

## **AGENDA NOTE – HRPDC QUARTERLY COMMISSION MEETING**

### **ITEM #9: SUBMITTED PUBLIC COMMENTS**

There are no recently submitted written public comments. Any new written public comments will be distributed as a handout at the meeting.

### **ITEM #10: PUBLIC COMMENT PERIOD**

Members of the public are invited to address the Hampton Roads Planning District Commission. Each speaker is limited to three minutes.

### **ITEM #11: APPROVAL OF CONSENT AGENDA ITEMS**

#### **A. MINUTES**

The Minutes of the June 19, 2014 Executive Committee Meeting are attached.

Attachment 11-A

#### **RECOMMENDED ACTION:**

The HRPDC staff recommends approval of the minutes.

#### **B. TREASURER'S REPORTS**

The Balance Sheet and Statement of Revenue and Expenditure for May 2014 activities are attached. This statement reflects the financial status of the HRPDC as a whole.

Attachment 11-B

#### **RECOMMENDED ACTION:**

The HRPDC staff recommends the Treasurer's Reports be accepted.

**Hampton Roads Planning District Commission**  
**Executive Committee Meeting**  
**Minutes of June 19, 2014**

The Executive Committee Meeting of the Hampton Roads Planning District Commission was called to order at 9:33 a.m. in the Regional Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

**COMMISSIONERS:**

Kenneth Wright, Chairman (PO)  
James Baker (CH)  
Amar Dwarkanath (CH)  
Dr. Ella P. Ward (CH)  
Barry Cheatham (FR)  
Randy Martin (FR)  
Will J. Moffett (HA)  
George Wallace (HA)  
Dee Dee Darden (IW)  
Anne Seward (IW)  
Mary Jones (JC)\*

Jim Bourey (NN)  
John L. Rowe (PO)  
Barry Porter (SH)  
Tyrone Franklin (SY)  
Robert Dyer (VB)  
Louis R. Jones (VB)  
Amelia Ross-Hammond (VB)  
James Spore (VB)\*  
Clyde Haulman (WM)  
Thomas Shepperd (YK)

**Executive Director:**

Dwight L. Farmer

**EXECUTIVE COMMITTEE: (ABSENT)**

Brenda Garton (GL)  
McKinley Price (NN)  
Paul Fraim (NO)  
J. Randall Wheeler (PQ)

Selena Cuffee-Glenn (SU)  
Jackson C. Tuttle (WM)  
James McReynolds (YK)  
Michael W. Johnson (SH)

\*Late arrival or early departure.

**OTHERS RECORDED ATTENDING:**

Earl Sorey (CH); Rodney Caison, Pete Peterson (HA); Bryan Pennington, Jeff Raliski, Jim Redick, Ron Williams (NO); Michael King, Bryan Stille, Jerri Wilson (NN); Sherri Neil (PO); Sherry Hunt (SU); Bobbie Almariento, Robert Matthias, Brian Solis (VB); Sheila Noll (YK); Molly Ward (Secretary of Natural Resources); Diane Kaufman, Jared Mays (Senator Kaine's Office); Cathy Aiello (Aiello Enterprises); Christopher Bonney (Bonney Consulting); W. Dewey Hurley (Branscome Inc.) Jeff Holland (CBBT); Elisabeth Harris, Quentin Kidd (Christopher Newport University/Watson Center); Carol Wampler, David Paylor (DEQ); Randy Darden (Dewberry); Jim Oliver (HRCCE); Jeffrey Horne (IVET); Bill Ginnow (MMRS); Stephen Best (RCPT); Ellis James (Sierra Club Observer); James Gray (UAWG); Mike Kuhns (VA Peninsula Chamber of Commerce); Martha McClees (VB Vision); Eric Stringfield (VDOT); Peter Huber (Willcox and Savage); Staff: Randy Keaton, Shernita Bethea, Curtis Brown, Jennifer Coleman, Nancy Collins, Katie Cullipher, Kathlene Grauberger, Greg Grootendorst, Julia Hillegass, Jim Hummer, Whitney Katchmark, Mike Long, Jai McBride, Ben McFarlane, Kelli Peterson, Camelia Ravanbakht, John Sadler, Tiffany Smith, Jill Sunderland, Jennifer Tribo, Chris Vaigneur.

## **APPROVAL/MODIFICATION OF AGENDA**

Chairman Wright asked for any modifications or additions/deletions to the agenda.

Commissioner Barry Cheatham Moved to approve the agenda; seconded by Commissioner Amelia Ross-Hammond. The Motion Carried.

Hampton Roads Transportation Planning Organization (HRTPO) Vice Chair, Linda T. Johnson and HRPDC Chairman, Kenneth Wright, presented Mr. Dwight Farmer, HRPDC Executive Director, with a resolution of appreciation for his retirement on June 30, 2014 and thanked him for his 36 years of dedication and relentless support for the HRTPO, HRPDC and the Hampton Roads region.

## **DEQ'S LONG RANGE PLANNING INITIATIVE**

The Honorable Molly Ward, Secretary of Natural Resources, briefed the Commission she is responsible for six agencies, including the Department of Environmental Quality (DEQ). A component of the agency mission is to collaborate with regions in regards to long term planning and Hampton Roads has been selected for a pilot project to fulfill that requirement.

Secretary Ward expressed her best wishes to Mr. Farmer for his retirement.

Mr. David K. Paylor, Director of DEQ, reviewed the State Code which directs DEQ, since formation in 1993, to establish procedures for long range environmental program planning.

The guiding principles for the long range planning process are:

- Collaborative – Partnership of State Government with Local Governments and their stakeholders.
- Facilitated – Not dictated by DEQ.
- Regional in focus and tailored to address regionally identified priorities
- Bottom up – Not top down.

Long range priorities will be region specific, although preliminary stakeholder outreach across the Commonwealth reveal the following priorities:

- Water Supply
- Water Quality
- Energy Supply
- Climate Trends
- Societal Growth

Mr. Paylor indicated the focus was to build on a foundation of successful efforts already undertaken by PDCs, as well as, other regional and local entities. Additional regions being included for pilot projects are the New River Valley and Northern Virginia.

## **REGIONAL EMERGENCY MANAGEMENT COLLABORATION AND SUSTAINMENT**

Mr. James Gray, Urban Areas Working Group (UAWG) Chair, stated the UAWG is comprised of first responders and medical professionals who were responsible for the purchases of equipment and training for the region to prevent, respond, and recover from major disasters.

Over a five year period, Hampton Roads has received over \$35 million. Although, the region was not considered a high risk urban area for FY 12 and FY 13, the UAWG is trying to sustain the assets obtained with the minimal amount of funds received in FY 14.

Mr. Stephen Best, Director and Program Manager for the Regional Catastrophic Planning team, identified the benefits of the federal grants received resulted in costs including, maintenance and replacement of attained equipment and the time spent by locality personnel serving on various committees created to manage the awarded funds.

He noted a consolidated, regionally focused emergency management planning organization will build resiliency and benefit all Hampton Roads communities. The benefits of one program include:

- Preserve federal investments.
- Be a conduit for future grants and financial resources.
- Continue to promote planning and coordination among local, state and federal officials and agencies.
- Enhance response and recovery following disaster events.

The UAWG will be recommending a strategy for consolidation with a proposed scope, charter and bylaws, inclusion of outside organizations and annual sustainment costs, and funding mechanism to the Commission no later than October 2014.

*Commissioners Mary Jones and Jim Spore arrive.*

Chairman Wright requested clarification in regards to the action the Commission needed to consider.

Mr. Best answered it was permission for all Grant Committees to be consolidated into one Committee.

Commissioner Thomas Shepperd asked for the reporting agency for the newly formed organization.

Mr. Best replied the HRPDC.

Mr. Best clarified the new Committee will be an extension of the current Regional Emergency Management Technical Advisory Committee (REMTAC).

Commissioner Shepperd suggested the recommendation include any efficiencies that could be found in the current structure as well.

Commissioner Amelia Ross-Hammond inquired about the possible effects on higher education.

Mr. Best stated higher education is an integral part of the process in regards to training and will be represented.

## **ENVISION HAMPTON ROADS SURVEY RESULTS**

Mr. Christopher Bonney, Founder of Bonney and Company, briefed the Commission on the findings contained in the report, *Envision Hampton Roads*,

He noted the document contains the section of assessing citizen's expectations. This identifies:

- Core guiding civic values – Overarching values included in the planning process
- Aspirational civic values – What characteristics and values would be more prevalent
- Planning action priorities – specific actions taken by organizations similar to the HRPDC

The methodology for collecting the data was 27 qualitative listening sessions from January to April of 2014. The sample was comprised of more than 450 citizens, municipalities, public agencies, educational institutions, military, civic groups, business', and non-profits. Additionally, a telephone survey was conducted between April 4-17, 2014, with 1,216 interviews across the 16 localities.

Examples of common core guiding civic values are:

- What/who we are as a region
- Comfortable place to live/strong communities
- Diversity of people, landscape and localities
- Water and natural environment
- Military
- History

The study revealed the following aspirational civic values

- Work to make the region better
- Forward thinking leadership
- Be proactive in addressing challenges and opportunities
- Greater willingness to change
- Think more regionally
- Be conscientious stewards of the regions' natural assets

Mr. Bonney indicated the results related to planning action priorities included obvious examples of addressing the region's transportation challenges and creating the optimal

public education resources and revealed citizens' desire for leaders to bring jobs to the region, foster a creative economy and replace brain "drain" with brain "gain".

Opportunities available to the HRPDC based on this report consist of being a leader and clearinghouse for all regional issues and to be a source of information and be a resource to meet the region's needs, challenges and citizen expectations.

Chairman Wright asked if any of the conclusions were particularly interesting.

Mr. Bonney answered the region's citizens were receptive to diversity and placed emphasis on the abundance of natural resources.

Commissioner George Wallace inquired about the survey questions related to branding.

Mr. Bonney stated the survey included a few questions, but the overall top answer was Hampton Roads.

Mr. Farmer noted the schedule for the remaining part of the Envision Hampton Roads process entailed developing a vision, then a strategy, and finally planning. He further confirmed the statistical validity of the survey.

Dr. Quentin Kidd, Christopher Newport University, indicated the report focused on the commonalities of the region. He stated the survey was the first comprehensive analysis of Hampton Roads citizens. Mr. Kidd additionally stated the findings signify the importance of regionalism, the HRPDC mission, forward thinking, and bold leadership.

Chairman Wright asked for the percentage of respondents in college.

Mr. Kidd answered the survey did not ask about college attendance, although 6-8 percent of the respondents were between 18-25, which typically represents the common college age.

Commissioner Clyde Haulman inquired about the perceptions gathered from the results of the survey and if they parallel reality.

Mr. Bonney stated the elevated number of higher education institutions and various reasons for individuals not staying in the area confirm the perception of a brain "drain".

Commissioner Haulman concurred with Mr. Bonney's remarks and wanted him to provide information for viable solutions to the problems presented in the report.

## **REGULAR AGENDA**

### **Public Comment**

One person requested to address the Hampton Roads Planning District Commission.

*Ellis W. James*

*Secretary Ward, it's a delight to see you back here. Thank you, Mr. Chairman, members of the Commission. It turns out this is a most propitious time to address you. On May 15th, I expressed concerns to you about the question of coal dust and its toxicity and its potential threat if it's not effectively monitored. You have just heard in the Workshop presentation DEQ's water supply concerns, water quality concerns. The presentation of Envision Hampton Roads, pride, comfortable place to live, strong communities, water and natural environment in everything, work to make the region better, be proactive in addressing challenges and opportunities, be conscientious stewards of the region's natural assess. Since I addressed you on May 15th, I have spent a month digging, searching, trying to find out who it is that's really monitoring our air quality when it comes to the issue of coal dust and all of its potential threats. I am convinced after a month's time of talking and seeking answers that we are woefully short and I suggest to the Commission, how can we live up to these core guiding civic values if we're not going to do the job that needs to be done with respect to monitoring what's happening in Hampton Roads when it comes to this serious issue. One last anecdote, and I don't want you to think that this is the only reason it's personal with me. My daughter who works at CHKD and has for about 25 years has suddenly been blindsided by cancer. Nobody in my family smokes, we don't even let our friends in the house who smoke. They're still our friends. I have discovered that 3 people at the health department in the city of Norfolk over time have developed cancer of very unusual natures that are also included in the list of potential threats from toxicity in coal dust. Guess where they worked? You all, I'm sure, are aware of the fact that the health departments old building used to be right there where the hospital complex is and the parking lot is now. I don't think this is an accident. I think we have a serious problem, and I'll stay focused on Norfolk, but there may be other areas including the Peninsula where there are equally serious potential threats, and I would hope, I would ask the Secretary and Director Paylor to please be sure when you're talking about, in these reports, water quality please remember that coal dust falls into our water. We breathe it, our children are swallowing that garbage, and I think we need to get a better handle on what's happening, how serious is it, and what can we do about it from the standpoint of analyzing the data. Thank you, Mr. Chairman.*

## **Submitted Public Comments**

Chairman Wright indicated there were no submitted public comments.

## **Approval of Consent Items**

- A. Minutes of April 17, 2014 Quarterly Commission Meeting and May 15,2014 Retreat
- B. Treasurer's Reports of March and April 2014
- C. Regional Reviews
- D. FY 2015 Unified Planning Work Program
- E. FY 2014 Budget Amendments
- F. FY 2015 Budget Amendment – DEQ Roundtable Grants
- G. Addition of Town of Smithfield to HRPDC
- H. VRS Resolution
- I. DEQ's Long Range Planning Initiative
- J. Resolution of Support for "Let's Open Doors"
- K. Envision Hampton Roads Survey Results
- L. Regional Emergency Management Collaboration and Sustainment
- M. Consultant Services Contract Task Order – Permit Administration and Review System (PARS)

- N. Consultant Services Contract Task Order – Sanitary Sewer Overflow Reporting System (SSORS)
- O. Consultant Services Contract – Special Legal Consultant on Stormwater Matters
- P. Consultant Services Contract – Continuing Services Agreements For Water Resources Projects
- Q. Coastal Zone Management Program – FY 2015 Grants

Commissioner Thomas Shepperd Moved to approve the consent items, seconded by Commissioner Louis Jones. The Motion Carried.

### **HRPDC Three Month Tentative Schedule**

Chairman Wright reviewed the three month schedule and reminded the Commission the August meeting is cancelled.

### **Project Status Reports**

Chairman Wright discussed the Project Status Reports section of the agenda.

### **Old/New Business**

Chairman Wright highlighted the Old/New Business section of the agenda.

### **Adjournment**

With no further business to come before the Hampton Roads Planning District Commission, the meeting adjourned at 10:25 a.m.

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Kenneth I. Wright  
Chairman

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Randy Keaton  
Interim Executive Director

**FISCAL YEAR 2014**  
**5/31/14**  
**BALANCE SHEET**

<b>ASSETS</b>		<b>LIABILITIES &amp; NET ASSETS</b>	
Cash & Cash Equivalents	\$ 326,655	Current Liabilities	\$ 1,465,927
Accounts Receivables	1,431,403	Net Assets	5,170,230
Investments	3,589,528		
Other Current Assets	664		
Net Capital Assets	<u>1,287,907</u>		
<b>Total Assets</b>	<b><u>\$6,636,157</u></b>	<b>Total Liabilities &amp; Equity</b>	<b><u>\$ 6,636,157</u></b>

**STATEMENT OF REVENUES AND EXPENDITURES**

<b>REVENUES</b>	<b>Annual Budget</b>	<b>Revised Previous YTD</b>	<b>Current Month</b>	<b>YTD</b>
Grant and Contract Revenue	\$ 7,087,983	\$ 5,983,947	\$ 341,820	\$ 6,325,767
VDHCD State Allocation	151,943	151,943	-	151,943
Interest Income	18,000	9,861	5,471	15,333
Local Jurisdiction Contributions	1,339,935	1,339,935	-	1,339,935
Other Local Assessment	2,523,267	1,146,998	5,000	1,151,998
Sales and Miscellaneous Revenue	190,488	21,483	1,611	23,094
Special Contracts/Pass thru	-	504,000	-	504,000
<b>Total Revenue</b>	<b><u>\$ 11,311,616</u></b>	<b><u>\$ 9,158,168</u></b>	<b><u>\$ 353,902</u></b>	<b><u>\$ 9,512,070</u></b>
<b>EXPENDITURES</b>				
Personnel	4,601,510	3,657,407	358,480	4,015,887
Standard Contracts	199,865	168,668	49,428	218,096
Special Contracts / Pass-Through	5,764,362	3,787,880	308,084	4,095,964
Office Services	745,879	346,801	41,576	388,377
Capital Assets	-	-	-	-
<b>Total Expenses</b>	<b><u>\$ 11,311,616</u></b>	<b><u>\$ 7,960,755</u></b>	<b><u>\$ 757,569</u></b>	<b><u>\$ 8,718,323</u></b>
<b>Agency Balance</b>	<b><u>\$ -</u></b>	<b><u>\$ 1,197,413</u></b>	<b><u>\$ (403,666)</u></b>	<b><u>\$ 793,746</u></b>