

**AGENDA NOTE – HRPDC ANNUAL COMMISSION MEETING**

**ITEM #10: CONTRACT AMENDMENT – HAZARD MITIGATION PROGRAM**

**SUBJECT:**

Authorize the execution for the option of a no-cost extension to the existing contract with Salter’s Creek Consulting Inc. to provide continued hazard mitigation planning support.

**BACKGROUND:**

Currently, Salter’s Creek Consulting Inc., in coordination with the HRPDC, is providing consulting services for the Southside Hazard Mitigation Plan, City of Franklin All-Hazards Mitigation Plan, and Southampton County All-Hazards Mitigation plan updates. Each plan is required to be updated every five (5) years to remain eligible for certain grant funds and disaster assistance as specified by the Federal Emergency Management Agency.

Contract Amount: No cost extension

Period of Performance: December 31, 2011 to December 31, 2012

**RECOMMENDED ACTION:**

Authorize the Executive Director to execute the option of a no-cost extension to the existing contract with Salter’s Creek Consulting Inc. to provide continued hazard mitigation planning support.