

**HAMPTON ROADS PLANNING DISTRICT COMMISSION
ANNUAL COMMISSION MEETING
October 20, 2016
9:30 AM
The Regional Building
723 Woodlake Drive, Chesapeake**

1. **Call to Order**
2. **Approval/Modification of Agenda**
3. **Submitted Public Comments**

There were no submitted public comments. Any new written public comments received after the preparation of this agenda will be distributed as a handout at the meeting.

4. **Public Comment Period**

Members of the public are invited to address the Hampton Roads Planning District Commission. Each speaker is limited to three minutes.

5. **Recognition of Staff - Bob Crum**

Five Years

Katie Cullipher
Jai McBride
Tiffany Smith

Ten Years

Shernita Bethea
Whitney Katchmark

Fifteen Years

Greg Grootendorst
Shelia Wilson

6. **Election of Officers**
7. **Executive Director's Report - Bob Crum (Attachment 7)**
8. **Consent Agenda (Attachment 8)**
 - a. **Meeting Minutes - September 15, 2016 Executive Committee**
 - b. **Treasurer's Report of June, July, and August 2016**

c. Transcribed Public Comments – September 15, 2016 Executive Committee Meeting

d. Consultant Services Contract – Regional Construction Standards Program Support

On August 4, 2016, the HRPDC issued Request for Proposal (RFP) No. PDC-RFP-2017-01 to establish a contract for professional services to support the Regional Construction Standards (RCS) program. The formal selection process resulted in the recommendation to award a contract to CDM, Smith Inc. The RCS, first published in 1999, provides uniform quality of construction throughout the region by simplifying and standardizing construction practices, reducing construction costs and improving safety in

the public right-of-way. In June 2016, the 6th and latest edition was adopted, with new editions anticipated every five years.

This project is funded by the localities through the Regional Construction Standards Program.

Contract Amount: Up to \$46,603
Period of Performance: November 1, 2016 through June 30, 2017

General Scope of Work: The consultant will provide professional services to support the continued technical review, update, and modification of the RCS through the RCS committee structure, which includes representatives from the 17 HRPDC localities, the Hampton Roads Sanitation District, and the Hampton Roads Utility and Heavy Contractors Association.

Staff recommends authorizing the HRPDC Executive Director to retain CDM Smith Inc. to provide services to support the Regional Construction Standards Program for the remainder of FY 2017. Upon authorization, the contract “Intent to Award” notice will be posted for ten days on the HRPDC website, as well as in the front lobby of the Regional Building; the contract will be executed following the ten-day notice period.

e. Resolution – Community Planning Month

October is National Community Planning Month. Each year, the American Planning Association (APA) sponsors this program to raise awareness of the role planners and planning play in communities across the United States. This year's National Community Planning Month theme, Civic Engagement, underscores the necessity of engaging the public, elected officials, and key leaders in discussions that shape the future of our cities. The theme emphasizes that thoughtful community planning cannot happen without meaningful civic engagement.

The celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of the Hampton Roads Planning District Commission (HRPDC), HRPDC's 17 member localities, Local Planning Commissions and Planning Departments, various advisory committees and other engaged citizens who have contributed their time and expertise to the improvement of the Hampton Roads Region.

Staff recommends that the HRPDC approve the attached resolution declaring October 2016 as National Community Planning Month.

e. askHRgreen.org Annual Campaign Results (Enclosure)

In September 2016, HRPDC staff published the askHRgreen.org Annual Report for Fiscal Year 2015-2016. This report is prepared annually by the HRPDC staff on behalf of the four regional environmental education programs to document cooperative regional activities undertaken to support local recycling and beautification efforts; sanitary sewer overflow prevention through fats, oils and grease abatement; water conservation and awareness; and stormwater pollution prevention. askHRgreen.org committee members include representatives from the 17 HRPDC localities and the Hampton Roads Sanitation District. Those localities with MS4 permits include this report in their annual reports to the Virginia Department of Environmental Quality (DEQ).

Staff recommends that that the HRPDC approve the report for distribution.

f. Authorization to Receive State Homeland Security Grants

The Virginia Department of Emergency Management requires the HRPDC to formally authorize the Executive Director to apply for and accept FY 2016 Homeland Security Funding. Funding for the following projects has been allocated to the HRPDC:

- Mass Casualty Incident and MASS CARE capability sustainment - \$59,500
- CBRNE Pharmaceutical Stockpile - \$80,565
- Hampton Roads Regional Interoperable Communication Plan - \$45,200
- Hampton Roads Overlay Regional Interoperability Network - \$85,000
- Hampton Roads Tactical Regional Area Network - \$85,000
- Hampton Roads Inclusive Emergency Planner - \$80,000

Staff recommends that the Commission authorize the Executive Director to sign the following certificates (one for each of the above projects):

- FY 2016 State Homeland Security Grant Applications
- Grant Assurances
- Certificate Regarding Lobbying
- Non-Supplanting Certification
- Award Letter

Action Requested: Staff should take action to approve the October 20, 2016 Consent Agenda.

9. **FY16 Audited Financial Statements – Nancy Collins, CFO HRPDC/HRTPO (Attachment 9 and Enclosure)**

PBMares, LLP has completed its annual review of the FY2016 financial statements of the HRPDC/HRTPO and their independent Auditors' Report states that the statements present fairly, in all material respects, the basic financial statements of the HRPDC/HRTPO. There were no material weaknesses or deficiencies identified in any of the internal controls or processes of the financial activity, and all information was free of any material misstatements. The audited financial statements, along with supplemental management letters, have been posted on both websites.

Additional information that may be of value to the Commission is the breakdown of the Fund Balance as shown in the attachment to this agenda note.

Mike Garber, a Partner with PBMares, will brief the Commission on the audit. Both Mr. Garber, representing the audit firm, and Ms. Nancy Collins, CFO HRPDC/HRTPO, will be available to address any questions the Commission may have.

Action Requested: The Commission should take action to accept the FY2016 audited financial statements.

10. **HRPDC Legislative Agenda – Robert Crum, Executive Director (Attachment 10)**

The HRPDC adopts a regional legislative agenda to convey to the General Assembly issues of regional significance that should be addressed in the upcoming session. During the 2016 General Assembly session, the HRPDC worked with the region's legislative liaisons to increase the HRPDC's visibility and participation during the General Assembly session. In preparation for the 2017 General Assembly session, the HRPDC staff has developed a draft legislative agenda based on feedback received at the following meetings:

- May HRPDC Meeting
- August 31 Legislative Workshop with the Hampton Roads Caucus, HRPDC, HRTPO and HRTAC members
- Regional Chief Administrative Officers Meetings

In preparing this draft Legislative Agenda for consideration by the HRPDC, staff has used the following guiding principles that were successful during the 2016 session:

- Develop a short and targeted list of regional legislative priorities
- Include items of regional significance that benefit all jurisdictions

Enclosed for the Commission’s review is the draft 2017 HRPDC Legislative Agenda. Mr. Crum will provide a presentation providing background information on these legislative priorities and request input from the Commission.

Action Requested: The HRPDC should consider action approving the 2017 HRPDC Legislative Agenda

11. Governance Proposal – Robert Crum, Executive Director (Attachment 11)

During the past several months, the HRPDC has received recommendations from the Regional Chief Administrative Officers (CAO) Committee for approaches to improve the quality of HRPDC meetings. During the Commission’s discussion of these recommendations, the following themes have emerged:

- Commission members prefer to have as many local officials as possible at HRPDC meetings and involved in the discussion of regional issues.
- The current meeting schedule/structure, which limits HRPDC meetings to 60 minutes, does not allow adequate time for the discussion of important regional issues.
- There is currently confusion between full Commission and Executive Committee meetings of the HRPDC.

Based on this input received from the Commission, staff is proposing the following approach:

- Maintain the third Thursday of each month as “Regional Meeting Day”, with the HRPDC and HRTPO meeting on the same day and the Hampton Roads Transportation Accountability Commission (HRTAC) and Hampton Roads Military and Federal Facility Alliance (HRMFFA) meeting on the same day. This meeting schedule is outlined in the attachment.

- On their meeting days, the HRTPO would meet at 10:30 a.m., followed by lunch, with the HRPDC meeting at 12:30 p.m.
- All HRPDC meetings would be full Commission meetings with all members invited to participate. Meetings would conclude by 2:00 pm.
- This proposal would take effect January 2017.
- Staff proposes that at least one Commission meeting per year be held on the Peninsula

This approach would offer a number of advantages, including the following:

- HRPDC meetings would no longer be limited to one hour, allowing increased opportunity for discussion of regional issues.
- With the HRTPO meeting beginning at 10:30 a.m. and the HRPDC meeting concluding at 2:00 p.m., members would no longer be required to travel to or from meetings during rush hour.
- Establishing all HRPDC meetings as full Commission meetings eliminates confusion and involves more local officials in regional discussions.

The Regional CAO Committee voted at their October meeting to recommend this proposal to the HRPDC. In addition, the HRTAC and HRMFFA Boards have voted to approve the attached meeting schedule. The HRTPO will consider this meeting schedule at their October 20 meeting.

Action Requested: The Commission should take action to approve the HRPDC Governance Proposal.

12. **Three Month Tentative Schedule**

November 2016

Envision Hampton Roads
Regional Poverty Discussion

December 2016

Meeting is tentatively cancelled

January

Begin new regional meeting format
General Assembly update

13. **Advisory Committee Summaries (Attachment 13)**

A summary of HRPDC Advisory Committee meetings that were held since the last HRPDC Meeting are attached for review.

14. **For Your Information (Attachment 14)**

The following items are attached for review by Commission members:

- Letters from Drive Safe Hampton Roads in Appreciation of General Services Staff

15. **Old/New Business**

16. **Adjournment**



Ella P. Ward, Chair
Michael J. Hipple, Vice-Chair



Linda T. Johnson, Chair
Thomas G. Shepperd, Jr., Vice-Chair

TO: HRPDC/HRTPO Board Members

FROM: Robert Crum, Executive Director

RE: Executive Director's October 2016 Report

A brief summary of ongoing work activities is presented below for review by HRPDC/HRTPO Board members.

On September 27, the HRPDC All Hazards Advisory Committee hosted a regional roundtable to discuss the Urban Areas Security Initiative (UASI) program and concerns about the Hampton Roads community not being designated as a UASI community. Despite Hampton Roads having the second highest number of military employees of any metropolitan region in the country, and being home to the world's largest naval base, Hampton Roads does not receive funding through the UASI program to protect its national security assets. The AHAC Roundtable included the region's emergency management professionals, state officials, staff from the region's federal delegation and local legislative liaisons. The meeting agenda included a review of the UASI program, an overview of how UASI funding was used to benefit the Hampton Roads region before losing its UASI designation and a discussion of the UASI ranking formula. The meeting concluded with the identification of a 4-pronged strategy that will be presented as part of the HRPDC Legislative Agenda.

The Regional Chief Administrative Officers Committee met on September 7 in Virginia Beach, with the primary agenda item being a discussion of public safety issues and opportunities for collaboration. At its June meeting, the HRPDC asked the CAO Committee to discuss this topic and provide recommendations on possible opportunities for regional collaboration to assist with public safety efforts. To begin this discussion, 13 police chiefs attended the September 7 CAO Committee meeting to discuss current examples of regional collaboration and opportunities. The CAO Committee will present a potential legislative agenda item regarding this topic for consideration at the HRPDC's October meeting.

The CAO Committee held its October meeting in York County and discussed the Hampton Roads Crossing Study Supplemental Environmental Impact Statement, the October HRPDC meeting agenda, and a regional response to FEMA regarding their review of the City of Hampton's flood plain management program.

The City of Hampton received a Community Assistance Visit (CAV) from FEMA Region III in July 2015. During this review, FEMA Region III indicated that certain kinds of routine home maintenance and cosmetic improvements could not be exempt from permit requirements under the regulations of the National Flood Insurance Program (NFIP). Since this finding could set a precedent for other jurisdictions, the CAO Committee recommended that a regional letter be signed by HRPDC jurisdictions expressing concerns to the Hampton Roads Congressional Delegation on this matter. This letter has been endorsed by the region's localities and will soon be forwarded to the appropriate federal representatives.

The Executive Director provided a presentation on Hampton Roads regional transportation priority projects at a Joint Hampton Roads/Richmond Roundtable meeting that was held at William and Mary on September 12. This presentation focused on the allocation of Hampton Roads Transportation Funds to the I-64 Peninsula, 64 Southside/High Rise Bridge, and I-64/264 projects, as well as the timeline for the advancement and completion of these projects.

The Executive Director participated in the September 13 meeting of the Opportunity Inc. Chief Local Elected Officials (CLEO). This meeting was hosted in the HRPDC Regional Board Room.

The Executive Director attended the September 13 meeting of Chesapeake City Council to present information and answer questions regarding the Hampton Roads Crossing Study SEIS.

The Executive Director continues to work with community partners to explore opportunities for a regional broadband initiative.

The Executive Director participated in a conference call on September 16 with representatives of the Hampton Roads and Northern Virginia regions to discuss regional transportation funding needs.

The Executive Director attended the September 21 meeting of Suffolk City Council to receive a presentation on the Hampton Roads Crossing Study SEIS.

The HRPDC staff is reviewing cost effective options for completing an update to the Regional Solid Waste Management Plan.

The HRPDC Coastal Resiliency Committee met on September 23. Agenda items included:

- FEMA Requirements for Permitting Development in Special Flood Hazards Areas
- Economic Impacts of Sea Level Rise
- Survey of Perceptions of Sea Level Rise, Flooding and Adaptation
- HRPDC Coastal Resiliency Program and Budget
- Update on Federal, State and PDC Efforts Related to Sea Level Rise and Recurrent Flooding

The Executive Director provided a presentation to the Virginia Beach City Council on September 27 on the Hampton Roads Crossing Study SEIS.

The Executive Director participated in a infrastructure panel discussion that included Secretary of Transportation Aubrey Layne on September 28 at the Virginia Beach Town Center.

The Executive Director provided a presentation to Hampton City Council on September 28 on the Hampton Roads Crossing Study SEIS.

The Executive Director provided a presentation to the Hampton Roads Military and Federal Facility Alliance Board on September 29 on the UASI program and the importance of Hampton Roads being designated as a UASI community.

On September 29, the Executive Director accompanied York County Supervisor Thomas Shepperd to a meeting in Richmond with Commonwealth Transportation Board member Marty Williams to discuss the importance of I-64 improvements between Hampton Roads and Richmond.

On September 29, the Executive Director and HRMFFA Executive Director Craig Quigley completed a tour of Naval Station Norfolk. As part of this tour, the Executive Directors met with Captain Doug Beaver, Commanding Officer of Naval Station Norfolk and Captain Richmond McDaniel, Executive Officer to share information on regional initiatives

On October 3, the Executive Director and HRMFFA Executive Director Craig Quigley met with Rear Admiral John Scorby, Commander of the Navy Region Mid-Atlantic and his staff to share information on regional initiatives.

On October 3, the Executive Director and Deputy Executive Director were invited to a meeting at the Virginia Port Authority to discuss the Hampton Roads Crossing SEIS.

Representatives of the HRPDC/HRTPO staff attended the Old Dominion University State of the Region Address on October 4.

The Executive Director provided a presentation on the Hampton Roads Crossing SEIS to the Norfolk/Virginia Beach Military Economic Advisory Committee on October 7.

The Executive Director held initial interviews for the Deputy Executive Director position on October 11.

HRPDC staff is advancing the following technical assistance projects upon request of its member jurisdictions:

- Surry County Subdivision Ordinance Update
- Surry County Comprehensive Plan Update
- Smithfield Comprehensive Plan Update

- ENVISION Hampton Roads Strategic Plan
- Regional GIS Initiative

The HRTPO staff continues to work with a Steering Committee to explore opportunities for expanding the Virginia Capital Trail into the Hampton Roads Region. Opportunities to continue this trail into the region are being evaluated on both the Peninsula and Southside.

Hampton Roads Planning District Commission
Executive Committee Meeting
Summary Minutes of September 15, 2016

The Executive Committee Meeting of the Hampton Roads Planning District Commission was called to order by the Chair at 9:30 a.m. in the Regional Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

Commissioners:

Dr. Ella P. Ward, Chair (CH)
Michael Hipple, Vice Chair (JC)
Marcus Jones, Treasurer (NO)
Debbie Ritter (CH)
James Baker (CH)
Barry Cheatham (FR)
Randy Martin (FR)
J. Brent Fedors (GL)
Donnie Tuck (HA)*
Mary Bunting (HA)
Randy Keaton (IW)
Rex Alphin (IW)
Bryan Hill (JC)
McKinley Price (NN)
Jim Bourey (NN)
Saundra Cherry (NN)
Mamie B. Johnson (NO)

Traci Crawford (PQ)
J. Randall Wheeler (PQ)
Lydia Pettis Patton (PO)
Kenneth Wright (PO)*
Michael Johnson (SH)
Barry Porter (SH)
Patrick Roberts (SU)
Tyrone Franklin (SY)
Robert Dyer (VB)*
Louis R. Jones (VB)
Dave Hansen (VB)
Barbara Henley (VB)
Paul Freiling (WM)
Marvin Collins (WM)
Neil Morgan (YK)
Thomas Shepperd (YK)

Executive Director:

Robert A. Crum, Jr.

*Late arrival or early departure.

Others Recorded Attending:

Brian DeProfio (HA); Jeff Raliski, Michelle Washington, Ron Williams (NO); Bob Baldwin, Sherri Neil (PO); Brian Stilley, Jerri Wilson (NN); Leroy Bennett (SU); Tom Leahy, Bob Matthias, Brian Solis (VB); Cathy Davison (Albemarle Commission Regional Council of Government); Cathy Aiello (Aiello Enterprises); Craig Quigley, Rick Dwyer (HRMFFA); Will Christopher (HRPTA); Bryan Pennington (Civic Results, LLC); Ross Grogg (Kemper Consulting); Mike Lindsay, Clint Null (Mode 5); Gary Webb, Scott Lovell (Parson Brinckerhoff); Mark Geduldig-Yatrofsky (Portsmouth City Watch); Tracey Baynard (McGuire Woods Consulting); Elizabeth Kersey, John Broderick, (ODU); Taylor Reveley, Henry Broadus, Fran Bradford (William & Mary); Ken Yarberry (RK&K); Eric Stringfield (VDOT); Drew Lumpkin (Senator Mark Warner); Citizens: John Gergely, Ellis James, Brenda Johnson, Donna Sayegh; Staff: Kelli Arledge, Shernita Bethea, Nancy Collins, Katie Cullipher, Rebekah Eastep, Andrea Gayer, Kathlene Grauberger, Greg Grootendorst, Whitney Katchmark, Sara Kidd, Sharon Lawrence, Mike Long, Jai McBride, Ben McFarlane, Camelia Ravenbakht, Chris Vaigneur, Johnadler, Jill Sunderland, Joe Turner, Beth Vandell.

Approval/Modification of Agenda

Chair Ward requested modifications or additions to the agenda. Hearing none Commissioner Barry Cheatham Moved to approve the agenda; seconded by Commissioner Thomas Shepperd. The Motion Carried.

Submitted Public Comments

Mr. Robert Crum, HRPDC/HRTPO Executive Director, indicated there were no Submitted Public Comments and asked to proceed to the Public Comment period.

Public Comment

Ms. Donna Sayegh, Portsmouth Resident, voiced concerns about the Hampton Roads Help to Others program and how it was established. Additionally, Ms. Sayegh expressed her concerns with the working relationship between the Hampton Roads Planning District Commission (HRPDC) and the City of Portsmouth in an effort to provide down payment and closing cost assistance to qualified low and moderate income homebuyers in the City of Portsmouth.

Mr. Mark Geduldig-Yatrofsky of Portsmouth City Watch conveyed his displeasure of not receiving an official notice electronically or publicly for the legislative workshop that was held on August 31, 2016.

Mr. Ellis James, Norfolk Resident, called attention to the importance of Tom Leahy's support for the Roanoke River Basin Association (RRBA). Additionally, Mr. James voiced concerns regarding the General Assembly's interference with the restoration of voting rights of people who have been convicted of non-violent crimes.

Executive Director's Report

Mr. Crum briefed the Commission on the Workshop Session with the General Assembly held on August 31, 2016. Mr. Crum stated that the conversation was in preparation for the upcoming General Assembly session which included discussion on the need to increase state funding for public education, Air BnB and the need for localities to have decision-making for each jurisdiction, and the Hampton Roads Sanitation District (HRSD) injection project, and their need to receive assistance from the state for land subsidence monitoring. Mr. Crum also informed the Commission that the Regional Legislative Agenda for 2016 will be presented at the annual board meeting in October.

Mr. Crum reported that the Police Chiefs of each locality were invited to the CAO committee meeting held on September 14th, where there were a total of fifteen CAOs, and twelve Police Chiefs in attendance. Mr. Crum stated there was a tremendous round table discussion and information exchange for which he will prepare a summary and deliberate with the CAOs in order to present recommendations to the Commission.

Approval of Consent Items

Mr. Crum highlighted the following items in the Consent Agenda for approval:

- A. Meeting Minutes – July 21, 2016 Executive Committee Meeting
- B. Transcribed Public Comment – July 21, 2016 Quarterly Commission Meeting
- C. Hampton Roads H2O (HELP TO OTHERS) Program – Memorandum of Agreement
- D. HRPDC Housing Program Budget Amendment

Chair Ward called for a motion to approve the Consent Agenda. Commissioner Rex Alphin Moved to approve the Consent Agenda; seconded by Commissioner Thomas Shepperd. The Motion Carried.

Roanoke River Basin Association

Tom Leahy, City of Virginia Beach Deputy City Manager, briefed the Commission on the Lake Gaston Project and how it eliminated a major water shortage that impacted the Southside of Hampton Roads. Mr. Leahy presented charts and graphs to the Commission that demonstrated how the Roanoke River Basin and Lake Gaston intersect at the North Carolina State line. He gave examples of how Hampton Roads benefits from the Lake Gaston Project.

Mr. Leahy described the Roanoke River Basin Association (RRBA) as a non-profit, nongovernmental agency highly dependent on people that are dedicated to protecting water resources in the Basin. The City of Virginia Beach and RRBA partnered to oppose Uranium Mining in order to protect water quality. The RRBA has also addressed coal ash in the Roanoke River Basin, which includes major rivers that feed into the reservoir system. The RRBA has worked with the City of Virginia Beach on hog lagoons and poultry processing mass operations that generate large amounts of waste. The RRBA is funded by dues and voluntary contributions from individuals and local governments, and funds typically fluctuate with the economy averaging around \$30,000 per year.

Mr. Leahy informed the Commission that the previous Director, Andrew Lester, who worked for nominal pay, passed away, and the RRBA is in desperate need of a new Director or full-time Administrator. Hampton Roads derives immeasurable benefits from the Lake Gaston Project. Mr. Leahy concluded by stating that the request from the RRBA, which Virginia Beach supports, is for HRPDC to make a \$50,000 per year grant to RRBA so that they can employ a permanent full-time Administrator and continue their mission to help protect the region's water resources.

Commissioner Louis Jones stated that the comments Mr. Leahy made in regards to the benefits South Hampton Roads receives from Lake Gaston are completely accurate because Mr. Leahy was the primary Engineer of that project, and also the expert in all of the legal testimony that took place. Commissioner Jones also stated that Hampton Roads hasn't used ground water in over twenty years because of the availability of Lake Gaston's water. He

also pointed out that the City of Virginia Beach participates in the regional groundwater mitigation program and funds approximately 25% of the cost of the program because Virginia Beach sees the program as a benefit for the entire region. Commissioner Jones asked that the Commission show its appreciation for the Lake Gaston project and the benefit that it provides to South Hampton Roads by contributing to the RRBA. Commissioner Jones expressed how important it is to the City of Virginia Beach having the RRBA as a partner. Commissioner Jones stated that this is an extremely important move for South Hampton Roads, and recommended that the Commission move to support the program.

Commissioner McKinley Price of Newport News voiced his concerns with the RRBA in that there are not any clear goals or specific timelines. He also stated this project isn't a pure regional issue, so it would be hard to justify supporting it to the citizens of Newport News.

Commissioner Alphin stated that he shared similar concerns with Mayor Price, and asked if this is an annual salary position that the Commission as a whole will support, and what kind of accountability will that position have. He also asked if the RRBA would provide the HRPDC with reports, or if the organization plans to partner with businesses such as agriculture. He stated that some sense of relationship needs to be there before the Commission establishes a position in this.

Mr. Leahy answered by stating that the City of Virginia Beach makes a number of contributions to the volunteer fire and rescue squads in the region and supports the pump stations. Virginia Beach also makes a larger regulatory mandated contribution to fight noxious weeds in lakes so that citizens don't use chemicals improperly to fight those weeds. The City requires that such organizations provide their annual budget in order to see how the funds are being allocated each year, and renew the contributions based on documentation that determines if it is an appropriate contribution.

Commissioner Jim Bourey proposed that the jurisdictions involved pay a small fee based on their population. He also stated that it would be the appropriate strategy because it only involves a small number of jurisdictions that are a part of HRPDC.

Commissioner Paul Freiling asked what the HRPDC's track record is funding staff positions, and what the policy is on funding Non-Governmental Organizations (NGO). Commissioner Frieling stated that this appears to be an issue that needs to go through the budget process where there is a comprehensive discussion on funding, and then it would be allocated over the course of the year. He also stated that if something comes up midstream, then the locality might consider it as something to bridge the gap and bring to the Commission.

Chair Ella Ward stated that presenting this proposal to the Personnel and Budget Committee is certainly a consideration.

Commissioner Traci Crawford stated that while Poquoson would not have a direct benefit from voting for this, she thinks that everyone benefits from fighting for clean water. She also stated that one of the main priorities of the government is protecting citizens. While government focuses on regional issues such as transportation and education, drinking

water is also going to be an important topic. Commissioner Crawford indicated that it is the Commission's duty to consider the RRBA proposal in an effort to help citizens of the state have access to water, and protect it from chemicals such as uranium. She stated that it would be remiss and neglectful not to do so.

Vice Chair Michael Hipple stated that a Memorandum of Agreement would need to be put in place, and he suggested the Commission present this topic to the Personnel and Budget Committee in order to get more clarification on unanswered questions prior to voting on this matter.

Chair Ward asked what kind of connection the Commission would have to the selected Executive Director if this proposal is approved. She also asked if there would be direct contact between the Executive Director of the RRBA and the Commission. Chair Ward stated that several questions need to be answered before the proposal is considered.

Commissioner James Baker stated that there are probably some areas that need to be explored, and suggested the organization take some time to review the proposal.

Commissioner Jones stated that because cities on the other side of the Bridge-Tunnel do not directly receive water from Lake Gaston, it should not be the deciding factor as to whether or not the Commission supports this particular initiative. He also stated that Lake Gaston's water is important to Hampton Roads because South Hampton Roads itself contributes significantly to the entire economic activity of Hampton Roads. There is no vacuum between the Northside of Hampton Roads and the Southside of Hampton Roads. Commissioner Jones also stated that citizens all over the Hampton Roads region will benefit by virtue of the fact that sufficient water is available to South Hampton Roads and provided to citizens that reside in other localities throughout the region, who are employed in South Hampton Roads. Commissioner Jones indicated that it is in the Commission's best interest as a region to support a group who looks out for Hampton Road's interests by fighting to protect the Roanoke River Basin from pollution caused by uranium and coal contamination as well as hog waste infestation. He suggested that the Commission support this project without hesitancy, and moved that the Commission support the proposal as presented.

Commissioner Debbie Ritter proposed a substitute motion in order to continue the discussion with the entire board, including the localities that are affected, and the Western Tidewater Authority.

Commissioner Jones stated that it is important that the Commission support the Roanoke Basin Community.

Commissioner Dave Hansen stated that if it is not a critical emergency, perhaps the Commission could come up with a viable solution.

Commissioner Jones stated that the facts are not going to change regardless if the proposal is delayed by a month or two.

Commissioner Hansen stated that the City of Virginia Beach would really like the Commission's support and the funding. He suggested the Commission bifurcate the two things and get the regional support today by amending the substitute motion to state the HRPDC's support of the RRBA's work, and continue discussion on funding the pro rata share. Commissioner Hansen stated this is significantly important as a region to support.

Commissioner Bryan Hill asked the council of Virginia Beach for a specific timeline for the project.

Mr. Leahy stated that the RRBA does not have any leadership, so things are floundering as the association wonders what they need to do. The RRBA Board of Directors is made up of volunteers who all have full-time jobs, and the person that essentially volunteered forty to fifty hours a week for nominal pay has passed away. He informed the Commission that the reason the RRBA's proposal has come before the Board is because several months ago, Mayor Sessoms called a number of representatives from the Southside of Hampton Roads to view presentations and requests from the RRBA, and recommended that it be brought to the attention of the Commission. Mr. Leahy also pointed out that for the last 20 years, Hampton Roads has invested hundreds of thousands of dollars in the digital model with USGS that has characterized the groundwater in the region. That model has led to the knowledge that groundwater pumpage may be causing subsidence. Because the City of Virginia Beach is 25% to 30% of the population, the City was required to pay 25% to 30% of the groundwater development project. For decades, the City of Virginia Beach has provided funding to support regional groundwater protection and development when the City does not benefit from the project at all.

Mayor Price stated that the comments from the City Manager of Virginia Beach were good, and suggested that the board support the motion to bifurcate the issues, look at the funding mechanism, and then make a motion to support the project.

Chair Ward stated that the Board has a motion, and an amendment to the motion. The recommendation is that it goes to the Personnel and Budget Committee for further analysis and details. Ms. Ritter's motion was to continue the discussion and since there is an amendment, the board cannot have two amendments to the motion. Chair Ward also stated that the amendment may be something the board may include if the item passes, but that would include a continuation. If it fails, then it will go to the main motion.

Commissioner Crawford stated that she was unsure about the procedures, and requested a modification of the original motion. Commissioner Crawford suggested that the original motion be modified in order to request one year's funding.

Commissioner Ritter stated that she would be more than happy to amend the substitute motion if that would be the easiest way to address the item.

Commissioner Crawford stated that the Commission is about to spend over a billion dollars to pump treated sewage water underground in order to prevent land subsidence, and the Commissioners are fighting over \$50,000. Commissioner Crawford suggested that the

Commission contribute \$50,000 for one year, and then the board could continue the conversation.

Commissioner Ritter stated that in the interest of time, she would like to amend her motion to read that the Commission supports the work of Roanoke River Basin Association, and that the funding issue be forwarded to the Personnel and Budget Committee for a recommendation in 30 days at the next HRPDC meeting. Mr. Jones agreed with the amended motion.

Chair Ward asked Ms. Ritter if she's adding a one year stipulation.

Commissioner Ritter stated that she's asking the Personnel and Budget Committee to come back next month with a recommendation. That would give them the opportunity to talk to the affected localities and perhaps the Western Tidewater Authority. She also stated that there should be a time limit.

Commissioner Bourey asked if the motion is in regards to actually funding the RRBA, or determining how it will be funded later.

Commissioner Marvin Collins stated that he wanted to clarify that the HRPDC is not paying for sewer; that's actually Hampton Roads Sanitation District. He also stated that he wanted to caution against the slippery slope in funding. If the Williamsburg Land Conservancy wants to protect the watermill watershed, then can they bring that to the Commission and ask for funding because of regional water conservation, a watershed that protects water for regional tourism? There is a difference between this region's enterprise funds and their interests, regional aspects, and what is being asked.

Vice Chair Michael Hipple suggested that the item go to the Personnel and Budget Committee, not only for the numbers, but also to address unanswered questions. Vice Chair Hipple also stated that he would like a little bit more time to understand everything that is going on.

Mr. Crum reminded the Commission that this is an Executive meeting, and stated that in order to clarify the voting process, there needs to be a quorum to vote on the item. Mr. Crum also stated that Ms. Arledge has the name of each jurisdiction's Executive Committee member, so what that means is that each jurisdiction would receive one vote as an Executive Committee member. If Chair Ward would like to vote on the item, Ms. Arledge is prepared to do a role call in order to ensure the accurate number of votes.

Vice Chair Hipple stated that there needs to be a clarification on what the Commission is voting on.

Chair Ward stated that the Commission is voting on the amended motion proposed by Commissioner Ritter, which stated that the Commission supports the efforts of the RRBA while taking under consideration that the item will be forwarded to the Personnel and Budget Committee, and be presented again in thirty days to the HRPDC with a recommendation on how to proceed.

Mr. Crum stated that we have a motion and a second to forward this item to the Personnel and Budget Committee for their recommendation. The Personnel and Budget will bring the item back to the Commission next month at the annual meeting with a recommendation on how to proceed. Mr. Crum also stated that the motion expresses general support for the RRBA and is asking for the assistance of the Personnel and Budget committee on how to proceed.

Chair Ward asked Commissioner Jones if he accepts the motion and Commissioner Jones answered yes.

Chair Ella P. Ward	Chesapeake	Yes
Commissioner Randy Martin	Franklin	Yes
Commissioner J. Brent Fedors	Gloucester	Yes
Commissioner Donnie Tuck	Hampton	Yes
Commissioner Rex Alphin	Isle of Wight	Yes
Vice Chair Michael Hipple	James City County	Yes
Commissioner McKinley Price	Newport News	Yes
Commissioner Mamie Johnson	Norfolk	Yes
Commissioner J. Randall Wheeler	Poquoson	Yes
Commissioner Kenneth Wright	Portsmouth	Yes
Commissioner Michael Johnson	Southampton County	Yes
Commissioner Patrick Roberts	Suffolk	Yes
Commissioner Tyrone Franklin	Surry County	Yes
Commissioner Louis Jones	Virginia Beach	Yes
Commissioner Marvin Collins	Williamsburg	Yes
Commissioner Thomas Shepperd	York County	Yes

Chair Ward stated that the Motion Carried, and the Personnel and Budget Committee will come back in 30 days with a recommendation.

Mr. Crum introduced President John Broderick of Old Dominion University (ODU) and Taylor Reveley of William and Mary University. Mr. Crum stated that both university presidents were there to brief the Commission on opportunities for collaboration, and give a preview on their priorities heading into the General Assembly.

Briefing from Old Dominion University President John Broderick and William and Mary President Taylor Reveley

President Broderick of Old Dominion University thanked Mr. Crum for the invitation to speak to the Commission about the strong and innovative partnerships that have been established amongst higher education institutions in Hampton Roads and throughout the Commonwealth of Virginia. He noted the importance of regional collaboration between institutions of higher education and the region.

The goal of the University is to find places where there is a niche with expertise and skill such as online programming, supporting the military, and working with the federal labs in Hampton Roads.

He also introduced ODU's latest initiatives of cyber security and sea level rise. President Broderick briefed the Commission on the projects that allowed them to combine expertise with skill and forge new partnerships with President Reveley of William and Mary, and the Virginia Institute of Marine Science (VIMS) in order to create the Commonwealth Center for Recurrent Flooding Resiliency. President Broderick also briefed the Commission on the second phase of the Recurrent Flooding Resilience Center:

- It was developed to customize large datasets for the Chesapeake Bay allowing the University to build a virtual laboratory where business clients can prototype and test their technologies.
- It allows the universities to build a green collar workforce designed to staff the needs of growing businesses by developing online instructions in the form of noncredit stackable certifications to businesses looking to relocate.
- The University has been working closely with Senator Timothy Kaine and Congressman Scott Rigell to attempt to establish a national center in Hampton Roads.
- It will bring a tremendous amount of economic opportunities to the region.

President Broderick also stated that both universities also partner on a cyber security consortium, which is an initiative that will fund researchers and technical staff to act as a bridge between faculty and regional cyber entrepreneurs in order to:

- Identify emerging technology
- Form critical private partnerships on the path of increasing commercialization.

President Broderick informed the Commission that ODU contributes more than \$2.1 billion annually to the state's economy.

He also briefed the Commission on the University's quest to improve and enhance salaries of faculty in order to continue to employ top researchers and key teachers, while placing emphasis on seeking funds in order to continue to enable the university to create better jobs in terms of student success. President Broderick concluded by stating that ODU is second in the Commonwealth in terms of producing STEM graduates. ODU'S faculty has been selected for more State council of higher education, outstanding teaching and research awards than any other school in the Commonwealth.

President Taylor Reveley stated that during the last session of the General Assembly, the State understood that higher education in Virginia is central to the robust economy, and in support of higher education, the State contributed generously towards the university's operating budget, research, and salaries. William and Mary's and ODU's focus is not just between schools, but collaboration between corporations and local government, as with the Go Virginia Campaign. President Reveley also addressed issues of sea level rise, and the effects on the region such as health issues, safety, and cyber security. President Reveley

Attachment 8

HRPDC Summary Minutes – September 15, 2016 - Page 9

Prepared By: S. Lawrence

concluded by stating that what the HRPDC is doing really matters even if sometimes it is a slow and frustrating process. President Reveley encouraged the Commission to keep moving forward and cooperate for the greater good, and the region has to cooperate and collaborate if it is going to make progress.

Chair Ward stated that due to the time, there will not be any comments or questions.

Mr. Crum stated that there is a three-month tentative schedule in the agenda along with advisory committee summaries and correspondence for your information. He also noted that next month is the Annual meeting, and Chair Ward will appoint the Nominating Committee which will come before the Commission next month with a recommendation for Chair and Vice Chair. He informed the board that Ms. Arledge has the existing list, and she will be reaching out to the Nominating Committee for recommendations.

Old/New Business

There was no old or new business.

Adjournment

With no further business to come before the Hampton Roads Planning District Commission, the meeting adjourned at 10:50 a.m.

Ella P. Ward
Chair

Robert A. Crum, Jr.
Executive Director

**FISCAL YEAR 2016
6/30/16
STATEMENT OF REVENUES AND EXPENDITURES
100% OF FISCAL YEAR COMPLETE**

REVENUES	Annual Budget	Restated Previous YTD	Current Month	Received in FY2017	FY2016	% Received /Expended
STATE PDC REVENUE	\$ 151,943	\$ 151,943	\$ -	\$ -	\$ 151,943	100%
DEQ	66,594	55,312	-	-	55,312	83%
HOUSING DHCD	39,000	27,350	19,342	-	46,692	120%
WATER QUALITY ASSESSMENT	504,000	420,000	84,000	-	504,000	100%
VDEM	432,719	132,695	-	-	132,695	31%
UASI	267,796	226,298	162,542	-	388,840	145%
Local Jurisdiction Membership Dues	1,366,800	1,366,800	-	-	1,366,800	100%
Local Jurisdiction Programs	1,535,069	1,576,013	-	-	1,576,013	103%
HRMFFA	24,000	15,100	-	12,024	27,124	113%
SALES, INTEREST & MISC	93,162	75,243	20,471	2,947	98,662	106%
VDOT-PL SEC 112	2,207,705	1,293,213	-	519,063	1,812,276	82%
HRTAC	152,000	89,067	-	26,545	115,612	76%
VDRPT 5303	978,076	625,490	-	243,341	868,831	89%
SP&R	72,500	54,586	-	3,401	57,987	80%
RSTP	10,000	4,125	-	5,860	9,985	100%
SPECIAL CONTRACTS/ DEFERRED	<u>1,526,709</u>	<u>1,513,188</u>	<u>-</u>	<u>7,002</u>	<u>1,520,190</u>	100%
Total Revenue	<u>9,428,073</u>	<u>7,626,423</u>	<u>286,355</u>	<u>820,184</u>	<u>8,732,962</u>	93%
EXPENDITURES						
PERSONNEL	\$4,570,037	\$3,951,735	\$ 231,268	\$ -	\$4,183,003	92%
STANDARD CONTRACTS	234,555	177,989	19,605	-	197,594	84%
SPECIAL CONTRACTS/PASS THROUGH	3,910,207	1,774,352	734,663	-	2,509,015	64%
OFFICE SERVICES	<u>713,274</u>	<u>356,532</u>	<u>210,871</u>	<u>-</u>	<u>567,402</u>	80%
Total Expenses	<u>9,428,073</u>	<u>6,260,607</u>	<u>1,196,408</u>	<u>-</u>	<u>7,457,015</u>	79%
Agency Balance	<u>\$ -</u>	<u>\$1,365,816</u>	<u>\$ (910,052)</u>	<u>\$ 820,184</u>	<u>\$1,275,947</u>	

FISCAL YEAR 2017
8/31/16
STATEMENT OF REVENUES AND EXPENDITURES
17% OF FISCAL YEAR COMPLETE

REVENUES	Annual Budget	Previous YTD	July 2016	August 2016	FY2017	% Received /Expended
STATE PDC REVENUE	\$ 151,943	\$ -	\$ -	\$ -	\$ -	0%
DEQ	93,406	-	-	-	-	0%
HOUSING DHCD	375,780	-	-	9,500	9,500	3%
WATER QUALITY ASSESSMENT	504,000	-	-	336,000	336,000	67%
VDEM	150,227	-	-	-	-	0%
UASI	19,000	-	-	-	-	0%
Local Jurisdiction Membership Dues	1,372,414	-	-	285,970	285,970	21%
Local Jurisdiction Programs	1,708,854	-	-	694,733	694,733	41%
HRMFFA	30,000	-	-	-	-	0%
SALES, INTEREST & MISC	53,700	-	3,404	3,909	7,313	14%
VDOT-PL SEC 112	2,260,812	-	-	-	-	0%
HRTAC	136,000	-	-	-	-	0%
VDRPT 5303	745,374	-	-	-	-	0%
SP&R	58,000	-	-	-	-	0%
RSTP	-	-	-	-	-	0%
SPECIAL CONTRACTS/ DEFERRED	1,359,420	-	-	-	-	0%
Total Revenue	<u>9,018,930</u>	<u>-</u>	<u>3,404</u>	<u>1,330,112</u>	<u>1,333,516</u>	15%
EXPENDITURES						
PERSONNEL	\$4,610,666	\$ -	\$ 335,779	\$ 379,557	\$ 715,336	16%
STANDARD CONTRACTS	189,360	-	2,500	877	3,377	2%
SPECIAL CONTRACTS/PASS THROUGH	3,818,205	-	94,130	103,937	198,067	5%
OFFICE SERVICES	400,699	-	21,108	8,547	29,655	7%
Total Expenses	<u>9,018,930</u>	<u>-</u>	<u>453,516</u>	<u>492,919</u>	<u>946,435</u>	10%
Agency Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (450,112)</u>	<u>\$ 837,194</u>	<u>\$ 387,081</u>	

**Transcribed Public Comments of the
September 15, 2016 HRPDC Executive Committee Meeting**

Donna Sayegh: *Good morning. My name is Donna Sayegh and I live in Portsmouth. On today's agenda, there is the Hampton Roads water program established by the HRPD and participating jurisdictions in 1999. It was incorporated as a 501(C)(3) nonprofit corporation under Virginia law in 2007. The board of directors of the Hampton Roads water program consists of the director of utilities of the 17 localities and the general manager of the Hampton Roads Sanitation District. The purpose of a Hampton Roads water help to others program is to solicit community contributions which are used to provide financial aid to families or individuals in danger of losing residential water service due to family crisis. The PDCs were established by the General Assembly in 1969. There are 21 PDC's and regional commissions in Virginia made up of elected officials and citizens appointed, not volunteers, by local governments. The purpose of the PDC is to encourage and facilitate regional solutions to problems of area-wide significance. This is done by promoting the efficient development of the physical, social and economic policies of all districts by assisting local governments to plan for the future. In 1999, there was nothing that gave this commission authority to create the Hampton Roads H2O program to solicit community contributions to provide financial aid to families or individuals in danger of losing residential water service due to a family crisis. Next, the Hampton Roads Planning District Commission housing budget amendment. The Housing of Human Services Department of the HRPDC has been working with Portsmouth Planning Department to assist with providing down payment and closing cost assistance to qualified low and moderate income home buyers in Portsmouth. There was no public hearing on this activity to let the people know that the HRPDC received over \$19,364 from Portsmouth-Home fund grant initiative for the year 2016 with the remaining \$280,636 to be carried over for the year 2017. In addition to these funds, HRPDC has been awarded an additional \$161,520.50 for the year 2017 contract to continue these activities in Portsmouth. Tuesday night, the city council approved accepting \$15,246 of home investment partnerships program income and appropriating the money for the year 2017 Community Planning and Development program. How come this body is making all the decisions for the people without their consent? I am not here to speak about my displeasure. I am concerned that the federal government is taking away my self-governance without my consent. It is not my displeasure. It is war to say the republic individual liberty. Thanks for listening.*

Mr. Mark Geduldig-Yatrofsky: *Good morning, Madam Chair, Honorable Commissioners, fellow citizens. It's not my practice to take backyard brawls to the region, but with social media, is there such a thing as a backyard brawl. I'm not sure, but what came to light for a recent posting by a member of the Portsmouth delegation of the General Assembly is something that is to me a regional issue, and that is on the 31st of August, there was a meeting here that received, as far as I could see, no prior publicity. As somebody who subscribes to the e-mail list for the PDC and the TPO and HRTAC, I saw nothing in my inbox about the legislative workshop on August 31st. The only way I found out about it was that aforementioned social media backyard brawl. Now, I don't understand why that workshop should have had no advanced public notice. On discovering that it had taken place, I went back, reviewed my inbox, and found in the two prior communications, one for August,*

one for July, there was no mention of that on the calendar coming events, and looking back across the websites for the three regional bodies that meet on this day of the month. Most months, there was nothing to be found. So I do not understand how a meeting that had 15 members of the General Assembly and representatives of a number of localities that are members of this body, why there was no public notice. Thank you very much.

Mr. Ellis James: *Thank you, Dr. Ward. My name is Ellis W. James. I reside at 2021 Kenlake Place in the city of Norfolk. I'd like to call attention to Tom Leahy's Hampton Roads support for the Roanoke River Basin Association item. This is extremely important. Many of us have fought over a long period of time to try to block the lifting of the uranium mining moratorium and so on. This is an extremely important report, it's comprehensive, and it fits right in to the battles that are going on right now to guarantee that we have clean water here in Hampton Roads. Everybody in this room knows that we get much of our water from Lake Gaston, and so this issue is front and center. The second thing I'd like to bring up this morning is something that is more political, but it ties into a very significant piece of our problems in Hampton Roads from a standpoint of interaction between police departments and the citizens. We have a situation in which a political battle at the General Assembly level is now trying to interfere with the restoration of rights for those citizens who have served their time and are not a threat to the community any longer, and I think it's inappropriate, although the state has control over our voting, the communities have an obligation, I believe, to pay close attention to any efforts to suppress votes or prevent citizens who have made mistakes in the past and are not violent offenders are blocked from restoring their voting rights. This is critical because the safety of our men and women who serve our communities on the streets and protecting and keeping our neighborhoods safe, their well-being and their safety is paramount in this situation. We need to get people back into the flow of being good citizens and taxpayers, not a continuing battle that deprives them of the ability to be a functioning city, and I would like to call each community's attention to that and hope that you will pay close attention to that issue also. Madam Chair, thank you very much.*



**HAMPTON ROADS PLANNING DISTRICT COMMISSION
RESOLUTION 2016-01**

**RESOLUTION OF THE HAMPTON ROADS PLANNING DISTRICT COMMISSION
DESIGNATING OCTOBER 2016 AS "COMMUNITY PLANNING MONTH"**

WHEREAS, change is constant and affects all cities, towns, suburbs, counties, boroughs, townships, rural areas, and other places; and

WHEREAS, community planning and plans help manage this change in a way that provides better choices for how people work, live and play; and

WHEREAS, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of their community; and

WHEREAS, the full benefits of planning require public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the month of October is designated as National Community Planning Month throughout the United States of America and its territories, and

WHEREAS, the celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of the Hampton Roads Planning District Commission (HRPDC), HRPDC's 17 member localities, Local Planning Commissions' and Planning Departments', various advisory committees and other engaged citizens who have contributed their time and expertise to the improvement of the Hampton Roads Region; and

WHEREAS, we also recognize the many valuable contributions made by the urban planners and other professional and support staff of the Hampton Roads Planning District Commission and extend our heartfelt thanks for the continued commitment to public service by these individuals and their families; and

NOW, THEREFORE, BE IT RESOLVED, that the Hampton Roads Planning District Commission designates the month of October 2016 as Community Planning Month in conjunction with the celebration of National Community Planning Month.

PASSED AND ADOPTED by the Hampton Roads Planning District Commission this 20 day of October, 2016.

Dr. Ella Ward
Chair

Robert Crum
Executive Director/Secretary

**FUND BALANCE REPORT
FROM FY2015 - FY2016**

	FY2015**	FY2016
TOTAL FUND BALANCE (note 1)**	5,544,215	5,351,116
LESS:		
DESIGNATED*	(951,963)	(781,163)
RESERVES**	(194,875)	(244,875)
Minus: Prepaid Exp	(41,557)	(45,881)
GASB 45*	(1,391,066)	(1,000,000)
LEAVE*	<u>(460,241)</u>	<u>(300,638)</u>
AVAILABLE FUND BALANCE	2,504,513	2,978,559

*From Audited Financial Statements

**From Year-End Balance Sheet

CASH IN BANK:		
BB&T Investments	2,901,292	2,801,038
LGIP Investments	1,543,828	1,857,576
Checking	<u>16,413</u>	<u>114,983</u>
TOTAL CASH IN BANK	4,461,533	4,773,596
Plus: A/R	1,752,400	1,212,295
Plus: Prepaid Exp	41,557	45,881
Minus: A/P	(414,063)	(535,091)
Minus: Contracts A/P	(291,189)	(134,803)
Minus: Misc A/P	<u>(6,023)</u>	<u>(10,762)</u>
CASH AVAILABLE:	5,544,215	5,351,116
DESIGNATED	(951,963)	(781,163)
RESERVES	(194,875)	(244,875)
Minus: Prepaid Exp	(41,557)	(45,881)
GASB 45 (Assigned)	(1,391,066)	(1,000,000)
LEAVE (Assigned)	<u>(460,241)</u>	<u>(300,638)</u>
AVAILABLE FUND BALANCE (Unassigned)	2,504,513	2,978,559
DIFF	0	0

Note 1: From Balance Sheet

**Based on FY2015 Audit.

Total Assets
 Minus: Capital Assets
 Minus: Accounts Payable
 Minus: Trans Pass-Thru (contracts payable)
 Minus: Misc. Accounts Payable
 = Fund Balance

**Hampton Roads
Planning District Commission**

2017 Legislative Priorities

K-12 Education

The HRPDC overwhelmingly supports a continuation of efforts from the 2016 General Assembly session to provide increased state funding for K-12 public education.

Summer Enrichment Program

The HRPDC requests financial support through the General Assembly to support a regional Summer Enrichment Program that provides employment opportunities to youth in the Hampton Roads region.

Veterans Transition Employment Center

The HRPDC supports the efforts of the Hampton Roads Chamber of Commerce, the Peninsula Chamber of Commerce and the region's workforce investment boards to receive state funding to support an employment transition center for our region's veterans.

Hampton Roads Sanitation District (HRSD) Groundwater Injection Project

The HRPDC requests that the General Assembly consider funding for a land subsidence monitoring program in support of the HRSD groundwater injection project.

Urban Areas Security Initiative (UASI)

The HRPDC requests assistance from our state and federal partners to restore the Hampton Roads region's UASI designation.

Hampton Roads Regional Meetings HRPDC/HRTPO/HRTAC/HRMFFA

Month	HRTPO 10:30 AM	HRPDC 12:30 PM	HRMFFA 10:30 AM	HRTAC 12:30 PM
JANUARY	✓	✓		
FEBRUARY	✓	✓		
MARCH			✓	✓
APRIL	✓	✓		
MAY	✓	✓		
JUNE			✓*	✓*
JULY	✓	✓		
AUGUST				
SEPTEMBER	✓	✓	✓	✓
OCTOBER	✓*	✓*		
NOVEMBER	✓	✓		
DECEMBER			✓	✓

**Annual Meeting*

**MEETING SUMMARY
COASTAL RESILIENCY COMMITTEE**

The Coastal Resiliency Committee met on September 23, 2016. The following items were discussed.

- Mr. Steve Shapiro, Hampton, and MS. Bonnie Brown, Hampton, briefed the Committee on the city's discussions with FEMA Region III regarding permit requirements for development in Special Flood Hazard Areas.
- Mr. Ben McFarlane, HRPDC, briefed the Committee on options for assessing the economic impacts of sea level rise and flooding.
- Dr. Michelle Covi, Old Dominion University, and Dr. Wie Yusuf, Old Dominion University, gave a presentation to the Committee on the results of a survey on Hampton Roads residents' perceptions of sea level rise, flooding, and adaptation actions.
- Ms. Whitney Katchmark, HRPDC, briefed the Committee on the proposed budget for the HRPDC Coastal Resiliency program for FY17-18. The Committee members present voted in favor of endorsing the budget, with one abstention. The HRPDC staff will follow up with localities that were not present to obtain their endorsements.
- Mr. McFarlane, updated the Committee on regional, state, and federal projects and efforts related to resiliency.
- Committee members and guests were given an opportunity to provide updates and reports on related matters.

MEETING SUMMARY
DIRECTORS OF UTILITIES COMMITTEE

The Directors of Utilities Committee met on October 5, 2016. The following items were discussed:

- Mr. Tom Leahy, Virginia Beach Deputy City Manager, briefed the Committee on his September 15, 2016 presentation to the HRPDC on proposed funding for the Roanoke River Basin Association and the subsequent action to refer the proposal to the HRPDC Personnel and Budget Committee.
- Ms. Whitney Katchmark, HRPDC Principal Water Resources Engineer, led a discussion on the use and awareness of the HRPDC Regional Construction Standards. Committee members provided feedback on use of the Standards by municipal utilities.
- Ms. Whitney Katchmark reviewed the draft five-year budget projections for the Regional Water and Wastewater Programs. The draft projections were prepared for discussion purposes only and are intended to assist the Committee in future budget planning discussions.
- The Committee discussed the value of the Eastern Virginia Groundwater Management Advisory Committee (EVGMAC) process to date; the need to improve water supply planning; and the forthcoming JLARC report “Virginia’s Water Resource Planning and Management.”
- HRSD General Manager Ted Henifin updated the Committee on the status of the Sustainable Water Initiative for Tomorrow and the Regional Wet Weather Management Plan. The Committee discussed planning considerations for a joint meeting with stormwater program managers.
- Staff reports included the completion of the FY17 water and sewer rates summary and the Committee review draft of the Regional Source Water Protection Plan.

MEETING SUMMARY
REGIONAL ENVIRONMENTAL COMMITTEE

The Regional Environmental Committee met on October 6, 2016. The following items were discussed.

- Ms. Gayle Hicks, Hampton, gave a presentation to the Committee on the city's Stormwater Local Assistance Fund (SLAF) projects, including the retrofit of the Coliseum Lake.
- Ms. Meg Pittenger, Portsmouth, gave a presentation to the Committee on the city's revised Floodplain Management Plan.
- Ms. Katie Cullipher, HRPDC, briefed the Committee on the FY16 askHRgreen.org annual report.
- Ms. Whitney Katchmark, HRPDC, updated the Committee on the discussions of DEQ's Stormwater Stakeholder Advisory Group (SAG).
- Mr. Ben McFarlane, HRPDC, updated the Committee on the discussions of the Chesapeake Bay Program's Climate Resiliency Workgroup.
- Mr. McFarlane briefed the Committee on the recommendations from the final Virginia Working Waterfronts Master Plan and recent developments concerning the Virginia Marine Resources Commission and oyster leases in the Lynnhaven River.
- Mr. McFarlane updated the HRPDC projects and other matters related to the Virginia Coastal Zone Management Program.
- Committee members and guests provided status reports.



P.O. Box 6293 • Virginia Beach, VA 23456
(757) 498-2562

September 16, 2016

Mr. Christopher Vaigneur
Assistant General Services Manager
HRTPO
The Regional Building
723 Woodlake Drive
Chesapeake, VA 23320

Dear Mr. Vaigneur,

On behalf of Drive Safe Hampton Roads, I want to express our gratitude for your technical assistance during our General Business Meeting held in the Hampton Roads Transportation Planning Organization's Board Room on Tuesday, September 13. We typically hold several of our meetings each year at HRTPO, including our General Business Meetings and our Specialized Transportation Safety Committee meetings. As always, you are present and involved in every aspect of making sure that our events conclude without any issues. Our event Tuesday was successful and well received by our membership. Thank you for the excellent service you provide. Your support of traffic safety in Hampton Roads is much appreciated.

Sincerely,

A handwritten signature in black ink that reads "Georjeane L. Blumling". The signature is written in a cursive style with a large, looping initial "G" and a long, trailing flourish at the end.

Georjeane L. Blumling, Ph.D.
AAA Tidewater Virginia
2016-17 President, Drive Safe Hampton Roads

GLB:kr

RECEIVED

SEP 21 2016

HRPDC

Attachment 14



P.O. Box 6293 • Virginia Beach, VA 23456
(757) 498-2562

September 16, 2016

Mr. Mike Long
Facilities Manager
HRTPO
The Regional Building
723 Woodlake Drive
Chesapeake, VA 23320

Dear Mr. Long,

On behalf of Drive Safe Hampton Roads, I want to express our gratitude towards Mr. Christopher Vaigneur for his technical assistance during our General Business Meeting held in the Hampton Roads Transportation Planning Organization's Board Room on Tuesday, September 13. We typically hold several of our meetings each year at HRTPO, including our General Business Meetings and our Specialized Transportation Safety Committee meetings. As always, Chris is involved in every aspect of making sure that our events conclude without any issues. Thank you both for the excellent service HRTPO provides. Your support of traffic safety in Hampton Roads is much appreciated.

Sincerely,

A handwritten signature in black ink that reads "Georjeane L. Blumling". The signature is written in a cursive, flowing style.

Georjeane L. Blumling, Ph.D.
AAA Tidewater Virginia
2016-17 President, Drive Safe Hampton Roads

GLB:kr

RECEIVED

SEP 21 2016

HRPDC

Attachment 14