



June 29, 2012

**Memorandum #2012-92**

**TO: Directors of Utilities Committee**

**BY: John M. Carlock, Deputy Executive Director**

**RE: Committee Meeting - July 11, 2012  
RSVP - July 10, 2012**

The Directors of Utilities Committee meeting will be held on **July 11, 2012 at 12:30 p.m. (please note summer meeting start time)** in the **James Room, Fountain Plaza II, City Center, Newport News**. The agenda and related materials are attached.

Please RSVP by July 10, 2012 so we may make appropriate logistical arrangements. If you have any questions or need further information, please do not hesitate to call me or Whitney Katchmark.

**Please RSVP by July 10, 2012**

TS/jc

Attachments

## **Directors of Utilities Committee**

Daniel G. Clayton III, WM  
Sonja Eubank, SM  
Bryan Foster, PO  
Larry Foster, JCSA  
H. Reed Fowler II, NN  
Tyrone Franklin, SY  
Edward G. Henifin, HRSD  
Bill Hopkins, SM  
John Hudgins, YK  
Julien Johnson, SH  
Thomas M. Leahy III, VB  
Kristen M. Lentz, NO  
William J. Meyer, CH

Jason Mitchell, HA  
Albert Moor II, SU  
Russell Pace, FR  
Brian Ramaley, NN  
Anthony Reyes, HA  
Martin Schlesinger, GL  
Everett Skipper, NN  
Bob Speechly, PQ  
Michael Stallings, WN  
Peter M. Stephenson, SM  
Erin Trimyer, PO  
Brian K. Woodward, YK  
Edwin P. Wrightson, IW

## **Copy**

Lynn Allsbrook, HA  
Joseph Durant, NN  
Frank Haltom, IW  
Stephen Land, NN  
Dave Morris, NNWW

Nettleton Richard, VB  
Ellen Roberts, PQ  
Kenneth Sims, WN  
Stephen Watson, FR  
Craig Ziesemer SU

## **Capacity Team**

Edward G. Henifin, HRSD  
Phil Hubbard, HRSD  
Stephen K. Land, NN  
Kristen M. Lentz, NO  
William J. Meyer, CH  
Stephen T. Motley, VB  
Nick Nagurney, VB  
Richard H. Nettleton, VB  
Ralph Patterson, WM

Danny Poe, JC  
Melissa Lindgren, IW  
Richard Stahr, Brown and Caldwell  
Eric Tucker, NO  
Kenneth Turner, NO  
Rick Underhill, Greeley-Hansen  
Stephen Williams, NN  
Frank Wilson, PO  
Craig Ziesemer, SU

**MEETING OF  
DIRECTORS OF UTILITIES COMMITTEE  
AGENDA  
July 11, 2012  
Newport News  
12:30 PM**

**1. Summary of the June 6, 2012 Meetings of the Directors of Utilities Committee**

The summary of the June 6, 2012 meetings of the Directors of Utilities Committee is attached as item 1A for the Committee's review and approval.

Attachments:

- 1A June 6, 2012 Meeting Summary
- 1B June 6, 2012 Meeting Sign-in Sheet
- 1C "City of Virginia Beach Uranium Mining Impact Study," presentation by Mr. Tom Leahy, Director, Virginia Beach Department of Public Utilities
- 1D "Unregulated Contaminants Monitoring Rule 3," presentation by Mr. Dan Horne, Field Director, Southeast Virginia Field Office, VDH Office of Drinking Water

**ACTION:** Approve the meeting summary.

**2 Summary of June 14, 2011 Meeting of the Directors of Utilities Committee**

The Summary of the June 14, 2011 Directors of Utilities Committee work program planning meeting is attached as item 2A for the Committee's review and approval.

Attachments:

- 2A June 14, 2011 Meeting Summary
- 2B June 14, 2011 Meeting Sign-in Sheet
- 2C "FY2013 HRPDC-USGS Cooperative Investigation of Coastal Plain Groundwater," presented by Mr. Mark Bennett, Director, USGS Virginia Water Science Center

**ACTION:** Approve the Meeting Summary.

**3. HRPDC FY2013 Unified Planning Work Program - Water Resources**

The Committee will discuss and select PDC projects for the FY13 Water Program. The Water Program budget includes \$291,655 to support HRPDC staff time. The staff time and associated budget for the administration and operation of HR WET is \$64,771. The remaining \$226,884 funds staff time for technical projects and program administration.

In the past few years, the HRPDC staff has focused on developing the Regional Water Supply Plan and the UASI infrastructure resiliency study. The UASI study will conclude

in the fall of 2012. The PDC staff has many small projects and tasks related to program administration. The focus of this discussion is to identify major projects that are not reoccurring program elements. The PDC staff recommends the following projects for FY13:

- **Update Water Quality Response Plan:** Staff will summarize existing plan for Utility and Health Directors that were not involved in its development. Staff will identify potential alternates for the plan function and content. If the Directors agree the plan needs to be updated or modified, the PDC staff will make revisions.
- **Improve Water Usage tracking:** Consistent reporting protocols for tracking water usage would allow utilities to compare water usage by sector (residential, commercial, industrial) and compare water losses due to production processes or losses in the distribution. Reliable, long-term data would allow better evaluation of conservation programs and shifts in customer demands. PDC staff would meet with locality representatives to discuss capabilities of billing systems to export data and develop business rules/protocols to categorize water usage consistently. Staff will develop an annual report to summarize the data regionally.
- **Regional Groundwater Policy:** Existing groundwater regulations do not set clear priorities for allocating groundwater resources. If the region develops a policy that identifies priorities and management goals, it could influence the state's policies and permitting program. The PDC staff would prepare briefs to describe the existing DEQ program, the current availability of groundwater and projected resource depletion, and challenges of changing the groundwater management policy or supporting the status quo. The PDC would establish a workgroup with representatives from local utilities, planning, and economic development departments to evaluate the issues and draft policy recommendations.

Committee members are encouraged to suggest other projects and identify regional needs that HRPDC could address.

**ACTION:** Identify projects for staff to include in FY13 workplan.

#### 4. **Sanitary Sewer System Asset Consolidation Study**

The deadline for proposals for the Sanitary Sewer System Asset Consolidation Study was June 18, 2012; seven proposals were received and the Steering Committee developed a short list for consideration. July 23, 2012 was identified as the potential contract award date. The Committee will discuss the EPA's response to the regionalization study proposal and next steps.

**ACTION:** Per discussion

## 5. Staff Reports

- **Hampton Roads Water Quality Response Plan:** HRPDC distributed the annual update of the emergency contact list to Committee members on June 27, 2012. The Committee will revisit the Plan to discuss potential revisions at the December 5, 2012 joint meeting with the Health Directors.
- **Data Call - Water/Wastewater Rates and Water Use:** HRPDC staff distributed the annual data call for water and wastewater rates and water use on July 5, 2012. The data call requests information on active accounts, water and wastewater rates, taxes, and disaggregated water use. Responses should be sent to [tsmith@hrpdcva.gov](mailto:tsmith@hrpdcva.gov) by July 30, 2012.

**ACTION:** No action.

## 6. Other Business