

July 27, 2016

Memorandum #2016-94

TO: Directors of Utilities Committee

BY: Whitney Katchmark, Principal Water Resources Engineer

RE: Committee Meeting – August 3, 2016
RSVP – August 2, 2016

The Directors of Utilities Committee meeting and the H2O – Help to Others – Program Annual Board of Directors’ meeting will be held on **August 3, 2016** in the **James Room, City Center, Fountain Plaza II, 700 Town Center Drive, Newport News**. The meeting schedule is as follows:

- 1:00 PM Board of Directors Meeting, H2O – Help to Others Program**
All members of the Directors of Utilities Committee are members of the H2O Program Board of Directors. A quorum of a majority of the Board is required.
- 1:30 PM Directors of Utilities Committee Meeting**

The agenda and related materials are attached.

Please RSVP by August 2, 2016 so we may make appropriate arrangements. If you have any questions or need further information, please do not hesitate to contact me.

TS/sl

Attachments

Directors of Utilities Committee:

Lynn Allsbrook, HA
Daniel G. Clayton III, WM
J. Chris Dawson, GL
Scott Dewhirst, NN
H. Reed Fowler II, NN
Tyrone W. Franklin, SY
Edward G. Henifin, HRSD
Josiah Jendrey, SM
Donald Jennings, IW
Julien Johnson, SH
David Jurgens, CH

Kristen M. Lentz, NO
Bob Montague, VB
Albert Moor II, SU
Russell Pace, FR
Brenton E. Payne, GL
Doug Powell, JCSA
Everett Skipper, NN
Bob Speechly, PQ
Michael Stallings, WN
Peter M. Stephenson, SM
Erin Trimyer, PO
Brian K. Woodward, YK

Directors of Utilities Copy:

Alan Benthall, NN
Kate Bernatitus, NN
Kofi M. Boateng, NN
Joseph Durant, NN
Sonja Eubank, SM
David Fauber, Cape Charles
J. Arnie Francis, GL
Sue Houser, NN
Thomas M. Leahy III, VB

Stephanie Luton, JCSA
Jason Mitchell, HA
Richard Nettleton, VB
Ellen Roberts, PQ
Kenneth Sims, WN
Stephen Watson, FR
Shannon M. White, NO
Sherry D. Wright, NN
Craig Ziesemer, SU

Capacity Team:

Alan Benthall, NN
J. Arnie Francis, GL
Edward G. Henifin, HRSD
Phil Hubbard, HRSD
Kristen M. Lentz, NO
Melissa Lindgren, IW
Stephen T. Motley, VB
Nick Nagurney, VB

Richard Nettleton, VB
Danny Poe, JC
Richard Stahr, Brown and Caldwell
Eric Tucker, NO
Rick Underhill, Greeley-Hansen
Stephen Williams, NN
Craig Ziesemer, SU

HRPDC Staff:

Robert Crum
Katie Cullipher
Rebekah Eastep
Whitney Katchmark

Randy Keaton
Tiffany Smith
Joe Turner

MEETING
H2O – Help to Others – Program Board of Directors
AGENDA
August 3, 2016
Chesapeake
1:00 PM

1. Program Status

The HRPDC staff will review fundraising and distribution results for FY 2016 and the current program budget.

ACTION: Per discussion.

2. Officers

The Board will decide to continue the terms of current officers and/or elect new officers. The officers do not have specified terms. The bylaws state that the officers serve at the pleasure of the Board. Current officers are listed below:

Thomas M Leahy, III, President
Douglas Powell, Vice President
Edward G. Henifin, Secretary/Treasurer
Scott W. Dewhirst, Director
Albert Moor, Director

ACTION: Continue the term of current officers and/or elect new officers.

3. Help to Others – H2O – Program Memorandum of Agreement

The [2010 MOA](#) between the governing the administration and management of the H2O Program expired in 2015. A 2016 MOA renewing the agreement is attached for the Board’s consideration; signatory parties include the H2O Board of Directors, the HRSD, and the HRPDC. The HRPDC staff recommends that the Board approve the 2016 MOA and authorize the Board President to execute the MOA on its behalf. Once approved, the HRPDC staff will seek approval and execution of the MOA by the HRSD and the HRPDC.

Attachment:

H2O-3A Help to Others – H2O – Program 2016 MOA

ACTION: Approve the 2016 MOA and authorize the Board President to execute the 2016 MOA on behalf of the Board.

**MEETING OF
DIRECTORS OF UTILITIES COMMITTEE
AGENDA
August 3, 2016
NEWPORT NEWS
1:30 P.M.**

1. Summary of the July 6, 2016 Meeting of the Directors of Utilities Committee

The summary of the July 6, 2016 meeting of the Directors of Utilities Committee is attached for review and approval.

Attachments:

DUC-1A July 6, 2016 Meeting Summary
DUC-1B July 6, 2016 Meeting Sign-in Sheet

ACTION: Approve the meeting summary.

2. Public Comment

3. Groundwater Update

Ms. Andrea Wortzel will lead the Mission H2O Groundwater Subgroup members and the Committee in a discussion of groundwater matters, including preparations for the following upcoming meetings of the Eastern Virginia Groundwater Management Advisory Committee (EVGMAC) Workgroups (see [DEQ's EVGMAC website](#) for meeting notes, presentations, and other documents):

- Workgroup #3, Future Permitting Criteria: [August 25, 2016](#) at 9:00 a.m.
- Workgroup #4, Funding: [August 25, 2016](#) at 1:00 p.m.

ACTION: Per discussion.

4. HRSD Update

General Manager Ted Henifin will brief the Committee on the HRSD's Alternatives Analysis Report for the Regional Wet Weather Management Plan, which is to be submitted to the EPA by August 1, 2016.

ACTION: Per discussion.

5. Draft FY18 Regional Water and Wastewater Program Budgets

The Committee will discuss the draft FY 2018 budgets for the Regional Water Program and the Regional Wastewater Program. The draft budgets are based on the number of active accounts for reported for FY 2016.

Attachments:

DUC-5A Draft FY2018 Regional Water Program Budget
DUC-5B Draft FY2018 Regional Wastewater Program Budget

ACTION: Per discussion.

6. Staff Reports:

- **Regional Groundwater Mitigation Program Memorandum of Agreement (MOA):** Staff will summarize the July 21, 2016 HRPDC action on the MOA.
- **Hampton Roads Regional Water Supply Plan 5-Year Update:** As part of the September 7, 2016 Committee meeting, the DEQ will hold a regional meeting to review the 5-year water supply compliance conditions and cumulative impact analysis. DEQ staff anticipates that the meeting will take 90 minutes (presentation and question and answer session) and encourages participation from local government administrators/managers, planners, and utilities.
- **Hampton Roads Regional Source Water Protection Plan (SWPP) Update:** Staff will provide an update on the draft SWPP.

ACTION: Per discussion

7. Other Business