

External Communications Policy

HRPDC/HRTPO

Media Outlets & General Public

Executive
Director

- Non-Routine Media/Public Request

Deputy
Executive
Director
or
Principal

- Routine Media/Public Request

HRPDC/HRTPO Spokespersons

Executive Director

Deputy Executive Director

Principals (Routine Issues)

Social Media

Authorized Sites

Coordination by Public
Communications Departments

Social Networking

Freedom of Information Act

FOIA Rights

Making a request from the HRPDC/HRTPO

Responding to requests

Costs

Personal Use of Media

During Working Hours

Outside of Working Hours

- Negative Comments about employer
- Prohibition on harassment and discrimination
- Disclaimers
- Permanency
- Respect Copyright
- Common Sense

Security Guidelines

- Password Policy

Policy Violations

- Disciplinary Action



Discussion and Questions