

HRPDC RFP

FY16 Multiple Award IDIQ Contract for Professional Services

- Solicit proposals for professional and technical services to support HRPDC programs and special projects.
- Anticipate awarding 2 or more contracts.
- 1 year initial term; option to renew for up to 4 successive 1 year periods.

RFP Schedule – Advisory Committee Approvals

Directors of Utilities Committee &
Regional Environmental Committee

January 28: Draft RFP Comment Deadline

February 25: Revised RFP Comment Deadline

March 4 to 5: Final RFP Committee Approvals

March 16 to April 16: RFP response period

April 17 to 30: Selection Panel reviews proposals

**May 6 to 7: Committees Endorse Selection Panel
Recommendations**

May 11 to 30: Contract negotiations

June 2015: Contract award (FY16 performance period)

Selection Panel Nominations?

Directors of Utilities Committee – 2 representatives

Regional Environmental Committee – 2 representatives

Required Commitments:

- January 28:** Comments on Draft RFP to PDC staff
- February 25:** Comments on Revised RFP to PDC staff
- April 17-23:** Review and evaluate proposals
- April 23:** Selection Panel conference call (10 am); identify proposers for interviews
- April 30:** Interviews & Selection Panel Meeting
 - 9:30 to 11:30 am - Interviews with proposers
 - 11:30 am – Selection Panel Meeting (working lunch); agree on recommendations for contract negotiations