

**September 14, 2016**

**Memorandum #2016-113**

**TO: askHRgreen.org: Fats, Oils and Grease Subcommittee**

**BY: Katie Cullipher, Principal Environmental Education Planner**

**RE: askHRgreen.org: Fats, Oils and Grease Subcommittee Meeting – Tuesday, September 20, 2016**

This is to call the next meeting of the **askHRgreen.org: Fats, Oils and Grease Subcommittee** for **Tuesday, September 20, 2016**. The meeting will begin at **9:30 a.m.** and will be held in the **Newport News Public Works Office located at 511 Oyster Point Road, Newport News**.

In the event you are unable to attend, please let us know. Comments and suggestions based on this agenda package are welcome. The Agenda for the meeting is as follows:

**1. Meeting Summary**

The meeting summary for August is attached for your review and information.

Attachment 1

**Action:** Approve the meeting summary.

**2. askHRgreen.org Events**

September 15-18 – Isle of Wight County Fair

September 24 – VBMG Fall Gardening Festival, Virginia Beach

September 29 – CNU Farmer’s Market, Newport News

October 2 – Family Day at St. Jerome’s, Newport News

October 4-10 – Peanut Festival, Suffolk

October 22 – LRNow Fall Festival & HR Sustainable Living Expo, Virginia Beach

**Action:** None.

**3. Media Schedule**

HRPDC staff will provide a draft media plan/schedule for the Committee to review.

**Action:** Based on discussion

#### 4. Hauler Open House

The Committee should also continue planning the fall open house event for regional grease haulers.

- Date: Tuesday, October 18 from 11:30 AM to 1:00 PM in Board Room A
- Lunch will be provided by HRPDC
- HRPDC staff will provide a draft flyer for the Committee to review
- The Committee should review the attached regional Grease Haulers Training Program for updates to be incorporated into hauler forum presentation.
- Draft Agenda is as follows:
  - Registration/Welcome and Lunch served
  - Overview of the FOG Program & Regional Training Site ([www.hrfog.com](http://www.hrfog.com))
  - Best Practices (& Common Mistakes) for GCD Cleaning
    - No Decanting
    - Cleaning Small GCDs
    - Taking Accurate Measurements (Sludge Judge Infographic)
  - Customer Service & Ensuring Compliance
    - Contracts
    - Metrics
    - Cleaning Schedules
    - Manifests
  - Roundtable/Q&A
  - Certification
    - Blank cards pre-dated

Attachment 4

**Action:** Based on discussion.

#### 5. HRFOG.com Development Initiatives

HRPDC staff will provide an update of development tasks performed by CH2M. As of the date of this agenda, all priority 1 initiatives are ready for testing.

**Action:** Based on discussion.

#### 6. Roundtable Discussion

Committee members should share any information or discuss any current issues with their FOG programs.

**Action:** Based on discussion.

#### 7. Staff Reports

**Budget** – The current budget is attached for review.

**All-Hands Meeting** – September 29, 2016 at 1:30 PM at the HRPDC office in Chesapeake

Attachment 7

**Action:** Based on discussion.

**Next Meeting** – Tuesday, October 18, 2016 at 9:30 a.m. at HRPDC office (before Hauler Forum).

krc/sl

**askHRgreen.org: Fats, Oils and Grease Subcommittee:**

Amanda Albright, HRSD

Dan Baxter, NN

Kate Bernatitus, NN

Dan G. Clayton III, WM

Michael Coy, YK

Sarah Crawford, HRSD

John Dittig, CH

Barry Dobbins, HA

Regina Duncan, HA

Tom Fauber, JC

Catherine Filipowski, NO

J. Arnie Francis, GL

Melissa Halpert, CH

Steve Hatcher, IW

Latoya Henry, NO

Jerry Hoddinott, CH

Josiah Jendrey, SM

Ron Johnson, HRSD

Phillip Jones, IW

Harry C. Kenyon, NO

Sunil Khanal, CH

John Knowles, CH

Robert Mickelborough, GL

Kate Nixon, VB

Danny Poe, JC

Lynn Proctor, VB

Ellen Roberts, PQ

Erica Roberts, VB

S. Mark Swilley, YK

George Taylor, CH

Erin Trimeyer, PO

Eric Tucker, NO

Brent Werlein, VB

Kim Wieckert, SU

Brian Wilson, NO