

**August 10, 2016**

**Memorandum #2016-99**

**TO: askHRgreen.org: Fats, Oils and Grease Subcommittee**

**BY: Katie Cullipher, Senior Environmental Education Planner**

**RE: askHRgreen.org: Fats, Oils and Grease Subcommittee Meeting – Tuesday, August 16, 2016**

This is to call the next meeting of the **askHRgreen.org: Fats, Oils and Grease Subcommittee** for **Tuesday, August 16, 2016**. The meeting will begin at **9:30 a.m.** and will be held in **Board Room A** at the **HRPDC Office** located at **723 Woodlake Drive, Chesapeake, VA 23320**.

In the event you are unable to attend, please let us know. Comments and suggestions based on this agenda package are welcome. The Agenda for the meeting is as follows:

**1. Meeting Summary**

The meeting summary for July is attached for your review and information.

Attachment 1

**Action:** Approve the meeting summary.

**2. askHRgreen.org Events**

September 15-18 – Isle of Wight County Fair

September 24 – VBMG Fall Gardening Festival, Virginia Beach

September 29 – CNU Farmer’s Market, Newport News

October 4-10 – Peanut Festival, Suffolk

*October 9 –ERP RiverFest, Portsmouth*

*October 22 – Lynnhaven River Now Fall Festival & Hampton Roads Sustainable Living Expo, Virginia Beach*

**Action:** Volunteers needed for upcoming fall events.

**3. FY 2016-2017 Committee Planning**

HRPDC staff will discuss the Committee’s feedback collected in the Public Relations survey. The Committee should discuss promotions for FY 17.

The Committee should also continue discussion of hosting a fall open house event for regional grease haulers. Discussion topics from July included:

- Time of day to hold the event - HRSD can check the dump times to see if they can identify a good window.
- Refreshments will be provided.
- Potential agenda items include:
  - Overview of the HRFOG program
  - Locality ordinances
  - Development of a “hauler list” for certified companies
  - Frequently asked questions/common mistakes
  - Roundtable/public comment/Q&A

Attachment 3

**Action:** Based on discussion.

**4. HRFOG.com Development Initiatives**

CH2M is currently working on scheduling the priority list of additional enhancements and tasks for FY 17.

**Action:** None.

**5. Roundtable Discussion**

Committee members should share any information or discuss any current issues with their FOG programs.

**Action:** Based on discussion.

**6. Staff Reports**

**Budget** – The current budget is attached for review. The Committee should also review and discuss the draft FY18 askHRgreen budget and SOW.

**Website** – A content document will be circulated via email for Committee members to review and provide feedback on any changes to existing web content that is to be migrated to the new website.

**Save the Date** – An all-hands askHRgreen meeting will be held on September 29, 2016 at 1:30 PM at the HRPDC office in Chesapeake

Attachment 6A, 6B

**Action:** Based on discussion.

**Next Meeting** – Tuesday, September 20, 2016 at 9:30 a.m. in Newport News.

krc/sl

**askHRgreen.org: Fats, Oils and Grease Subcommittee:**

Dan Baxter, NN

Kate Bernatitus, NN

Dan G. Clayton III, WM

Michael Coy, YK

Sarah Crawford, HRSD

John Dittig, CH

Barry Dobbins, HA

Regina Duncan, HA

Tom Fauber, JC

Catherine Filipowski, NO

J. Arnie Francis, GL

Melissa Halpert, CH

Steve Hatcher, IW

Latoya Henry, NO

Jerry Hoddinott, CH

Josiah Jendrey, SM

Ron Johnson, HRSD

Phillip Jones, IW

Harry C. Kenyon, NO

Sunil Khanal, CH

John Knowles, CH

Robert Mickelborough, GL

Kate Nixon, VB

Danny Poe, JC

Lynn Proctor, VB

Ellen Roberts, PQ

Erica Roberts, VB

S. Mark Swilley, YK

George Taylor, CH

Erin Trimeyer, PO

Eric Tucker, NO

Brent Werlein, VB

Kim Wieckert, SU

Brian Wilson, NO