

October 26, 2016

Memorandum #2016-135

TO: Hampton Roads Chief Administrative Officers

BY: James Bourey, Chair

RE: Hampton Roads Chief Administrative Officers Meeting - October 5, 2016

The next meeting of the Hampton Roads Chief Administrative Officers will be held Wednesday, November 2, 2016 at 11:45 A.M. (lunch will be served at 11:30 A.M.) at the Children's Museum of Virginia, 221 High Street, Portsmouth, VA 23704. Parking is provided in the County Street Parking Deck behind the Children's Museum on the first floor. **Please refer to the attached agenda for the parking code which is valid only for November 2nd.**

RAC/ka

Attachments

Chief Administrative Officers:

James E. Baker, CH
Jim Bourey, NN
Mary Bunting, HA
Marvin Collins, WM
Tyrone W. Franklin, SY
Brent Fedors, GL
Dave Hansen, VB
Bryan J. Hill, JC
Michael W. Johnson, SH
Marcus Jones, NO
Randy Keaton, IW
R. Randy Martin, FR
Neil Morgan, YK
Lydia Pettis Patton, PO
Patrick Roberts, SU
Michael Stallings, WN
Peter M. Stephenson, SM
J. Randall Wheeler, PQ

**Hampton Roads
Chief Administrative Officer (CAO) Meeting**

**NOBEMBER 2, 2016
11:45 am
(Lunch served beginning at 11:30 am)**

**Children's Museum of Virginia
221 High Street
Portsmouth, VA 23704**

**Parking
County Street Parking Deck
(Behind the Children's Museum)
1st Level Parking Only
Code 6262092
*(effective only for November 2, 2016)***

I. Call to Order

II. Public Comment Period (limit 3 minutes per individual)

III. Meeting Minutes

The summary minutes from the October 5, 2016 Regional CAO Committee meeting are attached for the Committee's review and approval.

IV. Regional Solid Waste Management Plan Update

The HRPDC Executive Director will request input from the Committee on a strategy to update the Solid Waste Management Plan.

V. Regional Interest Items

CAO Committee members are asked to share information regarding an item of regional interest from their jurisdiction.

VI. November HRPDC Meeting Agenda

The HRPDC Executive Director will review agenda items for the November 17, 2016 HRPDC Meeting.

VII. Regional Poverty Forum

The HRPDC Executive Director will provide background information on a Regional Poverty Forum planned for November 21, 2016.

VIII. Calendar/Location of Future Meetings

A schedule for the location of future Regional CAO Committee meetings is provided below:

December 7 Franklin/Southampton County

January 4 Hampton

February 1

March 1

April 5

IX. Adjournment

**Hampton Roads Planning District Commission (HRPDC)
Chief Administrative Officers Meeting
Summary Minutes of October 5, 2016**

Jim Bourey, Newport News City Manager and Chair of the Hampton Roads Chief Administrative Officers Committee (CAO), called the meeting to order at 11:45 am at the County Grill and Smokehouse, 1215 George Washington Memorial Highway (Kiln Creek Center) in Yorktown, VA, with the following in attendance:

James Bourey, Newport News
Mary Bunting, Hampton
Marvin Collins, Williamsburg
Brent Fedors, Gloucester County
Bryan Hill, James City County
Marcus Jones, Norfolk

Randy Keaton, Isle of Wight County
Neil Morgan, York County
Lydia Pettis Patton, Portsmouth
Peter M. Stephenson, Smithfield
Michael Stallings, Windsor
J. Randall Wheeler, Poquoson

Others Recorded Attending:

Robert Crum (HRPDC)
Mark Geduldig-Yatrofsky (Resident)
Diane Kaufman (U.S. Sen. Kaine's Office)

Public Comments

Mr. Mark Geduldig-Yatrofsky from Portsmouth addressed the CAO Committee regarding the Hampton Roads Crossing Study (HRCS) Supplemental Environmental Impact Statement (SEIS). He indicated that this is a very complex study and after attending a recent meeting of Portsmouth City Council, he is concerned that some members of City Council are not informed on this effort. He expressed concerns about Alternatives C and D, noting that they will drain the financial resources of the region without a corresponding benefit. He is especially concerned about an expanded 164 in Alternatives C and D and also stressed that there are several unknowns including the future impact of sea level rise. Mr. Geduldig-Yatrofsky concluded by explaining that he supports an Alternative A Hybrid. Mr. Bourey thanked Mr. Geduldig-Yatrofsky for providing comments to the Regional CAO Committee.

Meeting Minutes

Mr. Bourey brought CAO Committee members attention to the summary minutes from the September 7, 2016 Regional CAO Committee meeting. The Committee unanimously approved the Summary Minutes as presented.

Hampton Roads Crossing Study (HRCS) Supplemental Environmental Impact Statement (SEIS)

Mr. Bourey asked Mr. Crum to introduce this item to the Regional CAO Committee. Mr. Crum referred to maps that were distributed to the Committee members describing the

four primary alternatives being evaluated by the HRCS SEIS, along with the estimated costs for each alternative. In addition, he reviewed maps of two hybrid alternatives, one introduced by Newport News and the other offered by Norfolk. Mr. Crum proceeded to review the comments received through the process from the Army Corp of Engineers and the U.S. Navy, and the challenges and questions that would need to be addressed for Alternatives C and D. In addition, he reviewed the process and schedule for the Hampton Roads Transportation Planning Organization (HRTPO) and Commonwealth Transportation Board (CTB), noting that the CTB is scheduled to take action in December following a recommendation from the HRTPO Board on a recommended alternative. He noted that it will be very important for the region to reach consensus through the HRTPO process on a recommended alternative.

Mr. Bourey asked each CAO Committee member to share information on discussions in their jurisdiction regarding the HRCS, and to indicate their locality's position on a preferred alternative. Each CAO in attendance proceeded to provide input regarding discussions in their jurisdiction related to this study, and shared information and discussed questions. At the conclusion of this roundtable discussion, members agreed that the CAO Committee should not take a position on this study. It was noted that the Committee members' roles as professional managers and administrators would be to continue to provide information and technical support to elected officials to help them make the best decision for the region.

October HRPDC Agenda

Mr. Crum reviewed the agenda for the October 20, 2016 HRPDC agenda, which will include discussion of the HRPDC Regional Legislative Agenda and consideration of the HRPDC Governance proposal. The Regional CAO Committee discussed the modified Governance Proposal, which includes the following:

- Adjusting HRPDC meeting times to provide more opportunity for regional dialogue.
- Coordinating HRPDC meetings with meetings of the HRTPO, HRMFFA and HRTAC. The HRTPO and HRPDC would meet on the same days (HRTPO at 10:30 am and HRPDC at 12:30) and the HRMFFA and HRTAC Boards would share the same meeting days.
- Establishing all HRPDC meetings as full meetings of the Commission
- Meeting at least one time per year on the Peninsula.

The Committee took action to endorse and recommend approval of the modified HRPDC Governance proposal by the Commission.

Mr. Crum noted that the regional poverty discussion will be shifted to a special forum that will be hosted by the HRPDC in November to allow adequate time for this discussion and information sharing.

Other Business

Mr. Crum noted that the staff continues to collect signatures from member jurisdictions to be placed on a letter to FEMA supporting concerns expressed by the City of Hampton on the Flood Plain Management program.

Mr. Crum also noted that the November CAO Committee meeting will be hosted in Portsmouth. Ms. Patton distributed information on the location, noting that the meeting will be held at the Children's Museum of Virginia located at 221 High Street.

There being no further business to come before the Regional CAO Committee, the meeting was adjourned at approximately 1:35 pm.

Respectfully Submitted,
Robert Crum
Recording Secretary