



December 30, 2010

Memorandum #2010-199

TO: Directors of Utilities Committee

BY: John M. Carlock, Deputy Executive Director

**RE: Committee Meeting and Annual Retreat – January 5, 2011
RSVP – January 4, 2011**

This is to call the January meeting of the Directors of Utilities Committee for **January 5, 2011 at 1:30 p.m.** The meeting will be held in the **James Room, Fountain Plaza II, City Center, Newport News.**

The Agenda and related materials are attached.

Please RSVP by January 4th so we may make appropriate logistical arrangements. If you have any questions or need further information, please do not hesitate to call me or Whitney Katchmark.

Please RSVP by January 4, 2011

TS/jcc

Attachments

Utilities Committee

Lynn Allsbrook, HA
Daniel G. Clayton III, WM
Lawrence A. Dame, New Kent
John B. Edwards, Jr., SY
Bryan Foster, PO
Larry Foster, JCSA
H. Reed Fowler II, NN
Edward G. Henifin, HRSD
Bill Hopkins, SM
John Hudgins, YK
Julien Johnson, SH
Thomas M. Leahy III, VB
Eileen Leininger, NN
Kristen M. Lentz, NO

Jason Mitchell, HA
Albert Moor II, SU
Russell Pace, FR
Sonja Pruitt, SM
Brian Ramaley, NN
Martin Schlesinger, GL
Everett Skipper, NN
Michael Stallings, WN
Bob Speechly, PQ
Peter M. Stephenson, SM
Moses Thompson, PO
James K. Walski, CH
Brian K. Woodward, YK
Edwin P. Wrightson, IW

Copy:

Joseph Durant, NN
Frank Haltom, IW
Richard Hartman, PO
Stephen Land, NN
Nettleton Richard, VB
Kenneth Sims, WN
Stephen Watson, FR
Albert Williams, PO
Craig Zieseemer SU

Capacity Team

Edward G. Henifin, HRSD
Phil Hubbard, HRSD
Stephen K. Land, NN
Kristen M. Lentz, NO
William J. Meyer, Jr., CH
Stephen T. Motley, VB
Nick Nagurney, VB
Richard H. Nettleton, VB
Ralph Patterson, WM

Danny Poe, JC
Eric Rosser, IW
Richard Stahr, Brown and Caldwell
Eric Tucker, NO
Kenneth Turner, NO
Rick Underhill, Greeley-Hansen
Stephen Williams, NN
Frank Wilson, PO
Craig Zieseemer, SU

**MEETING AND ANNUAL RETREAT OF
DIRECTORS OF UTILITIES COMMITTEE
AGENDA
January 5, 2011
Newport News
1:30 PM**

Directors of Utilities Meeting

1. Summary of December 1, 2010 Joint Meeting of the Directors of Utilities and Health Directors Committee

The Summary of the December 1, 2010 joint meeting of the Directors of Utilities and Health Directors Committee is attached as item 1A for the Committee's review and approval.

Attachments:

- 1A – December 1, 2010 meeting minutes
- 1B – December 1, 2010 meeting sign-in sheet
- 1C – December 1, 2010 handout from Mr. Dan Horne, VDH
- 1D – December 1, 2010 handout from Mr. Dan Dietrich, VDH
- 1E – December 1, 2010 handout from Mr. Jay Bernas and Mr. Bruce Husselbee, HRSD

ACTION: Approve the Meeting Summary.

2. Staff Reports

- Capacity Team Update: As directed by the Committee at the December 1, 2010 meeting, the Capacity Team is outlining a Private Property I/I Abatement Program under which work on private property is managed by HRSD. The Capacity Team intends to brief the Committee on this effort at the February 2, 2011 Committee meeting.
- Regional Water Supply Plan: Section 1, "Existing Sources," was distributed to the Committee for review in December 2010 and comments were received from several localities. Section 2, "Existing Use," was distributed for review prior to the meeting. Subsequent sections are to be distributed as they become available. Staff will review the status of the plan and answer any questions from the Committee.
- USGS has provided a proposed workplan to evaluate the available groundwater supply in 30-50 years using the new Virginia Coastal Plain model. The project would require \$36,420 from the current year's budget and USGS would provide \$33,600.

Attachments:

- 2A – GW Yield Workplan FY11

ACTION: Approve USGS workplan.

3 Annual Committee Retreat

FY 2011-2012 Budget

The Committee will discuss the proposed budget as revised per the December 1, 2010 meeting. The budget will be distributed separately prior to the meeting.

Review of Program Progress - FY 2010 - 2011

The committee will consider progress on regional water and wastewater programs over the past year. Successes, as well as areas for improvement, should be identified. HRPDC staff will provide a brief outline of activities undertaken through the committee process.

Committee Direction for FY 2011 - 2012

Committee members should be prepared to discuss water supply and wastewater issues of importance that could/should be addressed through the committee process. Thought should be given to state and national issues and initiatives that may influence potential local and regional activities. The results of this discussion will determine committee direction as well as play a significant role in shaping the Regional Water and Wastewater Program components of the HRPDC Unified Planning Work Program for FY 2011 - 2012.

It can be expected that the Committee and staff will need to continue to devote attention to water supply, the SSO consent decree, and initiatives of the General Assembly and Administration. Regulatory initiatives such as changes to the groundwater permit program and the TMDL program will continue. The most significant new projects are the water infrastructure assessment funded by the UASI grant and the proposed USGS study of subsidence.

Based on discussions at the meeting, the staff will finalize the FY 2011 - 2012 Program and Budget.

Attachments:

3A - Summary of Water and Wastewater Programs

3B - Proposed Scope of Work for USGS study of subsidence

- ACTION:**
1. FY 2011 - 2012 Program elements and priorities will be determined according to discussion.
 2. FY 2011 - 2012 Water and Wastewater Program Budgets will be determined in accordance with Action No. 1.