



March 27, 2013

Memorandum #2013-45

TO: Directors of Utilities Committee

BY: Whitney Katchmark, Principal Water Resources Engineer

**RE: Committee Meeting - April 3, 2013
RSVP - April 2, 2013**

The **Directors of Utilities Committee** meeting will be held on **April 3, 2013 at 1:30 p.m.** in the **HRPDC Regional Board Rooms, 723 Woodlake Drive, Chesapeake.** The agenda and related materials are attached.

Please RSVP by April 2, 2013 so we may make appropriate logistical arrangements. If you have any questions or need further information, please do not hesitate to contact me.

TS/jc

Attachments

Directors of Utilities Committee

Daniel G. Clayton III, WM
Scott Dewhirst, NN
Sonja Eubank, SM
Bryan Foster, PO
Larry Foster, JCSA
H. Reed Fowler II, NN
Tyrone Franklin, SY
Edward G. Henifin, HRSD
Bill Hopkins, SM
John Hudgins, YK
Julien Johnson, SH
Thomas M. Leahy III, VB
Kristen M. Lentz, NO
William J. Meyer, CH

Jason Mitchell, HA
Albert Moor II, SU
Russell Pace, FR
Brian Ramaley, NN
Anthony Reyes, HA
Martin Schlesinger, GL
Everett Skipper, NN
Bob Speechly, PQ
Michael Stallings, WN
Peter M. Stephenson, SM
Erin Trimyer, PO
Brian K. Woodward, YK
Edwin P. Wrightson, IW

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Lynn Allsbrook, HA
Joseph Durant, NN
Frank Haltom, IW
Stephen Land, NN
Bob Montague, VB
David Morris, NN
Richard Nettleton, VB

Ellen Roberts, PQ
Kenneth Sims, WN
Stephen Watson, FR
Shannon M. White, NO
Sherry D. Wright, NN
Craig Ziesemer, SU

Capacity Team

Edward G. Henifin, HRSD
Phil Hubbard, HRSD
Stephen K. Land, NN
Kristen M. Lentz, NO
Melissa Lindgren, IW
William J. Meyer, CH
Stephen T. Motley, VB
Nick Nagurney, VB
Richard Nettleton, VB

Ralph Patterson, WM
Danny Poe, JC
Richard Stahr, Brown and Caldwell
Eric Tucker, NO
Kenneth Turner, NO
Rick Underhill, Greeley-Hansen
Stephen Williams, NN
Frank Wilson, PO
Craig Ziesemer, SU

**MEETING
DIRECTORS OF UTILITIES COMMITTEE
AGENDA
April 3, 2013
HRPDC Chesapeake
1:30 PM**

1. Summary of the March 6, 2013 Meeting of the Directors of Utilities Committee

The summary of the March 6, 2013 meeting of the Directors of Utilities Committee is attached for the Committee's review and approval.

Attachments:

- 1A March 6, 2013 Meeting Summary
- 1B March 6, 2013 Meeting Sign-in Sheet
- 1C Hampton Roads Inmate Evacuation Planning Committee Presentation
- 1D Draft Groundwater Regulations
- 1E Regional Sewer Consolidation Study
- 1F Staff Reports

ACTION: Approve the meeting summary.

2. askHRgreen.org Update

HRPDC staff will provide an overview of the second wave of askHRgreen.org research. The most recent survey is nearly identical to the benchmark survey, with the exceptions of a small number of new questions and removal of a section devoted to exploring media and communications use. The report compares responses from both surveys to measure changes in population behavior and the evolving effectiveness of the askHRgreen campaign.

ACTION: No action.

3. Water and Wastewater Rate Structures Project

The HRPDC staff will summarize draft work products. The Committee will be asked to review and provide comments to staff through April 24, 2013. Revisions will be presented at the May 1, 2013 Committee meeting.

ACTION: Per discussion.

4. Regional Sanitary Sewer System Asset Consolidation Study

The fourth project workshop for the Regional Sewer System Asset Consolidation Study is scheduled for Friday, April 19, 2013 at HRSD's North Shore Operations Center. The Committee will discuss recent developments and next steps. Committee members are welcome to share thoughts on City Council presentations.

ACTION: Per discussion.

5. Staff Updates

- **SSORS User Training for 2013 Upgrades:** A user training session will be held to review 2013 upgrades to the Sanitary Sewer Overflow Reporting System (SSORS) on April 11, 2013 from 1:00 p.m. to 3:00 p.m. in the HRPDC Regional Board Room. Users may register via email (tsmith@hrpdcva.gov).

ACTION: No action.

- **June 5, 2013 Joint Meeting with Health Directors and Emergency Managers:** To support preparations for hurricane season, the agenda for the June Committee meeting is being developed to provide coordination and information sharing between utilities, public health, and emergency management. Agenda items will include the Water Quality Response Plan, the Hampton Roads Incident Management Team, and the Ready Hampton Roads regional training/exercise calendar and file library. In preparation for this meeting, HRPDC staff briefed the Regional Emergency Management Technical Advisory Committee on the Directors of Utilities Committee activities on March 26, 2012

ACTION: No action.

6. Other Business