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Location:	Chesapeake, VA – Hampton Roads (Southeastern Virginia)
Classification:	Full-time, 40 hours per week; Exempt FLSA status
Salary:	Starting salary range: Upper \$40s, Commensurate With Experience & Qualifications; Full Benefits
Closing:	Closing Date: June 15, 2016

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## About the HRTPO

Federal regulations require that urbanized areas (areas with a population of 50,000 or more, as designated by the Census Bureau) throughout the United States have a Metropolitan Planning Organization (MPO) to conduct a continuing, cooperative and comprehensive transportation planning process. Urbanized areas with a population of 200,000 or greater are designated as Transportation Management Areas (TMA). The Hampton Roads Transportation Planning Organization (HRTPO) serves as the Metropolitan Planning Organization (MPO) for the Hampton Roads region of Virginia and serves a population of more than 1.7 million. The HRTPO is responsible for transportation planning and programming in the Hampton Roads TMA and serves as a resource of technical expertise to its member local governments. The HRTPO is an equal opportunity employer. For more information on the HRTPO, visit [www.hrtpo.org](http://www.hrtpo.org).

## The Position

The Hampton Roads Transportation Planning Organization (HRTPO) is seeking a candidate for the position of Transportation Planner/Engineer. The successful candidate will perform routine professional work in the development, maintenance, and analysis of the HRTPO Transportation Improvement Program. In addition, the successful candidate will be involved in other assignments in the areas of transportation planning and programming, including transportation finance and a variety of transportation studies. This position requires the ability to work well with stakeholders, as well as professional and support staff. Regular attendance is an essential requirement of this position.

## The Candidate

The ideal candidate will have:

- Knowledge of the theories, principles, and techniques of transportation planning/engineering and analysis.
- Knowledge of application federal and state transportation regulations.
- Demonstrated experience in Microsoft Office Products (Excel, Word, Access, PowerPoint, etc.) are required.
- The ability to interpret and clearly communicate technical analyses via written reports and presentations; excellent writing skills.
- Strong quantitative abilities.
- Highly developed verbal, listening, communication and interpersonal skills with ability to think critically
- Demonstrated knowledge of and experience in ESRI ARC/GIS.
- The ability to work well with stakeholders, planning professionals and agency staff to develop positive, successful working relationships
- The ability to work effectively as part of a team and thrive in a fast-paced environment
- The ability to follow a supervisor's instructions & work both independently collaboratively on multiple projects
- The ability to appropriately manage time to meet deadlines; strong attention to detail, follow-through and organization.
- A strong interest and/or experience in transportation planning.
- Experience in urban or transportation planning with a public agency.
- Experience in transportation finance.
- Experience in Active Transportation.
- Experience in transit, rail, and non-highway modes of transportation.
- Qualified applicants must be a U.S. citizen or a permanent resident.

## Education & Experience

- Master's degree in Civil Engineering or Urban Planning with a transportation focus.
- Bachelor's degree with 3-5 years of progressively responsible, relevant experience in local, regional or state transportation planning will be considered in lieu of a Master's degree.
- Experience in developing and maintaining an advanced Transportation Improvement Program a plus.



## To Apply

- To be considered, applicants must submit a cover letter, resume and transcripts to Kelli Arledge, Human Resources Administrator, at [karledge@hrpdcva.gov](mailto:karledge@hrpdcva.gov), or mail documents to:

Kelli E. Arledge  
Human Resources Administrator  
HRPDC  
723 Woodlake Drive,  
Chesapeake, VA 23320

## About Hampton Roads

The Hampton Roads area is located in southeastern Virginia where the Atlantic Ocean meets the Chesapeake Bay. The region's land area covers approximately 2,907 square miles and includes an extensive system of waterways including the Intercoastal Waterway and the James, York, Nansemond and Elizabeth Rivers. Hampton Roads is rich in cultural treasures, reflecting the diversity of its communities and a variety of annual festivals celebrate the heritage of the region. History, music, drama, and art can also be found in a multitude of theaters and museums in the area. Norfolk is recognized as the Arts capital of Virginia, and is the home city for the Virginia Symphony, Virginia Ballet, Virginia Opera and the Commonwealth Theatre Company. The NorVa Theater, a downtown concert venue, offers concerts featuring national touring acts and well-known artists. The City of Virginia Beach is the number one vacation destination in Virginia. The City's three-mile boardwalk is only part of what makes the City so attractive to locals and visitors alike. From Croatan Beach to the south all the way to the North End beaches of the City, Virginia Beach reveals its vibrancy and laid back beach vibe, all wrapped up in a sprawling, park-like setting. The Mariner's Museum in Newport News is one of the most famous and complete maritime museums in the world. Also located in Newport News is the Virginia War Museum, featuring the largest collection of war relics and historical records in the United States. Nauticus, the National Maritime Center, is located on the downtown Norfolk waterfront and is home to the Battleship Wisconsin. Williamsburg and James City County offer a wide range of activities and historic destinations; whether it is Williamsburg and the Colonial Capital or Busch Gardens Amusement park. Facilities located along the James and York Rivers offer a variety of activities that include boating, fishing, camping, biking, and tennis. Washington, D.C. is 200 miles to the north, and Richmond, the state capital, is located 100 miles to the west.

## Benefits

The HRTPO provides a complete package of benefits as part of your compensation package. Benefits for full-time employees include:

- Medical
- Dental
- Vision
- Life Insurance
- Virginia Retirement System with Associated Benefits
- Paid Time Off
- Paid Holidays
- Family Medical Leave
- Bereavement Leave
- Civil Leave
- Military Leave
- Flexible Work Schedules
- Flexible Spending Accounts
- Professional Development Opportunities