

AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #10: PROJECT STATUS REPORTS AND ADVISORY COMMITTEE SUMMARIES

A. DIRECTORS OF UTILITIES COMMITTEE SUMMARY MINUTES

The summaries of the February 6, 2013 & March 6, 2013 meeting of the Directors of Utilities are attached.

Attachment 10-A1

Attachment 10-A2

B. HAMPTON ROADS CHESAPEAKE BAY COMMITTEE AND REGIONAL STORMWATER MANAGEMENT COMMITTEE MEETING SUMMARY

The summaries of the February 7, 2013 and March 7, 2013 Hampton Roads Chesapeake Bay Committee and Regional Stormwater Management Committee Meeting is attached.

Attachment 10-B1

Attachment 10-B2

C. PROJECT STATUS REPORT

Attached are status reports on other HRPDC programs.

Attachment 10-C

MEETING OF THE DIRECTORS OF UTILITIES COMMITTEE

The Directors of Utilities Committee met on February 6, 2013. The following items were addressed during the meeting:

- Mr. Tom Leahy, City of Virginia Beach Public Utilities Director, provided a summary of the General Assembly's actions related to the moratorium on uranium mining and the Virginia Nuclear Energy Consortium Authority.
- The Committee discussed the January 3, 2013 EPA memorandum clarifying the requirements of the Consumer Confidence Report (CCR) Rule associated with electronic delivery of water utility CCRs. Utilities are proceeding in accordance with the EPA's electronic delivery framework.
- HRPDC staff provided a summary of the January 17, 2013 HRPDC CAO discussion of the of the Regional Sewer Consolidation study meeting.
- The Committee agreed to utilize a portion of the existing FY13 Water Quality Advertising budget to provide expanded content in the forthcoming public outreach newspaper insert, the Hampton Roads Green Living Guide.
- The Committee discussed the FEMA Hazard Mitigation Grant programs and potential projects for critical infrastructure resiliency. Some utilities are planning on submitting applications based on consideration of program criteria and candidate projects.
- HRPDC staff briefed the Committee on the January 2013 Department of Environmental Quality (DEQ) Groundwater Steering Committee meeting and the framework being developed by DEQ for statewide ambient groundwater monitoring.
- The Committee was briefed on DEQ-HRPDC staff discussions of comments on the draft Groundwater Regulations. Staff will coordinate follow-up with the previously designated subcommittee.
- Regarding VPDES permit applications and renewals, Norfolk Utilities will be contacting DEQ to advocate for requiring notification of owners/operators of surface water intakes within a certain radius of the proposed discharge. Chesapeake and Virginia Beach Utilities indicated their support for requiring such notice.
- The Committee discussed the sharing of data from the Sanitary Sewer Overflow Reporting System
- The Committee recognized Mr. John Carlock, who retired as HRPDC Deputy Director on January 31, 2013, with a resolution of appreciation. Committee members expressed their thanks for his contributions to the water and wastewater programs in the region.

MEETING OF THE DIRECTORS OF UTILITIES COMMITTEE

The Directors of Utilities Committee met on March 6, 2013. The following items were addressed during the meeting:

- Ms. Natalie Easterday, HRPDC Regional Emergency Management Planner, briefed the Committee on water/wastewater-related concerns identified by the Inmate Evacuation Planning Committee's Functional Jail Assessment, which evaluated jail emergency response plans and recommended coordination with utilities. The Committee provided input on emergency supply, mitigation, and coordination.
- Mr. Scott Kudlas, DEQ Office of Surface and Ground Water Supply Planning Director, discussed the Committee's comments on the draft Groundwater Regulations, proposed revisions to the draft language, and the anticipated schedule for seeking approval from the State Water Control Board.
- The Committee discussed the third project workshop for the Regional Sewer System Asset Consolidation Study, remaining tasks, and next steps.
- The Committee considered options for sharing sanitary sewer overflow reports. It was agreed that a decision on this issue will be postponed pending the recommendations of the Regional Sewer System Asset Consolidation Study.
- The Committee reviewed the tasks for the water and wastewater rate structures project and provided input to staff refining the focus deliverables.

MEETING SUMMARY
CHESAPEAKE BAY AND REGIONAL STORMWATER MANAGEMENT COMMITTEES

The Chesapeake Bay and Regional Stormwater Management Committees met on February 7, 2013. The following items were discussed.

- Mr. Bill Johnston, Virginia Beach, gave a presentation to the Committee on the results of a study conducted by Virginia Beach on the utility of harvesting phragmites as a water quality Best Management Practice.
- Mr. Ben McFarlane, HRPDC, briefed the Committee on the Section 309 FY11-12 Final Report, including some changes made to the report since it was last discussed in January. The Committee voted to recommend that the Commission approve the report for publication and distribution.
- Mr. McFarlane updated the Committee on HRPDC and other efforts related to coastal resiliency, including the HRPDC's Coastal Resiliency grant project, the Hampton Roads Adaptation Forum, and the VIMS Recurrent Flooding Study.
- Ms. Jai McBride, HRPDC, briefed the Committee on the Hampton Roads Watershed Roundtable Final Report for 2012. The Committee voted to recommend that the Commission accept the report for publication and distribution.
- Ms. Jenny Tribo, HRPDC, led a discussion with the Committee on an opportunity and request to provide local land use and other data to the Chesapeake Bay Program for use in the updating the Chesapeake Bay model. HRPDC staff will coordinate with localities to identify existing data that could be sent.
- Ms. McBride and Ms. Whitney Katchmark, HRPDC, briefed the Committee on the HRPDC FY14 Unified Planning Work Program.
- Status updates from HRPDC staff, Norfolk, Virginia Beach, Chesapeake, York, Poquoson, Suffolk, Hampton, the U.S. Navy, and DCR.

MEETING SUMMARY
CHESAPEAKE BAY AND REGIONAL STORMWATER MANAGEMENT COMMITTEES

The Chesapeake Bay and Regional Stormwater Management Committees met on March 7, 2013. The following items were discussed.

- Ms. Lisa Hardy, HRPDC, updated the Committee on the activities of askHRgreen.org.
- Ms. Jenny Tribo, HRPDC, updated the Committee on the status of the HRPDC Section 309 project. Meetings have been held with Norfolk and Suffolk to discuss how the project could aid their internal regulatory update efforts.
- Ms. Pamela Mason, Virginia Institute of Marine Science, briefed the Committee on the status of the living shorelines general permit and guidelines.
- Ms. Jai McBride, HRPDC, briefed the Committee on the discussion that took place at the HRPDC retreat in February concerning regional strategic planning. Mr. Dwight Farmer, HRPDC, also gave some remarks on his thoughts on the process and what the end result might look like.
- Ms. Tribo briefed the Committee on regional comments on the draft Arlington County MS4 Permit. The Committee discussed the comments and voted to recommend that the Commission approve the comments to be sent to DCR.
- Mr. Noah Hill, Department of Conservation and Recreation, updated the Committee on developments concerning local stormwater program adoption.
- Ms. Jai McBride led a discussion with the Committee on potential changes to meeting times, locations, frequency, and discussion topics.
- Mr. Ben McFarlane, HRPDC, briefed the Committee on the methodology being used to develop new sea level rise inundation maps for the HRPDC Coastal Resiliency project.
- Status updates from HRPDC staff, Norfolk, and Chesapeake.

PROJECT STATUS REPORTS

1. Regional Housing Program

Housing and Human Service Technical Assistance

Staff members continue to assist the Hampton Roads Housing Consortium and currently assisting in a joint symposium to be held in April entitled “Pathways to Partnership”. This effort will include both workshops and panel discussions related to the latest programs, resources, trends and advocacy outreach as it relates to first-time homebuyer financing, loan modification, short-sales options, rental or multi-family units for disabled, seniors, veterans, homeless and other displaced non-homeowners.

HRPDC staff continues to monitor the funding for the Virginia Housing Trust and the potential funding impact for the Hampton Roads region. The General Assembly recently allocated an additional \$2 million to the Virginia Housing Trust. This source of this funding was made possible by the “*robo-signing*” multi-state settlement that was received by Virginia.

Hampton Roads Loan Fund Partnership

The staff is continuing to provide down payment and closing cost assistance to qualified first-time homebuyer in the region. All funding must be expended before the end of FY13 fiscal period.

2. Regional Economics Program

Technical Assistance

Economics staff routinely provides technical assistance and support to member jurisdictions and regional organizations. Both the HRPDC Data Book and the Commission’s Benchmarking Study provides easy access to a great deal of regional information. Staff also provides special reports on topics of timely significance, most recently on the Bureau of Labor Statistics jobs report. Over the past month, staff has provided briefings to member localities (per requests) and has responded to information requests from individuals, member localities, regional organizations, and the media.

Analysis of Department of Defense Presence

The Department of Defense plays a significant role in the Hampton Roads economy, a role that is continuously being re-defined. In an attempt to better understand the economic impact of the DoD on the region, staff have begun work on an in-depth analysis of the federal presence in Hampton Roads, specifically as it relates to defense activities.

Hampton Roads Data Center

In keeping with the state mandate that calls for Planning District Commissions to collect and maintain demographic, economic, and other data concerning the region and member localities, and to act as a state data center affiliate in cooperation with the Virginia Employment Commission, staff routinely collect and maintain a variety of data sets. This year, as per the Commission's work program, staff are moving from the publication of data in an annual Data Book, to an online data repository that will enable efficient access for those seeking regional data. Staff have begun the process of moving to an online system; a process that is expected to be ongoing as new information is released.

3. Emergency Management Project Update

Ready Hampton Roads

Staff continues to support the Ready Hampton Roads program. Current efforts include the launch of a Ready Hampton Roads Facebook page and coordination with Ready Virginia regarding the Virginia Hurricane Guide and outreach campaigns.

Pet Shelter Supply Trailers

Project completed.

Regional and Local Jail Exercise

Staff continues to support the Hampton Roads Inmate Evacuation committee. Current efforts include project management of a regional and local jail exercise series.

Regional Emergency Management Technical Advisory Committee (REMTAC)

The Emergency Management staff continues to manage and support the Regional Emergency Management Technical Advisory Committee and its associated tasks and committees. The REMTAC last met on January 22, 2013. Recent activities included:

- Held the meeting "virtually" via HSIN Connect. Audio continues to be the biggest challenge.
- Update by VDOT on the production schedule of the 2013 Hurricane guide.
- In-depth presentation and demonstration of the Routepm evacuation tool being updated by VMASC/ODU.

Hampton Roads Medical Special Needs

The Special Needs Subcommittee met in January and are now following REMTAC's bimonthly meeting schedule.

- The newly updated 10,000 Special Needs quad-fold self-mailing brochures have been distributed and are on re-order.
- Functional Needs Shelter training, under the guidance of a planning team of stakeholders, will focus on liability/legal issues.

- Subcommittee strategic focus was discussed for the next two years, to include transportation, registry robustness, sheltering and inclusive planning.
- Some of the region's emergency managers continue to meet with Hampton Roads Transit to discuss and resolve issues that continue to arise prior to, during and post-emergencies. There have been some positive outcomes and new policies may result by Hurricane season.
- The Healthcare Organizations Emergency Preparedness Seminars Committee will become a workgroup linked, but not reporting to, the Special Needs Committee. This will continue to grow collaboration among stakeholders.

Hampton Roads Tactical Regional Area Network (HRTacRAN)

HRPDC and VDEM staff has obtained an extension to the FY 2008 UASI grant from FEMA. The extension extends the FY08 performance period until February 28, 2013. Communications stakeholders have indicated that the new timeframe allows for sufficient time to complete the augmentation of the HRTacRAN system. Since the extension has been received, communications stakeholders have published a request for proposals to complete the associated work.

Urban Area Security Initiative (UASI)

The Emergency Management staff continues to manage and support the Hampton Roads Urban Areas Security Initiative (UASI) Grant Program for the Urban Area Working Group (UAWG). In February 2012, the HRPDC received official notice that Hampton Roads has been eliminated from the UASI program in fiscal year 2012. As such, the HRPDC has been assisting the UAWG in restructuring into a regional body for strategic collaboration and cooperation within the preparedness community. Recent work includes:

a) The closeout of FY08 and FY09 UASI Grants

The end of the FY08 and FY09 UASI grant performance period was January 31, 2013. A spend down period of 30 days is allowed after the end of the performance period. All FY08 and FY09 projects have been closed out with the exception of the FY08 Regional Communications project. The Virginia Department of Emergency Management has allowed the project to continue into March with a final closeout deadline of March 31, 2013.

b) Completion of a regional Threat and Hazard Identification and Risk Assessment (THIRA)

A completed THIRA is a requirement of receiving federal grant funding from the Department of Homeland Security. While Hampton Roads was removed from the UASI list in FY 2012, stakeholders agreed that a THIRA should be done as a slight change in DHS' risk formula could result in continued funding. The final THIRA was submitted to FEMA in December.

c) Completion of a UASI Effectiveness Report

Since the inception of the Hampton Roads region into the UASI program, over \$35 million has been invested to assist in building and sustaining capabilities to prevent, protect against, respond to, and recover from threats or acts of terrorism. The HRPDC and vendor have drafted a report highlighting the regional capabilities built by the UASI program, and what capabilities are in jeopardy as a result of losing funding. A draft report has currently been sent to regional stakeholders for review by March 1, 2013.

d) Restructuring

In order to function in a new role of strategic regional collaboration and coordination, the UAWG has begun a restructuring process. Three subcommittees (listed below) have been formed. Additional discussions are ongoing to update the UAWG's governance structure and merging it with the Regional Catastrophic Preparedness Team and Hampton Roads Metropolitan Medical Response System.

- Resource Subcommittee

The Resource subcommittee is responsible for completing initial prioritization and division of preparedness grant funding to the region within relevant grant rules and regulations. As the regional need outweighs available resources, this subcommittee's duty is to apply available funding to potential projects that will maximize preparedness in the Hampton Roads region. Prioritization will be based on known capability gaps, The Hampton Roads Homeland Security Strategic Plan, the Hampton Roads THIRA, and the Virginia Regional Preparedness Measure. This includes new funding opportunities available to the region, in addition to reallocations of previously awarded funds.

- Bylaws and Governance Subcommittee

The Bylaws and Governance Subcommittee is responsible for updating and maintaining the governance structure of the HR UAWG. As the preparedness landscape evolves, so too must the modus operandi of the HR UAWG. Sample tasks of this subcommittee include redrafting of the current Guidelines and Governance Structure and making membership recommendations to the UAWG.

- Risk and Capabilities Subcommittee

The Risk and Capabilities Subcommittee is responsible for responding to data calls from the Department of Homeland Security and tracking capabilities throughout the region. As regional gaps and capabilities

change, this committee will be tasked with ensuring that relevant plans and priorities therein are updated and maintained.

4. Public Information & Community Affairs

The HRPDC recently released an updated website to ease navigation to important information about programs coordinated by the agency. The URL remains the same, www.hrpdcva.gov, but the layout and intuitiveness of the site should help users get to the information they need much faster.

