

**MEETING SUMMARY**  
**DIRECTORS OF UTILITIES COMMITTEE**

The Directors of Utilities Committee met on August 9, 2017. The following items were discussed:

- HRSD Training Superintendent Debbie Crofford provided an overview of [HRSD's Apprenticeship Program](#). The Committee expressed interest exploring registered apprenticeship programs and the potential to coordinate certain program components with HRSD and other technical training providers.
- Ms. Katie Cullipher, HRPDC Principal Environmental Education Planner, briefed the Committee on the HRFOG Technical Workgroup's recommendations to update the Hampton Roads Regional Technical Standards for the sizing of grease control devices.
- Ms. Whitney Katchmark, HRPDC Principal Water Resources Engineer, provided a status update on HRSD's Sustainable Water Initiative for Tomorrow and the Regional Wet Weather Management Plan.
- Ms. Katchmark and Ms. Cullipher presented the draft FY 2019 budgets for the Regional Water Program and the Regional Wastewater Program, as well as draft five-year budget projections for both programs. The Committee's comments will be incorporated into final budgets to be voted on at the September 6, 2017 meeting.
- Ms. Katchmark led a discussion of the recommendations in the Eastern Virginia Groundwater Management Advisory Committee's final [Report to the Virginia Department of Environmental Quality and Virginia General Assembly](#), which was posted to the DEQ's website on August 8, 2017.
- The Committee discussed a proposed approach for updating locality water demand projections in VA Hydro for the 5-year Regional Water Supply Plan Update. Based on the discussion, HRPDC staff will distribute a data call to the Committee.
- On July 20, 2017, the HRPDC approved the Memorandum of Agreement between the HRPDC and Roanoke River Basin Association (RRBA) for a three-year annual contribution from the HRPDC to hire and support an Executive Director for the RRBA.

**MEETING SUMMARY**  
**HELP TO OTHERS - H2O - PROGRAM BOARD OF DIRECTORS**  
**AND**  
**DIRECTORS OF UTILITIES COMMITTEE**

The Help to Others - H2O - Program Board of Directors held the annual meeting on September 6, 2017. All members of the Directors of Utilities Committee are members of the H2O Program Board of Directors. The following items were discussed:

- The Board elected a new Director and continued the terms of the other current officers.
- The HRPDC staff reviewed fundraising and assistance distribution for FY 2017, the current program budget, and fundraising objectives for FY 2018 and beyond.

The Directors of Utilities Committee met on September 6, 2017. The following items were discussed:

- The Committee approved the final document, "Hampton Roads Regional Technical Standards for the Sizing of Grease Control Devices."
- The HRPDC staff briefed the Committee on the week-long media campaign and outreach efforts planned for the third annual [Image a Day Without Water](#) national awareness day, which is on October 12, 2017. The Committee endorsed the op-ed piece for the outreach campaign.
- The Committee voted to endorse the FY 2019 budgets for the Regional Water Program and the Regional Wastewater Program. The HRPDC staff will follow-up with localities that were not represented at the meeting.
- The Committee agreed to cancel the October 4, 2017 meeting.
- The HRPDC staff presented a summary of recently published resources for implementing customer assistance programs, including examples of programs that are receiving national attention.
- The Committee was briefed on the status of HRSD's Integrated Plan/Regional Wet Weather Management Plan that is due to EPA not later than October 1, 2017.