

**South Hampton Roads Disability Services Board09  
Regional Building, Hampton Roads Planning District Commission Office  
(HRPDC), 723 Woodlake Drive, Chesapeake, Va. 23320**

Minutes 11 May 2012

Present: Brian Parker	Stephanie Potter	Sharon Brown (DRS)
Barry Shockley	Shirley Confino-Rehder	Eugene Rosier
Helen Brown	Barbara Craig	Pat Burns

Minutes accepted as Corrected.

Corrections:

Minutes Date - December 9, 2011 to March 9, 2012

On Board changed to Vacancies needed on Board:

Suffolk - 2  
Chesapeake – 1  
VB – 0  
Norfolk – 1  
Portsmouth - 1  
Shernita Bethea  
Stephanie Potter DRS

Review of last meeting: Three staggered terms. Board recruitment. Current vacancies.

Eugene Rosier: Passed outline to start the process to work on By-Laws.

- TITLE – To Change to reflect expansion from South Hampton Roads
  - BY-LAWS –
  - PURPOSE -
  - MISSION -
- MEMBERSHIP
- Membership – To expand identification of members to two appointees from each City, plus five from other groups, plus ad hoc group, depending on our goals. It was noted each current member had different methods of appointment per city.
    1. Mechanism to understand Board's responsibility to serve to be created.
  - Resignation, Termination and Absences-
  - Vacancies -
  - Added "Members Responsibility" – look at Loudoun County

MEETING

- Date/time and place of regular meeting set by membership
- Special Meeting – Four representatives needed to call special meeting
- To check with Shernita re schedule and minutes to add information on **Hampton Roads Planning District Commission** website
- Copy of minutes sent to each represented City
- Monthly Schedule posted on each city website

LEADERSHIP COMMITTEE

- Committee Roles, Size – Identify duties. Eliminate the word "Leadership".
- Include "Membership Responsibility"
- Officers elected by Board, serve two years terms, with back up positions to any City changes of appointment.

- Eugene will rework wording, responsibilities of submitted document we are working from.
- Board to create Committees as needed. Board shall elect Chair.
- Officers to serve the whole membership
- Treasure is chair of finance committee with three members. As written, adding \$50 limited expense account. Raising funds is now open. Self audit.
- Monthly report by Treasurer.

#### AMENDMENTS

- BYLAWS may be amended when necessary by a two-third majority of the Board. Proposed amendments must be submitted to Secretary to be sent out with regular Board announcement, with three weeks before schedule meeting, to Recording Secretary.

Eugene will rewrite outline for discussion next month.

Introduced Portsmouth representative Pat Burns. She has been sent past couple of minutes to acquaint her with our work. Welcome!

Discussion of Title SHRDSB –

- Discussed “Service”, “South Hampton Roads”
- What is vision of our group?
- What area will we be representing?
- Discussion of time, place of meeting

Discussion – MISSION STATEMENT -

- The SHRDSB is the connector between the disabled community and local government, the business community, the faith community and the general public by raising awareness and exchanging information.

WHAT WE DO – PURPOSE -

- Questioned “Advocate” vs. Educate

Board decided to think about “WHAT WE DO” and “PURPOSE” and will work on it at another meeting. Chair reminded us about our commitment to use our newly acquired technology for education. Exchange of information is another goal. Chair noted that HRT would be adding an ADA coordinator to their staff.

Eugene will add some research to his next submission.

- Pat will research what committee/commission for ADA is in place in City of Portsmouth
- Eugene will research the “missing” member in Chesapeake.
- Barbara will listings from Zoo disability vendor committee to submit to George Hardin, 211VA resource list.
- Eugene reports the November 30<sup>th</sup> check from SunTrust will be good for at least one year. He will hold check until a new account is opened.
- Chair is looking for people to speak at HRT Council meeting regarding Social Security Building June 28<sup>th</sup>.

Next meeting 8 June.

Meeting adjourned 3.55pm.

