



MEMORANDUM OF AGREEMENT

Presentation by
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Hampton Roads Planning District Commission
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PROGRAM OVERVIEW

- Provide financial assistance to citizens who are in danger of losing residential water service due to non-payment of a water bill.
- Regional fundraising and pool of funds
- 100% of Donations applied to program
- Administrative costs borne by utilities and service providers



ELIGIBILITY CRITERIA

- Live in Hampton Roads service area
- Danger of losing residential water service
- Demonstrate personal or family crisis
- Provide partial payment of bill
- Participate in educational program
- Maximum of \$250 – once per year



PROGRAM HISTORY

- 1997 – Pilot Program approved by HRPDC
- 1998 – HRPDC approved Eligibility Criteria
- 1999 – HRPDC approved Allocation Formula
- 1999 – 2005 – Program active
- 2007 – Incorporation as 501(c)(3) Nonprofit
- 2009 – Organizational Meeting & Election of Officers
- 2010 – H2O Program Board approves MOA
- 2010 – IRS Approval Pending



ACCOMPLISHMENTS

- Total Funds Disbursed: \$218,595.79
- Families Aided: 1,400+



ISSUES

- Trademark
 - Registration resolved based on prior use of name & service area
- Level of Donations & Tax Deductibility
 - Resolved through establishment of 501(c)(3) nonprofit under Virginia Law
 - Active Fundraising Campaign
 - Pending IRS approval



HAMPTON ROADS H2O – HELP TO OTHERS – PROGRAM

MEMORANDUM OF AGREEMENT

- Parties & Responsibilities
 - Hampton Roads Planning District Commission – Administrative staff support, Program Coordination, Public Information
 - Hampton Roads Sanitation District – Financial Management, Accounting, Collection & Disburse Funds
 - Hampton Roads H2O Program Board – Program Management, Evaluation
- Method Of Financing & Availability Of Funds
 - Administrative Costs – Directors of Utilities, HRPDC, HRSD
 - Funds – Donations only for Program services; no donations used for Administrative Costs
- General Provisions



RECOMMENDATION

- Authorize Executive Director to execute Memorandum of Agreement with:
 - Hampton Roads Sanitation District
 - Hampton Roads H2O – Help To Others – Program Board

