

**AGENDA**  
**HAMPTON ROADS PLANNING DISTRICT COMMISSION**  
**ANNUAL COMMISSION MEETING**  
**October 18, 2012**

1. Call to Order
2. Approval/Modification of Agenda

**CLOSED SESSION**

3. Personnel

**WORKSHOP AGENDA**

4. Legislative Agenda
5. ReadyHamptonRoads.org Briefing
6. FY 2012 Audit Report

**REGULAR AGENDA**

7. Employee Recognition
8. Submitted Public Comments
9. Public Comment Period
10. Approval of Consent Items
  - A. Minutes of September 20, 2012 Meeting
  - B. Treasurer's Report
  - C. Regional Reviews – Monthly Status Report
    1. PNRS Reviews
    2. Environmental Impact Assessment/Statement Review
  - D. Regional Stormwater Cooperation Report
  - E. Environmental Education Report
  - F. FY 2012 Audit Report
  - G. Urban Areas Security Initiative Grant Acceptance for FY 2011 Regional Training and Exercise Project
  - H. FEMA 2012 Community Resilience Innovation Challenge
  - I. Regional Catastrophic Planning Grant Task Order
  - J. Virginia Preparedness Plan
11. Nominating Committee Report/Election of Officers
12. HRPDC Three-Month Tentative Schedule
13. Project Status Reports and Advisory Committee Summaries
14. Correspondence of Interest
15. For Your Information
16. Old/New Business

**ADJOURNMENT**

## **AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING**

### **ITEM #1: CALL TO ORDER**

The meeting will be called to order by the Chair at 9:30 a.m.

### **ITEM #2: APPROVAL/MODIFICATION OF AGENDA**

Members are provided an opportunity to add or delete items from the agenda. Any item for which a member desires consideration from the Hampton Roads Planning District Commission should be submitted at this time, as opposed to under “Old/New Business.

## **AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING**

### **ITEM # 3: CLOSED MEETING – PERSONNEL**

#### **SUBJECT:**

In accordance with the Virginia Freedom of Information Act, the Hampton Roads Planning District Commission will go into a closed meeting in accordance with Virginia Code §2.2-3711.A.1 for the purpose of discussing the performance and salary of the Executive Director.

#### **BACKGROUND:**

The Personnel and Budget Committee met with the Executive Director on September 20, 2012 prior to the Executive Committee Meeting that morning for purposes of an annual performance review. The results and recommendations of that meeting will be discussed with the Commission in a closed meeting under §2.2-3711.A.1 of the Code of Virginia.

#### **RECOMMENDED ACTION:**

Convene a closed session of the HRPDC to discuss the performance and salary of the Executive Director. This closed meeting will be restricted to only those matters specifically exempted from disclosure.

## **AGENDA NOTE - HRPDC ANNUAL COMMISSION MEETING**

### **ITEM #4: LEGISLATIVE AGENDA**

#### **SUBJECT:**

Develop a legislative agenda for the Hampton Roads Planning District Commission for the 2013 Session of the Virginia General Assembly.

#### **BACKGROUND:**

In preparation for the 2013 Session of the Virginia General Assembly, the HRPDC staff recommends the HRPDC consider developing a legislative agenda. Prior to the current year, the HRPDC did not develop a broad legislative agenda, but developed statements of principles, resolutions and position letters on specific bills and topics that may be considered by either the Virginia General Assembly or the U.S. Congress. In December 2011, the HRPDC adopted a legislative agenda for the 2012 Session of the General Assembly.

The HRPDC staff has developed the attached statement of issues with input from the various advisory committees to focus on issues and programs being carried out by the HRPDC in cooperation with the region's localities. However, this draft statement of issues is not inclusive of all potential state and federal legislative matters that are of interest to the region's localities. It reflects the legislative statements and agendas of the Virginia Municipal League, Virginia Association of Counties, American Planning Association – Virginia Chapter and the member localities.

HRPDC Deputy Executive Director John Carlock will provide an overview of the proposed Legislative Agenda.

Attachment 4

**Note: This item will be considered for action by the Commission at the November 15, 2012 Executive Committee Meeting**

## **HAMPTON ROADS PLANNING DISTRICT COMMISSION 2013 LEGISLATIVE AGENDA**

In preparation for the 2013 Session of the Virginia General Assembly, the staff of the Hampton Roads Planning District Commission has developed this 2013 Legislative Agenda. It outlines, based on ongoing HRPDC projects, prior HRPDC legislative positions and work of the region's localities, a series of issues that warrant regional attention during the upcoming legislative session. It also provides a recommendation or recommendations addressing each of the issues for consideration by the HRPDC.

### **Virginia Housing Trust Fund**

Housing trust funds are distinct funds established by city, county, or state governments that receive ongoing dedicated sources of public funding to support the preservation and production of affordable housing opportunities for families and individuals to access decent affordable housing. Several local and state organizations are advocating for the creation of a state housing trust fund. Governor McDonnell recently announced support of the Housing Trust Fund as a resource to decrease homelessness by fifteen percent by 2013. The Housing Trust Fund was initially funded during 2012. The HRPDC supports continued funding in order to sustain the Virginia Housing Trust Fund as a vehicle for producing affordable housing opportunities.

### **Emergency Management Funding**

The frequent occurrence of natural disasters affecting the Hampton Roads has stretched the budgets and capacity of local emergency managers. HRPDC supports Virginia Emergency Management Association's intention to propose the establishment of a dedicated funding stream for emergency management to provide adequate funding.

### **Emergency Planning**

HRPDC supports legislation, proposed previously by the Virginia Emergency Management Association, requiring development and certification of emergency plans for nursing homes, assisted living facilities, adult day care centers, and child day centers.

### **State Support for Readily Deployable Assets**

The HRPDC supports efforts to provide liability coverage, hold harmless, and workers compensation to emergency responders. Additionally, the HRPDC supports the use of State resources for sustaining and replacing used/damaged equipment and supplies for the Hampton Roads Medical Metropolitan System Team (HRMMST), Hampton Roads Incident Management Team (HRIMT), and other regional readily deployable assets, without activating the State Mutual Aid agreement and/or obtaining a federal emergency declaration.

## **Stormwater Management Program**

In 2012, the General Assembly passed HB1065/SB407 that integrated the Erosion and Sediment Control Act, Chesapeake Bay Preservation Act, Virginia Stormwater Management Act and expanded the requirement to administer a qualified local program to all localities within the Commonwealth. While the HRPDC supported the intent of these Bills, their implementation has created confusion at the local level and identified inconsistencies in language. The HRPDC supports continued revision of the integrated stormwater management laws to provide clarity and consistency.

Specifically, the HRPDC supports revising the Stormwater Management Act to allow localities to require that Pollution Prevention Plans be submitted by a developer when seeking a Virginia Stormwater Management Program Permit for construction activity. The locality needs the opportunity to review the Plan prior to the commencement of construction activity in order to properly enforce the Plan during site inspections.

HRPDC also supports amending the Stormwater Management Act to provide localities required to adopt VSMP for land-disturbing activities with the authorities necessary to implement and enforce the provisions of 10.1-603.3 and associated regulations, including the Virginia Stormwater Management Program (VSMP) General Permit for Discharges of Stormwater from Construction Activities. Localities may need explicit authority to conduct post construction inspection of stormwater BMPs on properties outside of MS4 permit boundaries.

Based on the work of the Governor's Commission on Government Reform and Restructuring, the 2012 General Assembly approved moving the Municipal Separate Storm Sewer System (MS4) Permit Program from the Department of Conservation and Recreation to the Department of Environmental Quality following and administration review to evaluate moving the all water quality permitting programs. This proposal follows the recent efforts by the Department of Conservation and Recreation to reorganize and better integrate the stormwater programs. The full impact of this proposal on the region's localities is not clear, but the HRPDC is concerned that it may cause additional confusion and delays in the implementation of stormwater and water quality management programs in Virginia. The HRPDC will continue to monitor and evaluate this proposal.

## **Expansion of the Nutrient Credit Exchange Program**

In 2012, the General Assembly directed the Soil and Water Conservation Board to adopt regulations for to establish statewide procedures for the certification of nutrient credits other than those generated by waste water point sources or certified by the State Water Control Board. HRPDC supported this action as it will allow the certification of credits generated by urban stormwater improvements and plans to actively participate in the development of these regulations. Due to the development of these regulations the HRPDC does not anticipate that any nutrient trading legislation will be proposed during the 2013 session. However, we continue to advocate for a nutrient trading program that protects

local water quality and allows localities the authority to review any trading proposed within their jurisdiction.

### **Water Quality Funding**

Virginia's local governments face mounting costs for water quality improvements for sewage treatment plants, urban stormwater, combined sewer overflows (CSOs), and sanitary sewer overflows (SSOs). In response to federal and state legislation, regulation and policies, the federal government and the Commonwealth should provide adequate funding for these water quality improvements.

The HRPDC urges the General Assembly to maintain its commitment to water quality through dedicated and adequate state appropriations to the Water Quality Improvement Fund and to make full and timely payments under point source upgrade contracts with local governments. Concurrently, the General Assembly should address costs associated with the permit requirements of Municipal Separate Storm Sewer Systems (MS4) Permits, associated new EPA regulations and the Chesapeake Bay TMDL and Virginia Watershed Implementation Plan.

### **VDOT Requirements for Locality-owned Drainage Easements**

VDOT has recently determined that drainage easements that convey runoff from the State maintained roadways must be owned by the locality. In counties, the secondary highway system, including streets developed for subdivisions and accepted into the secondary system, are County roads for which VDOT has operational control. If the locality will not accept the drainage easements, then VDOT will not accept maintenance responsibilities for these roads. Localities currently require homeowners associations to own the drainage easements and sign a maintenance agreement with the locality. VDOT is unnecessarily burdening localities with additional maintenance responsibilities.

### **Uranium Mining**

Prior to the 2012 Session of the General Assembly, the HRPDC requested that the General Assembly maintain the moratorium on uranium mining or the consideration of such, until at least the 2013 General Assembly session. The HRPDC further requested that the General Assembly direct the Department of Mines, Minerals, and Energy to not pursue development of regulations for uranium mining until after completion of and full consideration of the studies, which are presently underway.

In September 2012, the HRPDC adopted Resolution 2012-02 reaffirming its opposition to uranium mining and to the lifting of moratorium on uranium mining. Based on review of the several scientific studies that have been completed and the ongoing work of the state's Uranium Mining Work Group, the HRPDC does not believe that an adequate regulatory framework to address mining operations and waste disposal is either in place or likely to be developed and funded. The Hampton Roads region is dependent upon water from Lake Gaston as an integral component of the region's water supply. A catastrophic incident

associated with uranium mining upstream from Lake Gaston, while of small probability, would result in enormous and unacceptable adverse consequences to this region.

### **Advertising of Required Public Notices**

Many provisions of the Code of Virginia require the advertising of public notices in a “newspaper published or having general circulation in the locality.” As newspaper circulation continues to decline and citizens look increasingly to the internet for news and information, it appears that alternative means of providing public notice would be appropriate. Increasingly, state agencies are using their websites and other electronic media to handle public notice requirements. The HRPDC supports legislation that would allow local governments, planning district commissions and other regional agencies to publish legal advertisements and public notices on their website and to use other media outlets, such as local public access channels, in order to meet legislative requirements for public notices.

### **Federal Facilities**

The Hampton Roads region relies significantly on the defense industry. Two proposals are moving forward from Hampton Roads localities to enhance state support for the industry and for protection of existing facilities. To assist its member localities to ensure the continued viability of the defense industry in Hampton Roads, the HRPDC supports proposals to:

- Maintain state funding for the land acquisition program supporting mitigation of encroachment around NAS Oceana.
- Provide state funding for the land acquisition program supporting mitigation of encroachment around Langley Air Force Base (now Joint Base Langley-Fort Eustis).
- Amend legislation governing the Federal Action Contingency Trust (FACT) Fund to clarify that such funds are to be used to encourage business growth and protect existing military resources and use of these funds is not contingent upon a new Base Realignment and Closure (BRAC) or BRAC-like action.

### **Recycling Requirements**

Each locality in the Commonwealth, individually or through a regional collaboration, is required to achieve a 25% recycling rate. A key constraint to local ability to achieve or exceed this recycling rate has been the lack of markets for the materials as well as access to industries that recycle or reuse the material. Recycling is an economic development tool as well as an environmental tool.

Despite increased public awareness of the benefits of recycling, beverage container recycling has been declining in recent years, while the amount of beverage containers that are being sold and consumed has increased over time.

The HRPDC supports legislation that would:

- Grant localities the authority to require certain businesses to recycle glass.
- Prioritize incentives to businesses that recycle materials, such as glass, paper and electronics, while concurrently providing new employment opportunities.

## **Plastic Bags**

Plastic bags that are not properly disposed of contribute to unsightly littering of Virginia's landscape, contaminate various agricultural crops, contribute to mortality of aquatic species and birds and contribute to urban stormwater problems. While voluntary recycling programs and substitution of reusable shopping bags has had some success in reducing the volume of plastic bags that must be disposed of, improper disposal of plastic bags appears to be increasing. In reaction to the problems associated with improper disposal of plastic bags, restrictions on the use of plastic bags by localities throughout the country is becoming more widespread. The HRPDC supports legislation that would provide localities the option of restrictions on the use of plastic bags through increased voluntary programs, incentives, taxes or outright bans.

## **Septic Tanks**

The Chesapeake Bay TMDL establishes limits on the amount of nitrogen, phosphorus, and sediment that can enter the Bay. As part of the effort to meet the nitrogen limits set forth in the TMDL, reductions in the nitrogen load from the onsite sewage system sector must be achieved. Monitoring of septic tank pumpout (once per 5 years), as required by the Chesapeake Bay Preservation Act, should be conducted by the Virginia Department of Health not by localities. The HRPDC supports the following recommendations:

- Seek legislative changes necessary to establish state tax credits for upgrade/replacement of existing conventional systems with nitrogen reducing systems, or connection to existing sewer.
- Look into steps for gaining General Assembly approval to grant all counties the authority to require hook-ups to existing sewer lines when appropriate.
- Develop, in cooperation with state agencies, a legislative proposal to establish a cost share program, similar to what is done with the Agricultural BMP Cost Share Program, to assist with the cost of required upgrades or replacements and incentivize non-failing septic system owners to upgrade to a denitrifying system.
- Amend the Chesapeake Bay Preservation Act to require that regulation and enforcement of septic tank pumpout requirements be conducted by the Virginia Department of Health. Localities would continue to maintain an inventory and tracking system for septic tank locations.

## **Sea Level Rise and Coastal Flooding**

The HRPDC has identified the issue of sea level rise as a critical issue facing Hampton Roads. HRPDC staff studies to date have focused on the magnitude of the problem and its potential implications to the region. Ongoing work is addressing options for adaptation. In 2012, the City of Norfolk, with regional support, requested that the Commonwealth conduct a one-year study to examine the overall effectiveness of current adaptation efforts to address relative sea level rise and coastal flooding in Virginia's shoreline and coastal communities. That study, conducted by the Virginia Institute of Marine Science, in cooperation with coastal localities and planning district commissions, will be presented to the General Assembly prior to the 2013 Session.

The City of Norfolk is requesting that the appropriate natural resource and emergency management agencies of the Commonwealth work in partnership with Virginia's coastal planning districts to oversee the implementation of the 2012 study's recommendations. The HRPDC supports this proposed initiative as the critical next step in addressing the critical coastal flooding issue in Hampton Roads and all of coastal Virginia.

## **Environmental Education**

The HRPDC continues to support passage of federal legislation known as the No Child Left Inside Act of 2009 and companion legislation that may be considered at the state level. This legislation would require each state to develop an environmental literacy plan to include environmental education standards and teacher training, as well as funding to support program development. This legislation would address one of the key findings of the research conducted in Hampton Roads over the past year by HR GREEN. The legislative proposal was endorsed by the HRPDC in November 2010.

## **Agriculture Programs**

HRPDC supports a well-financed and fully staffed state program to address the problem of non-point source runoff from agricultural operations. The program continue to include cost-share assistance to agriculture and should effectively encourage and incentivize implementation of priority best management practices such as nutrient management planning, use of cover crops, continuous no-till farming, development of forested riparian buffers, livestock stream exclusion and other practices essential to meeting agriculture's share of the Chesapeake Bay TMDL and Virginia Watershed Implementation Plan.

## **Expand Authority for Tree Canopy Requirements**

HRPDC supports the amendment of Virginia Code Section 15.2-961.1 that would enable all Virginia localities to adopt an ordinance containing a set of tree canopy preservation requirements based on development density. Section 15.2-961.1 was adopted during the 2008 General Assembly session and is currently applicable only to the localities within Planning District Eight. Increasing the urban tree canopy is an inexpensive method to

reduce nutrient loading through runoff reduction and will allow localities to reduce the cost of achieving nutrient reductions for urban stormwater.

### **Restoration of Funding to PDCs**

In FY 2001, HRPDC received \$366,628 or \$0.24 per capita in basic funding from the Commonwealth's budget through the Department of Housing and Community Development. The legislative agenda of the Virginia Association of Counties supports overall funding of Virginia's Planning District Commissions at a level of \$0.35 per capita or a minimum of \$100,000 per commission, whichever is greater. The Department of Conservation and Recreation (DCR) is relying on PDCs to facilitate the development of locality specific nutrient reductions in Phase II of the State's Watershed Implementation Plan.

HRPDC supports restoration of funding to Virginia's Planning District Commissions at the FY 2001 level of \$0.24 per capita.

### **Transportation**

The HRPDC supports the transportation proposals contained in the Legislative Agenda of the Hampton Roads Transportation Planning Organization.

### **State Fees on Local Government Services (water, sewer, solid waste)**

HRPDC strongly opposes the imposition of a state fee, tax or surcharge on water, sewer, solid waste or any service provided by a local government or authority to finance the nutrient reductions imposed by the Chesapeake Bay TMDL.

### **Unfunded Mandates**

HRPDC opposes unfunded mandates by the Commonwealth. When funding for a mandated program is altered, the mandate should be suspended until full funding is restored. When legislation with a cost to localities is passed by the General Assembly, the cost should be borne by the state, and the legislation should contain a sunset clause providing that the mandate is not binding on localities until funding by the Commonwealth is provided. Furthermore, HRPDC opposes the shifting of fiscal responsibility from the state to localities for existing programs. Any unfunded mandate or shifting of responsibility, such as maintenance of state transportation facilities or litter control, should be accompanied by a full fiscal and program analysis to determine the relative costs to the state and to the locality and to assure the state is meeting its full funding responsibility before taking effect.

## **AGENDA NOTE - HRPDC ANNUAL COMMISSION MEETING**

### **ITEM #5: READY HAMPTONROADS.ORG PROGRAM**

#### **SUBJECT:**

Support the Ready Hampton Roads application for the FEMA 2012 Community Resilience Innovation Challenge.

#### **BACKGROUND:**

The HRPDC staff in cooperation with the REMTAC and Citizen Corps Committee has completed the Ready HamptonRoads.org website and associated public information materials.

The Rockefeller Foundation in coordination with FEMA has announced the 2012 *Community Resilience Innovation* Challenge that will award up to \$35,000 to selected agencies. The HRPDC on behalf of the local emergency managers and citizen corps programs is applying for the maximum award amount to implement a 2013 Ready Hampton Roads National Preparedness Month campaign. The proposed campaign will include a comprehensive marketing strategy and interactive disaster days to allow citizens to come out and get prepared.

Ms. Natalie Easterday, HRPDC Regional Emergency Management Planner will brief the Commission on the ReadyHamptonRoads.org Program and the potential funding opportunity through the Rockefeller Foundation.

**Note: This proposed grant application will be considered for action under Agenda Item 10H**

**AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING**

**ITEM #6: FY 2012 AUDIT REPORT**

**SUBJECT:**

The FY 2012 Audit Report has been completed.

**BACKGROUND:**

Dixon Hughes Goodman LLP has completed its annual review of the FY 2012 financial statements of the HRPDC and has given the HRPDC an Unqualified Opinion. There were no material weaknesses or deficiencies in any of the internal controls or processes of the HRPDC financial activity, and all information was free of any material misstatements.

HRPDC Chief Financial Officer, Nancy Collins, will brief the Commission on the audit. Both Ms. Collins, and Ms. Leslie Roberts, representing the audit firm, will be available to address any questions the Commission may have.

Enclosure

**Note: This item will be considered for action under Agenda Item 10F**

## **AGENDA NOTE - HRPDC ANNUAL COMMISSION MEETING**

### **ITEM #7: EMPLOYEE RECOGNITION**

The employees noted below will be recognized for years of service on a plaque prominently located at the HRPDC. These employees reached milestone anniversaries between October 31, 2011, and October 31, 2012.

#### Ten Years

Richard Case

Joseph Turner

#### Twenty-Five Years

Michael Long

#### **RECOMMENDED ACTION:**

Acknowledge individuals.

## **AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING**

### **ITEM #8: SUBMITTED PUBLIC COMMENTS**

There are no recently submitted written public comments. Any new written public comments will be distributed as a handout at the meeting.

### **ITEM #9: PUBLIC COMMENT PERIOD**

Members of the public are invited to address the Hampton Roads Planning District Commission. Each speaker is limited to three minutes.

### **ITEM #10: APPROVAL OF REGULAR AGENDA ITEMS**

#### **A MINUTES**

The Minutes of the HRPDC Executive Commission meeting of September 20, 2012 are attached.

Attachment 10-A

#### **RECOMMENDED ACTION:**

The HRPDC staff recommends approval of the minutes.

#### **B: TREASURER'S REPORTS**

#### **SUBJECT:**

Monthly financial activity for the HRPDC.

#### **BACKGROUND:**

The Balance Sheets and Statements of Revenues and Expenditures for September 2012, August 2012, & July 2012 activities are attached. These statements reflect the financial status of the HRPDC as a whole.

Attachment 10-B1

Attachment 10-B2

Attachment 10-B3

#### **RECOMMENDED ACTION:**

The HRPDC staff recommends the Treasurer's Reports be accepted.

**C: REGIONAL REVIEWS – MONTHLY STATUS REPORT**

1. PNRS Items (Initial Review)

The HRPDC staff is routinely involved in the review of applications for grants to support projects involving federal or state funding. To ensure that all Commissioners are aware of projects being reviewed, brief summaries of these projects and anticipated review schedules are included in the Agenda. The HRPDC staff will continue to request comments directly from staff in localities that appear to be directly affected by a project. Review and comment by more than one locality is requested when a project may affect the entire region or a sub-regional area. No projects were received for review during the past month.

2. Environmental Impact Assessment/Statement Review

The HRPDC staff is routinely involved in the review of environmental impact assessments and statements for projects involving federal funding or permits as well as state development projects. To ensure that all Commissioners are aware of projects being reviewed, brief summaries of these projects and anticipated review schedules are included in the Agenda. The HRPDC staff will continue to request comments directly from staff in localities that appear to be directly affected by a project. There were no outstanding comments as of October 5, 2012 on these projects.

Attachment 10-C2 – Environmental Impact Assessment/Statement Review

**RECOMMENDED ACTION:**

None required.

# Hampton Roads Planning District Commission

## Executive Committee Meeting

### Minutes of September 20, 2012

The Executive Committee Meeting of the Hampton Roads Planning District Commission was called to order at 9:30 a.m. in the Regional Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

#### **EXECUTIVE COMMITTEE:**

Thomas Shepperd, Chairman (YK)  
Kenneth Wright, Vice Chairman (PO)\*  
James O. McReynolds, Treasurer (YK)  
Dr. Ella P. Ward (CH)  
Randy Martin (FR)  
Christopher G. Stuart (HA)  
Dee Dee Darden (IW)

Mary Jones (JC)  
McKinley Price (NN)  
Marcus Jones (NO)\*  
John Seward (SY)  
Louis R. Jones (VB)  
Jackson C. Tuttle, II (WM)

#### **Executive Director:**

Dwight L. Farmer

#### **EXECUTIVE COMMITTEE (ABSENT)**

Brenda Garton (GL)  
Paul D. Fraim (NO)  
J. Randall Wheeler (PQ)

Michael W. Johnson (SH)  
Selena Cuffee-Glenn (SU)  
Tyrone Franklin (SY)

#### **OTHER COMMISSIONERS:**

Amar Dwarkanath (CH)  
Eric Martin (CH)  
Scott Matheson (CH)  
Debbie Ritter (CH)  
Mary Bunting (HA)  
Will J. Moffett (HA)  
Robert Middaugh (JC)  
Douglas Caskey (IW)

Neil Morgan (NN)  
Sharon Scott (NN)\*  
Kenneth L. Chandler (PO)  
Harry E. Diezel (VB)  
Barbara Henley (VB)  
James Spore (VB)  
Clyde Haulman (WM)

\*Late arrival or early departure.

#### **OTHERS RECORDED ATTENDING:**

Brian DeProfio (HA); Jeff Raliski, Ron Williams (NO); Michael King, Jerri Wilson, Lel Tombori (NN); Sherri Neil (PO); Bob Matthias (VB); Steve Romine; LeClair Ryan; Ross Grogg, Kemper Consulting; Ellis James, Sierra Club Observer; Mark Geduldig-Yatrofsky, Portsmouth City Watch Org.; L. Frank Mach, US DOT Maritime; Wendy Vachet, U.S. Navy; Peter Huber, Willcox & Savage; Cathy Aiello, Aiello Enterprises, Inc.; Staff: John Carlock, Camelia Ravanbakht, Shernita Bethea, Melton Boyer, Rick Case, James Clary, Jennifer Coleman, Nancy Collins, Katie Cullipher, Kathlene Grauberger, Greg Grootendorst, Lisa Hardy, Julia Hillegass, Frances Hughey, Jim Hummer, Sara Kidd, Robert Lawrence, Mike Long, Jai McBride, Keith Nichols, Kelli Peterson, John Sadler, Tiffany Smith, Jennifer Tribo, Joe Turner, Chris Vaigneur.

Chairman Shepperd called the Hampton Roads Planning District Commission Executive Committee meeting to order and welcomed Debbie Ritter and Scott Matheson from Chesapeake and Will Moffett and Christopher Stuart from Hampton as new Commissioners.

### **APPROVAL/MODIFICATION OF AGENDA**

Chairman Shepperd asked if there were any modifications or additions/deletions to the agenda. Hearing none he asked for a motion to approve the agenda.

Commissioner McReynolds Moved to approve the agenda; seconded by Commissioner Price. The Motion Carried.

Chairman Shepperd stated the first three items are in the workshop agenda and some of these will require action, which will be taken in the consent agenda.

### **WORKSHOP AGENDA**

#### **ANALYSIS OF ENERGY DEVELOPMENT STRATEGIES IN HAMPTON ROADS – PART I**

Mr. Clary stated HRPDC staff was asked to look at energy options in Hampton Roads and the potential impacts on the regional economy. This topic has been allocated into two parts, the first is an overview of global energy, in relation to the United States and the second will review Hampton Roads options.

Over the past 30 years, energy consumption has increased 70%. The majority of growth has been in Asia and the Middle East. The United States ranks 17th in per capita energy consumption, with China at 97th and India 151st.

Growth in oil over the last 30 years have been significantly smaller in relation to other energy sources. From 1950 to 1970 economic growth mirrored energy consumption, but as a result of the 1973 oil crisis, Gross Domestic Product (GDP) has risen at a higher rate than consumption.

Currently the largest source of energy use is from fossil fuels at 83%, which includes oil at 37%, natural gas at 25% and coal at 21%. Two growing technologies, wind and solar, represent small percentages of energy consumption at 0.88% and .08%, respectively.

Mr. Clary indicated the energy mix is not changing in the U.S. and it is not predicted to change; however the Energy Information Administration predicts a slight decline in oil and coal usage.

In relation to coal, electricity generation has decreased by ten percent because of EPA regulations and coal economics, while natural gas has increased 9% in part due to fracking and other technologies.

Mr. Clary explained the difference between generating capacity and electric generation percentages, or the actual energy currently in use. Efficiency, economics and technological issues all account for the variations between the two.

Renewable resources such as solar and wind have increased over the last 11 years; the latter making up a larger portion of the mix. Capacity is still not fully used for various reasons such as maintenance, refueling or the environment not cooperating.

Dispatchable technology is the ability to put energy into play at any point it is needed, while non-dispatchable technology is controlled by outside forces. Non-dispatchable sources have a larger cost basis because the operating ratio is not as high.

### **The Great American Cleanup – Final Report**

(Commissioner M. Jones and Commissioner Wright arrive)

Ms. Hardy specified Hampton Roads was selected as one of ten national locations for the 2012 Great American Cleanup National Action Days on April 27th and 28th. Planning from HRPDC staff and previous actions of the Commission in adopting HRPDC Resolution 2011-08, formation of the Honorary Board and planning with localities all ensured a successful event.

Ms. Hardy informed the Commission that over 1,700 volunteers and 48 corporate, military and neighborhood groups at 92 sites picked up 124,000 pounds of litter and debris. Eighty six trees were planted and 248 structures painted, which include picnic tables and shelters. Invasive species were removed and 515 pounds of household hazardous waste was collected.

By partnering with Keep Virginia Beautiful, monies were raised to help offset the cost of this event and fund future cleanup initiatives.

Future plans for askHRgreen include continuous outreach opportunities, askHRgreen Learning Guide for 6th grade students, America Recycles Day and Best Practices to prevent stormwater pollution.

Chairman Shepperd asked what percentage of monies were paid by local government.

Ms. Hardy responded she was unsure, however all figures were included in the report.

Chairman Shepperd noted that whatever the cost, there was still a cost savings to our environment, and thanked the volunteers for improving the quality of life in those communities.

## **FY 2011-2012 Annual Report to Department of Housing and Community Development**

Mr. Carlock explained the annual report is required by the Regional Cooperation Act and outlines all duties and responsibilities of Planning District Commissions. Each area is described in detail and provides examples of related work projects. He summarized the duties of the HRPDC, including:

- Conducting studies on issues and problems of regional significance
- Identifying and studying potential opportunities for state and local cost savings and staffing efficiencies
- Identifying mechanisms for the coordination of state and local interests on a regional basis
- Implementing services
- Providing technical assistance to state government and member localities
- Serving as a liaison between localities and state agencies
- Reviewing local government aid applications
- Conducting strategic planning for the region
- Developing regional functional area plans
- Assisting state agencies in the development of sub-state plans
- Participating in a statewide geographic information system
- Collecting and maintaining demographic, economic, and other data concerning the region and acting as a state data center affiliate

(Commissioner Scott arrives)

Mr. Carlock outlined the following HRPDC initiatives from FY 2012:

- Transportation – 2034 Long-Range Transportation Plan, Federal Certification
- Emergency Management – Special Needs, MMRS, Hazard Mitigation
- Environmental Education – askHRgreen.org
- Water Resources – TMDL, Water Supply Plan
- Housing – Home Loan Fund, Housing Consortium
- Regional Planning – Climate Change

Commissioner Haulman expressed his appreciation to the HRPDC staff for its assistance in providing a common database for the City of Williamsburg, James City County and York County as they are also involved in a simultaneous, coordinated and comprehensive planning process.

Commissioner Haulman thanked Mr. Farmer and his staff for their role in the recent Golden Crescent meeting.

Chairman Shepperd also thanked Mr. Farmer and his staff and urged the fellow locality members to utilize the comprehensive data the HRPDC has available.

## **REGULAR AGENDA**

### **Public Comment**

Two people requested to address the Hampton Roads Planning District Commission.

#### ***Ellis W. James***

*Thank you, Chairman Shepperd, members of the Commission, my name is Ellis W. James. I'm a lifelong resident of the city of Norfolk. A couple of things that I'd like to call to your attention. Uranium mining is still a hot issue and it's going to get hotter. We were all waiting or many of us were waiting for the NAS report. That came out and it showed clearly that something that I called to your attention a while back was right on target. The Commonwealth of Virginia is not prepared for lifting the moratorium on uranium mining. That's not Ellis James's opinion, that's a fact. And it is backed up by the study and the research that's being done surrounding this issue. On the good news front, I am delighted to report that Suffolk and Chesapeake, thank you Dr. Ward, Norfolk, Virginia Beach, have all joined and Virginia Beach of course is leading the way, have all joined the effort to try to call attention to the severe risk that exists if we push forward and lift the moratorium on uranium mining in the Commonwealth of Virginia. I'm hoping that my friends in Portsmouth will join the parade. There's still hope and I have talked with several of them and I hope that they will at least take a position. Now, the stunning thing was that in Chesapeake, as an example, the vote was nine to nothing opposing uranium mining. Well, that's very nice. In Norfolk it was 8 to nothing, and so on. I would hope that the potential risk of water quality throughout the eastern part of the Commonwealth of Virginia would be serious enough to garner your attention and hopefully have all of the communities join in an assessments of where we might be headed on this very critical issue. Thank you, Mr. Chairman.*

#### **Mark Geduldig-Yatrofsky**

*Good morning, Mr. Chair. Honorable members of the Planning District Commission and fellow citizens. I'm Mark Geduldig-Yatrofsky and I make my home in Portsmouth and consider myself a citizen of the region. I'm going to do a bait and switch. I'm actually going to speak on uranium mining. I'm also disappointed that the City of Portsmouth has not taken a position in favor of the resolution. We are stakeholders in this outcome, although to a lesser extent than some of our neighbors. We have an agreement with the City of Norfolk by during drought conditions, we can draw up to ten million gallons per day of water from the Norfolk system. So if the Norfolk system, which receives the water from Lake Gaston, is compromised by radionuclides, then we are directly impacted under drought conditions. I believe that the moratorium should remain in place, but if it comes off, I believe one of the conditions that should be imposed is that uranium mining would have to establish a fund that would provide revenue to any affected localities so that they could purchase alternate water supply during the time that the water from Lake Gaston is compromised. This fund would need to be very large because bringing in water by alternate means is not inexpensive. However, that is a consequence of the mining operation that is contemplated. The spokespeople for the mining concern insists that it will be completely safe, no disasters will occur, and there's nothing to worry about. Let them put their financial guarantees where their assurances are, let them be responsible for putting together a pot of money large enough to compensate for bringing in water to replace any water that they may contaminate. Thank you very much.*

## Submitted Public Comments

Chairman Shepperd indicated there was a single submitted public comment.

## Approval of Consent Items

- A. Minutes of July 19, 2012 Meeting
- B. Treasurer's Report
- C. Regional Reviews – Monthly Status Report
  - a. PNRS Reviews
  - b. Environmental Impact Assessment/Statement Review
- D. Uranium Mining - Resolution
- E. The Great American Cleanup – Final Report
- F. Redevelopment As a Nutrient Reduction Strategy – Final Report
- G. FY 2011-12 Annual Report to DHCD – Final Report
- H. Contract - Urban Area Security Initiative Contract Amendment for WebEOC Sustainment
- I. Contract - Urban Area Security Initiative Contract Amendment for Completion of a UASI Sustainment Plan
- J. State Homeland Security Grant Acceptance/Contract Amendment for First Responder Authentication Credential
- K. Resolution and Certifications for FY 2011 UASI Grant Applications
- L. Contract – Town of Windsor Comprehensive Plan
- M. Contract – Memorandum of Understanding with OHSVA - THIRA

Chairman Shepperd pulled Item 8-D: Uranium Mining Resolution for discussion. He stated it needed to be voted on separately because of the detrimental environmental implications if there should be a disaster.

Commissioner Ward thanked the Commission, Mr. James, and the City of Virginia Beach for their input and dedication to this topic.

Commissioner Jones Moved to approve Item 8-D: Uranium Mining Resolution; seconded by Commissioner Ward. The Motion Carried with Commissioner Seward voting in opposition.

Commissioner Smigiel Moved to approve the consent items, minus item 8-D; seconded by Commissioner Ward. The Motion Carried.

## **Appoint HRPDC FY2012-2013 Nominating Committee**

Chairman Shepperd noted Commissioner Stuart replaced Mayor Ward on the Nominating Committee. Next month, Commissioner Haulman will report to the Commission a recommendation for Chairman and Vice Chair.

## **HRPDC Three Month Tentative Schedule**

Chairman Shepperd highlighted the three month agenda schedule. He noted the legislative agenda will be discussed in October and suggested a more robust effort from the Commission to identify legislative priorities to the General Assembly.

## **Project Status Reports**

Chairman Shepperd discussed the Project Status Reports and stressed the necessity of reviewing the information from the HRPDC staff committees.

## **Correspondence of Interest**

Chairman Shepperd stated there were items in the Correspondence of Interest section of the agenda.

## **For Your Information**

Chairman Shepperd noted the For Your Information part of the agenda.

## **Old/New Business**

Mr. Farmer emphasized two mailings were drafted under the Urban Crescent Initiative. The first was a letter with 38 signatures of mayors and chairs and was sent to the Governor, Lieutenant Governor, Speaker of the House and General Assembly Members. The second mailing provided an economic analysis of a "Do Nothing" approach as it relates to transportation infrastructure along with a summary of transportation revenue tax streams. This information was submitted to Urban Crescent Mayors and Chairs at their request.

Mr. Shepperd reminded members the October meeting will be a full Commission with a closed session at the beginning.

## **Adjournment**

With no further business to come before the Hampton Roads Planning District Commission, the meeting adjourned at 10:30 a.m.

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Thomas G. Shepperd, Jr.  
Chairman

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Dwight L. Farmer  
Executive Director/Secretary

**FISCAL YEAR 2013  
9/30/2012  
BALANCE SHEET**

**ASSETS**

Cash & Cash Equivalents	(163,474)
Accounts Receivables	765,878
Investments	3,442,448
Other Current Assets	664
Net Capital Assets	1,308,553
<b>Total Assets</b>	<b>5,354,069</b>

**LIABILITIES & NET ASSETS**

Current Liabilities	1,262,413
Net Assets	4,091,657
<b>Total Liabilities &amp; Equity</b>	<b>5,354,069</b>

**STATEMENT OF REVENUES AND EXPENDITURES**

<b>REVENUES</b>	<b>Annual Budget</b>	<b>Current Month</b>	<b>YTD</b>
Grant and Contract Revenue	6,583,611	133,043	767,963
VDHCD State Allocation	151,943	37,985	37,985
Interest Income	18,000	4,194	4,194
Local Jurisdiction Contributions	1,329,440	-	332,360
Other Local Assessment	1,661,727	-	345,957
Sales and Miscellaneous Revenue	18,150	562	10,105
Special Contracts/Pass thru	1,476,185	-	-
<b>Total Revenue</b>	<b>11,239,056</b>	<b>175,784</b>	<b>1,498,563</b>
<b>EXPENDITURES</b>			
500 Personnel	4,532,387	383,545	1,070,719
501 Standard Contracts	205,405	33,437	53,063
510 Special Contracts / Pass-Through	5,892,155	359,667	785,525
515 Office Services	609,109	18,045	117,924
520 Capital Assets	-	-	-
<b>Total Expenses</b>	<b>11,239,056</b>	<b>794,693</b>	<b>2,027,230</b>
<b>Agency Balance</b>	<b>-</b>	<b>(618,909)</b>	<b>(528,667)</b>

**FISCAL YEAR 2013  
8/31/2012  
BALANCE SHEET**

<b>ASSETS</b>		<b>LIABILITIES &amp; NET ASSETS</b>	
Cash & Cash Equiv:	46,156	Current Liabilities	1,382,759
Accounts Receivabl	1,449,696	Net Assets	4,710,566
Investments	3,288,254		
Other Current Asset	664		
Net Capital Assets	1,308,553		
<b>Total Assets</b>	<b>6,093,324</b>	<b>Total Liabilities &amp; Equity</b>	<b>6,093,324</b>

**STATEMENT OF REVENUES AND EXPENDITURES**

<b>REVENUES</b>	<b>Annual Budget</b>	<b>Current Month</b>	<b>YTD</b>
Grant and Contract Revenue	6,583,611	178,353	634,920
VDHCD State Allocation	151,943	-	-
Interest Income	18,000	-	-
Local Jurisdiction Contributions	1,329,440	135,277	332,360
Other Local Assessment	1,661,727	121,585	345,957
Sales and Miscellaneous Revenue	18,150	5,864	9,543
Special Contracts/Pass thru	1,476,185	-	-
<b>Total Revenue</b>	<b>11,239,056</b>	<b>441,079</b>	<b>1,322,779</b>
 <b>EXPENDITURES</b>			
500 Personnel	4,532,387	340,229	687,174
501 Standard Contracts	205,405	7,008	19,626
510 Special Contracts / Pass-Through	5,892,155	344,038	429,369
515 Office Services	609,109	60,180	96,368
520 Capital Assets	-	-	-
<b>Total Expenses</b>	<b>11,239,056</b>	<b>751,454</b>	<b>1,232,537</b>

**FISCAL YEAR 2013  
7/31/2012  
BALANCE SHEET**

**ASSETS**

Cash & Cash Equivalents	431,778
Accounts Receivables	1,377,242
Investments	3,288,254
Other Current Assets	664
Net Capital Assets	1,320,614
<b>Total Assets</b>	<b>6,418,552</b>

**LIABILITIES & NET ASSETS**

Current Liabilities	1,397,611
Net Assets	5,020,941
<b>Total Liabilities &amp; Equity</b>	<b>6,418,552</b>

**STATEMENT OF REVENUES AND EXPENDITURES**

<b>REVENUES</b>	<b>Annual Budget</b>	<b>Current Month</b>	<b>YTD</b>
Grant and Contract Revenue	6,583,611	456,566	456,566
VDHCD State Allocation	151,943	-	-
Interest Income	18,000	-	-
Local Jurisdiction Contributions	1,329,440	197,083	197,083
Other Local Assessment	1,661,727	224,372	224,372
Sales and Miscellaneous Revenue	18,150	3,678	3,678
Special Contracts/Pass thru	1,476,185	-	-
<b>Total Revenue</b>	<b>11,239,056</b>	<b>881,700</b>	<b>881,700</b>
<b>EXPENDITURES</b>			
500 Personnel	4,532,387	346,945	346,945
501 Standard Contracts	205,405	12,618	12,618
510 Special Contracts / Pass-Through	5,892,155	84,111	84,111
515 Office Services	609,109	37,408	37,408
520 Capital Assets	-	-	-
<b>Total Expenses</b>	<b>11,239,056</b>	<b>481,082</b>	<b>481,082</b>
<b>Agency Balance</b>	<b>-</b>	<b>400,617</b>	<b>400,617</b>

# Environmental Impact Reviews

**Received** 9/14/2012

**Number** 12-162F

**Name** E-2/C-2 Field Carrier Landing Practice Operations

**Sponsor** DOD/Department of the Navy

## **Description**

The Department of the Navy (Navy) has submitted an Environmental Assessment (EA) to evaluate the potential environmental consequences of a proposed action to conduct regular, scheduled E-2C Hawkeye, E-2D Advanced Hawkeye, and C-2A Greyhound (E-2/C-2) Field Carrier Landing Practice (FCLP) operations at an airfield located within 90 nautical miles of Naval Station (NS) Norfolk Chambers Field in the City of Norfolk. The Navy proposes to use the facilities at either Emporia-Greensville Regional Airport (Emporia-Greensville) or at the National Aeronautics and Space Administration (NASA) Goddard Space Flight Center's Wallops Flight Facility (WFF) until the Navy addresses local FCLP capacity shortfalls on a more permanent basis. The EA evaluates two action alternatives for conducting E-2/C-2 FCLP operations, as well as a No Action Alternative. The two action alternatives include up to 45,000 annual operations at Emporia-Greensville (Alternative 1) and up to 45,000 annual operations at WFF (Alternative 2). E-2/C-2 squadrons typically conduct FCLP operations during a three-hour period and can conduct these periods up to twice per day (one day and one night period). Depending on scheduling and training requirements, operations can be conducted between 15 and 20 days in a given month, throughout the year. New infrastructure would be installed at the airfield under the proposed action, including painted simulated carrier decks with flush-deck lighting at the ends of each runway approach to be used; small concrete pads for placement of Navy equipment; and new electrical and phone connections for Navy equipment. A new fenced storage area would also be installed at Emporia-Greensville.

**Affected Localities** HRPDC

## **Finding**

**Comments Sent**

**Final State Comments Received**

**Received** 9/20/2012

**Number** 12-164S

**Name** Development at Existing Norfolk Community Hospital

**Sponsor** Norfolk State University

**Description**

The Norfolk State University (NSU) submitted an environmental impact report for a proposed parking lot on its campus in the City of Norfolk. The project site is located within the footprint of the vacant Norfolk Community Hospital, which is scheduled for demolition, and a few parking spaces immediately adjacent to the building. NSU purchased the hospital in 2004. The proposed parking lot will serve as an interim use for the site while plans are prepared for future construction.

**Affected Localities** Norfolk

**Finding**

**Comments Sent**

**Final State Comments Received**

**Received** 9/25/2012

**Number** 12-166S

**Name** Sadler Center Dining Hall Addition

**Sponsor** College of William and Mary

**Description**

The College of William and Mary submitted an environmental impact report for the construction of an addition to the existing Sadler Center Dining Hall on its campus in the City of Williamsburg. The project will also include the renovation of the existing dining area and kitchen. The proposed two-story addition will add 8,000 square feet to the south side of the existing center and will encroach on an existing landscaped slope between the building and a campus access road.

**Affected Localities** Williamsburg

**Finding**

**Comments Sent**

**Final State Comments Received**

**Received** 9/27/2012

**Number** 12-172F

**Name** Proposed Replacement/Repair of Bldg. V52 at NAS Norfolk

**Sponsor** DOD/U.S. Navy

**Description**

Proposed Replacement/Repair of Bldg. V52 at NAS Norfolk

**Affected Localities** Norfolk

**Finding**

**Comments Sent**

**Final State Comments Received**

**Received** 9/28/2012

**Number** 12-168F

**Name** Construction and Operation of U.S. Army Reserve Center in Suffolk

**Sponsor** DOD/U.S. Army

**Description**

Construction and Operation of U.S. Army Reserve Center in Suffolk

**Affected Localities** Suffolk

**Finding**

**Comments Sent**

**Final State Comments Received**

## **AGENDA NOTE - HRPDC ANNUAL COMMISSION MEETING**

### **ITEM #10D: REGIONAL STORMWATER COOPERATION REPORT**

#### **SUBJECT:**

The HRPDC staff has completed the Annual Regional Cooperation in Stormwater Management report for FY 2011-2012.

#### **BACKGROUND:**

Enclosed is the report, Regional Cooperation in Stormwater Management Fiscal Year 2011–2012 A Status Report. This report is prepared annually by the HRPDC staff, in cooperation with the Regional Stormwater Management Committee, to document cooperative regional activities undertaken to support the local stormwater programs. The permitted localities include this report in their annual reports to the Virginia Department of Conservation and Recreation (DCR). Copies of the report, along with technical reports on the stormwater education and effectiveness indicators programs, were provided to the localities on September 21, 2012. Twelve of the sixteen localities are covered by the stormwater permit program and file this report with DCR as part of their annual reporting.

The Joint Environmental Committee reviewed the report at its October 4, 2012 meeting. The HRPDC staff and Committee recommend that the Commission approve the report.

Enclosure

#### **RECOMMENDED ACTION:**

Approve the Regional Cooperation in Stormwater Management Fiscal Year 2011 – 2012 report.

## **AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING**

### **ITEM #10E: ENVIRONMENTAL EDUCATION REPORT**

#### **SUBJECT:**

The HRPDC staff has completed the Environmental Education Annual Report. The Joint Environmental Committee has reviewed and recommended the report be approved by the Commission.

#### **BACKGROUND:**

askHRgreen.org is your go-to resource for all things green in Hampton Roads — from recycling tips and pointers for keeping local waterways clean to water-saving ideas and simple steps to make local living easy on the environment. The initiative is powered by the 16 cities and counties of Hampton Roads, Hampton Roads Sanitation District, and the Hampton Roads Planning District Commission. Work on the askHRgreen.org campaign began in July 2010 as the individual programs of HR CLEAN, HR FOG, HR STORM and HR WET unified into one centrally-focused, regional awareness campaign. askHRgreen.org was launched in June 2011. With an emphasis on simple steps, residents and businesses can find their “inner green” and become environmental stewards. askHRgreen.org has blossomed into a central resource for everything green in Hampton Roads. Website features include easy-to-implement green practices; locality-specific information; an interactive calendar highlighting regional events; and the “Let’s Talk Green” blog written by a team of local experts who work in the region’s municipal utility and environmental divisions.

The Environmental Education Annual Report describes the regional environmental education program and details the FY 2011-2012 public information and outreach efforts and measured results.

The Joint Environmental Committee reviewed the report at its October 4, 2012 meeting and recommends the report be approved by the Commission.

Enclosure

#### **RECOMMENDED ACTION:**

The HRPDC staff and the Joint Environmental Committee recommend the Commission approve the report for distribution.

**AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING**

**ITEM #10F: FY 2012 AUDIT REPORT**

**SUBJECT:**

The FY 2012 Audit Report has been completed.

**BACKGROUND:**

Dixon Hughes Goodman LLP has completed its annual review of the FY 2012 financial statements of the HRPDC and has given the HRPDC an Unqualified Opinion. There were no material weaknesses or deficiencies in any of the internal controls or processes of the HRPDC financial activity, and all information was free of any material misstatements.

**RECOMMENDED ACTION:**

Approve the Audit Report for distribution

**Note: This item was presented under Workshop Agenda Item 6**

## **AGENDA NOTE - HRPDC ANNUAL COMMISSION MEETING**

### **ITEM #10G: URBAN AREAS SECURITY INITIATIVE GRANT ACCEPTANCE FOR FY 2011 REGIONAL TRAINING AND EXERCISE PROJECT**

#### **SUBJECT:**

Acceptance of additional grant funds for the FY 2011 UASI program Regional Training and Exercise project.

#### **BACKGROUND:**

The Virginia Department of Emergency Management requires the HRPDC to formally authorize its Executive Director to apply for and accept FY 2011 Urban Areas Security Initiative (UASI) grant funds for the FY 2011 UASI program Regional Training and Exercise project.

The project had originally been funded for \$14,547, but the money was transferred to another project. Unused funds from FY 2011 projects are now available to host a regional exercise.

The Executive Director is requested to sign the following certificates (one for each of the above projects):

- FY 2010 State Homeland Security Grant Applications (referred to as POC Form and Budget Sheets)
- Grant Assurances
- Cert. Regarding Lobbying
- Non-Supplanting Certification

The regional exercise will be managed by the HRPDC Emergency Management staff.

Grant Amount:	\$15,000
Period of Performance:	November 1, 2012 – May 31, 2013
General Scope of Work:	Conduct a Homeland Security Exercise and Evaluation Program (HSEEP) compliant table top exercise focused on emergency plans/procedures for the local and regional jails in the Hampton Roads region. This exercise will be an extension of the FY10 UASI funded Functional Jail Assessment project that the Hampton Roads Inmate Evacuation Planning Committee is currently undertaking.

Attachment 10-G

#### **RECOMMENDED ACTION:**

Authorize the HRPDC Executive Director to accept the additional FY 2011 UASI grant funds for the project listed above and to execute necessary contracts to conduct the regional exercise.

Governing Body Resolution

BE IT RESOLVED BY THE Commissioners  
(Governing Body)

OF THE Hampton Roads Planning District Commission THAT  
(Name of Applicant)

Dwight L. Farmer, Executive Director/Secretary OR  
(Name or Title of Authorized Agent)

Nancy K. Collins, Chief Financial Officer, OR  
(Name or Title of Authorized Agent)

Curtis Brown, Emergency Management Administrator,  
(Name or Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of Virginia, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and sub-granted through the State of Virginia.

Passed and approved on the 18th day of October 2012

**Certification**

I, Thomas Shepperd, duly appointed and  
(Name)

Chairman of the Hampton Roads Planning District Commission  
(Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by

The Commissioners of the Hampton Roads Planning District Commission on the  
(Governing body) (Name of Applicant)

18th day of October, 2012.

Chairman  
(Official Position)

\_\_\_\_\_  
(Signature)

18-Oct-12  
(Date)

## **AGENDA NOTE - HRPDC ANNUAL COMMISSION MEETING**

### **ITEM #10H: FEMA 2012 COMMUNITY RESILIENCE INNOVATION CHALLENGE**

#### **SUBJECT:**

Support the Ready Hampton Roads application for the FEMA 2012 Community Resilience Innovation Challenge.

#### **BACKGROUND:**

The Rockefeller Foundation in coordination with FEMA has announced the 2012 *Community Resilience Innovation* Challenge that will award up to \$35,000 to selected agencies. The HRPDC on behalf of the local emergency managers and citizen corps programs is applying for the maximum award amount to implement a 2013 Ready Hampton Roads National Preparedness Month campaign. The proposed campaign will include a comprehensive marketing strategy and interactive disaster days to allow citizens to come out and get prepared.

Grant Amount:	\$35,000
Period of Performance:	November 23, 2012 – December 31, 2013
General Scope of Work:	Implement a 2013 Ready Hampton Roads outreach campaign that encourages citizens to make a plan, build a kit, stay informed, and get involved.

As part of the grant application, two letters of recommendation may be provided. The HRPDC Emergency Management staff is recommending that the HRPDC endorse the project application and authorize the Executive Director to apply for and accept the grant if awarded.

Attachment 10-H

#### **RECOMMENDED ACTIONS:**

1. Adopt Resolution 2012-03.
2. Authorize the Executive Director to apply for and accept the grant if awarded.
3. Authorize the Executive Director to execute appropriate consultant, media and disaster day support contracts to implement the project.

**Note: This item was presented under Workshop Agenda Item 5.**



**HAMPTON ROADS PLANNING DISTRICT COMMISSION  
RESOLUTION 2012-03**

**A RESOLUTION OF THE HAMPTON ROADS PLANNING DISTRICT COMMISSION  
ENDORING THE READY HAMPTON ROADS APPLICATION FOR THE FEMA 2012  
COMMUNITY RESILIENCE INNOVATION CHALLENGE.**

**WHEREAS**, Hampton Roads is a Region committed to community resilience from all disasters, natural or otherwise; and

**WHEREAS**, the Cities of Chesapeake, Franklin, Hampton, Newport News, Norfolk, Poquoson, Portsmouth, Suffolk, Virginia Beach, and Williamsburg, and the Counties of Gloucester, Isle of Wight, James City, Southampton, Surry, and York are members of the Hampton Roads Planning District Commission; and

**WHEREAS**, each locality within Hampton Roads has dedicated support to the regional preparedness program Ready Hampton Roads; and

**WHEREAS**, the mission of the FEMA 2012 Community Resilience Innovation Challenge is fostering community resilience by identifying needs; mobilizing partners; and creating innovative, motivational, and effective solutions that can be grown, sustained, and replicated.

**NOW THEREFORE BE IT RESOLVED**, the Hampton Roads Planning District Commission supports the Ready Hampton Roads application for the FEMA 2012 Community Resilience Innovation Challenge.

**APPROVED AND ADOPTED** by the Hampton Roads Planning District Commission this 18<sup>th</sup> day of October, 2012.

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Thomas G. Shepperd, Jr.  
Chairman

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Dwight L. Farmer  
Executive Director/Secretary

## **AGENDA NOTE - HRPDC ANNUAL COMMISSION MEETING**

### **ITEM #10I: REGIONAL CATASTROPHIC PLANNING GRANT TASK ORDER**

#### **SUBJECT:**

Acceptance of a task order from the Virginia Department of Emergency Management (VDEM).

#### **BACKGROUND:**

The Hampton Roads Regional Catastrophic Planning Grant Program, administered by VDEM, intends to hire a planner. The HRPDC's administration of the contract would allow the region to have more ownership of the position and work product. The planner would have occasional use of an office and meeting rooms. The HRPDC will receive up to 2 percent or \$2,362.00 in M&A funding to support this effort.

Contract Amount:	\$115,760
Period of Performance:	November 2012 – December 2013
General Scope of Work:	Provide contract support for the Regional Catastrophic Planning Grant Program, focusing on the sheltering component.

#### **RECOMMENDED ACTION:**

Authorize the Executive Director to accept and manage the task order and execute the contract with CRA, Inc. to implement this project.

**AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING**

**ITEM #10J: VIRGINIA PREPAREDNESS PLAN**

**SUBJECT:**

Acceptance of a contract from the Virginia Department of Emergency Management (VDEM) on behalf of the Governor’s Office of Veterans Affairs and Homeland Security (OVAHS).

**BACKGROUND:**

The Virginia Department of Emergency Management has requested that the HRPDC serve as the administrator for a contract to develop the Virginia Preparedness Report.

The project was originally led by the Governor’s Office of Veterans Affairs and Homeland Security but the period of performance ends on December 31, 2012. HRPDC administration of the contract starting on November 1, 2012 will allow for the period of performance to extend to December 31, 2013.

Contract Amount:	\$250,000
Period of Performance:	November 2012 – December 2013
General Scope of Work:	Provide financial administration, on behalf of VDEM/OVAHS, for the contractor preparing the Virginia Preparedness Plan

The HRPDC staff will manage the project and will receive M&A funds in the amount of up to 1 percent of the contract amount to support this effort.

**RECOMMENDED ACTION:**

Authorize the Executive Director to accept the contract from VDEM/OVAHS and execute the necessary consultant contract to accomplish the project.

## **AGENDA NOTE - HRPDC ANNUAL COMMISSION MEETING**

### **ITEM #11: NOMINATING COMMITTEE REPORT/ELECTION OF OFFICERS**

#### **SUBJECT:**

The HRPDC Bylaws provide that, at its Annual Meeting, the Hampton Roads Planning District Commission will elect a Chair, Vice-Chair, Secretary and Treasurer and recognize the local jurisdiction appointments to the Executive Committee.

#### **BACKGROUND:**

Mr. Clyde A. Haulman, Chair of the Nominating Committee, will present the report of the Nominating Committee for the names of those recommended for Chair, Vice Chair, Secretary and Treasurer as well as those recommended for appointment to the Executive Committee by their local governments.

The Nominating Committee Members include:

Thomas G. Shepperd, Jr. (YK)	Thomas Smigiel (NO)
Ella P. Ward (CH)	W. Eugene Hunt, Jr. (PQ)
Barry Cheatham (FR)	Kenneth I. Wright (PO)
Ashley Chriscoe (GL)	Ronald W. West (SH)
Christopher G. Stuart (HA)	Linda T. Johnson (SU)
Dee Dee Darden (IW)	John M. Seward (SY)
Mary Jones (JC)	Louis R. Jones (VB)
Sharon Scott (NN)	Clyde A. Haulman(WM)

The Chair and Vice Chair must come from separate Subdivisions and be elected officials. The offices of Treasurer and Secretary shall be elected for a term of one year or until their successors are elected or until they resign or are removed from office. The Chair and Vice Chair shall be elected for two one-year terms or until their successors are elected or until they resign or are removed from office. Both the Chair and Vice-Chair are eligible for re-election. The offices of Secretary and Treasurer must be voted on an annual basis but need not be elected officials and may succeed themselves.

As provided in the Bylaws, the Executive Committee is a standing committee of the Commission. It consists of sixteen members, each from a different participating jurisdiction.

The Executive Committee members include:

Thomas G. Shepperd (YK)  
J. Randall Wheeler (PQ)  
Dee Dee Darden (IW)  
Selena Cuffee-Glenn (SU)  
Randy Martin (FR)  
Paul D. Fraim (NO)  
McKinley Price (NN)  
Tyrone W. Franklin (SY)  
Brenda G. Garton (GL)

Christopher G. Stuart (HA)  
Mary Jones (JC)  
Michael W. Johnson (SH)  
Louis R. Jones (VB)  
Ella P. Ward (CH)  
James O. McReynolds (YK)  
Kenneth I. Wright (PO)  
Jackson C. Tuttle, II (WM)

**ELECTION OF OFFICERS**

The Bylaws provide that election of officers shall be by voice vote, unless changed by a majority of those present. Each member of the Commission is entitled to one vote.

**RECOMMENDED ACTION:**

Elect a Chair, Vice Chair, Treasurer and Secretary for the next year and recognize the appointments of the local jurisdictions to the Executive Committee.

## **AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING**

### **ITEM #12: HRPDC THREE-MONTH TENTATIVE SCHEDULE**

The HRPDC staff has developed a tentative schedule of issues that will come before the Commission for action over the next three months. These issues are the primary action items the Commission will be considering. Other items may be added depending on new priority requests from the Commission, state and federal legislative and regulatory activities and new funding opportunities.

#### **November 2012**

Legislative Agenda Approval  
FY 2013 Budget Amendment  
Chesapeake Bay TMDL – Status Report  
Solid Waste Plan Amendment  
Phase II MS4 Permits - Comments  
Regional Bacteria Study - Report  
Analysis of Energy Development Strategies in Hampton Roads

#### **December 2012**

Tentatively Canceled

#### **January 2013**

Land Use and Water Quality Study  
Coastal Resiliency Study  
CZM Technical Assistance Program - Report  
Annual Economic Forecast  
Regional Benchmarking Study  
2040 Socioeconomic Forecast

#### **February 2013 – Retreat**

Reality Check  
EM Sustainment  
Housing Program Issues

**AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING**

**ITEM #13: PROJECT STATUS REPORTS AND ADVISORY COMMITTEE SUMMARIES**

**A. DIRECTORS OF UTILITIES COMMITTEE SUMMARY MINUTES**

The summary minutes of the October 3, 2012 Directors of Utilities Committee Meetings are attached.

Attachment 13-A

**B. HAMPTON ROADS CHESAPEAKE BAY COMMITTEE AND REGIONAL STORMWATER MANAGEMENT COMMITTEE MEETING SUMMARY**

The summary of the October 4, 2012 Hampton Roads Chesapeake Bay Committee and Regional Stormwater Management Committee Meeting is attached

Attachment 13-B

**C. PROJECT STATUS REPORT**

Attached are status reports on other HRPDC programs.

Attachment 13-C

## **MEETING OF THE DIRECTORS OF UTILITIES COMMITTEE**

The Directors of Utilities Committee met on October 3, 2012. The following items were addressed during the meeting:

- HRPDC staff provided an update on the wastewater system consolidation feasibility study. The initial financial data call was distributed to localities, and the Committee provided comments on the format based on the discussion at the September 7, 2012 project kick-off workshop. HRPDC staff will confirm expectations with the consultant and schedule a follow-up steering committee meeting, if needed.
- The Committee held its planning retreat for fiscal year 2014. Staff briefed the Committee on the proposed budgets and work programs for the regional wastewater program and the regional water program. The discussion identified priorities for inclusion in the HRPDC FY2014 Unified Planning Work Program and provided feedback on proposed budgets. Staff will make revisions as directed and provide revised draft budgets for Committee review and endorsement. A follow-up discussion will be conducted during the November 7, 2012 Committee meeting.

**MEETING SUMMARY**  
**CHESAPEAKE BAY AND REGIONAL STORMWATER MANAGEMENT COMMITTEES**

The Chesapeake Bay and Regional Stormwater Management Committees met on October 4, 2012. The following items were discussed.

- Mr. John Carlock, HRPDC, presented a Resolution of Appreciation to Mr. Steve Martin, Williamsburg, on behalf of the Committee to thank him for his service to the region.
- Ms. Jenny Tribo, HRPDC, presented an update to the Committee on the status of and developments related to Virginia's stormwater management regulations, the Phase II MS4 General Permit, the Construction General Permit, Nutrient Trading Regulations, and Phase I MS4 Permits.
- Ms. Tribo briefed the Committee on recent developments with the Chesapeake Bay Program and the Chesapeake Bay Total Maximum Daily Load.
- Ms. Tribo presented the Regional Cooperation Summary and askHRGreen.org Annual Report to the Committee for its recommendation. The Committee recommended that the Commission approve the reports.
- Ms. Whitney Katchmark, HRPDC, briefed the Committee on the proposed budget for the regional Stormwater Program. The Committee voted to recommend approval of the Stormwater Program budget.
- Mr. Benjamin McFarlane, HRPDC, updated the Committee on the status of HRPDC's Section 309 grant project, Land and Water Quality Protection in Hampton Roads.
- Ms. Katchmark briefed the Committee on a Sea Level Rise and Extreme Events workshop organized by the Water Environment Research Foundation, NOAA, and EPA that was held last month at the College of William and Mary.
- Mr. McFarlane gave a brief update to the Committee on the VIMS Recurrent Flooding study.

## PROJECT STATUS REPORTS

### 1. Regional Housing Program

#### **Hampton Roads Loan Fund Partnership**

The staff is continuing to provide downpayment and closing cost assistance to qualified first-time homebuyers in the region through HOME Funding from the Virginia Department of Housing and Community Development (DHCD). Due to Federal cuts in HOME funding, the HRPDC will be conducting a gap analysis of how the decrease in funding in the region is affecting access for first-time homebuyers.

#### **Housing & Human Services Technical Assistance**

The Housing & Human Services staff continues to work with the South Hampton Roads Disability Services Board. While the actual state program was discontinued in 2009, the SHRDSB has worked diligently to continue to assist in identifying and addressing the needs of persons with physical and sensory disabilities in Norfolk, Portsmouth, Virginia Beach, Chesapeake, and Suffolk. The HRPDC is assisting the committee with the creation of new workplans, by-laws, and goals.

Staff members also continue to work with the Hampton Roads Housing Consortium in the planning of its Sixth Annual Housing Awards. The following regional housing providers and organization were recently honored:

**HRHC Lifetime Achievement Award** - Mary Kay Horoszewski - Executive Director, Virginia Beach Community Development Corporation

**HRHC Housing Warrior** - Helen Sommer Executive Director - Habitat for Humanity of South Hampton Roads

**HRHC Housing Partner – Special Project Award** - Hampton Home Repair & Blitz - City of Hampton Housing Development Corporation of Hampton Roads

**HRHC Across the Region Service Award** - Hampton Roads Community Housing Resource Board

#### **Regional Housing Portal**

HRPDC staff members are working on the creation of the online web-based portion of the project. To date, over 450 programs and services related to housing have been identified and are being formatted in a searchable program that will be easily accessed by consumers and case managers.

## **2. Regional Economics Program**

### **Technical Assistance**

Economics staff routinely provides technical assistance and support to member jurisdictions and regional organizations. Both the HRPDC Data Book and the Commission's Benchmarking Study provides easy access to a great deal of regional information. Staff also provides special reports on topics of timely significance, most recently on the Bureau of Labor Statistics jobs report. Over the past month, staff has delivered presentations to various community organizations and has responded to information requests from individuals, member localities, regional organizations, and the media.

### **Analysis of Energy Development Strategies**

Staff is continuing work on an analysis of energy development strategies in Hampton Roads. At present, very little is commonly understood as to the feasibility and ability for the region to capitalize on various forms of energy development. Staff is collecting and compiling information on the region's capacity to develop energy and researching the potential economic benefits associated with energy development. Staff delivered the first of two presentations at the Commission meeting in September and will deliver another presentation in November.

### **HRPDC SocioEconomic Forecast**

Every four years the Federal Highway Administration requires that the Hampton Roads Transportation Planning Organization (HRTPO) complete a long-range transportation plan. One of the first steps in putting the plan together is to conduct a regional socio-economic forecast.

HRPDC economics staff is in the process of developing the 2040 forecast for the region that will include information on the region's population, households, employment, workers and passenger vehicles. Staff has met with the planning staffs from all of the localities to discuss comprehensive planning activities and growth management assumptions and has presented the draft totals to the Transportation Technical Advisory Committee (TTAC) and the Long-Range Transportation Planning Subcommittee. Draft totals are currently out for review and will be submitted to TTAC for approval in November. This work product will be conducted in concert with the HRTPO and member jurisdictions and will comply with the regulations of the FHWA. Staff is also working to include the needs of other local and regional organizations that rely on the socio-economic forecast for their planning efforts.

### **3. Emergency Management Project Update**

#### **Ready Hampton Roads**

Staff continues to support the Ready Hampton Roads program. Website banner ads recently appeared on [www.pilotonline.com](http://www.pilotonline.com) as well as Facebook advertisements to Hampton Roads residents. Staff is currently applying for a grant to support additional outreach efforts in 2013.

#### **Pet Shelter Supply Trailers**

The HRPDC has a contract for the purchase of the final three pet shelter supply trailers. The trailers, purchased with FY09 UASI funds, will be delivered by the end of November.

#### **Regional Emergency Management Technical Advisory Committee (REMTAC)**

The Emergency Management staff continues to manage and support the Regional Emergency Management Technical Advisory Committee and its associated tasks and committees. The REMTAC last met on September 25, 2012. Recent activities included:

- Support of the VDEM/FEMA Threat and Hazard Identification Risk Analysis (THIRA) workshop.
- Follow-up discussion of lessons learned from the National Regional Catastrophic Planning Grant Program Conference
- WebEOC Subcommittee Chairperson and Vice Chairperson nomination and election of Sara Ruch from Hampton and Mark Jordan of Newport News, respectively.
- Support for reallocation of REMTAC-related UASI funds to procure a generator to support a shelter in the City of Franklin.

#### **Hampton Roads Medical Special Needs**

The Special Needs Subcommittee met September 18, 2012, regarding the following major items:

- The Subcommittee Charter changes were presented and will be voted on at the next meeting after being reviewed.
- Registry statistics were distributed and discussed. The HRPDC is re-verifying all registrants in the region whose records are older than one year on behalf of the localities.
- An ad-hoc Work Group was established to help guide registry report/query development.
- The Special Needs Committee is requesting the WebEOC Subcommittee oversee an ad hoc working group responsible for developing Special Needs Registry standardized reports as that subcommittee has a better perspective on all the work that is being carried out regarding WebEOC.
- Shelter training by VDEM to focus on liability/legal issues and staffing was discussed and agreed upon.

- Subcommittee strategic focus was discussed for the next two years, to include transportation, registry robustness, sheltering and inclusive planning.

### **Hampton Roads Tactical Regional Area Network (HRTacRAN)**

HRPDC and VDEM staff has obtained an extension to the FY 2008 UASI grant from FEMA. The extension extends the FY08 performance period until February 28, 2013. Communications stakeholders have indicated that the new timeframe allows for sufficient time to complete the augmentation of the HRTacRAN system. Since the extension has been received, communications stakeholders have published a request for proposals to complete the associated work.

### **Urban Area Security Initiative (UASI)**

The Emergency Management staff continues to manage and support the Hampton Roads Urban Areas Security Initiative (UASI) Grant Program for the Urban Area Working Group (UAWG). In February 2012, the HRPDC received official notice that Hampton Roads has been eliminated from the UASI program in fiscal year 2012. As such, the HRPDC staff and UAWG leadership have been primarily focusing on the sustainment of UASI funded initiatives after September 2014 (end of fiscal year 2011 performance period). This involves:

- a) The creation of a sustainment plan  
The HRPDC is currently negotiating a contract with the Virginia Modeling, Simulation, Analysis and Simulation Center of Old Dominion University to draft a Hampton Roads UASI Sustainment Plan. This document will establish a risk based prioritization of UASI built capabilities as well as identify both cost and means to sustain them.
- b) Presidential Policy Directive 8  
The federal government has adopted Presidential Policy 8 (PPD-8) which is designed to facilitate an integrated, all-of-nation/whole community, capabilities-based approach to preparedness. Involving federal partners, state, local and tribal leaders, the private sector, non-governmental organizations, faith based and community organizations – and most importantly the general public – is vital to keeping people and communities safe and preventing the loss of life and property when disasters strike. The HRPDC will work with stakeholders to transition regional preparedness efforts into the PPD-8 framework. This involves working with the state to draft an all encompassing Virginia Preparedness Plan and Regional Threat and Hazard Identification and Risk Assessment (THIRA). HRPDC staff is currently in the process of drafting an MOU with the Office of Homeland Security and Veterans Affairs to have the vendor completing the Virginia Preparedness Plan also complete a regional THIRA for the Hampton Roads UASI region, as there is overlap in the data that feeds best products. A kickoff meeting for the Virginia Preparedness Plan has also been held. Currently,

the contractor completing this work is compiling and incorporating preexisting regional data.

c) UASI Effectiveness Study

Since the inception of the Hampton Roads region into the UASI program, over \$35 million has been invested to assist in building and sustaining capabilities to prevent, protect against, respond to, and recover from threats or acts of terrorism. A kickoff meeting was held with UASI project managers and relevant data is being collected by the HRPDC.

## **AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING**

### **ITEM #14: CORRESPONDENCE OF INTEREST**

- A. Letter from the Honorable Governor Robert F. McDonnell, Commonwealth of Virginia, Office of the Governor to the Hampton Roads Planning District Commission and Fellow Virginians, September 12, 2012.**

Attached is a letter from the Honorable Governor Robert F. McDonnell, Commonwealth of Virginia, Office of the Governor to the Hampton Roads Planning District Commission and Fellow Virginians regarding the launching of the 2012 Stewardship Virginia fall campaign.

Attachment 14-A

- B. Letter to the Honorable Governor Robert F. McDonnell, Commonwealth of Virginia, Office of the Governor from Mr. Dwight Farmer, Executive Director/Secretary, Hampton Roads Planning District Commission, Oct 2, 2012.**

Attached is a letter to the Honorable Governor Robert F. McDonnell, Commonwealth of Virginia, Office of the Governor from Mr. Dwight Farmer, Executive Director/Secretary, Hampton Roads Planning District Commission, enclosing the HRPDC Resolution on Uranium Mining. Copies of the letter were provided to the Members of the Hampton Roads General Assembly Delegation and senior administration officials.

Attachment 14-B



# COMMONWEALTH of VIRGINIA

Office of the Governor

Robert F. McDonnell  
Governor

September 12, 2012

Dear Fellow Virginians:

I am honored to be launching the 2012 Stewardship Virginia fall campaign to run September 1 through October 31, 2012. Stewardship Virginia is a campaign to encourage volunteers to participate in a specific group of tangible projects that will contribute to conserving Virginia's landscapes, improving water quality, providing for improved recreational opportunities, and enhancing fisheries and wildlife.

Citizens, businesses and service groups across the Commonwealth are encouraged to become involved by adopting streams, planting buffers, improving wildlife habitat, and participating in educational and recreational programs.

Virginia's natural resource agencies and others will participate in these efforts, and I will thank participants with personal certificates of appreciation. Given your commitment to wise stewardship, I am asking you to identify and undertake one or more projects and to register your event or activity with Stewardship Virginia so we can recognize your contribution to improving the environment. Or, if you prefer, volunteer for one of the projects sponsored by our natural resource agencies. You can find a list of them at [www.dcr.virginia.gov/stewardship](http://www.dcr.virginia.gov/stewardship).

Virginia's landscapes and waterways are important for their ecological value, scenic beauty and recreational opportunities. If you or your organization would like to participate in Stewardship Virginia, complete the attached registration form and mail or fax it to the address listed. You can also register your event on-line at the above website.

The Virginia Department of Conservation and Recreation is once again taking a leadership role in this campaign. If you have any questions or need additional information, please call Bonnie Phillips with the Virginia Department of Conservation and Recreation at (804) 786-5056 or toll free at 1-877-42WATER.

Thank you for your support.

Sincerely,

A handwritten signature in black ink that reads "Robert F. McDonnell".

Robert F. McDonnell

**RECEIVED**

OCT 01 2012

HP 1000

Attachment

Patrick Henry Building • 1111 East Broad Street • Richmond, Virginia 23219  
(804) 786-2211 • TTY (800) 828-1120  
[www.governor.virginia.gov](http://www.governor.virginia.gov)

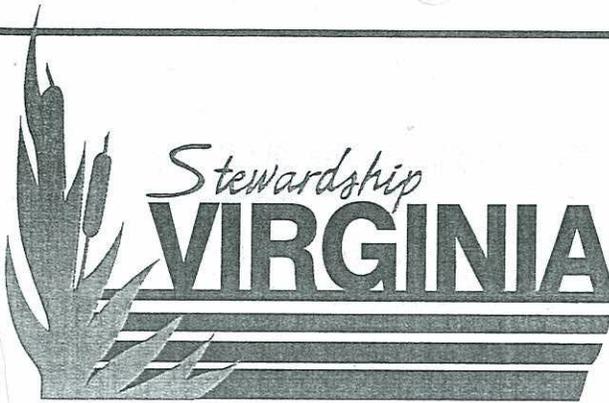
Attachment 14-A

## Stewardship Virginia

April 1 - May 31

September 1 - October 31

**Building a Better Outdoors -  
Today, Tomorrow... Every Day**



Stewardship Virginia is a statewide initiative held twice annually to help citizens with projects that enhance and conserve Virginia's natural and cultural resources. Its focus is on projects that:

- Enhance water quality.
- Control invasive species.
- Improve recreational resources.
- Preserve historic and cultural resources.
- Conserve natural heritage resources.
- Educate people about recreational, historical, cultural, wildlife, forest and water resources.
- Improve wildlife habitat and tree cover.

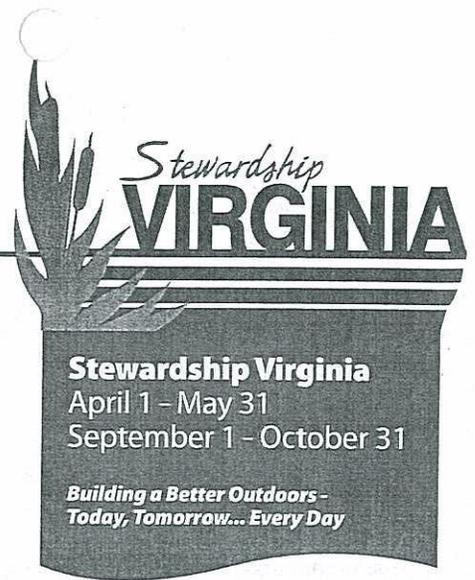
### Interested? Then get involved!

Get the word out about Stewardship Virginia by mentioning it in your newsletter, posting fliers on bulletin boards or promoting it with paychecks and organizational mailings. Businesses can grant employees time off to help with an event. Business can also contribute directly to the campaign to help defray the costs of promotional material.

### Stewardship Virginia ... as simple as 1, 2, 3

1. Plan and conduct a volunteer project or event or join an existing one. Our resource guide makes it easy to get great ideas about projects and where to go to get started. Come up with your own projects or call the project coordinator for ideas and guidance.
2. Complete a registration form and send it in. Your event will be added to our website, ensuring greater exposure.
3. Give volunteers a big "thank you" by handing out certificates signed by Gov. Bob McDonnell. These will be sent to you after receiving your registration.

For more information on participation or contributing to Stewardship Virginia, call toll-free 1-877-42-WATER. In Richmond call 804-786-5056 or email: [bonnie.phillips@dcr.virginia.gov](mailto:bonnie.phillips@dcr.virginia.gov).



entangled in discarded fishing line, and many fish die in old nets drifting free with the tides. Some trash sinks and is eventually covered by sediment, but plastics do not disintegrate and can float or remain suspended in the water. Thus a single piece of plastic litter might be a problem for hundreds of years. It's up to each of us to keep Virginia's rivers, streams, lakes and bays clean. Help remove litter in and along Virginia's waterways and roadways by supporting or organizing a local cleanup project. Anti-litter activities help local businesses, civic groups, watershed associations, churches, schools, scouts and others step into stewardship. Here are some organizations that can help:



- Adopt a Stream,  
[www.dcr.virginia.gov/stormwater\\_management/adopt.shtml](http://www.dcr.virginia.gov/stormwater_management/adopt.shtml)
- Adopt a Highway,  
[www.virginiadot.org/programs/prog-aah-default.asp](http://www.virginiadot.org/programs/prog-aah-default.asp)
- International Coastal Cleanup,  
[www.oceanconservancy.org/icc](http://www.oceanconservancy.org/icc)

### Invasive Species

Get rid of "the weeds." Curb the attack of invasive exotic plant species on our landscape. Learn which ones live nearby and what you can do to stop them from spreading. Getting rid of "the weeds" can be a great project for landowners, youth groups, conservation organizations and others. Here are ways to get started.

- *Citizen's Guide for the Control of Invasive Plants in Wetland and Riparian Areas* is available at the Alliance for the Chesapeake Bay's website.
- Visit [www.dcr.virginia.gov/natural\\_heritage/invspinfo.shtml](http://www.dcr.virginia.gov/natural_heritage/invspinfo.shtml) for a list of the state's invasive species and management information.

### Improve Recreational Resources

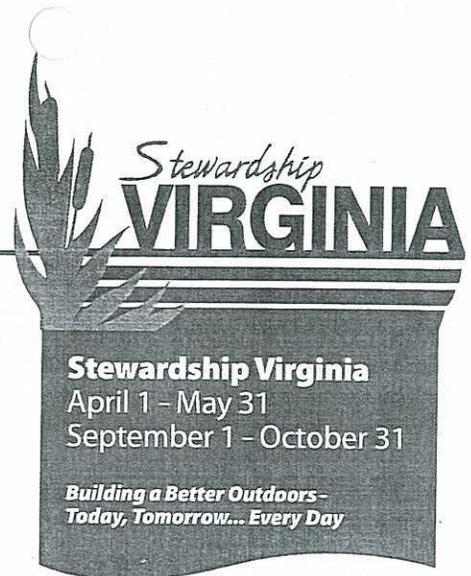
Trail projects - Trails offer transportation alternatives, connect communities, parks and neighborhoods, and provide serene places for families to get away from traffic, noise and pollution. Trails provide a valuable wilderness experience and teach children the importance of natural resources conservation. Whether it's hiking, biking or horseback riding, trails are great places to enjoy the outdoors. For information on trail building and maintenance opportunities, visit DCR's website at [www.dcr.virginia.gov/state\\_parks/volnteer.shtml](http://www.dcr.virginia.gov/state_parks/volnteer.shtml).

### Preserve Historic and Cultural Resources

Virginians enjoy a wealth of history. Learn and share interesting facts while working on a project. Conduct a cultural heritage project such as a collection of oral histories. Volunteer to help spruce up a historic house or museum or help record an archaeological site. For information on ways to get involved in historic preservation and archeology, visit [www.dhr.virginia.gov](http://www.dhr.virginia.gov).

For educational resources, including exhibits, teaching kits, and lesson plans, visit [www.dhr.virginia.gov/educ/edu1.htm](http://www.dhr.virginia.gov/educ/edu1.htm).

# REGISTER AN EVENT



Event date(s) \_\_\_\_\_

Description of event \_\_\_\_\_  
\_\_\_\_\_

Location of event \_\_\_\_\_ Time \_\_\_\_\_

Estimated hours worked \_\_\_\_\_

How many certificates do you need? \_\_\_\_\_

Contact name \_\_\_\_\_

Organization \_\_\_\_\_

Address to send certificates \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is this event open to the public?     Yes     No

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

Please let us know if you want more information on:

- Other volunteer opportunities.
- Virginia Department of Conservation and Recreation news.

Fax to: 804-371-0315 or send to:  
**Stewardship Virginia Campaign**  
203 Governor Street, Room 406  
Richmond, VA 23219

MEMBER JURISDICTIONS

October 2, 2012

CHESAPEAKE

The Honorable Robert F. McDonnell  
Governor  
Commonwealth of Virginia  
Patrick Henry Building 3rd Floor  
1111 East Broad Street  
Richmond, VA 23219

FRANKLIN

GLOUCESTER

RE: Uranium Mining

HAMPTON

Dear Governor McDonnell:

ISLE OF WIGHT

At its Executive Committee Meeting of September 20, 2012, the Hampton Roads Planning District Commission (HRPDC) adopted the attached "Resolution of the Hampton Roads Planning District Commission Opposing the Mining of Uranium in Virginia."

JAMES CITY

NEWPORT NEWS

The HRPDC recognizes the Uranium Mining Work Group has been established and has conducted an intensive work effort and public comment process during 2012. However, based on the potentially severe adverse impacts on the region's water supply associated with a failure, primarily in the mine waste management system, the HRPDC believes that the current moratorium on uranium mining should be maintained.

NORFOLK

POQUOSON

Your support for retention of the uranium mining moratorium if legislation is proposed for consideration by the 2013 General Assembly is urgently needed. Thank you for your consideration.

PORTSMOUTH

Sincerely,

SOUTHAMPTON



SUFFOLK

Dwight L. Farmer  
Executive Director/Secretary

SURRY

DLF/kp

VIRGINIA BEACH

Attachment - HRPDC Resolution 2012-02

WILLIAMSBURG

copy: Hampton Roads General Assembly Delegation  
Doug Domenech, Secretary of Natural Resources  
William A. Hazel, Jr., M.D., Secretary of Health & Human Resources  
Jim Cheng, Secretary of Commerce and Trade  
David Paylor, Director, VA Department of Environmental Quality  
Karen Remley, M.D., State Health Commissioner, VA Department of Health  
Conrad T. Spangler, III, Director, VA Department of Mines Minerals & Energy  
David Johnson, Director, VA Department of Conservation & Recreation

YORK

**MAILED**

**OCT - 3 2012**

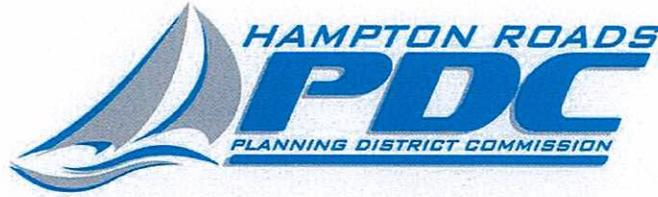
**HRPDC**

HRPDC Distribution List

General Assembly - HRPDC

Kenneth C. Alexander, VGA  
Mamye E. BaCote, VGA  
Harry B. Blevins, VGA  
John A. Cosgrove, VGA  
Gordon C. Helsel Jr., VGA  
Keith Hodges, VGA  
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Matthew James, VGA  
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Frank W. Wagner, VGA  
Jeion A. Ward, VGA  
Mike Watson, VGA  
David E. Yancey, VGA

*(individually addressed to each)*



**HAMPTON ROADS PLANNING DISTRICT COMMISSION  
RESOLUTION 2012-02**

**RESOLUTION OF THE HAMPTON ROADS PLANNING DISTRICT COMMISSION  
OPPOSING THE MINING OF URANIUM IN VIRGINIA**

**WHEREAS**, the 2012 Legislative Agenda of the Hampton Roads Planning District Commission, adopted on December 15, 2011 included the following statement concerning uranium mining: The HRPDC requests the General Assembly maintain the moratorium on uranium mining or the consideration of such, until at least the 2013 General Assembly session. Furthermore, the General Assembly is requested to direct the Department of Mines, Minerals, and Energy to not pursue development of regulations for uranium mining until after completion of and full consideration of the studies, which are presently underway.”; and,

**WHEREAS**, the Hampton Roads Regional Water Supply Plan, completed in July 2011 and approved by twenty-seven cities, counties and towns in Hampton Roads, points out that the Lake Gaston Project operated by the City of Virginia Beach is an important component of the Hampton Roads region’s water supply; and,

**WHEREAS**, water demand projections indicate that the region’s existing water sources, including Lake Gaston as an essential component, are adequate to meet the region’s future water needs; and,

**WHEREAS**, during droughts, the Lake Gaston Project provides up to one-third of the water the Norfolk, Virginia Beach and Chesapeake water systems including major military activities, and the loss of the Lake Gaston Project for an extended period of time could result in water shortages far greater than those experienced during the 1980-1981 drought; and,

**WHEREAS**, in 1982, the General Assembly enacted legislation prohibiting the mining of uranium in Virginia, and the issue was not revisited until 2007 when the price of uranium increased significantly, thus renewing the business interest in mining; and,

**WHEREAS**, since 2007, a series of studies has been completed by the National Academies of Sciences (NAS) at the request of the Virginia Coal and Energy Commission, by various private entities and by the City of Virginia Beach; and,

**WHEREAS**, two economic assessments of the proposed Coles Hill project found that one large, or several small, accidents or releases would significantly reverse the economic benefit of the project even if no serious harm to people of the environment occurred; and,

**WHEREAS**, the study by the NAS indicates that: (1) disposal cells in which radioactive tailings are stored represent significant long-term risks for radiological and other contamination; (2)

limited data exist to confirm the long-term effectiveness of uranium tailings disposal cells; and (3) extreme natural events combined with human error have the potential to result in the release of contaminants if disposal cells are not designed, constructed or maintained properly, or if such cells fail to perform as envisioned; and,

**WHEREAS**, the NAS study concluded that the Commonwealth of Virginia has no experience with uranium mining, that the federal government has little or no experience applying existing laws and regulations to states with wet climates and extreme precipitation events and that there are gaps in legal and regulatory coverage for activities associated with uranium mining; and,

**WHEREAS**, it is acknowledged that if all of the tailings are secured in properly designed, constructed, and maintained below-grade disposal cells, the likelihood of a major release of tailings to surface water is significantly reduced; and,

**WHEREAS**, although existing regulations indicate that below-grade disposal of uranium tailings is preferable to above-grade disposal, exceptions have been made for environmental reasons, such as conflict with groundwater conditions, or for reasons of economic feasibility; and,

**WHEREAS**, the NAS study specifically dismissed the notion that below-grade disposal of tailings would automatically be required, noting that the first mine and mill permit to be issued in more than three decades allowed partially above-grade disposal cells, notwithstanding the fact that the safest and most environmentally sound solution was below-grade disposal; and,

**WHEREAS**, studies completed for the City of Virginia Beach evaluated the downstream water quality impacts of a hypothetical, catastrophic breach of a single, above-grade uranium mine tailings disposal cell located near Coles Hill; and,

**WHEREAS**, the City of Virginia Beach studies indicate that in the aftermath of an assumed catastrophe, radioactivity in the main body of Lake Gaston would remain above state and federal regulatory levels for up to two months during wet years and six to sixteen months during dry years; and,

**WHEREAS**, for a number of legal, regulatory, political, institutional and technical reasons, it is highly likely that a major release of tailings downstream from the Coles Hill site would force the City of Virginia Beach to discontinue pumping of the Lake Gaston Water Supply Project, at least until contaminant levels had dropped well below state and federal regulatory levels; and,

**WHEREAS**, a release of radioactive tailing such as that modeled in the Virginia Beach studies would have devastating adverse economic and other effects upon the City of Virginia Beach, the Hampton Roads region and the localities adjacent to and downstream of the Coles Hill site; and,

**WHEREAS**, operations vital to maintaining the nation's defense readiness at the military facilities located throughout Hampton Roads could be adversely impacted by water shortages that could result from a significant release of tailings, especially during a dry period; and,

**WHEREAS**, even a release of radioactive tailings of lesser proportions than the worst case scenario modeled in the Virginia Beach study would result in serious economic impacts to those areas even after radioactivity levels declined to levels within legal limits because of the

inevitability of negative public perceptions and the resultant damage to the region's images and reputations as attractive business and vacation destinations; and,

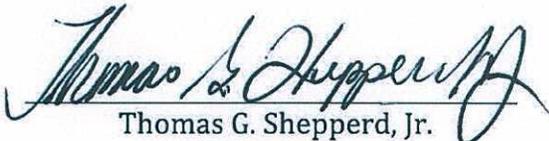
**WHEREAS**, it is absolutely clear, based upon the NAS and other studies, that it cannot be demonstrated to a reasonable degree of certainty that there would be no significant release of radioactive sediments downstream of the Coles Hill site; and,

**WHEREAS**, in 2012, the Governor convened the Uranium Mining Work Group to determine an appropriate regulatory framework governing uranium mining and to provide a report in advance of the 2013 Session of the General Assembly; and,

**WHEREAS**, while the probability of a major tailings release is small, the adverse consequences of such a release would be enormous and unacceptable.

**NOW, THEREFORE, BE IT RESOLVED**, that the Hampton Roads Planning District Commission reaffirms its opposition to uranium mining and to the lifting of the moratorium on uranium mining which has been in effect since 1982.

**APPROVED AND ADOPTED** by the Hampton Roads Planning District Commission this 20th day of September 2012.

  
Thomas G. Shepperd, Jr.  
Chairman

  
Dwight L. Farmer  
Executive Director/Secretary

## **AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING**

### **ITEM #15: FOR YOUR INFORMATION**

#### **A. Hampton Roads Adaptation Forum**

HRPDC is collaborating with Old Dominion University and Virginia Sea Grant to establish the Hampton Roads Adaptation Forum, a regional dialogue that will feature at least eight meetings over two years where Hampton Roads local government staff and other stakeholders can discuss adaptation policies and efforts to address flooding and sea level rise. The first forum meeting will be held October 30, 2012 at the Virginia Modeling, Analysis, and Simulation Center in Suffolk.

Attached for your information is a draft agenda for the event and a description of the forum.

Attachment 15-A1

Attachment 15-A2



**Increased Flooding Risk Due To Sea Level Rise in Hampton Roads  
Concerns, Best Practices and Plans for Adaptation: A Forum**  
A Knowledge Management Network to Spur

**Innovation and Adoption of Adaptation Best Practices**

Troy W. Hartley, *Virginia Sea Grant, Virginia Institute of Marine Science. (PI)*  
Benjamin McFarlane, *Hampton Roads Planning District Commission, Chesapeake, VA*  
C. Ariel Pinto, *Engineering Management & Systems Engineering, Old Dominion University*  
Larry Atkinson, *Climate Change and Sea Level Rise Initiative, Old Dominion University*

[REGISTER for the Hampton Roads SLR and Flooding Adaptation Forum](#)

The Hampton Roads Adaptation Forum is a regional dialogue among municipalities committed to adopting effective adaptation designs and plans, tailored to meet the needs of our communities in the face of rising sea levels due to climate change. The Forum will be composed of academic institutions and local, regional, state, and Federal agency officials with authority and responsibility for critical infrastructure and facilities in Hampton Roads (e.g., engineers, planners, facility managers, administrators, etc.). We seek to build a professional network that shares information and adaptation lessons learned through communication and information management.

The Forum will enable the most effective and efficient local government adaptation activities by:

- Identifying community-specific **best practices** in adaptation strategies, technologies, and specifications, and promoting broad adoption for regional compatibility.
- Facilitating consistency in **data management** and sharing to ensure common scientific understanding and foundation for local and regional response.
- Establishing targeted, specific adaptation **action plans** for the priority sub-areas identified in current sea level rise, inundation and flooding assessments.
- Facilitating communication and enabling coordination across these priority sub-areas to promote **nested sub-systems** into the broader local city, metropolitan area, and Hampton Roads regional adaptation planning and response.
- Conducting pro-active **Federal liaison** functions to provide a venue for local-state-Federal dialogue that promotes a comprehensive system-wide response.
- Monitoring and sharing information on effectiveness of adoption and implementation of specific adaptation activities to enable **adaptive management** among Hampton Road municipalities and state and federal agencies.

A knowledge management system, envisioned as a combination of structured dialogue and advanced information management strategies, will allow the municipalities and local, state and

**The Hampton Roads Adaptation Forum**

October 30, 2012

Virginia Modeling, Simulation, and Analysis Center, Suffolk, VA

Attachment 15-A1



federal facilities in the Hampton Roads region to fully leverage their intellectual capital (institutional, social, human) in support of climate adaptation implementation objectives. The knowledge management system will provide a framework for a comprehensive inventory of the people, processes and enabling technologies directly related to support local climate change and sea level rise adaptation.

The Hampton Roads Adaptation Forum project intends to build upon the issues, concerns and adaptation strategies identified in previous sea level rise and inundation meetings, and studies in our region. Below is a table of general issues and concerns. We invite you to add to this list when you register for the Forum. Also below is a partial list of the materials and meeting/workshops we tapped to compile issues, concerns and adaptation strategies. We will provide a summary document two confirmed Forum participants.

[REGISTER for the Hampton Roads SLR and Flooding Adaptation Forum](#)

**Some issues/concerns which have been expressed at previous stakeholder meetings (i.e., March 2012 ODU Engineering Forum; September 2012 NOAA/EPA/WRF Extreme Events Workshop)**

- Modeling human responses to flooding;
- Adaptive management with limited discretionary authority;
- Promoting proactive planning/avoiding crisis management;
- Prioritizing investments under SLR scenarios;
- Facilitating cross-city communication, information sharing, and coordination;
- Enabling region-wide coordination and risk pooling;
- Obtaining consistent data collection protocols (e.g., precipitation data and projections are challenging for this Hampton Roads);
- Citizen behavior change, risk and communication.

**Adaptation to climate change and SLR has started to be addressed in this area in a number of meetings, forums and plans listed below (this is a partial list):**

- Climate Change in Hampton Roads: Phase III: Sea Level Rise in Hampton Roads, Virginia  
[http://www.hrpdcva.gov/Documents/Phys%20Planning/2012/HRPDC\\_ClimateChangeReport2012\\_Full\\_Reduced.pdf](http://www.hrpdcva.gov/Documents/Phys%20Planning/2012/HRPDC_ClimateChangeReport2012_Full_Reduced.pdf)
- Initiating Adaptation Public Policy Development; Middle Peninsula Planning District Commission  
[http://www.mppdc.com/articles/service\\_centers/EnvironmentalCommunity%20Development/Phase\\_3\\_Climate\\_Change.pdf](http://www.mppdc.com/articles/service_centers/EnvironmentalCommunity%20Development/Phase_3_Climate_Change.pdf)
- Overview of Sea Level Rise Planning Efforts on the Eastern Shore: Accomack-Northampton Planning District Commission  
<http://www.virginia.edu/jen/docs/SLR%20Planning%20on%20ESVA%20presentation.pdf>

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- The Eastern Shore of Virginia: Strategies for Adapting to Climate Change  
<http://conserveonline.org/workspaces/e-shore-va-cc-adaptation/documents/the-eastern-shore-of-virginia-strategies-for-0/view.html>
- Changing Tides: A Sea Level Rise Planning Analysis for Virginia Beach, VA  
[http://www.virginia.edu/jen/docs/BEATLEY\\_CLASSFINALREPORT.pdf](http://www.virginia.edu/jen/docs/BEATLEY_CLASSFINALREPORT.pdf)
- How are other coastal communities addressing sea level rise?  
[http://www.virginia.edu/jen/docs/Keywood\\_SLR\\_Planning\\_forEmail.pdf](http://www.virginia.edu/jen/docs/Keywood_SLR_Planning_forEmail.pdf)

**The Hampton Roads Adaptation Forum**

October 30, 2012

Virginia Modeling, Simulation, and Analysis Center, Suffolk, VA

# Increased Flooding Risk Due To Sea Level Rise in Hampton Roads Concerns, Best Practices and Plans for Adaptation

October 30, 2012

Virginia Modeling, Simulation and Analysis Center of Old Dominion University  
1030 University Blvd, Suffolk, VA 23435: 757-686-6200

[REGISTER for the Hampton Roads SLR and Flooding Adaptation Forum](#)

## Framing Statement for the Forum

Hampton Roads localities are home to 1.5 million people as well as considerable tourism, national security and maritime commerce assets. Recently called a “hot spot” for sea level rise (SLR), Hampton Roads citizens are vulnerable to anywhere from 2 – 5 feet of relative sea level rise in the next century. This is predicted to exacerbate the already severe flooding problems currently faced by residents.

A collaboration among Virginia Sea Grant, the Hampton Roads Planning District Commission, and Old Dominion University, this Adaptation Forum is the first in a series of four to be held over the next 18 months. The overarching goals of the Forums are to:

- Promote open discussion and in-depth exploration surrounding the adaptation to SLR-exacerbated flooding in our communities;
- Facilitate information sharing about best practices for adapting to sea level rise and flooding among Hampton Roads officials and decision-makers;
- Capture the expertise, knowledge, best practices and concerns in our communities and nurture our local professional network through communication and information management.

## **Draft Agenda Version 6 (September 26, 2012)**

TUESDAY, OCTOBER 30, 2012	
9:00 – 9:30	Coffee and Registration
9:30 – 9:50	<b>Welcome; Overview of VASG/HRPDC/ODU SLR Adaptation Forum Project, Goals and Logistics of this Forum, Introductions</b> <ul style="list-style-type: none"><li>▪ <i>John Sokolowski, Virginia Modeling, Simulation and Analysis Center (Host)</i></li><li>▪ <i>Troy Hartley, Virginia Sea Grant (Funder)</i></li><li>▪ <i>Ben McFarlane, Hampton Roads Planning District Commission (Forum co-leader)</i></li><li>▪ <i>Larry Atkinson, Old Dominion University, Climate Change &amp; Sea Level Rise Initiative (Forum co-leader)</i></li><li>▪ <i>Ariel Pinto, Old Dominion University, Engineering Mgmt and Systems Engineering (Forum co-leader for knowledge management)</i></li></ul>

9:50 – 10:30	<p><b>State of the Science of Sea Level Rise in Hampton Roads</b></p> <p>Climate Change SLR and Severe Storms: A Federal Perspective  <b>Russell DeYoung</b>, Senior Research Scientist and Climate Adaptation Science Investigator, NASA Langley Research Center</p> <p>Adaptation Practices and Lessons Learned: A State Perspective  <b>Molly Mitchell</b>, Center for Coastal Resources Management, VIMS</p> <p>Sea Level Rise and Flooding in Hampton Roads: A Local Perspective  <b>Ben McFarlane</b>, Hampton Roads Planning District Commission</p>
10:30 – 11:30	<p><b>Group discussion from a synthesis of materials provided in advance by invitees on registration:</b></p> <ul style="list-style-type: none"> <li>• Concerns regarding local SLR (some examples follow)</li> <li>• Existing adaptation plans, practices (some examples follow)</li> </ul> <p><i>Moderated/facilitated discussion</i></p>
11:30 – 12:30	LUNCH ( <b>Will be provided</b> )
12:30 – 1:45	<p><b>Breakout Focus Groups by Sector (depending on attendance)</b></p> <ul style="list-style-type: none"> <li>• Emergency Management</li> <li>• Public Works/Utilities/Roads</li> <li>• Land Use</li> <li>• Environmental Planning</li> <li>• Federal Facilities</li> </ul> <p>Each group will have a facilitator and a scribe. Must elect someone from the group to report out.</p>
1:45 – 2:00	Break
2:00 – 3:00	Focus groups report out.
3:00 – 3:15	Next steps and theme, date for Forum #2
3:15	<b>ADJOURN</b>

**IMPORTANT**

Please register your intention to attend by completing the on-line form:

[REGISTER for the Hampton Roads SLR and Flooding Adaptation Forum](#)

**AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING**

**ITEM #16: OLD/NEW BUSINESS**