

**HAMPTON ROADS PLANNING DISTRICT COMMISSION
ANNUAL COMMISSION MEETING**

October 15, 2015

9:30 a.m.

The Regional Building, 723 Woodlake Drive, Chesapeake

1. Call to Order
2. Election of Officers
3. Approval/Modification of Agenda
4. Executive Director's Report
5. Employee Recognition

WORKSHOP AGENDA

6. Go Virginia – Mr. John “Dubby” Wynne
7. The Regional Greenhouse Gas Initiative - Delegate Ron Villanueva
8. Legislative Agenda – Ms. Julia Hillegass

REGULAR AGENDA

9. Submitted Public Comments
10. Transcribed Public Comments from the September 17, 2015 Executive Committee Meeting
11. Public Comment Period
12. Approval of Consent Items
 - A. Minutes of September 17, 2015 Executive Committee Meeting
 - B. Treasurer's Report of September 2015
 - C. Contract Authorization – MMRS
 - D. Resolution of Support – Southampton County HB2 Project
13. HRPDC Three-Month Tentative Schedule
14. Advisory Committee Summaries
15. Correspondence of Interest
16. Old/New Business

ADJOURNMENT

AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING

ITEM #1: CALL TO ORDER

The meeting will be called to order by the Chair at 9:30 a.m.

ITEM #2: ELECTION OF OFFICERS

The Nominating Committee recommendations for the officer positions for the upcoming year are:

Dr. Clyde Haulman – Chair
Dr. Ella Ward – Vice Chair
Mr. Marcus Jones – Treasurer
Mr. Robert Crum – Secretary

RECOMMENDED ACTION:

Elect a Chair, Vice Chair, Treasurer and Secretary for the next year.

ITEM #3: APPROVAL/MODIFICATION OF AGENDA

Members are provided an opportunity to add or delete items from the agenda. Any item for which a member desires consideration from the Hampton Roads Planning District Commission should be submitted at this time, as opposed to under “Old/New Business.”

ITEM #4: EXECUTIVE DIRECTOR’S REPORT

Mr. Robert Crum, HRPDC Executive Director, will briefly address the Commission.

Attachment 4

ITEM #5: EMPLOYEE RECOGNITION

The employee noted below will be recognized for her outstanding service to the HRPDC and reaching a milestone anniversary between November 1, 2014 and October 31, 2015.

Five Years

Jennifer Coleman, Administrative Assistant II

RECOMMENDED ACTION:

Acknowledge individual.



*Kenneth I. Wright, Chairman
Clyde A. Haulman, Vice-Chair*



*McKinley L. Price, Chairman
Linda T. Johnson, Vice-Chair*

October 6, 2015

MEMORANDUM #2015-126

TO: HRPDC/HRTPO Board Members

FROM: Robert Crum, Executive Director

RE: Executive Director's Report

A brief summary of work activities is presented below for review by HRPDC/HRTPO Board members.

The HRTPO staff successfully submitted HB2 applications on behalf of the HRTPO on September 29, 2015. In addition, resolutions of support approved by the HRTPO were provided to jurisdictions for inclusion in their HB2 submissions. Information was also circulated to the Region's jurisdictions noting the HRPDC Board incorporated transportation projects from the Long Range Transportation Plan and the Rural Transportation Plan into the Region's Economic Development Strategy (REDS).

On September 18, 2015 the Executive Director provided a presentation at a Transportation Forum hosted by the Hampton Roads Chamber of Commerce. This presentation focused on HRTPO transportation planning efforts, and included a description of the HRTPO's regional priority projects and the HB2 applications endorsed and prioritized by the HRTPO Board on September 17, 2015.

In light of the recent announcement by BAE systems regarding planned layoffs at the Norfolk Shipyard, the Executive Director met with Mr. Bill Crow of the Virginia Ship Repair Association. Mr. Crow has agreed to provide a presentation at an upcoming HRPDC Board meeting to discuss existing and projected trends in the Region's shipbuilding industry.

The Regional Chief Administrative Officers (CAOs) met on October 7, 2015. Agenda items included the HRPDC Sea Level Rise Program, the relationship of this effort to the regional pilot being coordinated by Old Dominion University, the potential to develop a Regional Geographic Information System (GIS) initiative, and topics and structure for future CAO meetings.

The Executive Director met with the incoming HRPDC Chair and Vice Chair to discuss goals for the coming year and potential strategies for reorganizing HRPDC Board meetings to create a forum for regional dialogue.

The HRPDC staff continues to undertake efforts to restart the Envision Hampton Roads planning process which is an effort to produce the Region's first strategic plan. One of the requirements established for Planning District Commissions under the Code of Virginia is the completion of a strategic plan for their respective region. The Executive Director is

Attachment 4

working to coordinate efforts between Envision Hampton Roads, Reinvent Hampton Roads and the Future of Hampton Roads to ensure a complementary relationship between these efforts.

The Executive Director attended and participated in a VACo Region 1 Legislative Meeting hosted by Isle of Wight County on September 23, 2015.

The HRPDC Legislative Committee met on Thursday, September 24, 2015 to review a regional Legislative Agenda for the Commission. The Committee endorsed a proposed Legislative Agenda for the HRPDC and forwarded its recommendations to the Board for consideration.

The HRTPO Legislative Committee met on Friday, September 25, 2015 and endorsed a Legislative Agenda that will be considered by the HRTPO Board on October 15, 2015.

The Executive Director chaired a meeting of a Virginia Association of Planning District Commissions (VAPDC) Committee with representatives of McGuire Woods on September 28, 2015 to discuss the GO Virginia initiative. The GO Virginia initiative will be an agenda item at the HRPDC's October 15, 2015 meeting.

The Executive Director attended the 2016 Defense Budget and Beyond event hosted by the Hampton Roads Military and Federal Facilities Alliance on September 29.

The Executive Director met with the Regional Directors from Senator Tim Kaine and Senator Mark Warner's office to provide background information on the work of the HRPDC and HRTPO and discuss potential opportunities for collaboration.

The Executive Director and HRTPO Deputy Executive Director met with Commonwealth Transportation Board member John Malbon to discuss the work of the HRTPO, and to brief Mr. Malbon on the HRTPO's HB2 applications.

The HRPDC staff attended the Annual Hampton Roads Housing Consortium Awards Ceremony on October 1, 2015. The guest speaker at this event was Virginia Secretary of Commerce and Trade Maurice Jones.

The Executive Director and HRPDC staff met with representatives of Old Dominion University to discuss regional sea level rise initiatives and to review approaches for the HRPDC and ODU to collaborate on coastal resiliency initiatives.

On October 2, 2015, the Executive Director met with Dr. Robin Ying, Vice President of Information Systems at Tidewater Community College, to discuss broadband needs and potential initiatives.

The HRPDC staff has reached out to Christopher Newport University to discuss potential approaches for a community survey on behalf of the Town of Windsor.

The HRPDC staff continues to provide assistance with the National Disaster Resiliency Competition grant by participating in weekly phone calls/meetings on this project. On October 6, 2015, the HRPDC hosted a meeting of the Region's Public Information Officers to discuss public participation approaches for NDRC projects.

On October 9, 2015 the Executive Director and HRTPO Deputy Executive Director attended a meeting with Department of Rail and Public Transportation Director Jennifer Mitchell to discuss approaches for funding the Tier II Environmental Impact Statement between Hampton Roads and Richmond.

AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING

ITEM #6: GO VIRGINIA

SUBJECT:

Virginia Initiative for Growth and Opportunity in Each Region (GO Virginia)

BACKGROUND:

GO Virginia is an effort to restore Virginia's position of economic leadership by growing and diversifying the state's economy. This effort was initiated by the Virginia Business Higher Education Council and the Council on Virginia's Future to foster private-sector growth and job creation through State incentives for regional collaboration by business, education and government. Recognizing the harsh effect of deep federal budget cuts on a Virginia economy that is overly dependent on public-sector jobs, business leaders formed the GO Virginia campaign to work for regional cooperation on private-sector growth, job creation and career readiness. Bipartisan and business-led, the coalition favors State incentives to encourage effective collaboration among business, education and government in each region. The GO Virginia coalition is waging a statewide grassroots campaign to mobilize business and community leaders, partners in education and government and interested citizens to work for state policies that will help secure a future of expanding opportunity for all Virginians.

This agenda item is provided for information purposes, and does not require formal action by the Commission. Staff requests that Commission members receive the presentation, ask questions and discuss the GO Virginia initiative.

Mr. John "Dubby" Wynne will brief the Commission on this item.

Attachment 6

Note: This item is for informational purposes only.



**A BUSINESS-LED STATEWIDE INITIATIVE
TO GROW AND DIVERSIFY THE PRIVATE SECTOR
IN EACH VIRGINIA REGION**



Objectives

- **To alert Virginians** to the sudden, severe, and continuing economic impact of Federal budget cuts and the urgent need to diversify our economy.
- **To drive private-sector growth through strategic collaboration by business, education, and government in each Virginia region**, with particular emphasis on aligning education/skills training with employer needs and growing key industry clusters.
- **To make State government a catalyst for private-sector growth and job creation by introducing incentives for such strategic collaboration into the State budget and economic development programs.**
- **To mobilize the Virginia business community**, including the voices of small and large businesses, to advocate for sustained State initiative that will incentivize business, education, and government in each region to work together to drive private-sector economic growth and job creation.



3 KEY MESSAGE POINTS

- 1. An Urgent Need for Private-Sector Growth**
 - *Cuts in federal spending in Virginia have placed our economy seriously at risk, especially in No. Va. and Hampton Roads.*
 - *We are too dependent on the public sector statewide; 13 of the top 20 Virginia employers are public-sector entities or government contractors.*
 - *It isn't going to change overnight: We need a sustained effort to grow and diversify the economy across Virginia, emphasizing private-sector job creation.*
- 2. Collaboration in Virginia's Diverse Regions**
 - *Private-sector growth requires a private-sector perspective: businesses operate along economic, not political, boundaries.*
 - *Each Virginia region has different assets and opportunities, requiring a bottom-up rather than top-down approach.*
 - *To identify and exploit these distinctive growth opportunities, business, education, and local governments in each region must work together.*
- 3. State Government as a Catalyst and Partner**
 - *Significant state funds flow to localities, school divisions, higher education, and these resources should spur business, education, and government to collaborate.*
 - *The Commonwealth should be a reliable partner in providing financial incentives and assistance for regional collaboration.*
 - *State resources should help produce greater economic output across the region rather than reallocating market share or picking winners and losers.*



FORGING CONSENSUS FOR ACTION

- Building a broad grassroots coalition of business, education, and community leaders.
- Attracting bipartisan support from Governor and General Assembly.
- Actively engaging organizations that currently play a significant role in economic development in each region.
- Promoting bipartisan political support locally and regionally.
- Developing proposals that align with and help implement:
 - ✓ Governor’s “New Virginia Economy” plan
 - ✓ General Assembly’s “Top Jobs” legislation
 - ✓ JLARC studies on workforce and efficiency through local collaboration
 - ✓ Virginia Chamber of Commerce: “Blueprint Virginia”
 - ✓ Virginia Business Higher Education Council: “Grow By Degrees”
 - ✓ Council on Virginia’s Future: “Virginia Performs”
 - ✓ State Council of Higher Education: “Statewide Strategic Plan”



PRESERVING LOCAL AUTONOMY & PROVIDING COLLABORATIVE TOOLS

- Respecting local government authority—using incentives, not mandates.
- *Not* proposing new taxes or new layers of government.
- *Not* proposing constitutional or other structural changes.
- *Not* altering local control over schools, land use, or any other governmental function.
- *Not* a “regionalism” agenda:
 - Private sector-focused, market-driven initiative rather than bigger government.
 - No requirement or expectation that every locality will choose to participate in every project in a region.
- Building on existing successes in regional cooperation: *mobilizing greater support and providing additional tools.*



**POLICY DEVELOPMENT:
5 PRIORITY AREAS**

INNOVATION

INVESTMENT

IMPROVEMENT

INVENTION

INFRASTRUCTURE

INNOVATION

The State can promote innovation and growth in each region through start-up grant support for projects that promise substantial economic impact, leverage significant local, private, and other investment, and reflect regional cooperation on industry sector growth, alignment of education and training programs with employer demand, entrepreneurship, and other private sector-focused growth strategies.

INVESTMENT

The State can encourage cooperation rather than competition among localities in the recruitment of new business investment and jobs to each region by returning a portion of the state tax revenues generated by projects to regions where localities share economic development-related costs and revenues.

IMPROVEMENT

The State can provide financial incentives for efficiency-enhancing and cost-saving collaboration between and among local governments, school divisions, and higher education institutions, thereby improving performance, reducing pressures to increase the size and cost of government, and freeing up tax dollars for opportunity-focused initiatives in education, job training, and economic development.

INVENTION

The State can encourage inventions and discoveries that lead to commercially viable products and services by providing matching-fund support for labs, equipment, and other research-related needs, thereby leveraging private and other R&D investments and generating economic benefits for the region.

INFRASTRUCTURE

The State can invest in capital projects of regional or broader significance that will produce strong returns in private-sector growth, diversification, and job creation through improved education and job-skills training, research, business site development, communications, and other vital infrastructure.

AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING

ITEM #7: THE REGIONAL GREENHOUSE GAS INITIATIVE

SUBJECT:

Proposal to include support for the Virginia Coastal Protection Act in 2016 HRPDC Legislative Agenda.

BACKGROUND:

Delegate Ron Villanueva, 21st District (Chesapeake and Virginia Beach) is proposing Virginia join the Regional Greenhouse Gas Initiative (RGGI) as a funding avenue for coastal flooding adaptation. The RGGI is a group of nine states (Connecticut, Delaware, Maine, Maryland, Massachusetts, New Hampshire, New York, Rhode Island, and Vermont) that implement a region-wide cap on CO₂ emissions. Carbon allowances are purchased at quarterly auctions, with funds returned to states. The cap is lowered by 2.5% annually. Approximately \$200 million in auction revenue is projected to be returned to Virginia each year. The Virginia Coastal Protection Act would divide these funds between energy and adaptation projects:

- \$100 million for sea level rise and flooding adaptation
- \$60 million for statewide energy efficiency programs
- \$20 million for economic development in Southwest Virginia
- \$10 million for statewide renewables
- \$10 million for state programmatic expenses

Delegate Villanueva will brief the Commission on the proposal.

Note: This item is for informational purposes only.

AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING

ITEM #8: LEGISLATIVE AGENDA

SUBJECT:

Review of draft 2016 Legislative Agenda.

BACKGROUND:

The HRPDC Legislative Ad-Hoc Committee met on Thursday, September 24, 2015, to discuss the draft Legislative Agenda.

Ms. Julia Hillegass, HRPDC Public Information and Community Affairs Administrator, will provide an overview of the proposed 2016 Legislative Agenda developed by the Committee, and discuss additional emerging issues.

Attachment 8

Note: This item is for informational purposes only.

Hampton Roads Planning District Commission 2016 Legislative Agenda

REGIONAL COOPERATION

The HRPDC encourages the General Assembly to continue to develop and implement incentives for local governments to work together in regional cooperative efforts to provide services to citizens at a lower cost, and to enhance the region's opportunity for future economic development. PDCs are a natural, existing statewide mechanism to coordinate and implement these efforts, provided the Commonwealth can provide resources for adequate capacity to do so.

GOVirginia

Regional collaborative innovation will be required for significant economic recovery and job creation. The GOVirginia initiative encourages voluntary, business-led collaboration on economic and workforce development in each region, with educational institutions and government engaging effectively as full partners.

- The HRPDC supports this effort for enhancing efficiencies and creating cost-saving collaboration and requests that GOVirginia recognize the important role that Planning District Commissions can play in this process.

EDUCATION

Higher Education

The HRPDC recognizes the important role that public institutions of higher education play in contributing to the economic vitality of the Commonwealth and the well-being of its citizens. Hampton Roads is home to several public institutions with clear commitments to providing access to a top-quality and affordable higher education experience.

- The HRPDC urges legislators to strengthen state investment in higher education to promote college affordability and quality, ensuring that Virginia and Hampton Roads have the educated workforce needed for future economic vitality.

K-12 Education

The lack of adequate state funding support for K-12 public education has placed an inordinate burden on localities. A strong public school system is essential to economic development and prosperity.

- The HRPDC opposes legislative efforts to further shift K-12 per pupil funding responsibility away from the Commonwealth and onto local governments. Specifically, the HRPDC urges a realistic alignment of Standards of Learning and Standards of Accountability with state Standards of Quality funding levels.

ENVIRONMENTAL

Support Adequate Funding for Agricultural Best Management Practices

Robust and reliable funding of Virginia's agricultural best management practice cost-share program is essential for meeting the Commonwealth's water quality goals. Agricultural BMPs are the most cost-effective way to reach our TMDL goals.

- The Commonwealth should increase cost-share funding for these practices through the Soil and Water Conservation Districts.

Support Stormwater Grant Funding Initiatives

Funding to support localities' work to implement urban stormwater controls has been instrumental in reducing pollution into the Chesapeake Bay.

- The Commonwealth must substantially increase funding for the Stormwater Local Assistance Fund (SLAF) to \$50 million per year, a program that provides matching grants to localities for effective stormwater management projects.

Support Funding for Wastewater Treatment Plant Upgrades

Modernizing wastewater treatment has been a major success story in Virginia. The installation of nutrient removal technology at numerous wastewater treatment plants has reduced the flow of pollution to the Bay and Virginia rivers, dramatically improving local and regional water quality in accordance with established TMDLs. Finalizing the upgrades for the next group of plants will require an additional \$58 million.

- We urge Virginia to live up to its commitments by ensuring funds are available to complete the projects, improve water quality, limit utility rate increases on citizens and businesses, and protect jobs.

Statewide Land Cover GIS Data Development Project

Establish a funding mechanism to continue the land cover mapping initiative (currently being led by the Virginia Geographic Information Network) to produce regular land cover data updates.

- Updated land cover mapping should be coordinated with the Chesapeake Bay Program's updates, which are anticipated every 3 years.

HOUSING

Virginia Housing Trust Fund

Housing trust funds are distinct funds established by city, county, or state governments that receive ongoing dedicated sources of public funding to support the preservation and production of affordable housing opportunities for families and individuals to access decent affordable housing.

- The HRPDC supports legislation that would continue to appropriate funding to VHTF for continued future housing programs and projects.

OTHER

Unfunded Mandates

The HRPDC opposes unfunded mandates by the Commonwealth. When funding for a mandated program is altered, the mandate should be suspended until full funding is restored. When legislation with a cost to localities is passed by the General Assembly, the cost should be borne by the state, and the legislation should contain a sunset clause providing that the mandate is not binding on localities until funding by the Commonwealth is provided. Furthermore, HRPDC opposes the shifting of fiscal responsibility from the state to localities for existing programs.

- Any unfunded mandate or shifting of responsibility, such as maintenance of state transportation facilities or litter control, should be accompanied by a full fiscal and program analysis to determine the relative costs to the state and to the locality and to assure the state is meeting its full funding responsibility before taking effect.

EMERGING ISSUES

- SJ235 Housing Study Recommendations to be released this fall
- Economic impact of Virginia Housing Trust Fund
- Proposed legislation reallocating locality nutrient allocations currently assigned to existing municipal wastewater facilities

AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING

ITEM #9: SUBMITTED PUBLIC COMMENTS

No written public comments were received. Any new written public comments will be distributed as a handout at the meeting.

ITEM #10: TRANSCRIBED PUBLIC COMMENTS FROM THE SEPTEMBER 17, 2015 EXECUTIVE COMMITTEE MEETING

Each month, the public is invited to verbally comment on the HRPDC, its policies and programs, and items on the Commission agenda. Comments offered during this Public Comment Period are transcribed and submitted with each month's HRPDC agenda packet.

Attachment 10

ITEM #11: PUBLIC COMMENT PERIOD

Members of the public are invited to address the Hampton Roads Planning District Commission. Each speaker is limited to three minutes.

ITEM #12: APPROVAL OF CONSENT AGENDA ITEMS

A. Minutes

The Minutes of September 17, 2015 Executive Committee Meeting are attached.

Attachment 12-A

Recommended Action:

The HRPDC staff recommends approval of the minutes.

B. Treasurer's Report

The Balance Sheet and Statement of Revenue and Expenditure for August 2015 activities is attached. This Statement reflects the financial status of the HRPDC as a whole.

Attachment 12-B

Recommended Action:

The HRPDC staff recommends the Treasurer's Report be accepted.

One person addressed the HRPDC on September 17, 2015:

Ellis James

Thank you, Mr. Chairman. My name is Ellis W. James. I reside at 2021 Kenlake Place in the city of Norfolk. I would like to call your attention the Workshop Agenda this morning. Those are extremely important assets, you've seen, gotten good reports and reviews of what progress we're making in Hampton Roads. We need to protect those assets, and part of the danger and the threat is offshore drilling. Please think about this from the standpoint of connecting these dots and not shooting ourselves in the foot after we've made good progress. I wanted to pick on ozone just for a moment. I read the letter, I understand the concerns, but the fact of the matter is this year we've had no fire in the Dismal Swamp. The big fire is out there on 64 and 664 when there are backups. That's where we have serious, serious problems, and I know that the TPO will tackle that part. One last comment. In the category of threats to our area, there is now very good solid information showing that the boxen oil trains specifically the cars which are no longer legal to use, are now being parked all over the country but let me focus on the East Coast. One train is five miles long. Another train is three miles long. What's the big deal? Well, it's simple. Those cars that are no longer being used are dangerous, they're contaminated and there is the threat of leaks, as well as explosions. I hope that the people, especially who are familiar with Yorktown and the refinery/whatever it's going to be, will pay close attention. I have asked Thelma Drake with the city of Norfolk to please do some work in follow up on these and she has done so already, and I'm supposed to find her somewhere in the meeting today and get the information that I need, but this is a serious, serious issue that we need to pay attention to. There are many, many people in the Commonwealth of Virginia who do not want to see this kind of train storage come to our State. Thank you, Mr. Chairman.

Hampton Roads Planning District Commission
Executive Committee Meeting
Summary Minutes of September 17, 2015

The Executive Committee Meeting of the Hampton Roads Planning District Commission was called to order at 9:30 a.m. in the Regional Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

Commissioners:

Kenneth Wright, Chairman (PO)	McKinley Price (NN)
Clyde Haulman, Vice Chairman (WM)	Marcus Jones (NO)
Louis R. Jones, Treasurer (VB)	Thomas Smigiel (NO)
James Baker (CH)	Lydia Pettis Patton (PO)
Debbie Ritter (CH)	Barry Porter (SH)
Dr. Ella P. Ward (CH)	Patrick Roberts (SU)
Randy Martin (FR)	Tyrone Franklin (SY)
Sanford B. Wanner (GL)	Barbara Henley (VB)
George Wallace (HA)	Amelia Ross-Hammond (VB)
Anne Seward (IW)	James Spore (VB)
Mary Jones (JC)	Marvin Collins (WM)
Jim Bourey (NN)	Neil Morgan (YK)

Executive Director:

Robert A. Crum, Jr.

*Late arrival or early departure.

Others Recorded Attending:

Earl Sorey (CH); Brian DeProfio (HA); Paul Holt (JC); Jeff Raliski (NO); Brita Ayers, Bryan Stilley, (NN); Sherri Neil (PO); LJ Hansen (SU); Clay Bernick, Carl Jackson (VB); Cathy Davison (Albemarle Commission); Cathy Aiello (Aiello Enterprises); J. Elias O'Neal (Daily Press); Tom Ballou (DEQ); Mark Geduldig-Yatrofsky (Portsmouthcitywatch.org); Dennis Heuer (RK&K); Ellis James (Sierra Club Observer); Martha McClees (VB Vision); Christopher Voight (VDOT); Citizens: Donna Sayegh, Frank Papcin; Peter Huber (Willcox and Savage); Staff: Randy Keaton, Kelli Arledge, Shernita Bethea, James Clary, Jennifer Coleman, Katie Cullipher, Rebekah Eastep, Andrea Gayer, Kathlene Grauberger, Greg Grootendorst, Julia Hillegass, Sara Kidd, Mike Kimbrel, Mike Long, Jai McBride, Camelia Ravanbakht, John Sadler, Tiffany Smith, Jill Sunderland, Joe Turner, Chris Vaigneur.

Chairman Wright led the Commission in the pledge of allegiance and welcomed newly appointed Commission members, Portsmouth City Manager, Dr. Lydia Pettis Patton, Williamsburg City Manager, Marvin Collins and Suffolk City Manager, Patrick Roberts.

HRPDC 25th Anniversary Resolution

Chairman Wright introduced Secretary of the Commonwealth, Levar Stoney and noted he was a Hampton Roads native.

Secretary Stoney stressed the importance of the Region's leaders to be able to collaborate to ensure the residents of Hampton Roads obtain the highest standards of living and presented to the Commission, a Resolution, signed by Governor Terrance McAuliffe commemorating the 25th anniversary of the HRPDC.

Approval/Modification of Agenda

Commissioner Clyde Haulman Moved to approve the agenda, seconded by Commissioner McKinley Price. The Motion Carried.

Executive Director's Report

Mr. Robert Crum, HRPDC Executive Director, informed the Commission he met with staff and all seventeen localities' Chief Administrative Officers in order to be better acquainted with the region and has presented information in regards to the PDC and TPO to the Suffolk and Chesapeake City Councils. He further detailed the Envision Hampton Roads effort is going to be revived and reviewed his participation in the regional roundtable group.

Nominating Committee Report

Thomas Smigiel, Nominating Committee Chair, reported the potential slate of officers for the upcoming year included: Dr. Clyde Haulman as Chair, Dr. Ella Ward as Vice Chair, Mr. Marcus Jones as Treasurer and Mr. Robert Crum as Secretary.

Commissioner Tyrone Franklin Moved to approve the Nominating Committee Report of Officers, seconded by Commissioner Lydia Pettis Patton. The Motion Carried.

Green Sea Blueway and Greenway Management Plan

Mr. Clay Bernick, City of Virginia Beach, briefed the Commission that the purpose of the Green Sea Blueway and Greenway Management Plan was to develop a long-term management strategy which protects, conserves and manages a unique system of natural resources, open space areas, and selectively-chosen recreational uses, activities and facilities. This plan would not create any new layers of government, but would instead establish a non-governmental entity charged to implement, manage, maintain and promote the plan.

The potential impacts would span the three affected localities of Virginia Beach, Chesapeake and Currituck County, NC. These impacts include, but are not limited to:

- Increase awareness of the Currituck Sound, North Landing River and the Albemarle and Chesapeake Canal.

- Improve water quality in the watersheds
- Promote health and wellness
- Increase economic development opportunities
- Ensure no long-term capital improvement expenditures to the county and cities.
- Enhance property values

The Commission was displayed a cross section of a typical Blueway and Greenway system and Mr. Bernick outlined the current plan aligned with previous water management plans performed by the HRPDC and the participating cities.

Mr. Bernick reviewed the origin of the plan name, study area and the plan mission and vision. He further identified a large amount of currently protected land holdings and outlined the existing natural resources and surrounding influences.

The plan is organized around seven core components and as of June 16, 2015 all three localities adopted and endorsed the plan.

The Commission was shown a series of graphs detailing the plan implementation and next steps.

askHRgreen.org: Campaign Results

Ms. Margaret Cahoon, Cahoon and Cross, reviewed the askHRgreen.org brand was composed of four environmental education committees with the main purpose of educating people in developing sustainable environmental practices. There was an increase of 18.2% in regards to awareness of askHRgreen.org since 2012 and reported negative behaviors, except garbage disposal use, have decreased.

She indicated the survey included a utility value factor. Overall, tap water and wastewater are seen as a good value to Hampton Roads residents, although a majority of respondents were receptive to small price increases to accommodate system upgrades.

Ten different media campaigns were conducted over a 52 week period, and the askHRgreen.org website activity increased by five percent to 58,279 visitors in 2014-2015. Ms. Cahoon further reviewed the special promotions, publications and the focal point of the media campaign, the partnership with Coastal Virginia Magazine.

She outlined the total results of the public relations campaign included:

- Total impressions – over four million
- Articles and interviews – 32
- Budget - \$25, 012
- Publicity value - \$307, 996
- ROI – 12.31:1

Additional elements of the askHRgreen.org umbrella include, but are not limited to: the Bay Star Home Program, mini grants, on site events and co-promotions.

HRPDC Response to EPA Ozone Concern

Mr. Tom Ballou, Director of the Office of Air Data Analysis and Planning, DEQ, stated the current standard of air quality set in 2003 is 75 Parts Per Billion (PPB). He displayed a graph detailing the high ozone days in Hampton Roads, and noted since 2013 the region has not experienced any non-compliant days.

In December 2014, the EPA proposed and opened a comment period to lower the standard to 65 to 70 PPB. DEQ submitted a comment letter recommending the standard be no lower than 70 PPB. Mr. Ballou further stated the unofficial level range is expected to be 68-70 PPB, although the final decision by the EPA will be published October 1, 2015.

Mr. Ballou confirmed the Region's monitoring levels are within the proposed EPA range of 65-70 PPB, and outlined the Hampton Roads Ozone Action Plan submitted to the EPA on April 23, 2013.

He noted the voluntary actions of the Hampton Roads Region have contributed to the improving air quality and expected the region to stay in compliance with the new standards.

Regional Economic Development Strategy

Mr. Robert Crum, HRPDC Executive Director, reminded the Commission that the Comprehensive Economic Development Strategy (CEDS) completed in 2010, has expired. He indicated the Regional Economic Development Strategy (REDS) is a collaboration of the HRPDC and Hampton Roads Transportation Planning Organization (HRTPO) and includes updated information in regards to all transportation projects included in the HRTPO Long Range Transportation Plan and the Rural Transportation Plan. He noted the updated document would assist the localities in obtaining additional points in regards to their HB2 Application Projects.

REGULAR AGENDA

Submitted Public Comments

Chairman Wright indicated there were no Submitted Public Comments.

Transcribed Public Comments for the July 16, 2015 Quarterly Commission Meeting

Chairman Wright highlighted the Transcribed Public Comments from the July 16, 2015 Quarterly Commission Meeting.

Public Comment

Mr. Ellis W. James, Norfolk Resident, voiced his concerns in regards to traffic congestion and its effects on the Region's ozone. Additionally, he noted the negative environmental impacts to the region from outdated train cars.

Approval of Consent Items

- A. Minutes of July 16, 2015 Quarterly Commission Meeting
- B. Treasurer's Report of July 2015
- C. askHRgreen.org Campaign Results
- D. FY 2016 Budget Amendments
- E. HRPDC Response to Ozone Concern
- F. Chesapeake Bay Restoration Fund – License Plate Grant
- G. Consultant Services Contract Task Order – PARS Support
- H. Consultant Services Contract Task Order – SSORS Support
- I. Consultant Services Contract Task Order – HR FOG Online Certification Support
- J. Regional Economic Development Strategy

Commissioner Ella Ward Moved to approve the consent items, seconded by Commissioner George Wallace. The Motion Carried.

HRPDC Three Month Tentative Schedule

Chairman Wright reviewed the Three Month Schedule section of the agenda.

Advisory Committee Summaries

Chairman Wright discussed the Advisory Committee Summaries section of the agenda.

Old/New Business

Chairman Wright indicated there was no Old/New Business

Adjournment

With no further business to come before the Hampton Roads Planning District Commission, the meeting adjourned at 10:31 a.m.

Clyde A. Haulman
Chairman

Robert A. Crum, Jr.
Executive Director

**FISCAL YEAR 2016
8/31/15
BALANCE SHEET**

ASSETS

Cash & Cash Equivalents	\$ 79,769
Accounts Receivables	2,128,934
Investments	5,343,797
Other Current Assets	664
Net Capital Assets	<u>1,325,643</u>

Total Assets \$ 8,878,808

LIABILITIES & NET ASSETS

Current Liabilities	\$ 2,154,985
Net Assets	<u>6,723,823</u>

Total Liabilities & Equity \$ 8,878,808

STATEMENT OF REVENUES AND EXPENDITURES

REVENUES	Annual Budget	Restated Previous YTD	Current Month	YTD	% of Year Expended 17%
Grant and Contract Revenue	\$ 3,517,680	\$ -	\$ -	\$ -	0%
VDHCD State Allocation	151,943	-	-	-	0%
Interest Income	10,000	354	-	354	4%
Local Contributions	2,871,869	1,165,425	192,442	1,357,867	47%
Sales and Miscellaneous Revenue	83,162	1,707	289	1,996	2%
Special Contracts/Pass thru/Deferred	<u>2,571,690</u>	<u>-</u>	<u>-</u>	<u>-</u>	0%
Total Revenue	<u>9,206,344</u>	<u>1,167,486</u>	<u>192,731</u>	<u>1,360,217</u>	15%
EXPENDITURES					
Personnel	\$ 4,570,037	\$ 360,679	\$ 346,057	\$ 706,735	15%
Standard Contracts	230,855	12,295	12,207	24,502	11%
Special Contracts / Pass-Through	3,957,724	53,342	54,840	108,182	3%
Office Services	<u>447,728</u>	<u>25,734</u>	<u>49,727</u>	<u>75,461</u>	17%
Total Expenses	<u>9,206,344</u>	<u>452,050</u>	<u>462,831</u>	<u>914,881</u>	10%
Agency Balance	<u><u>\$ -</u></u>	<u><u>\$ 715,436</u></u>	<u><u>\$ (270,100)</u></u>	<u><u>\$ 445,336</u></u>	

AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING

**ITEM #12-C: CONTRACT AUTHORIZATION - HAMPTON ROADS METROPOLITAN
MEDICAL RESPONSE SYSTEM STRIKE TEAM**

SUBJECT:

The HRPDC is requested to enter into a contract with Fire Protection Equipment Co. for purchase of MSA G1 Self Contained Breathing Apparatus (SCBA) along with CBRNE masks and cylinders in multiple sizes for members of the Hampton Roads Metropolitan Medical Response System (HRMMRS) Strike Team. The contract is not to exceed \$150,000.00.

BACKGROUND:

The Hampton Roads Metropolitan Medical Response System Strike Team was established in 1999 and consists of 214 personnel who are trained and respond to regional medical emergency situations, including man-made and natural disasters. The response team uses SCBA in several of their response events. This initiative is being funded with FY14 State Homeland Security Grant Program funds. A competitive Request for Proposal (RFP) procurement process was utilized to select Fire Protection Equipment Co. as the SCBA vendor.

RECOMMENDED ACTION:

Authorize the HRPDC Executive Director to execute a contract with Fire Protection Equipment Co. for the procurement of MSA G1 Self Contained Breathing Apparatus for the Hampton Roads Metropolitan Medical Response System Strike Team.

AGENDA NOTE - HRPDC ANNUAL COMMISSION MEETING

ITEM #12-D: RESOLUTION OF SUPPORT – SOUTHAMPTON COUNTY HB2 PROJECT

SUBJECT:

A Resolution of Support for Southampton County for the General Thomas Highway Signalization Project

BACKGROUND:

House Bill 2 (HB2), signed into law in 2014, directed the Commonwealth Transportation Board (CTB) to develop and use a prioritization process to select transportation projects. The legislation is intended to improve the transparency and accountability of project selection, as well as improve stability in the Six-Year Improvement Program (SYIP). The process is to score projects based on an objective analysis and provide guidance to the CTB for project selection and funding.

In accordance with the CTB's *HB2 Implementation Policy Guide*, localities submitting certain types of projects are required to obtain a resolution of support from the relevant regional entity. HRPDC resolutions of support will be provided in accordance with the *HRTPO Guidance on House Bill 2*, approved by the HRTPO Board on July 16, 2015. The HRTPO Guidance document may be accessed on the HRTPO website at: [http://www.hrtpo.org/uploads/docs/HRTPO Guidance on HB2.pdf](http://www.hrtpo.org/uploads/docs/HRTPO%20Guidance%20on%20HB2.pdf).

Attached is a request from Southampton County for an HRPDC Resolution of Support for the following project:

- General Thomas Highway Signalization Project
 - Location: Interchange of US Route 58 and State Route 671 (General Thomas Highway/Armory Drive)
 - Project Scope: Install signalization where the interchange off-ramps intersect with Route 671

Attachment 12-D1

Attachment 12-D2

RECOMMENDED ACTION:

Approve the resolution of support for project described above.

SOUTHAMPTON COUNTY

26022 Administration Center Drive
P. O. Box 400
Courtland, Virginia 23837



757-653-3015
Fax: 757-653-0227

October 1, 2015

Robert A. Crum Jr.
Executive Director
Hampton Roads Planning District Commission
723 Woodlake Drive
Chesapeake, Virginia 23320

RE: Request for Resolution of Support - HB 2
General Thomas Highway Signalization Project

Dear Mr. Crum:

Attached herewith please find a copy of our application for HB 2 funding for the General Thomas Highway Signalization Project. As you know, because the project is located on a Corridor of Statewide Significance, it is eligible for submission subject to a resolution of support from the HRPDC, a copy of which must be provided prior to December 1. Accordingly, with this letter, I am seeking the Commission's favorable consideration.

In October 2013, Enviva Pellets Southampton, LLC opened a \$91 million biomass processing facility one mile west of the City of Franklin with a production capacity of 510,000 metric tons of wood pellets per year. The facility generates 180 heavy truck trips daily, with the vast majority traveling through the interchange at U.S. Route 58 and Armory Drive/General Thomas Highway.

This project proposes to install signalization on the east and west bound off ramps of the interchange. A signal study and capacity analysis was conducted by VDOT in August 2014 indicating that the signals are warranted and installation will improve the overall safety and operations of the intersection. The project is specifically referenced in Southampton County's 2015 Comprehensive Plan, the Rural Long Range Transportation Plan and the Hampton Roads Regional Economic Development Strategy.

Thank you in advance for preparing a resolution of support for the Commission's consideration on October 15, 2015.

With kind personal regards, I am

Sincerely,

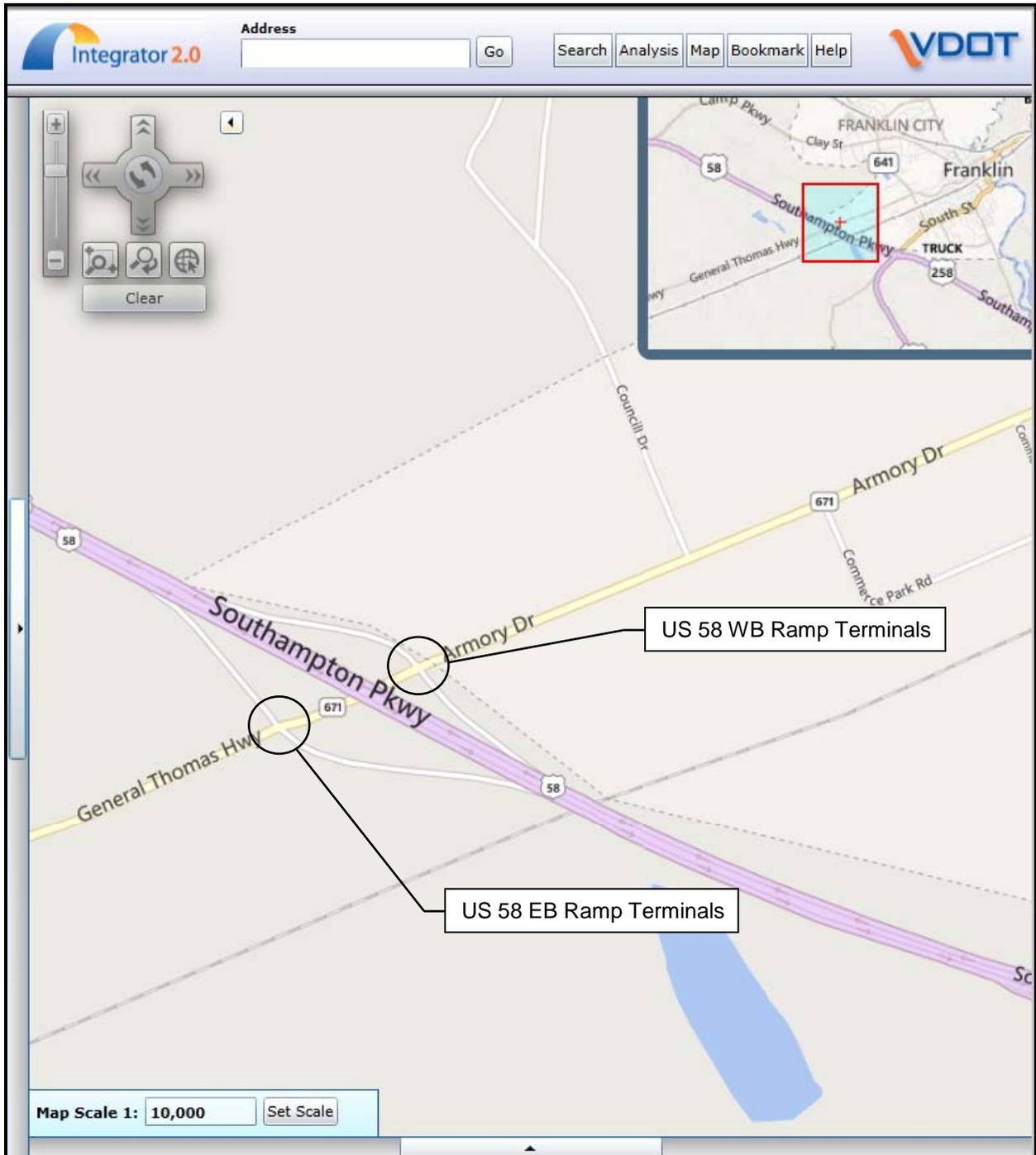
Michael W. Johnson
County Administrator

attachments

Location Map

US Route 58 Ramp Terminals @ Route 671

Southampton County





**HAMPTON ROADS PLANNING DISTRICT COMMISSION
RESOLUTION 2015-02**

**A RESOLUTION OF SUPPORT FROM THE HAMPTON ROADS PLANNING DISTRICT
COMMISSION FOR THE SOUTHAMPTON COUNTY GENERAL THOMAS
HIGHWAY/SIGNALIZATION PROJECT HB2 APPLICATION**

WHEREAS, House Bill 2 (HB2), signed into law in 2014, directed the Commonwealth Transportation Board (CTB) to develop and use a prioritization process to select transportation projects;

WHEREAS, following a year of development, which included multiple stakeholder sessions across the state, the CTB approved the HB2 prioritization process on June 17, 2015;

WHEREAS, the HB2 process specifies eligible applicants for three project types – Corridors of Statewide Significance, Regional Networks, and Urban Development Area;

WHEREAS, Local Governments submitting projects under the Corridors of Statewide Significance category and Transit Agencies submitting projects under the Corridors of Statewide Significance and Regional Networks categories require a resolution of support from the relevant regional entity;

WHEREAS, Southampton County has requested a HRPDC resolution of support in accordance with HB2 requirements; and

WHEREAS, in accordance with the *HRTPO Guidance on House Bill 2*, approved by the HRTPO Board on July 16, 2015, staff has reviewed the proposed project and found that it is consistent with the Rural Long-Range Transportation Plan.

NOW, THEREFORE, BE IT RESOLVED, that the HRPDC hereby supports the following project to be submitted for evaluation under the HB2 Prioritization Process:

- General Thomas Highway Signalization Project

APPROVED and ADOPTED by the Hampton Roads Planning District Commission at its meeting on the 15th day of October, 2015.

Clyde A. Haulman
Chair
Hampton Roads Planning
District Commission

Robert A. Crum
Executive Director
Hampton Roads Planning
District Commission

AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING

ITEM #13: HRPDC THREE-MONTH TENTATIVE SCHEDULE

The HRPDC staff has developed a tentative schedule of issues that will come before the Commission for action over the next three months. These issues are the primary action items the Commission will be considering. Other items may be added depending on new priority requests from the Commission, state and federal legislative and regulatory activities and new funding opportunities.

November 2015

Audited Financial Statements
Legislative Agenda
Reinvent Hampton Roads
Virginia Ship Repair Association

December 2015

Legislative Meeting

January 2016

2016 Economic Forecast
2016 General Assembly Session

AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING

ITEM #14: ADVISORY COMMITTEE SUMMARIES

A. REGIONAL ENVIRONMENTAL COMMITTEE

The summary of the October 1, 2015 Regional Environmental Committee meeting is attached.

Attachment 14

MEETING SUMMARY
REGIONAL ENVIRONMENTAL COMMITTEE

The Regional Environmental Committee met on October 1, 2015. The following items were discussed.

- Mr. Chris Burkett, Virginia Department of Game and Inland Fisheries, gave a presentation to the Committee on the Commonwealth's Draft Wildlife Action Plan, which was recently submitted to the U.S. Fish and Wildlife Service for review.
- Mr. Benjamin McFarlane, HRPDC, updated the Committee on matters related to sea level rise and recurrent flooding.
- Mr. McFarlane briefed the Committee on the final report for the HRPDC's FY14-15 Coastal Resources Management Technical Assistance Program.
- Ms. Whitney Katchmark, HRPDC, led a discussion on a proposal to amend the Committee's guidelines related to using carryover money from previous years.
- The Committee members present voted to approve the FY17 Draft Stormwater Budget. Localities not present at the meeting will submit their votes electronically.
- Several Committee members and guests provided status reports.

AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING

ITEM #15: CORRESPONDENCE OF INTEREST

A. HRPDC Appointment Letter

Attached is a letter dated September 28, 2015 appointing Dr. Lydia Pettis Patton to the Commission.

Attachment 15-A

B. Virginia Housing Development Authority's Homeownership Advisory Board Invitation

Ms. Shernita Bethea, HRPDC Housing/Human Services Administrator's experience and involvement in the housing community garnered her an invitation to serve on the Virginia Housing Development Authority's (VHDA) Homeownership Advisory Board. Her term will be effective immediately and expire in December 2018.

Attachment 15-B



CITY OF PORTSMOUTH, VIRGINIA

Established 1752

Office of the City Clerk

(757) 393-8639 • Fax: (757) 393-5378

Debra Y. White, CMC
City Clerk

September 28, 2015

Anita Y. Sherrod
Chief Deputy Clerk

Keia D. Waters, CMC
Senior Deputy Clerk

Monika B. Johnson
Deputy City Clerk

Dr. L. Pettis Patton
City Manager
801 Crawford Street
Portsmouth, Virginia 23704

Dear Dr. Patton:

The City Council has directed me to advise you that you have been appointed as a member of the following commissions to replace John Rowe, Jr.:

Community Policy and Management Team - member

Hampton Roads Planning District Commission – member

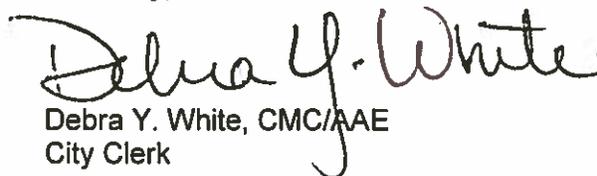
Hampton Roads Regional Jail Authority - member

Transportation District Commission of Hampton Roads - Alternate member

Newport Development Authority - member

Your acceptance of this important civic responsibility and your interest in the City of Portsmouth is appreciated by members of the City Council and the citizens of Portsmouth. You will be required to take oaths of office for the Hampton Roads Planning District Commission, and the Transportation District of Hampton Roads.

Sincerely,


Debra Y. White, CMC/AAE
City Clerk

cc: Community Policy and Management Team
Hampton Roads Planning District Commission
Hampton Roads Regional Jail Authority
Transportation District Commission of Hampton Roads
Newport Development Authority



September 18, 2015

Ms. Shernita Bethea
Hampton Roads Planning District Commission
723 Woodlake Drive
Chesapeake, VA 23320

Dear Ms. Bethea:

I would like to invite you to join the Virginia Housing Development Authority's (VHDA) Homeownership Advisory Board. We rely on the expertise of our Advisory Board members to provide guidance on our programs and services and insight into industry challenges so that VHDA can continue to make a positive impact on the diverse affordable housing needs across the state. For this reason, it is important that our board consist of engaged members who share our commitment.

Your name has been provided as someone whose experience and involvement in the community would be an asset to our organization, and we hope that you will consider serving a three year term effective immediately and ending in December of 2018.

The Board meets approximately three times each year (spring, fall and winter) at the Virginia Housing Center in Glen Allen, Virginia. We may also solicit your feedback through occasional conference calls or email communication.

If you choose to join the Advisory Board, we ask that you complete and return our brief Member Information form (enclosed) by September 28, 2015. The next meeting of the Homeownership Advisory Board is October 15, 2015. Information about the meeting will be sent via email.

If you are declining the invitation, please notify Brooke Scott, Program Liaison for Executive Services, at brooke.scott@vhda.com or (804) 343-5934 by September 28, 2015.

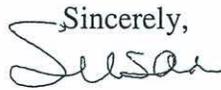
RECEIVED

SEP 23 2015

HRPDC

Ms. Shernita Bethea
Page two
September 18, 2015

Should you have any questions about the Advisory Board or VHDA's Homeownership programs and services, please contact Janet Wiglesworth, Managing Director of Homeownership, at Janet.Wiglesworth@vhda.com or by calling (804) 343 - 5746.

Sincerely,


Susan F. Dewey
Executive Director

SFD: bes

Enclosure

cc: Janet Wiglesworth