

REGIONAL WATER PROGRAM BUDGET WORKSHEET  
FINAL FY 2017-2018 BUDGET (Approved at 9-7-16 DUC Meeting)

Water Utility	Active Water Accounts	Percent	PICA Dept					Water Resources Dept					Adjustment (reserve funds credited based on % of Total Budget)	Total Contribution	
			HR WET		234000 HR WET Staff	235400 Water Quality Advertise	H2O Staff	235700 H2O Envelopes	USGS	Water Technical Staff		Total Program Budget			Percentage of Total Program Budget (%)
			234300 Direct (media, materials)	\$0						\$0	\$0				
Chesapeake	64,171	13.39%	\$12,991	\$9,616	\$ -	\$1,004	\$2,679	\$ -	\$2,779	\$17,021	\$46,091	12.20%	(\$6,099)	\$39,992	
Franklin	3,500	0.73%	\$709	\$524	\$ -	\$55	\$146	\$ -	\$2,779	\$928	\$5,142	1.36%	(\$680)	\$4,461	
Gloucester	4,742	0.99%	\$960	\$711	\$ -	\$74	\$198	\$ -	\$2,779	\$1,258	\$5,980	1.58%	(\$791)	\$5,189	
Hampton	0	0.00%	\$0	\$0	\$ -	\$0	\$0	\$ -	\$2,779	\$0	\$2,779	0.74%	(\$368)	\$2,411	
Isle of Wight	3,180	0.66%	\$644	\$477	\$ -	\$50	\$133	\$ -	\$2,779	\$843	\$4,926	1.30%	(\$652)	\$4,274	
James City Cty	21,669	4.52%	\$4,387	\$3,247	\$ -	\$339	\$904	\$ -	\$2,779	\$5,748	\$17,404	4.61%	(\$2,303)	\$15,101	
Newport News	119,089	24.85%	\$24,109	\$17,845	\$ -	\$1,864	\$4,971	\$ -	\$2,779	\$31,589	\$83,157	22.01%	(\$11,004)	\$72,153	
Norfolk	63,795	13.31%	\$12,915	\$9,559	\$ -	\$999	\$2,663	\$ -	\$2,779	\$16,922	\$45,837	12.13%	(\$6,065)	\$39,771	
Poquoson	0	0.00%	\$0	\$0	\$ -	\$0	\$0	\$ -	\$2,779	\$0	\$2,779	0.74%	(\$368)	\$2,411	
Portsmouth	32,208	6.72%	\$6,520	\$4,826	\$ -	\$504	\$1,344	\$ -	\$2,779	\$8,543	\$24,518	6.49%	(\$3,244)	\$21,273	
Southampton	1,300	0.27%	\$263	\$195	\$ -	\$20	\$54	\$ -	\$2,779	\$345	\$3,657	0.97%	(\$484)	\$3,173	
Smithfield	2,977	0.62%	\$603	\$446	\$ -	\$47	\$124	\$ -	\$2,779	\$790	\$4,789	1.27%	(\$634)	\$4,155	
Suffolk	24,874	5.19%	\$5,036	\$3,727	\$ -	\$389	\$1,038	\$ -	\$2,779	\$6,598	\$19,568	5.18%	(\$2,589)	\$16,978	
Surry	0	0.00%	\$0	\$0	\$ -	\$0	\$0	\$ -	\$2,779	\$0	\$2,779	0.00%	\$0	\$0	
Virginia Beach	133,411	27.84%	\$27,009	\$19,991	\$ -	\$2,088	\$5,569	\$ -	\$2,779	\$35,387	\$92,823	24.57%	(\$12,283)	\$80,540	
Williamsburg	4,222	0.88%	\$855	\$633	\$ -	\$226	\$176	\$ -	\$2,779	\$1,120	\$5,629	1.49%	(\$745)	\$4,884	
York County	0	0.00%	\$0	\$0	\$ -	\$0	\$0	\$ -	\$2,779	\$0	\$2,779	0.74%	(\$368)	\$2,411	
HRSD									\$10,000		\$10,000	2.65%	(\$1,323)	\$8,677	
<b>Total</b>	<b>479,138</b>	<b>100.00%</b>	<b>\$97,000</b>	<b>\$71,796</b>	<b>\$ -</b>	<b>\$7,500</b>	<b>\$20,000</b>	<b>\$ -</b>	<b>\$54,468</b>	<b>\$127,092</b>	<b>\$377,856</b>	<b>100.00%</b>	<b>(\$50,000)</b>	<b>\$327,856</b>	

Note: All Elements are allocated according to local share of active water accounts except Water Technical Staff.

Water Technical Staff:

- 1) Base is 30% of the budget divided into equal share for 15 participating localities plus \$10,000 from HRSD.
- 2) Pro Rata allocated remaining budget based on percentage of active water accounts.
- 3) Includes 2% increase to fund salary increases for Water Resources staff and \$3700 for training, hospitality and travel.

PICA Staff:

- 1) HR WET Staff includes \$3000 for training, hospitality and travel.
- 2) Water Quality Advertising funding (\$7500) eliminated in FY17
- 3) H2O Staff (\$7500) added for program administrative support in FY17

Surry County is not participating.

Active Water Accounts based on locality reporting for July 2016.

Adjustment: Transfer \$50,000 from program reserve funds to FY18 program budget (recommendation from 10-3-2012 Committee meeting). Last of 5 annual transfers.

As of July 2016, HRPDC has a reserve fund of approximately \$148K for Water Technical Staff, \$27K for HR WET Direct, \$11K for HR WET Staff, \$54K for H2O Envelopes, and \$37K for Water Quality Advertising. The \$37K in reserve funds for Water Quality Advertising will be transferred to the Help to Others - H2O - Program to be used for customer assistance (recommendation endorsed at the 8-3-16 DUC meeting).

REGIONAL WATER PROGRAM BUDGET  
FINAL FY 2018-2019 BUDGET (For 9-6-17 DUC Meeting Vote)

Water Utility	Active Water Accounts	Percent	Environmental Education Dept					Water Resources Dept					Adjustment (reserve funds credited based on % Water Tech Budget)	Total Program Budget	Total Contribution	
			HR WET		234000 HR WET Staff	235400 Water Quality Advertise	Help 2 Others (H2O)	H2O Staff	235700 H2O Envelopes	USGS	Water Technical Staff					Percentage of Water Tech Budget (%)
			234300 Direct (media, materials)	\$0							Base (30% budget divided in equal parts)	Pro Rata (70% budget based on % accts)				
Chesapeake	64,681	13.31%	\$12,912	\$9,557	\$ -	\$998	\$2,662	\$ -	\$2,864	\$17,341	\$43,947	10.86%	(\$2,389)	\$43,947	\$41,558	
Franklin	3,500	0.72%	\$699	\$517	\$ -	\$54	\$144	\$ -	\$2,864	\$938	\$2,044	2.04%	(\$450)	\$4,767	\$4,318	
Gloucester	4,835	1.00%	\$965	\$714	\$ -	\$75	\$199	\$ -	\$2,864	\$1,296	\$2,244	2.24%	(\$492)	\$5,622	\$5,130	
Hampton	0	0.00%	\$0	\$0	\$ -	\$0	\$0	\$ -	\$2,864	\$0	\$2,864	1.54%	(\$339)	\$2,526	\$2,187	
Isle of Wight	3,272	0.67%	\$653	\$483	\$ -	\$51	\$135	\$ -	\$2,864	\$877	\$2,011	2.01%	(\$442)	\$4,621	\$4,179	
James City Cty	22,133	4.56%	\$4,418	\$3,270	\$ -	\$342	\$911	\$ -	\$2,864	\$5,934	\$16,700	4.73%	(\$1,040)	\$16,700	\$15,659	
Newport News	122,075	25.12%	\$24,370	\$18,038	\$ -	\$1,884	\$5,025	\$ -	\$2,864	\$32,728	\$80,702	19.13%	(\$4,208)	\$80,702	\$76,494	
Norfolk	65,673	13.52%	\$13,110	\$9,704	\$ -	\$1,014	\$2,703	\$ -	\$2,864	\$17,607	\$44,582	11.00%	(\$2,420)	\$44,582	\$42,162	
Poquoson	0	0.00%	\$0	\$0	\$ -	\$0	\$0	\$ -	\$2,864	\$0	\$2,864	1.54%	(\$339)	\$2,526	\$2,187	
Portsmouth	32,599	6.71%	\$6,508	\$4,817	\$ -	\$503	\$1,342	\$ -	\$2,864	\$8,740	\$23,402	6.24%	(\$1,372)	\$23,402	\$22,030	
Southampton	798	0.16%	\$159	\$118	\$ -	\$12	\$33	\$ -	\$2,864	\$214	\$3,037	1.65%	(\$364)	\$3,037	\$2,673	
Smithfield	3,017	0.62%	\$602	\$446	\$ -	\$47	\$124	\$ -	\$2,864	\$809	\$4,458	1.97%	(\$434)	\$4,458	\$4,024	
Suffolk	25,237	5.19%	\$5,038	\$3,729	\$ -	\$390	\$1,039	\$ -	\$2,864	\$6,766	\$18,687	5.17%	(\$1,138)	\$18,687	\$17,549	
Surry	0	0.00%	\$0	\$0	\$ -	\$0	\$0	\$ -	\$2,864	\$0	\$2,864	0.00%	\$0	\$0	\$0	
Virginia Beach	133,777	27.53%	\$26,706	\$19,767	\$ -	\$2,065	\$5,506	\$ -	\$2,864	\$35,866	\$88,196	20.81%	(\$4,579)	\$88,196	\$83,617	
Williamsburg	4,299	0.88%	\$858	\$635	\$ -	\$66	\$177	\$ -	\$2,864	\$1,153	\$2,529	2.16%	(\$475)	\$2,529	\$4,804	
York County	0	0.00%	\$0	\$0	\$ -	\$0	\$0	\$ -	\$2,864	\$0	\$2,864	1.54%	(\$339)	\$2,526	\$2,187	
HRSD									\$10,000		\$10,000	5.37%	(\$1,182)	\$8,818	\$7,636	
<b>Total</b>	<b>485,896</b>	<b>100.00%</b>	<b>\$97,000</b>	<b>\$71,796</b>	<b>\$ -</b>	<b>\$7,500</b>	<b>\$20,000</b>	<b>\$ -</b>	<b>\$55,830</b>	<b>\$130,269</b>	<b>\$382,395</b>	<b>100.00%</b>	<b>(\$22,000)</b>	<b>\$382,395</b>	<b>\$360,395</b>	

Note: All Elements are allocated according to local share of active water accounts except Water Technical Staff.

Water Technical Staff:

- 1) Base is 30% of the budget divided into equal share for 16 participating localities plus \$10,000 from HRSD.
- 2) Pro Rata allocated remaining budget based on percentage of active water accounts.
- 3) Includes 2.5% increase to fund salary increases for Water Resources staff and \$3700 for training, hospitality and travel.

Environmental Education Staff:

- 1) HR WET Staff includes \$500 for training, hospitality and travel.

Surry County is not participating.

Active Water Accounts based on locality reporting for July 2017.

As of July 2017, the reserve funds for Water Technical Staff equal \$193K. \$60K of the reserve funds will be spent as part of the FY18 budget, leaving \$133K.

Adjustment: Transfer \$22,000 from Water Technical Staff reserve funds to FY19 program budget, leaving \$111K.

Committee direction on July 12, 2017 to retain \$100K reserve and incrementally apply adjustments to use reserve funds exceeding \$100K.

As of July 2017, HRPDC has a reserve fund of approximately \$26K for HR WET Direct, \$12K for HR WET Staff, and \$49K for H2O Envelopes.