

January 28, 2015

Memorandum #2015-15

TO: Directors of Utilities Committee

BY: Whitney Katchmark, Principal Water Resources Engineer

RE: Committee Meeting – February 4, 2015
RSVP – February 3, 2015

The meeting of the HRPDC Directors of Utilities Committee will be held on **February 4, 2015** at **1:00 p.m.** in the **HRPDC Regional Board Room, The Regional Building, Chesapeake**. The agenda and related materials are attached. The meeting schedule is as follows:

12:30 p.m. Lunch (provided)

1:00 p.m. Meeting

Please RSVP by February 3, 2015 so we may make appropriate arrangements. If you have any questions or need further information, please do not hesitate to contact me.

TS/jc

Attachments

Directors of Utilities Committee:

Kofi M. Boateng, NN
Daniel G. Clayton III, WM
J. Chris Dawson, GL
Bryan Foster, PO
H. Reed Fowler II, NN
Tyrone W. Franklin, SY
Frank Haltom, IW
Edward G. Henifin, HRSD
Julien Johnson, SH
David Jurgens, CH
Thomas M. Leahy III, VB

Kristen M. Lentz, NO
Albert Moor II, SU
Russell Pace, FR
Doug Powell, JCSA
Anthony Reyes, HA
Everett Skipper, NN
Bob Speechly, PQ
Michael Stallings, WN
Peter M. Stephenson, SM
Brian K. Woodward, YK

Directors of Utilities Copy:

Lynn Allsbrook, HA
Scott Dewhirst, NN
Joseph Durant, NN
Sonja Eubank, SM
David Fauber, Cape Charles
J. Arnie Francis, GL
Donald Jennings, IW
Stephen Land, NN
Stephanie Luton, JCSA
Jason Mitchell, HA
Bob Montague, VB

David Morris, NN
Richard Nettleton, VB
Ralph Patterson, WM
Ellen Roberts, PQ
Kenneth Sims, WN
Erin Trimyer, PO
Stephen Watson, FR
Shannon M. White, NO
Sherry D. Wright, NN
Craig Ziesemer, SU

Capacity Team:

J. Arnie Francis, GL
Edward G. Henifin, HRSD
Phil Hubbard, HRSD
Stephen K. Land, NN
Kristen M. Lentz, NO
Melissa Lindgren, IW
Stephen T. Motley, VB
Nick Nagurney, VB
Richard Nettleton, VB

Ralph Patterson, WM
Danny Poe, JC
Richard Stahr, Brown and Caldwell
Eric Tucker, NO
Kenneth Turner, NO
Rick Underhill, Greeley-Hansen
Stephen Williams, NN
Frank Wilson, PO
Craig Ziesemer, SU

HRPDC Staff:

Katie Cullipher
Rebekah Eastep
Julia Hillegass
Whitney Katchmark

Randy Keaton
Tiffany Smith
Jenny Tribo
Joe Turner

**MEETING OF
DIRECTORS OF UTILITIES COMMITTEE
AGENDA
February 4, 2015
Chesapeake
1:00 P.M.**

(LUNCH 12:30)

1. Retreat - HRPDC FY2016 Water and Wastewater Programs

The Committee will discuss its priorities for HRPDC projects in FY16. The focus of this discussion is to identify major projects that are not recurring program elements.

Potential FY16 priority projects are listed below for consideration:

- **Groundwater Policy:** Develop a regional groundwater policy or policy recommendations; participate in the regulatory process, including DEQ's development of short- and long-term policy options; continue collaborating with Mission H2O where appropriate on groundwater management and regulatory issues.
- **Residential Rates Affordability Indicators and Assessment Tool:** Compile a "package" of indicator data tables and charts for each utility, including an Excel-based tool populated with local data to assess the relative affordability of rates on residential customers using multiple metrics.

Committee members are encouraged to suggest other projects and identify regional needs that the HRPDC could address.

ACTION: Identify priority projects for the FY16 HRPDC Water and Wastewater programs.

2. Summary of the January 7, 2015 Meeting of the Directors of Utilities Committee

The summary of the January 7, 2015 meeting of the Directors of Utilities Committee is attached for review and approval.

Attachments:

- 1A January 7, 2015 Meeting Summary
- 1B January 7, 2015 Meeting Sign-in Sheet
- 1C Source Water Protection Plan Update
- 1D Staff Report – HRPDC RFP for FY2016 Professional Services

ACTION: Approve the meeting summary.

3. Public Comment

4. Groundwater Management

The Committee will discuss recent developments and proposed legislation, including [HB 1924/SB 1341](#) and [HJ 623/SJ 272](#).

ACTION: Per discussion.

5. Capacity Team Update

The Capacity Team met on January 26, 2015 and reviewed HRSD's regional GIS effort and recent HRSD Commission Adopted Policies for Regional Sewage Flow Projection Data and Hydraulic Grade Line System Operating Pressure ([HRSD Commission Meeting Minutes, Items 11 and 12](#)). The transmittal of updated population and employment forecasts was also noted; localities were asked to acknowledge receipt of the updated forecasts for use in preparing the Regional Wet Weather Management Plan. The Committee will have the opportunity to discuss these items and any Consent Order business.

6. Staff Reports

- **Regional Source Water Protection Planning:** The HRPDC staff will provide a status update on data collection, plan organization, and project schedule.
- **HRPDC RFP for FY16 Professional Services:** The Committee will be updated on draft RFP revisions.
- **Notice of Location Change - June 3, 2015 Joint Meeting of the Directors of Utilities Committee and Health Directors:** The meeting will be held at the Chesapeake Bay Foundation's [Brock Environmental Center](#). Details will be provided with the meeting agenda.

ACTION: No action.

7. Other Business