

**AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING**

**ITEM #9: FY 2010 – 2011 ANNUAL REPORT TO DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

**SUBJECT:**

The HRPDC staff has completed the FY 2010-2011 annual report, required by the Regional Cooperation Act.

**BACKGROUND:**

The Regional Cooperation Act requires that Planning District Commissions report annually to the Department of Housing and Community Development and to the Commission on their activities. This report is a requirement of the annual contract between DHCD and the HRPDC and follows a format prescribed by DHCD. This report is keyed to the provisions of the Regional Cooperation Act detailing the responsibilities of Planning District Commissions. A number of supporting materials – Budget, Work Program, Publications List and List of Commissioners is also submitted to DHCD as part of the annual report.

Enclosed is the FY 2010 – 2011 Annual Report to the Department of Housing and Community Development. Historically, the report has been provided to the HRPDC at the Annual Report in October. The HRPDC staff requests that the HRPDC approve the report for submission to the DHCD in compliance with the Regional Cooperation Act and the Annual Contract between the DHCD and the Hampton Roads Planning District Commission.

**RECOMMENDED ACTION:**

Approve the Annual Report as meeting the requirements of the Regional Cooperation Act and the Annual DHCD Contract.

Separate Enclosure