

AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #9: CONSULTANT SERVICES CONTRACT – REGIONAL CONSTRUCTION STANDARDS

SUBJECT:

Authorize a contract for consultant services to support the Regional Construction Standards effort.

BACKGROUND:

In April 2011, the HRPDC issued a Request for Proposals for engineering consultant services to update and maintain the Regional Construction Standards. Proposals were received on May 2, 2011 and a subcommittee of members of the Regional Construction Standards Committee and HRPDC staff reviewed the proposals. The firm of CDM was recommended and a contract has been negotiated with the firm. The firm's Project Manager has been the lead consultant on the Construction Standards process for a number of years while with other firms.

Contract Amount: \$60,000.

Period of Performance: July 1, 2011 to June 30, 2012.

General Scope of Work:

- Track and prepare updates/revisions to the 5th Edition of the Regional Construction Standards Manual.
- Assist in the development, as appropriate of new specifications.
- Gather feedback from localities and consulting engineers based on their use of the Standards.
- Conduct training on the content and use of the Standards, including related presentations.

Funding for this program is provided by the localities through the Regional Construction Standards Program.

RECOMMENDED ACTION:

Authorize the Executive Director to execute a contract with CDM to update and maintain the Regional Construction Standards Manual.