

Hampton Roads Planning District Commission Summary Minutes of February 16, 2017

The February 16, 2017 Meeting of the Hampton Roads Planning District Commission was called to order by the Chair at 12:30 p.m. in the Regional Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

Commissioners in Attendance

Dr. Ella P. Ward, Chair (CH)
Michael Hipple, Vice Chair (JC)
Randy Martin, Treasurer (FR)
James Baker (CH)
Barry Cheatham (FR)
Phillip Bazzanni (GL)
J. Brent Fedors (GL)
James Gray (HA)
Randy Keaton (IW)
Rex Alphin (IW)
McKinley Price (NN)
Jim Bourey (NN)
Mamie B. Johnson (NO)*
Doug Smith (NO)
David Hux (PQ)
J. Randall Wheeler (PQ)

John Rowe (PO)
Dr. Lydia Pettis Patton (PO)
Michael Johnson (SH)
Barry Porter (SH)
Tyrone Franklin (SY)
Louis R. Jones (VB)
Dave Hansen (VB)
Barbara Henley (VB)*
Paul Freiling (WM)
Neil Morgan (YK)
Thomas Shepperd (YK)

Commissioners Absent:

Lonnie Craig (CH)
Debbie Ritter (CH)
Mary Bunting (HA)
Donnie Tuck (HA)
Bryan Hill (JC)
Sharon P. Scott (NN)
Andria McClellan (NO)
Kenneth Alexander (NO)

Thomas Smigiel (NO)
T. Carter Williams (SM)
Peter Stephenson (SM)
Linda Johnson (SU)
Patrick Roberts (SU)
John Seward (SY)
John Moss (VB)
John Uhrin (VB)
Robert Dyer (VB)
Marvin Collins (WM)

Executive Director:

Robert A. Crum, Jr.

*Late arrival or early departure.

Others Recorded Attending:

Brian DeProfio (HA); Brian Stilley, Britta Ayers (NN); Wynter Benda (NO); Bob Baldwin (PO); Lue Ward (SU); Doug Pons (WM); Cathy Aiello (Aiello Enterprises); Wendy Vanttosen (John Yeates Middle School); Mark Geduldig-Yatrofsky (Portsmouth City Watch); Drew Lumpkin (Senator Warner); Ellis W. James (Sierra Club); Eric Stringfield (VDOT); Amber LaMonte (York County Public Schools); Donna Sayegh, Staff: Keith Cannady, Kelli Arledge, Shernita Bethea, Katie Cullipher, Rebekah Eastep, KC Filippino, Andrea Gayer, Greg Grootendorst, Danetta Jankosky, Sara Kidd, Sharon Lawrence, Mike Long, Jai McBride, Ben McFarlane, Camelia Ravenbakht, John Sadler, Tiffany Smith, Jill Sunderland, Joe Turner, Chris Vaigneur.

Approval/Modification of Agenda

Chair Ward requested modifications or additions to the agenda. Hearing none Commissioner Michael Hipple Moved to approve the agenda; seconded by Commissioner Tyrone Franklin. The Motion Carried.

Submitted Public Comments

Mr. Robert Crum, HRPDC/HRTPO Executive Director, indicated there were no Submitted Public Comments and asked to proceed to the Public Comment period.

Public Comment

Commissioner Mamie Johnson arrives

Mr. Ellis James informed the Commission of a public input session on a proposed gas pipeline hosted at the Hilton Garden Inn in Suffolk. He expressed his concerns about the environmental impacts of fracking for gas, and how the use of gas triples Virginia's carbon emissions.

Ms. Donna Sayegh expressed her displeasure on how regional organizations such as the Hampton Roads Planning District Commission (HRPDDC) are intent on taking over the role of government. She suggested that the limitations of federal government as outlined in the state constitution that protect individual liberties be renewed.

Executive Director's Report

Mr. Crum announced that Ms. Jai McBride, Principal Regional Planner, will be leaving the HRPDC. He gave the Commissioners a brief overview of the work Ms. McBride has performed for the Commission. He stated that she had a tremendous impact on regional planning in Hampton Roads including leading the updates on the regional solid waste

management plan, coordinating the recycling rate reports, providing assistance on local subdivision ordinances and comprehensive plans, and leading the efforts for the first regional strategic plan for the Hampton Roads Regional known as Envision Hampton Roads. He commended her for all of the work she has done for the HRPDC.

Approval of Consent Items

Mr. Crum highlighted the following items in the Consent Agenda for approval:

- a) Meeting Minutes – January 19, 2017 Commission Meeting
- b) Treasurer’s Report of December 2016
- c) Transcribed Public Comments – January 19, 2017 Commission Meeting
- d) EPA Financial Advisory Board Appointment

Mr. Crum recommended that Hampton Roads select a representative to serve on the Environmental Protection Agency (EPA) Financial Advisory Board. He suggested Mr. Ted Henifin, General Manager, Hampton Roads Sanitation District (HRSD), as the representative, and asked the Commission to approve the appointment. The HRPDC Directors of Utilities Committee also supported the nomination of Mr. Henifin.

Mr. Crum briefed the Commission on the proposed Joint Land Use Study (JLUS) for the Cities of Portsmouth and Chesapeake’s military installations. He stated that the HRPDC will be the project manager, and asked the Commission for authorization to execute a contract with a selected consultant at an amount not to exceed the federal grant provided to the HRPDC by the federal government.

Chair Ward called for a motion to approve the Consent Agenda. Commissioner Tyrone Franklin Moved to approve the Consent Agenda; seconded by Commissioner Thomas Shepperd. The Motion Carried.

Virginia Working Waterfronts

Mr. Ben McFarlane briefed the Commission on the Virginia Working Waterfront Master Plan. He stated that the plan is a collaborative effort for the planning districts in Virginia’s coastal zone. The Accomack Northampton, Hampton Roads, Northern Neck, and Middle Peninsula Planning District Commissions, along with the Virginia Coastal Zone program developed the plan to address issues regarding the working waterfronts in Virginia. Mr. McFarlane provided an update of the current status of working waterfronts in Virginia by identifying the issues presented to the HRPDC during the planning process, and an outline of the immediate steps that need to be taken in order to continue to move forward.

Mr. McFarlane provided an overview of the Virginia Working Waterfronts and the important role it plays within the Hampton Roads economy. He informed the Commission of the issues that were presented to the HRPDC by the stakeholders:

- Poor water quality and habitat loss
- Sea level rise and recurrent flooding
- Shoaling of navigable channels
- Land and water use conflicts
- Global shipping practices
- Federal budget policies

He stated that the Virginia Working Waterfronts Plan is intended to address issues before they become conflicts. There is an important role for the state and federal government in terms of legislation that needs to be addressed, and the plan brings awareness of the issues and successes of working waterfronts industries. The Virginia Coastal Zone Management Program will provide the resources needed in order to address issues at that level. The overall goal of Virginia Working Waterfronts is to guide communities in protecting, restoring and enhancing their water-dependent commercial and recreational activities. The plan includes assessments of how working waterfronts are doing statewide, a discussion of the resiliency of working waterfronts, and recommendations for actions on the local and regional level as well as the federal government and General Assembly.

Commissioner Dave Hansen commended the environmental working group for taking the initiative to create Virginia Working Waterfronts. He stated it is critically important to find the balance between commercial industries and private homeowners who are utilizing the waterfronts. Having the HRPDC become involved in this is appreciated by the City of Virginia Beach.

Commissioner Thomas Shepperd stated that oyster harvesting and bay cleanup are issues that every government has to deal with. He described an issue that arose in York County where a homeowner created a commercial operation in a residential area which made it uninhabitable for the neighbors. Mr. Shepperd asked if the plan approaches any of these types of issues. He expressed concern with supporting a proposal, study or action that is going to revisit the struggle the County had with the General Assembly on this issue and the subsequent Supreme Court rulings in the County's favor.

Mr. McFarlane characterized the report as encouraging local governments to study the issue and develop a solution based off the issue that each individual locality faces from working waterfronts. Legislation recently adopted by the House of Delegates gives localities additional flexibility and authority for zoning specifically applied to working waterfronts. The Working Waterfronts Master Plan is a collection of ideas that can be studied and pursued at a later date. The Hampton Roads region does not have the same problems as other areas of the state. Ordinances that were adopted by rural localities in the 1960s or 1970s established rural residential throughout their counties. The working waterfronts that already existed were deemed legal nonconforming uses, which created a lot of problems. The example presented in regards to York County is an example of how such issues arise, but not necessarily an issue the plan wishes to address.

Commissioner Shepperd stated that he presented the issue because it was listed in the presentation twice as a conflict between water and local government. The Right to Farm Act has included agriculture, but it also took out the right to use special permitting and required government to rezone the entire county in terms of farming. If this is an issue that arises within the Virginia Working Waterfront Master Plan, then York County is available for advice.

Chair Ward called for a motion to accept the Virginia Working Waterfronts Master Plan resolution. Commissioner Louis Jones Moved to approve the Consent Agenda; seconded by Commissioner James Baker. The Motion Carried.

Environmental Action Awards

Ms. Katie Cullipher presented an overview of the askHRgreen.org program. The program was launched in 2011 and has over 50,000 unique website visitors annually. It is an award winning regional comprehensive program for public education and outreach, and combines traditional and social media grassroots outreach in an effort to educate and inspire residents to take action on things that have a positive impact on the environment. The program helps to meet regulatory compliance that requires a public education component such as: MS4 permits, groundwater withdrawal permits, and state consent orders. The program is also a one stop shop for citizens seeking answers, resources, and inspiration for a cleaner and greener Hampton Roads. AskHRgreen.org has four focal areas:

- Recycling and Beautification
- Sanitary Sewer Overflow Reduction
- Water Awareness and Conservation
- Stormwater Pollution Prevention

Ms. Cullipher provided the Commissioners with promotional items and educational materials from the askHRgreen.org program that were developed to improve the environment throughout the region. AskHRgreen.org also sponsors subsidiary programs:

- Pet Waste Station Grants
- Bay Star Homes Program
- Commercial Food Service and Grease Hauler Certification Programs
- Environmental Education Mini Grants

Ms. Cullipher briefed the Commission on the Environmental education mini grant which is open to local educators working with students from K-12. Educators are able to apply for up to \$500 in assistance for environmental themed projects. The project has to fit within the four focal areas. In FY16, the program provided assistance to 19 projects that reached over 7,000 students across seven localities in Hampton Roads. Ms. Cullipher recognized two grant recipients whose projects impacted over 12,000 students and faculty members.

Each program left a legacy of environmental stewardship that will continue for years to come. She presented Ms. Wendy VanHosen, Assistant Principal of John Yeates Middle School, and Ms. Amber LaMonte, Science Teacher of York High School, with Environmental Action Awards for their hard work and dedication.

General Assembly/Legislative Update

Mr. Crum briefed the Commission on a letter included in the agenda addressed to the Congressional Delegation requesting that the Hampton Roads region be redesignated as a UASI region. He expressed gratitude to all the Mayors and Chairs within the 17 localities for their cooperation. He informed them that Mr. John Sadler, Emergency Management Administrator, is working with all the Emergency Managers and Coordinators within the region to advance the initiative. He stated that Craig Quigley, Executive Director, Hampton Roads Military and Federal Facilities Alliance (HRMFFA), has been a great partner in the effort to advance the initiative. Congressman Whitman will be leading the effort on behalf of the region's delegation to try and push the initiative to the federal level. He informed them of his meeting with Senator Warner's office as well.

Mr. Crum informed the Commission of the City of Hampton's Flood Plan Program review by the Federal Emergency Management Agency (FEMA). As proposed by FEMA, cosmetic improvements that are currently exempt from permitting under the state building code would require a permit. The issue will eventually affect the rest of the region, and could create additional costs for each jurisdiction in terms of permitting activities. FEMA has indicated that they are going to introduce national guidance on the issue. However, guidance does not require public notice and comment. Guidance is typically issued through a memorandum. Mr. Crum presented a letter co-signed by all 17 Chief Administrative Officers (CAOs) asking FEMA to attend the CAO meeting on March 1st and the HRPDC meeting on April 20th to discuss this issue, and requesting that no guidance be issued at the national level until it is fully vetted.

Commissioner Barbara Henley departs

Commissioner Randy Wheeler stated that if FEMA was to find a locality that didn't have that comprehensive permitting process that met their satisfaction, they could potentially remove the entire community from the national flood program. He expressed concern about the potential negative impact homeowners will experience when filing an insurance claim on items or for work done within the home without a permit which goes against the intent of the flood insurance program.

Mr. Brian DeProfio acknowledged the members of HRPDC and the CAOs on behalf of the City of Hampton for helping to coordinate the effort in terms of responding to the issue. He stated that FEMA is basically trying to set precedence with the City of Hampton that would impact the entire country. There is no indication that this has been applied anywhere else.

Chair Ward stated that if it applies to Hampton, then the other 17 counties and cities certainly can expect the same thing. Vice Chair Hipple reiterated that this special permitting that would begin in Hampton would eventually reach all communities within the region. He explained how tough this could be for businesses who perform the work, as well as homeowners who wish to do the work themselves.

Mr. Crum provided an update on the General Assembly session and other related legislative matters. He briefed the Commission on Coastal Resiliency items that were approved as part of the HRPDC legislative priorities. He stated that there was a request that the Commonwealth of Virginia create a Chief Resiliency Office to provide oversight for sea level rise and coastal resiliency issues. Mr. Crum also updated the Commission on the requested funding for the Virginia shoreline resiliency fund. He stated that the fund was created in FY16 to assist homeowners with coastal resiliency issues. Neither of the items will be moving forward.

Mr. Crum briefed the Commission on a budget amendment introduced by Delegate Chris Stolle in reference to the Army Corps of Engineers flood management studies. It is a 3x3x3 study in which the flood mitigation study will be completed in three years for three million dollars touching three different levels of government. He informed the Commission of the budget amendment asking the State to assist localities through a local match of \$1.5 million for Hampton Roads and the Northern Neck regions.

The HRPDC is asking for funding to complete the Tier II environmental studies for improved passenger rail from Richmond to Hampton Roads for both the Peninsula and Southside. The estimated cost is \$20 million to complete the Tier II EIS, but the program does not have enough funding. Delegate Stolle has introduced a budget bill with language that would direct DRPT to work with the TPO, and by July 1, the cost of the Tier II study would be finalized and a funding source identified. HRPDC sent a letter of support of that item to the Hampton Roads delegation and also the Appropriations Committee on behalf of the region.

House Bill 21 was introduced on behalf of the Surveyors Association. If passed, the bill would require staff within each jurisdiction performing GIS work to have a surveyor's license. The Bill was given a reenactment clause until next year. He informed the Commission that the Legislation Liaisons will be meeting on Monday for a discussion to monitor this issue.

Vice Chair Hipple stated that James City County is starting to get more students within their locality. He suggested that education be considered for a legislative priority because it brings people into the community. He also suggested that the Commission pay more attention to unfunded mandates and how the community pays for such mandates. Chair Ward commended the HRPDC for taking Hampton Roads' issues to the General Assembly for FY16 and FY17.

Mr. Crum directed the Commissioners to Item 9 in their agendas. He stated that there is a synopsis prepared by staff of HRPDC-related bills. The summation presents information such as the bill number, what it does and the status. He stated that the information is available on both the PDC and TPO websites.

HRPDC Three Month Tentative Schedule

Mr. Crum noted the three month tentative schedule.

Advisory Committee Summaries

Mr. Crum highlighted the Advisory Committee Summaries section of the agenda.

For Your Information

Mr. Crum noted a letter from Gloucester County reappointing Mr. Phillip Bazzani to the Commission, and a letter from the City of Newport News appointing Ms. Sharon Scott to the Commission.

Old/New Business

There was no old or new business.

Adjournment

With no further business to come before the Hampton Roads Planning District Commission, the meeting adjourned at 1:17 p.m.

Ella P. Ward
Chair

Robert A. Crum, Jr.
Executive Director

FISCAL YEAR 2017
2/28/2017
STATEMENT OF REVENUES AND EXPENDITURES
67% OF FISCAL YEAR COMPLETE

REVENUES	Annual Budget	Previous YTD	Current Month	YTD	% Received /Expended
STATE PDC REVENUE	\$151,943	\$113,957	\$0	\$113,957	75%
DEQ	173,400	46,611	0	46,611	27%
HOUSING DHCD & PORTSMOUTH	394,450	60,759	36,505	97,264	25%
WATER QUALITY ASSESSMENT	504,000	504,000	0	504,000	100%
VDEM	255,089	0	0	0	0%
UASI*	19,000	315,623	0	315,623	1661%
Local Jurisdiction Membership Dues	1,372,414	857,208	127,007	984,215	72%
Local Jurisdiction Programs	1,688,854	1,343,726	37,695	1,381,421	82%
HRMFFA	30,000	15,000	0	15,000	50%
JLUS	232,472	0	0	0	0%
SALES, INTEREST & MISC	53,700	27,223	13,590	40,813	76%
VDOT-PL SEC 112	2,260,812	441,353	0	441,353	20%
HRTAC	136,000	24,557	15,608	40,165	30%
VDRPT 5303	745,374	139,643	268,640	408,283	55%
SP&R	58,000	13,183	0	13,183	23%
SPECIAL CONTRACTS/DEFERRED	1,359,420	0	0	0	0%
Total Revenue	<u><u>\$9,434,928</u></u>	<u><u>\$3,902,843</u></u>	<u><u>\$499,045</u></u>	<u><u>\$4,401,888</u></u>	47%
EXPENDITURES					
PERSONNEL	\$4,613,229	\$2,022,399	\$267,914	\$2,290,313	50%
STANDARD CONTRACTS	189,360	3,729	3,460	7,189	4%
SPECIAL CONTRACTS/PASS-THROUGH	4,187,452	1,218,304	113,177	1,331,481	32%
OFFICE SERVICES	444,887	129,575	10,320	139,895	31%
INDIRECT COSTS	0	635,766	128,290	764,056	0%
Total Expenses	<u><u>\$9,434,928</u></u>	<u><u>\$4,009,773</u></u>	<u><u>\$523,161</u></u>	<u><u>\$4,532,934</u></u>	48%
TOTALS	<u><u>\$0</u></u>	<u><u>(\$106,930)</u></u>	<u><u>(\$24,116)</u></u>	<u><u>(\$131,046)</u></u>	

*Includes FY2016 money invoiced and received in FY2017.

**Transcribed Public Comments of the
February 16, 2017 HRPDC Commission Meeting**

Mr. Ellis James: *Thank you Dr. Ward. My name is Ellis W. James. I reside in Norfolk, and I've been following pipelines and clean air and clean water for a long time as you know. There is a very important event happening this afternoon in Suffolk from about 5:00 – 5:30 pm. The question of the pipeline being something to help our area is a serious question. This is a brochure about the Virginia Water Conference 2017. It is from March 5th – 7th. The pipeline that some of us are worried about strikes at the heart of what the conference is attempting to accomplish. Just a couple of basic facts and then I'll get out of your way. Frack gas from pipelines triples Virginia's carbon emissions. That's not a good thing, and you don't have to be supporters of the EPA and/or climate deniers to understand the basics because the data speaks for itself. A group I belong to, Sierra Club, is going to be there to give public comments about our concerns and why the pipeline should not go forward. I hope that every community will pay close attention to what the impacts are throughout Eastern Virginia, especially, and why you should be concerned about it. It is an issue that is front and center for all of us here. I will give you one last closing thought. In the City of Norfolk last Sunday, a thousand people turned out, thanks to the women in our community. To the academy of discovery, a thousand people on Sunday afternoon, and it pushed by the City of Norfolk; especially by our women who gathered. The people, who came, a thousand strong, were young like me and older people. They were couples and Latinos, which is a growing part of our community throughout Hampton Roads and the eastern part of Virginia. Something's on the move, and I would invite your close attention to what's happening and what happens this afternoon in the public hearings. Thank you.*

Ms. Donna Sayegh: *Good afternoon. My name is Donna Sayegh and I live in Portsmouth. First of all, I want to show you the organizational chart of the HRPDC that Bob helped me create. The Virginia Association of Planning District Commission (VAPDC) was established by the General Assembly in 1968 through the Virginia Area Development Act (VADA). In 1995, the General Assembly modified the VADA with the Regional Corporation Act to provide a forum for state and local governments to address issues of regional nature. It is not about state and local government. It is about taking away local governments' authority and replacing it with the federal government regional factors as addressed in the federal government's national planning, and as recommended by the National Resources Board in December 1, 1934 at the request of President Franklin D. Roosevelt. When you look at the organizational structure for the HRPDC, you will see that there is no citizens' engagement listed on this chart. These regional organizations are intent on taking over the role of the local governments, whereby the people are not able to self-govern. Decisions are being made by unelected appointed people. What we the people are experiencing is a command system of government. One example of this new command system is the Anti-Poverty Forum that was held on November 21, 2016. The command system reviewed some data from the national data bank and not the local data bank; it talks about the national statistics. There was a video showing how Purpose Built Communities were able to address poverty by \$4 million in private investments within the neighborhood. The federal government dictates the rules for building. This regional Commission is a command system. This is one of the reasons why we in Portsmouth are labeled poor. When, in fact, the problem of poverty is coming from the federal government*

taking hard working people's money while supplying non-citizens with welfare benefits. The federal government created huge school systems where there is depersonalization of education. It made students unable to learn in this vacuum. We need to bring back the limitations of the federal government as outlined in our Constitution, which protects individual liberty. Thanks for listening.

14.0 Rural Transportation Planning

A. Background

The HRTPO, in cooperation with VDOT, will continue to develop an ongoing transportation planning process for the rural areas of Hampton Roads, including Surry County and portions of the City of Franklin and the Counties of Gloucester and Southampton.

VDOT allocates part of the State Planning and Research (SPR) funding to provide annual transportation planning assistance for non-urbanized areas within the Commonwealth. The Rural Transportation Planning (RTP) Program was created to aid the State in fulfilling the requirements of the State Planning Process to address the transportation needs of non-metropolitan areas. SPR funds appropriated under 23 U.S.C. 307(c) are used in cooperation with VDOT and the Commonwealth of Virginia for transportation planning as required by Section 135, Title 23, U.S. Code. These Federal funds provide 80% of the funding and require a 20% local match.

In FY 2018 each planning district commission or regional commission will receive \$58,000 from VDOT's Rural Transportation Planning Assistance Program and each planning district commission or regional commission will provide a local match of \$14,500 to conduct rural transportation planning activities. This resource may be supplemented with additional planning funds, but note that the arrangement of all such funds involves development of a scope of work, approval, and other coordination in the VDOT Transportation Mobility and Planning Division (TMPD) administrative work programs.

The scope of work shall include specific activities as requested by VDOT and/or the Federal Highway Administration. The scope of work may also include activities or studies addressing other transportation planning-related issues that may be of specific interest to the region. The criteria for the determination of eligibility of studies for inclusion as part of this work program are based on 23 U.S.C. 307 (c), State Planning and Research.

During FY 2018, the HRTPO will carry out the following activities:

Program Administration

Rural Transportation Planning (RTP) Administration

The RTP program is designed to facilitate regional participation and build consensus on transportation-related issues through a continuing, comprehensive, and coordinated planning process. This task provides the administrative support necessary for the management and maintenance of the RTP program activities.

This task includes the training of staff as well as the maintenance of GIS software licenses, data, and equipment in order to maintain the technical capability necessary to carry out the activities described in this task.

Program Activities

1. Rural Long-Range Transportation Plan

The HRTPO, in cooperation with VDOT, will continue the statewide initiative begun in FY 2007 to develop and maintain regional long-range transportation plans in rural areas that complement those in the metropolitan areas of the State.

In January 2012, the HRTPO Board approved and adopted the Hampton Roads 2035 RL RTP. During FY 2017, HRTPO staff updated the RL RTP to the horizon year 2040. In FY 2018, HRTPO staff will continue to maintain the current 2040 RL RTP.

2. Performance Management

Based on VDOT's 2005 proposal to use the Rural Transportation Planning Assistance Program to achieve regional long-range planning for rural areas that complement efforts in the metropolitan areas of the State, the HRTPO will continue including its rural localities in its Performance Management efforts, including the regional Congestion Management Process (CMP).

An update to the *Congestion Management Process - System Performance and Mitigation* report was released in October 2014. This update included an analysis of traffic volumes and speeds, historical trends, congestion, travel time reliability, and related issues on the rural CMP network.

Since 2012, HRTPO has also prepared the *Volumes, Speeds, and Congestion on Major Roadways in Hampton Roads* report on an annual basis. This report includes average weekday traffic volumes, an analysis of roadway speed data collected by INRIX, and an analysis of peak period roadway congestion levels. This document also includes major roadways in the rural localities.

3. Regional Safety Planning

In October 2013, HRTPO released the *Hampton Roads Regional Safety Study: Crash Trends and Locations* report, which updated the trends in crashes at the jurisdictional and regional levels, and detailed the number and rate of crashes on Interstates and at intersections throughout the region. HRTPO followed in July 2014 with the *Hampton Roads Regional Safety Study: Crash Analysis and Countermeasures* report, which analyzed high-crash locations and recommended countermeasures to improve safety.

In FY 2016, HRTPO followed up on the Regional Safety Study by preparing the *Hampton Roads Active Transportation Safety Study*. This study examined safety issues related to walking and bicycling, including determining the location of active transportation crashes throughout the region.

All of these safety planning efforts included roadways in the rural localities.

4. Regional Freight Planning

In FY 2018, HRTPO released an update to the *Hampton Roads Regional Freight Study* report. The Regional Freight Study includes an analysis of the movement of freight to, from, and within Hampton Roads for all transportation modes, and the movement of trucks both within Hampton Roads as well as through the gateways of the region. Both of these components included the rural localities.

5. Regional Bridge Planning

In FY 2018, HRTPO will be preparing an update to the *Hampton Roads Regional Bridge Study* report. The Regional Bridge study will include an analysis of bridge characteristics and conditions, sufficiency ratings, deficient bridges, bridge funding and projects, and costs related to bridge maintenance and replacement. All of these components will include bridges within the rural localities.

6. Technical Assistance and Coordination

Upon request, and in coordination with VDOT and/or local governments, the HRTPO will provide technical assistance in transportation planning and analysis in accordance with needs identified by rural localities. This task will also include the cost to print any materials related to rural transportation planning.

7. Technical Assistance to the Multimodal Planning Office

In addition, HRTPO will provide support to the Office of Intermodal Planning and Investment, a division of the Office of the Secretary of Transportation.

8. Route 58 Corridor Study

In 2016, the Hampton Roads Metropolitan Planning Area (MPA) was expanded to include the portions of the City of Franklin and Southampton County that lie east of U.S. Route 258. Associated with the MPA expansion, the HRTPO committed to addressing concerns of Franklin and Southampton County regarding the ability of Route 58 to continue to serve as a major corridor for the movement of people and freight between the Hampton Roads region and Interstate 95 by conducting a corridor study along Route 58 from the eastern end of the Suffolk Bypass to I-95. This item is related to UPWP Task 9.4.

B. Work Elements

Work activities may include the following:

Program Administration

Rural Transportation Planning Administration

- Administer transportation planning work program activities.
- Complete necessary contracts, invoices, progress reports, correspondence, and grant applications in support of the work program.
- Prepare agendas, minutes, and other materials associated with meetings related to Rural Transportation Planning, as well as staff participation in such meetings.
- Maintain GIS software licenses, data, and equipment.
- HRTPO staff will attend GIS and other technical training as it relates to rural transportation planning.

Program Activities

1. Rural Long-Range Transportation Plan

- Maintain and update the 2040 RL RTP as needed.
- Assist rural localities in conducting outreach in order to increase awareness of the transportation planning process.

2. Performance Management

- Update the CMP database with the most current traffic counts and roadway characteristics, including those roadways in the rural areas.
- Update the various transportation databases that cover all aspects of the transportation system including roadway use, bridges, aviation, rail, American Community Survey (ACS) data, etc.
- Update the *Volumes, Speeds, and Congestion on Major Roadways in Hampton Roads* report, which will include an analysis of rural roadways based on 2017 archived volume and speed data.

3. Regional Safety Planning

- HRTPO staff will continue to maintain and update crash databases and shapefiles for major roadways in the rural areas.
- HRTPO staff will participate in statewide and regional safety-related committees, including the steering committee for the Strategic Highway Safety Plan update.
- HRTPO staff will participate in roadway safety audits conducted by the State and its consultants as requested.

4. Regional Freight Planning

- a. HRTPO staff will continue to maintain and update a database of truck volumes and percentages for roadways in rural areas.

5. Regional Bridge Planning
 - a. As part of the update to the Hampton Roads Regional Bridge Study, HRTPO staff will include those bridges in the rural areas.
6. Technical Assistance and Coordination
 - Assist localities as needed in the development of detailed transportation plans as part of the local comprehensive plan update.
 - Provide technical assistance as needed to rural localities in the areas of multimodal planning, transportation GIS planning, project prioritization, etc.
 - Assist VDOT as needed in the development of transportation plans relating to the rural localities in Hampton Roads.
 - Participate in outreach meetings and review data as requested by VDOT throughout the fiscal year.
7. Technical Assistance to the Multimodal Planning Office
 - Coordinate, as appropriate, with the Office of Intermodal Planning and Investment regarding rural transportation issues.
8. Route 58 Corridor Study
 - Conduct kickoff meeting(s) to identify and engage stakeholders in the development of a study scope and the role and responsibilities of the study team.
 - Identify deficiencies and recommendations (including planning level cost estimates) for improvements covering, but not limited to: existing conditions, safety (crash rates, geometrics and level of service), capacity, land use, future conditions, access management, freight, hurricane evacuation, structures and other topics that require assessment to ensure the corridor continues to be a safe and efficient facility for the movement of people and goods into and out of the region.

C. End Products

Program Administration

Rural Transportation Planning Administration

- Preparation of agendas, minutes, and associated materials for meetings of the Rural Transportation Technical Advisory Committee
- Purchase of materials, equipment, and services as needed to assist staff in work activities.

Program Activities

1. Rural Long-Range Transportation Plan
 - An up-to-date Rural Long-Range Transportation Plan (RLRTP) for the region
2. Performance Management
 - An updated CMP database
 - Updated transportation databases

- An updated *Volumes, Speeds, and Congestion on Major Roadways in Hampton Roads* report
- 3. Regional Safety Planning
 - An updated crash database/shapefile for the region
- 4. Regional Freight Planning
 - An updated truck volume database
- 5. Regional Bridge Planning
 - An updated bridge condition database and *Hampton Roads Regional Bridge Study* final report
- 6. Technical Assistance and Coordination
 - Complete any unfinished FY 2017 tasks related to rural transportation
 - Active Transportation Master Plan for Southampton County
 - Up-to-date transportation and land use components for Surry County Comprehensive Plan.
- 7. Route 58 Corridor Study
 - Detailed Scope of Work.
 - Final Report.

D. Schedule – Program Activities

1. Rural Long-Range Transportation Plan
 - Up-to-date RL RTP – Ongoing throughout FY 2018
2. Performance Management
 - Updated CMP database – Ongoing throughout FY 2018
 - Updated transportation databases - Ongoing throughout FY 2018
 - Updated *Volumes, Speeds, and Congestion* report – Fourth Quarter
3. Regional Safety Planning
 - Updated crash database/shapefile – Ongoing throughout FY 2018
4. Regional Freight Planning
 - Updated truck volume database – Ongoing throughout FY 2018
5. Regional Bridge Planning
 - Regional Bridge Study report – Third Quarter
6. Technical Assistance and Coordination
 - Active Transportation Master Plan for Southampton County – Fourth Quarter
 - Transportation and land use components for Surry Comprehensive Plan – FY 2018
 - Other tasks as needed – Ongoing throughout FY 2018
7. Technical Assistance to the Multimodal Planning Office – Ongoing throughout FY 2017

- 8. Route 58 Corridor Study
 - Detailed Scope of Work – First Quarter FY 2018
 - Final Report – FY 2019

E. Participants

HRTPO, VDOT, DRPT, FHWA, HRPDC, Consultants, local governments, local transit agencies, other state and local agencies, and the public.

F. Budget, Staff, Funding

(Funding information includes applicable state/local matching funds)

ENTITY	PL	5303	SPR	TOTAL
HRTPO			\$72,500	\$72,500