



October 31, 2012

**Memorandum #2012-151**

**TO: Directors of Utilities Committee**

**BY: John M. Carlock, Deputy Executive Director**

**RE: Committee Meeting - November 7, 2012  
RSVP - November 6, 2012**

The Directors of Utilities Committee meeting and the H2O - Help to Others - Program Board of Director's meeting will be held on **November 7, 2012 at 1:30 p.m.** in the **James Room, Fountain Plaza II, City Center, Newport News.** The agenda and related materials are attached.

**Please RSVP by November 6, 2012** so we may make appropriate logistical arrangements. If you have any questions or need further information, please do not hesitate to contact me or Whitney Katchmark.

**Please RSVP by November 6, 2012.**

TS/jc

Attachments

## **Directors of Utilities Committee**

Daniel G. Clayton III, WM  
Scott Dewhirst, NN  
Sonja Eubank, SM  
Bryan Foster, PO  
Larry Foster, JCSA  
H. Reed Fowler II, NN  
Tyrone Franklin, SY  
Edward G. Henifin, HRSD  
Bill Hopkins, SM  
John Hudgins, YK  
Julien Johnson, SH  
Thomas M. Leahy III, VB  
Kristen M. Lentz, NO  
William J. Meyer, CH

Jason Mitchell, HA  
Albert Moor II, SU  
Russell Pace, FR  
Brian Ramaley, NN  
Anthony Reyes, HA  
Martin Schlesinger, GL  
Everett Skipper, NN  
Bob Speechly, PQ  
Michael Stallings, WN  
Peter M. Stephenson, SM  
Erin Trimyer, PO  
Brian K. Woodward, YK  
Edwin P. Wrightson, IW

## **Copy**

Lynn Allsbrook, HA  
Joseph Durant, NN  
Frank Haltom, IW  
Stephen Land, NN  
Nettleton Richard, VB

Ellen Roberts, PQ  
Kenneth Sims, WN  
Stephen Watson, FR  
Sherry D. Wright, NN  
Craig Ziesemer SU

## **Capacity Team**

Edward G. Henifin, HRSD  
Phil Hubbard, HRSD  
Stephen K. Land, NN  
Kristen M. Lentz, NO  
Melissa Lindgren, IW  
William J. Meyer, CH  
Stephen T. Motley, VB  
Nick Nagurney, VB  
Richard H. Nettleton, VB

Danny Poe, JC  
Richard Stahr, Brown and Caldwell  
Eric Tucker, NO  
Kenneth Turner, NO  
Rick Underhill, Greeley-Hansen  
Stephen Williams, NN  
Frank Wilson, PO  
Craig Ziesemer, SU

**MEETING**  
**H2O – Help to Others – Program Board of Directors**  
**AGENDA**  
**November 7, 2012**  
**Newport News**  
**1:30 PM**

**1. Program Status**

HRPDC staff will review fundraising results thus far and the proposed budget and funding allocations for FY 2014.

**ACTION:** Per discussion.

**2. Officers**

The Board will decide to continue the term of current officers or elect new officers. The officers do not have specified terms. The bylaws state that the officers serve at the pleasure of the Board.

HRPDC staff will follow-up with Officers for signed authorization of the SCC forms.

**ACTION:** Continue the term of current officers or elect new officers.

**3. Program Eligibility Criteria**

The Board will discuss all possible delinquency and penalty fees and determine which fees would disqualify customers from being eligible for H2O Program assistance and which fees would simply require payment before assistance can be received.

Attachment:

3A Help to Others Program Criteria Document

**ACTION:** Determine which fees would disqualify customers from program eligibility and endorse amending the H2O program eligibility criteria document accordingly.

**MEETING  
DIRECTORS OF UTILITIES COMMITTEE  
AGENDA  
November 7, 2012  
Newport News  
2:00 PM**

**1. Summary of the October 3, 2012 Meeting of the Directors of Utilities Committee.**

The summary of the October 3, 2012 meeting of the Directors of Utilities Committee is attached as item 1A for the Committee's review and approval.

Attachments:

- 1A August 1, 2012 Meeting Summary
- 1B August 1, 2012 Meeting Sign-in Sheet

**ACTION:** Approve the meeting summary.

**2. HRPDC Regional Socio-Economic Analysis**

Mr. Greg Grootendorst, HRPDC Chief Economist, will brief the Committee on the Hampton Roads Regional Socio-Economic Analysis, which includes 2040 population projections for localities. The Committee will discuss the analysis and any potential implications for infrastructure planning.

**ACTION:** Per discussion.

**3. UASI Draft Regional Improvement Plan Briefing**

Mr. Matt Branigan, Watermark Risk Management International, will brief the Committee on the Review Draft of the Regional Improvement Plan. The draft improvement initiatives included in the plan were distributed for Committee review on September 28, 2012. The Review Draft of the plan was distributed on October 29, 2012.

The Committee will:

- Identify the highest priority initiatives for inclusion in future HRPDC work programs;
- Discuss how the plan should be used;
- Decide who should have access to the document; and
- Provide any suggestions for plan revisions and general comments.

The plan will be revised and finalized for the Committee in December 2012. HRPDC staff will follow-up with grant close-out requirements in January 2013.

**ACTION:** Identify initiatives for future work programs; provide direction on document use, access, and revisions for incorporation in the final plan.

#### 4. Groundwater Regulations

The public comment period for the Eastern Virginia Ground Water Management Area Regulations (9VAC25-600) and Ground Water Withdrawal Regulations (9VAC25-610) is October 22, 2012 to January 11, 2013. To accommodate the public comment deadline, comments will be considered for endorsement at the November 15, 2012 HRPDC Executive Committee meeting. The Commission will be asked to authorize the Chairman to submit final comments in December based on the draft comments (attachment) and briefing. Staff will review the comments developed in October 2010 and revise them based on input from the Committee.

Attachment:

- 4A October 15, 2010 Comment Letter, Ground Water Withdrawal Regulations

**ACTION:** Develop draft comments and endorse them for presentation to the HRPDC Commissioners.

#### 5. Other Business

**Future Meeting Agendas:** The following agenda topics were identified at previous meetings and are provided for reference:

- December 5, 2012 Joint Committee Meeting with Health Directors:
  - Revision and Update of the Hampton Roads Water Quality Response Plan
  - UASI Final Improvement Plan
  - Chesapeake Bay TMDL research on crediting SSO reductions and FOG programs as locality strategies.