

AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING

ITEM #15: CORRESPONDENCE OF INTEREST

A. HRPDC Appointment Letter

Attached is a letter dated September 28, 2015 appointing Dr. Lydia Pettis Patton to the Commission.

Attachment 15-A

B. Virginia Housing Development Authority's Homeownership Advisory Board Invitation

Ms. Shernita Bethea, HRPDC Housing/Human Services Administrator's experience and involvement in the housing community garnered her an invitation to serve on the Virginia Housing Development Authority's (VHDA) Homeownership Advisory Board. Her term will be effective immediately and expire in December 2018.

Attachment 15-B



CITY OF PORTSMOUTH, VIRGINIA

Established 1752

Office of the City Clerk

(757) 393-8639 • Fax: (757) 393-5378

Debra Y. White, CMC
City Clerk

September 28, 2015

Anita Y. Sherrod
Chief Deputy Clerk

Keia D. Waters, CMC
Senior Deputy Clerk

Monika B. Johnson
Deputy City Clerk

Dr. L. Pettis Patton
City Manager
801 Crawford Street
Portsmouth, Virginia 23704

Dear Dr. Patton:

The City Council has directed me to advise you that you have been appointed as a member of the following commissions to replace John Rowe, Jr.:

Community Policy and Management Team - member

Hampton Roads Planning District Commission – member

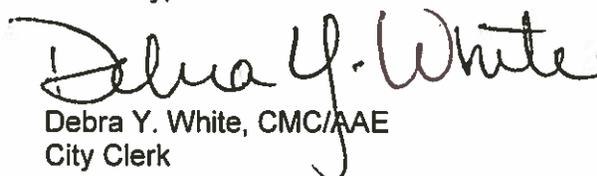
Hampton Roads Regional Jail Authority - member

Transportation District Commission of Hampton Roads - Alternate member

Newport Development Authority - member

Your acceptance of this important civic responsibility and your interest in the City of Portsmouth is appreciated by members of the City Council and the citizens of Portsmouth. You will be required to take oaths of office for the Hampton Roads Planning District Commission, and the Transportation District of Hampton Roads.

Sincerely,


Debra Y. White, CMC/AAE
City Clerk

cc: Community Policy and Management Team
Hampton Roads Planning District Commission
Hampton Roads Regional Jail Authority
Transportation District Commission of Hampton Roads
Newport Development Authority



September 18, 2015

Ms. Shernita Bethea
Hampton Roads Planning District Commission
723 Woodlake Drive
Chesapeake, VA 23320

Dear Ms. Bethea:

I would like to invite you to join the Virginia Housing Development Authority's (VHDA) Homeownership Advisory Board. We rely on the expertise of our Advisory Board members to provide guidance on our programs and services and insight into industry challenges so that VHDA can continue to make a positive impact on the diverse affordable housing needs across the state. For this reason, it is important that our board consist of engaged members who share our commitment.

Your name has been provided as someone whose experience and involvement in the community would be an asset to our organization, and we hope that you will consider serving a three year term effective immediately and ending in December of 2018.

The Board meets approximately three times each year (spring, fall and winter) at the Virginia Housing Center in Glen Allen, Virginia. We may also solicit your feedback through occasional conference calls or email communication.

If you choose to join the Advisory Board, we ask that you complete and return our brief Member Information form (enclosed) by September 28, 2015. The next meeting of the Homeownership Advisory Board is October 15, 2015. Information about the meeting will be sent via email.

If you are declining the invitation, please notify Brooke Scott, Program Liaison for Executive Services, at brooke.scott@vhda.com or (804) 343-5934 by September 28, 2015.

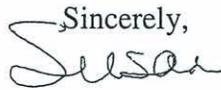
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HRPDC

Ms. Shernita Bethea
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Should you have any questions about the Advisory Board or VHDA's Homeownership programs and services, please contact Janet Wiglesworth, Managing Director of Homeownership, at Janet.Wiglesworth@vhda.com or by calling (804) 343 - 5746.

Sincerely,


Susan F. Dewey
Executive Director

SFD: bes

Enclosure

cc: Janet Wiglesworth