved at the May 26, 2015 AHAC meeting.

Attachment:

6A Hampton Roads AHAC Summary

ACTION: Appoint a representative to serve as non-voting member of AHAC.

7. Regional Source Water Protection Plan

The HRPDC staff will brief the Committee on project status, including coordination with VDH and source data verification. A proposed schedule for next steps and subcommittee activities will be presented for discussion.

ACTION: Per discussion.

8. Future Participation in Mission H2O Groundwater Subgroup

The Mission H2O Annual Meeting, to be held on May 7, 2015, will include the development of a draft budget for next year. The Committee will discuss interest in future participation and funding of Mission H2O and the Groundwater Subgroup.

ACTION: Decide on future participation in Mission H2O activities.

9. Staff Reports

- **Affordability:** The HRPDC will review the components of the “data package” prepared for each locality, including the regional cost scenarios, socio-economic indicator data tables, and residential rates affordability assessment tool. Data packages will be provided to each utility by May 8, 2015.
- **HRPDC RFP for FY16 Professional Services:** A status update will be provided.
- **June 3, 2015 Joint Meeting of the Directors of Utilities Committee and Health Directors:** The meeting will be held at the Chesapeake Bay Foundation’s [Brock Environmental Center](#) (12:30 p.m. lunch; 1:00 meeting). Details will be provided with the meeting agenda.

ACTION: No action.

10. Other Business