

March 28, 2012

Memorandum #2012-62

TO: Directors of Utilities Committee

BY: John M. Carlock, Deputy Executive Director

**RE: Committee Meeting – May 2, 2012
RSVP – May 1, 2012**

The Directors of Utilities Committee meeting will be held **on May 2, 2012 at 1:30 p.m.** in the **James Room, Fountain Plaza II, City Center, Newport News**. The agenda and related materials are attached.

Please RSVP by May 1, 2012 so we may make appropriate logistical arrangements. If you have any questions or need further information, please do not hesitate to call me or Whitney Katchmark.

Please RSVP by May 1, 2012

TS/fh

Attachments

Utilities Committee

Daniel G. Clayton III, WM
Sonja Eubank, SM
Bryan Foster, PO
Larry Foster, JCSA
H. Reed Fowler II, NN
Tyrone Franklin, SY
Edward G. Henifin, HRSD
Bill Hopkins, SM
John Hudgins, YK
Julien Johnson, SH
Thomas M. Leahy III, VB
Eileen Leininger, NN
Kristen M. Lentz, NO
William J. Meyer, CH

Jason Mitchell, HA
Albert Moor II, SU
Russell Pace, FR
Brian Ramaley, NN
Anthony Reyes, HA
Martin Schlesinger, GL
Everett Skipper, NN
Bob Speechly, PQ
Michael Stallings, WN
Peter M. Stephenson, SM
Erin Trimyer, PO
Brian K. Woodward, YK
Edwin P. Wrightson, IW

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Lynn Allsbrook, HA
Joseph Durant, NN
Frank Haltom, IW
Richard Hartman, PO
Stephen Land, NN
Dave Morris, NNWW

Nettleton Richard, VB
Ellen Roberts, PQ
Kenneth Sims, WN
Stephen Watson, FR
Craig Ziesemer SU

Capacity Team

Edward G. Henifin, HRSD
Phil Hubbard, HRSD
Stephen K. Land, NN
Kristen M. Lentz, NO
William J. Meyer, CH
Stephen T. Motley, VB
Nick Nagurney, VB
Richard H. Nettleton, VB
Ralph Patterson, WM

Danny Poe, JC
Eric Rosser, IW
Richard Stahr, Brown and Caldwell
Eric Tucker, NO
Kenneth Turner, NO
Rick Underhill, Greeley-Hansen
Stephen Williams, NN
Frank Wilson, PO
Craig Ziesemer, SU

**MEETING OF
DIRECTORS OF UTILITIES COMMITTEE
AGENDA
May 2, 2012
Newport News
1:30 PM**

1. Summary of the April 4, 2012 Meetings of the Directors of Utilities Committee

The summary of the April 4, 2012 meetings of the Directors of Utilities Committee is attached as item 1A for the Committee's review and approval.

Attachments:

1A April 4, 2012 Meeting Summary

1B April 4, 2012 Meeting Sign-in Sheet

1C askHRgreen.org and H2O Program Updates, Katie Cullipher, HRPDC

ACTION: Approve the meeting summary.

2. Virginia Water and Wastewater Agency Response Network

The Virginia Water and Wastewater Agency Response Network (VA WARN) has experienced considerable growth in member utilities during the two and a half years that the program has been operational. Mr. Clarence Warnstaff, former chairman of the VA WARN Committee, will provide a briefing on program progress and the advantages of the VA WARN mutual aid agreement and will answer questions on the benefits of program membership.

ACTION: Per discussion.

3. Sanitary Sewer System Asset Consolidation Study

At the April 19, 2012 HRPDC Quarterly Commission Meeting, Mr. Ted Henifin, HRSD briefed the Commission on the suggested comprehensive study of the costs and benefits of regionalization of sanitary sewer assets with respect to the Special Order of Consent. The Commission authorized the Executive Director to issue a Request for Proposals, pursue consultant selection, and execute contracts with HRSD and the selected consultant for the Sanitary Sewer System Asset Consolidation Study. HRSD and HRPDC staff will update the Committee on the formation of the steering committee and next steps.

ACTION: No action.

4. Subcommittee Report

- **Capacity Team:** The Capacity Team continues to discuss the regional affordability analysis, MOM costs, and Minor Revision No. 2.

5. Staff Reports

- **Groundwater Reuse Technical Advisory Committee (TAC):** HRPDC staff will provide a summary of the TAC's progress, with input from local government TAC members.
- **UASI Water Supply Assessment and Emergency Response Training Project:** HRPDC staff will review preparations for the table top exercises scheduled for Southside and Western Tidewater utilities on May 23, 2012 and Peninsula utilities on May 24, 2012.
- **Special Meeting on June 14th:** HRPDC staff will provide options on format and topics for the discussion of the future work plans and budget. Committee members are encouraged to provide guidance on their interests and concerns.
- **H2O - Help to Others Program:** The new fundraising period begins May 1, 2012. Donations will be solicited with envelopes inserted in water or wastewater utility bills and during the June 2012 Drinking Water Week campaign.

6. Other Business

- **Virginia Pollutant Discharge Elimination System (VPDES) General Permit for Discharges Resulting from the Application of Pesticides to Surface Waters:** The State Water Control Board issued the notice of intent to amend and reissue a VPDES general permit for discharges from pesticides applied directly to surface waters to control pests, and/or applied to control pests that are present in or over, including near, surface waters. A Technical Advisory Committee is forming (<http://www.townhall.virginia.gov/L/ViewChapter.cfm?chapterid=2418>).
- **Topics for June 6, 2012 Joint Committee Meeting with Health Directors:** Committee will discuss any suggestions for inclusion on the meeting agenda.