

## **AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING**

### **ITEM #11: CONSULTANT SERVICES CONTRACT TASK ORDER – SANITARY SEWER OVERFLOW REPORTING SYSTEM (SSORS)**

#### **SUBJECT:**

Authorize issuance of a task order under the existing URS Corporation Continuing Services Contract for maintenance of the Sanitary Sewer Overflow Reporting System (SSORS).

#### **BACKGROUND:**

SSORS is a web-based spill reporting and tracking system that assists localities with the initial notification and 5-day letter reporting requirements for sanitary sewer overflows. The Virginia Department of Environmental Quality, the Hampton Roads Sanitation District, HRPDC, and participating Hampton Roads localities have privileges within SSORS.

This project is funded by the localities through the Regional Wastewater Program.

Contract Amount: Up to \$35,643.

Period of Performance: July 1, 2012 through June 30, 2013.

General Scope of Work: URS shall provide the following:

- Ensure that the database and webpage are working properly.
- Assist users with calls for help with procedures such as entering reports and general troubleshooting.
- Proactively monitor the database to predict and solve problems, such as data corruption and storage problems on the WHRO server.
- Work with end users, time permitting, to troubleshoot client-side problems such as over-restrictive spam and anti-virus filters and firewall problems.

In April 2010, the HRPDC entered into a Continuing Services Agreement with URS to provide assistance, on a Task Order basis, in the areas of water supply, wastewater and stormwater and associated activities. The contract may be renewed per agreement by both parties for up to four (4) successive one year periods, under the terms of the current contract. Agenda Item 11 pertains to the authorization for renewal of the existing Continuing Services Agreement through FY13.

This project is funded through a special local assessment in the Regional Wastewater Program.

#### **RECOMMENDED ACTION:**

Authorize the Executive Director to issue a task order to maintain SSORS under the Continuing Services Contract with URS Corporation for water resources projects.