Agenda
Hampton Roads Planning District Commission
Executive Committee Meeting

JUNE 17, 2009

Call to Order 9:30 a.m.

HRPDC Headquarters, The Regional Boardroom, 723 Woodlake Drive, Chesapeake, Virginia

CALL TO ORDER

CONSENT AGENDA

1. Minutes of May 20, 2009
2. Treasurer's Report
3. Regional Reviews
   A. PNRS Items Review
   B. Environmental Impact Assessment/Statement Review
4. Urban Area Security Initiative Contract for Target Capabilities Assessment
5. James City County Green Infrastructure Plan
6. Hampton Roads Loan Fund Partnership
7. Contract Amendment – ZEL Technologies
8. Virginia Association of Planning District Commissions Summer Conference

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9. 2009 Economic Data Book
10. HRPDC Personnel Manual
11. Proposed FY 2010 HRPDC and HRTPO Operating and Capital Budgets
12. FY 2010 Unified Planning Work Program
13. Project Status Report
14. For Your Information
15. Old/New Business

ADJOURNMENT

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #1: MINUTES OF MAY 20, 2009

Minutes of the May 20, 2009 meeting are attached.

Attachment

RECOMMENDED ACTION:

Approval.

Hampton Roads Planning District Commission
Executive Committee Meeting
Minutes of May 20, 2009

The Executive Committee Meeting of the Hampton Roads Planning District Commission was called to order at 9:36 a.m. at the Regional Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

EXECUTIVE COMMITTEE:

Bruce C. Goodson, Chairman (JC)
James O. McReynolds, Treasurer (YK)
Dr. Alan P. Krasnoff (CH)
Rosa M. Lawrence (FR)
Brenda G. Garton (GL)
Randall Gilliland (HA)*
Joe S. Frank (NN)
Paul D. Fraim (NO)*
Douglas Smith (PO)
Tyrone Franklin (SY)
Harry E. Diezel (VB)
Louis Jones (VB)
Jeanne Zeidler (WM)

OTHER COMMISSIONERS:

Dr. Ella P. Ward (CH)
William Harrell (CH)
Clifton Hayes (CH)
Molly Ward (HA)
Randy Hildebrandt (NN)
Sanford B. Wanner (JC)
Kenneth L. Chandler (PO)
Jackson C. Tuttle II (WM)

*Late arrival or early departure.

OTHERS RECORDED ATTENDING:

Elizabeth Kersey, Jim Oliver (HA); Bryan Pennington, Jeff Raliski (NO); Bob Matthias (VB); Jenny Jackson - NAVFAC Mid-Atlantic; K. Frank Mach - Maritime Admin; Joe Howell - Naval Station Norfolk; Philip Shucet - Philip A. Shucet Co.; Martha Gross - Virginia Tech; Ray Taylor - FHR, Michael Townes - HRT; Irene Shuman - VDOT; W. Dewey Hurley - Branscome, Inc.; Dana Dickens - HRP; Peter Huber - Willcox & Savage; Ellis W. James - Sierra Club Observer; Henry Ryto - HRT User Citizen Advisory Committee; Terri Boothe, Judith Brown - Citizens; Cathy Aiello - Biggs & Fleet; Staff: Dwight Farmer, Shernita Bethea, John Carlock, Rick Case, James Clary, Nancy Collins, Richard Flannery, Kathlene Grauberger, Greg Grootendorst, Emilie Helms, Frances Hughey, Jim Hummer, Rob Jacobs, Whitney Katchmark, Brett Kerns, Ben McFarlane, Kelli Peterson, Camelia Ravanbakht, Joe Turner, Chris Vaigneur, and Eric Walberg.

CONSENT AGENDA

The Consent Agenda contained the following items:

Minutes of April 15, 2009

Treasurer's Report

Regional Reviews

A. PNRS Items (Initial Review)

Pollution Prevention Initiatives; DEQ; EPA – Pollution Prevention Grants Program

Community Development Block Grant – Barlow Road; York County/Housing Partnership, Inc.; VDHCD/HUD - CDBG

Virginia's Beaches Environmental Assessment and Coastal Health (BEACH) Program 2010; Commonwealth of Virginia State Board of Health; EPA – Beach Monitoring in Virginia

Chesapeake Bay Program Point Source and Toxics Information Management/Data Analysis Support; Virginia Polytechnic Institute and State University; EPA – Chesapeake Bay Point Source and Toxics Data Management

FY 10-11 VA Development of Wetland Permit Compliance and Community Outreach Tools; Virginia Department of Environmental Quality; EPA – Regional Wetland Program Development Grants

VA Water Quality Management Planning – ARRA Stimulus; DEQ; ARRA Stimulus – Water Quality Management Planning Program Section 604(b)

VADEQ FY09 Chesapeake Bay Monitoring; DEQ; EPA – Chesapeake Bay Program

1776 Ramada Conversion; Smith/Packett Med-Com, LLC; USDA – Rural Development Program

B. Environmental Impact Assessment/Statement Review

Temporary Parking Area; Jamestown-Yorktown Foundation; James City County

Construction Program, Virginia Air National Guard, 203 Red Horse Squadron; DOD/Air Force/Air National Guard; Virginia Beach

Sandbridge Beach Erosion Control and Hurricane Protection Project; DOD/USACE; Virginia Beach

Taxiway A and General Aviation Apron Asphalt Repair and Rehab at Norfolk International Airport; USDOT/FAA; Norfolk

Expansion of the Wallops Flight Facility Launch Range; NASA; Accomack County

Environmental Program Grants & Contracts

Authorizing Resolutions and Certifications for FY07 and FY08 State Homeland Security Program Grant Applications

NASA Langley Research Center Update

Mayor Zeidler Moved to approve the Consent Agenda; seconded by Comr. Wanner. The Motion Carried.

FY 2009 Budget Amendment

Mr. Farmer stated the FY2009 budget was approved in April 2008 and since that time, the PDC has received additional grants and other funding and has incurred some changes in the expenditures. The result is that there is an increase in what is called the anticipated surplus from $71,768 to $92,118, mainly due to special contracts in physical planning. There is a local grant for solid waste in the amount of $99,900 that is to be paid to a consultant for the valuation of SPSA assets. There was a transfer from the fund balance of $83,972 to pay for a consultant to conduct the MPO Best Practice Study, and then there were minor changes in operations resulting in $10,000 additional expenditures.

Comr. McReynolds Moved to approve the FY09 budget amendments; seconded by Comr. Garton. The Motion Carried.

FY 2010 Strategic Initiatives

Mr. Farmer stated the PDC would have a mini-retreat within today's planned agenda with five presentations. He noted that these were strategic issues and initiatives that were significantly different from what the PDC normally undertakes and the issues needed to be brought to the Board's attention

(Comr. Gilliland arrived)

A. FY 2010 Budget

Mr. Farmer outlined the preliminary FY 2010 budget for the PDC Board. He commented that since FY 2006, the PDC has been at an 82 cents per capita assessment rate. He further commented that in the budget submission this year there will be a separation of the PDC and MPO. Staff has also retrieved FY 09 MPO information for comparison basis. He then discussed the fund balance that is often referred to as unallocated, but it is allocated, and he specified how much was associated with leave and designated liabilities, and how much was in the unrestricted

reserve. Finally, he stated the Personnel and Budget Committee had a lengthy discussion regarding an annual contribution to the building facility fund with information for the Board to view in June. Comr. Garton asked if the unrestricted fund balance is at a level that is consistent with what the auditors have recommended the PDC maintain. Mr. Farmer stated he believed that to be true. He commented Staff was going to better define some of the components as opposed to one group, particularly for the building facility and so forth. He believed it would be a better accounting practice, and he will have Ms. Collins confer with the auditors for guidance on it.

Chairman Goodson noted the MPO Committee did not discuss future budgeting and it is recognized that the MPO and the PDC do need to have separate budget structures. This issue will need to be addressed in the coming months to determine exactly how separate a budget is needed for the PDC and how it will interface with the MPO budget.

(Comr. Fraim arrived)

B. Economics and Housing Programs

Mr. Farmer introduced Chief Economist Greg Grootendorst to discuss his presentation on regional competitiveness. Mr. Grootendorst stated the economic staff completed several recurrent tasks throughout the year: the data book, impact studies, forecasts, technical assistance, benchmarking, and quarterly updates. It is apparent that much of the work reflects on the region's current economic well-being, but it also reflects on how the area will be competitive in an ever changing global economy. He noted that when defining growth and how growth plays a role in economic success, it is very important to look at several other measures, measures that are more indicative of general well-being, measures that are more in alignment with desired outcomes, rather than just population and employment growth. He stated that as the PDC looks to the scope of work on this issue, it is proposed to evaluate regional assets and perform a comprehensive assessment of the region's industrial and occupational structure so that the strengths of the Hampton Roads area will be known and it will see how it compares to regions throughout the nation and throughout the world. The next step would be to then review these results and determine what growth factors are relevant to Hampton Roads in assessing the ability of the region to remain competitive in the global economy.

Mr. Farmer introduced Ms. Shernita Bethea, Housing and Human Services Manager for the PDC to present her report on the fate of Disability Service Boards (DSB) in Hampton Roads. Ms Bethea explained this program will be eliminated at the end of May due to state cuts and a change in regulation language mandating support from local jurisdictions. The boards were created as part of the Beyer Commission's report to the General Assembly in 1992 in an effort to give local governments more planning control as it relates to persons with physical and sensory disabilities. She noted that currently, the Hampton Roads region is serviced by three major DSBs: the Western Tidewater Disability Service Board which covers Southampton County, Isle of Wight, and Franklin; the Peninsula Board covering Hampton, Newport News, James City County, Poquoson, York County, and Williamsburg; and the South Hampton Roads Disability Service Board

which includes Chesapeake, Virginia Beach, Norfolk, Portsmouth, and Suffolk. The Hampton Roads Planning District has served as a fiscal agent and "employer of record" for the South Hampton Roads Disability Service Board. However, the PDC would like to explore the feasibility of establishing a regional task force to review best practices and the needs of the region. Ms. Bethea stated there were still many jurisdictions and groups that are calling and wanting to have more information and education on the ADA law. She explained the region hopes to become a recipient of a new Virginia Disability Service Board Local Government Employment Awareness Grant under the economic stimulus act. Under this grant, the region might be eligible for a small portion of the $100,000 grant which could help support local disability initiatives.

Mayor Fraim asked Mr. Farmer what set of rules would be in place regarding the grant money, if received. Mr. Farmer replied the regional task force would decide how the money should be spent.

Chairman Goodson asked if the PDC would be handling the structure, organization, and coordinating of the appointees from the local governments. Ms. Bethea explained the PDC has only served as fiscal agent, and at this point, it would be the task of the PDC to review the feasibility of how much work would be needed to organize the region as a whole. It would be a collaborative effort and not just one particular jurisdiction or person would be responsible for the project.

Mayor Frank commented that he had never heard of the disability boards in the area and expressed concern regarding staff time and cost.

Comr. Wanner asked who would be responsible for disassembling the current boards and recreating a potential regional board. Ms. Bethea stated she had been trying to locate members of the boards and to inquire if the jurisdictions would be interested in being around the table at a regional meeting.

Mayor Fraim suggested that a process be established with rules set forth before moving forward.

Mayor Frank stated the PDC needed to assess what was already available and what already exists in terms of helping those with disabilities. He then suggested Ms. Bethea return at a later date with more specific goals in order for the board to make a more informed decision. The board agreed with this suggestion.

C. Regional Emergency Management and Homeland Security Service Authority Functions

Mr. Farmer introduced Mr. Rich Flannery, HRPDC Emergency Management Administrator, to discuss the PDC's role in the event a catastrophic incident occurred in the Hampton Roads area.

Mr. Flannery stated the HRPDC would like to embark on a study to determine the best method for supporting the administrative fiduciary sustainment of regional operations and capabilities created and implemented in Hampton Roads. The emergency

management department at the PDC has been assisting emergency managers, homeland security, law enforcement, and fire officials in planning and developing regional capabilities to prevent, protect against, respond to, and recover from disasters and/or acts of terrorism. The capabilities developed and/or currently in development are regional in nature and serve to support multiple operational needs in emergency management/homeland security activities. The majority of the projects were funded through the federal government as well as the Commonwealth. Upon completion of the grant funding, the region was expected to sustain these capabilities. Many of these capabilities that are developed have moved from a planning project to an operational entity that will be employed during a disaster. Because the capabilities are regional in nature, there is no one jurisdiction that owns them and the challenge that exists is how to sustain them from an administrative or fiduciary standpoint.

In March, Mr. Flannery briefed the board on the interoperable communication system known as the HRTacRAN that was developed through a port security grant, via the Hampton Roads Interoperability Communications Advisory Committee and the HRPDC. As he stated in March, the HRICAC group recommended the HRPDC act as the administrative and fiduciary agent for a maintenance and service agreement contract to sustain the system in which the PDC had already approved. By acting as the administrative or fiduciary agent for this regional capability, it allows the HRICAC group to continue to function as the operational entity that oversees the operations of the system 24 hours a day, 7 days a week, and 365 days a year. This mitigates any one jurisdiction having sole administrative and fiduciary responsibility for the regional capability. Mr. Flannery explained there are many other projects in the planning phase that will transition to an operational entity. The challenge is that there is no regional agreement or medium among the localities to participate in supporting operational regional capabilities developed through grant initiatives.

He concluded by asking for the recommended action to authorize the emergency management staff at the HRPDC to research, study, and analyze regional emergency management and Homeland Security service authority functions for supporting regional planning initiatives that have progressed to regional operational capabilities and report the findings and recommendations.

Mayor Frank Moved to approve the recommendation; seconded by Comr. Gilliland. The Motion Carried.

Mayor Frank asked if the local governments were going to have to pick up the cost when grant monies run out. Mr. Farmer stated that has not been issue as of yet for HRTacRAN and HRICAC, but it could be in the future.

Comr. Hildebrandt noted that it should not fall on one jurisdiction, but should be a joint venture and the PDC needs to be sure that it assesses what will be involved in order to maintain functionality and this needs to be decided as a collective voluntary effort.

D. Physical and Environmental Planning

Mr. Farmer introduced Mr. John Carlock, Deputy Executive Director of the HRPDC to discuss several physical planning issues. Mr. Carlock stated the number of regulatory programs the PDC contends with is a priority. He noted, in particular, the Chesapeake Bay, which has resurfaced as a critical regulatory matter. He noted there are memoranda of agreement in place among the localities, the regional operational agencies, and the PDC on water supply, sanitary sewers, and stormwater. He also noted that staff is continuing to work on a number of local government comprehensive plans in cooperation with individual localities and the PDC is moving forward with the completion of the regional water supply plan and a number of implementation plans on the TMDL program.

He explained there are a number of opportunities in the planning arena for the PDC, such as green infrastructure, energy conservation and development, and establishing a framework to address climate change. The reinvigoration of the environmental planning committee is the vehicle to properly address these three issues. Based on this, with the work of the committees and the staff, the PDC recommends three items for which it seeks guidance from the Board. First is the need to establish an environmental planning committee with a much broader representation from the localities. The PDC also needs to continue the cooperative approach to regulatory compliance, and the question of how the Hampton Roads area compares with other regions from a funding standpoint, activities standpoint, and staffing standpoint needs to be addressed. He concluded by stating the PDC would like to investigate benchmarking and a best practices study.

Comr. Hildebrandt stated he hoped there would be a quick completion of the regional water supply plan. He indicated a month ago, the Colonel District Engineer suspended the permit for the King William reservoir project. With this suspension, there is now serious doubt whether the project will ever be built and the King William reservoir was the solution for the next 40 or 50 years for the Peninsula's water supply needs. He noted the Peninsula must now go back and review what the next best alternative might be to meet the needs to include in this supply plan.

Mayor Frank Moved to approve the physical planning recommendation; seconded by Mayor Zeidler. The Motion Carried.

HRPDC MEETING SCHEDULE

Chairman Goodson stated there had been a staff suggestion to change the meeting time in the bylaws of the HRPDC. However, he thought it would be better to schedule them one meeting at a time. He recommended the June PDC meeting start at 9:30 a.m.

Comr. Tuttle Moved to approve the recommendation; seconded by Mayor Frank. The Motion Carried

New Business

Mr. Carlock stated staff had been working on the TMDL Implementation Plans over the past few years. The next plan would involve the Nansemond River in Suffolk and the watershed in Suffolk and Isle of Wight County. Staff has worked with these two localities to develop contracts with them to carry that work forward over the coming year. The PDC needs the Board's authorization to execute the contracts.

Comr. Hildebrandt Moved to approve the recommendation; seconded by Comr. Tuttle. The Motion Carried.

Mr. Farmer stated staff would try to have a final draft of the UPWP for the Board in June for approval starting July 1.

With no further business to come before the Hampton Roads Planning District Commission, the meeting adjourned at 10:20 a.m.

Dwight L. Farmer Executive Director/Secretary	Bruce C. Goodson Chairman

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #2: TREASURER'S REPORT

FISCAL YEAR 2009
MAY 31, 2009
BALANCE SHEET

ASSETS		LIABILITIES & NET ASSETS	
Cash & Cash Equivalents	633,784	Current Liabilities	614,032
Accounts Receivables	856,826	Net Assets	5,054,851
Investments	2,674,827		
Other Current Assets	664		
Net Capital Assets	1,502,782		
Total Assets	5,668,883	***Total Liabilities & Equity***	5,668,883

STATEMENT OF REVENUES AND EXPENDITURES

REVENUES	Annual Budget	Current Month	YTD
Grant and Contract Revenue	6,628,705	399,206	4,199,713
VDHCD State Allocation	275,106	22,924	252,175
Interest Income	55,000	1,497	58,625
Local Jurisdiction Contributions	1,341,946	-	1,341,946
Other Local Assessment	2,319,772	74,083	1,639,422
Sales and Miscellaneous Revenue	50,584	40	56,235
Total Revenue	**10,671,113**	**497,750**	**7,548,116**
EXPENDITURES			
Personnel	3,962,546	293,613	3,372,825
Contractual	185,791	6,920	167,600
Special Contracts	5,505,819	155,523	2,964,452
Operations	785,189	31,450	450,583
Capital Assets	160,000	-	-
Total Expenses	**10,599,345**	**487,506**	**6,955,459**
Agency Balance	**71,768**	**10,244**	**592,657**

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #3: REGIONAL REVIEWS – MONTHLY STATUS REPORT

A. PNRS Items (Initial Review)

The HRPDC staff is routinely involved in the review of applications for grants to support projects involving federal or state funding. To ensure that all Commissioners are aware of projects being reviewed, brief summaries of these projects and anticipated review schedules are included in the Agenda. The HRPDC staff will continue to request comments directly from staff in localities that appear to be directly affected by a project. Review and comment by more than one locality is requested when a project may affect the entire region or a sub-regional area. Attached is a listing and summary of projects that are presently under review. As of June 10, 2009, there were no outstanding comments on these projects.

B. Environmental Impact Assessment/Statement Review

The HRPDC staff is routinely involved in the review of environmental impact assessments and statements for projects involving federal funding or permits as well as state development projects. To ensure that all Commissioners are aware of projects being reviewed, brief summaries of these projects and anticipated review schedules are included in the Agenda. The HRPDC staff will continue to request comments directly from staff in localities that appear to be directly affected by a project. Attached is a listing and summary of projects that are presently under review.

Attachment

RECOMMENDED ACTION:

None required.

Project Notification and Reviews

Date 5/26/2009 **CH #** VA090518-2123760

Title Virginia's Coastal Zone Management Program – 24th Year Implementation Grant

Applicant Virginia Department of Environmental Quality

State/Federal Program NOAA – Coastal Program Grants

Project Staff Claire Jones **Type of Impact** Chesapeake Bay watershed

Project Description

This grant will allow the Commonwealth to continue funding activities of Virginia state agencies and local governments to improve the management and protection of Virginia's coastal resources. It includes funding for technical assistance from planning district commissions to their local government members and special projects such as the second year of a three year effort called Sustainable Community Planning.

FUNDING

Federal	Applicant	State	Local	Other	Program
$2,652,200.00	$811,026.00	$619,634.00	$610,540.00	$75,000.00	$0.00

TOTAL **$4,768,400.00**

Date 5/26/2009 **CH #** VA090515-1923760

Title State Revolving Loan Fund Capitalization Grant

Applicant Virginia Department of Environmental Quality

State/Federal Program ARRA Stimulus

Project Staff Claire Jones **Type of Impact** Statewide

Project Description

These funds are provided to states to create State Revolving Funds for long-term financing of wastewater improvements at publicly-owned treatment facilities, nonpoint source water quality management activities included in state plans pursuant to Section 319, and estuary comprehensive conservation and management plan activities under Section 320. ARRA Stimulus funds provide the opportunity to fund additional clean water projects, to create jobs, and promote economic recovery for wastewater treatment improvements throughout the Commonwealth.

FUNDING

Federal	Applicant	State	Local	Other	Program
$80,203,300.00	$0.00	$0.00	$0.00	$0.00	$0.00

TOTAL **$80,203,300.00**

Date	6/5/2009	**CH #**	VA090528-2123760

Title VADEQ Hazardous Substances Response PA/SI Investigations

Applicant Virginia Department of Environmental Quality

State/Federal Program EPA - Superfund State, Political Subdivision, and Indian Tribe Site-Specific Cooperative Agreements

Project Staff Claire Jones **Type of Impact** Statewide

Project Description

This application seeks Federal funds to conduct Preliminary Assessment Site Inspections (PASI). PASI will determine the status and potential impacts of manufactured gas plants as well as sites with releases of hazardous substances into the environment in the state. The result will be more brownfields retuned to productive use, less greenfields disturbed, and greater protection of human health and the environment.

FUNDING

Federal	Applicant	State	Local	Other	Program
$765,638.00	$0.00	$0.00	$0.00	$0.00	$0.00

TOTAL **$765,638.00**

Date	6/5/2009	**CH #**	VA090603-2223760

Title VADEQ Hazardous Substances Response FUDS (Formerly Used Defense Sites)

Applicant Virginia Department of Environmental Quality

State/Federal Program EPA - Superfund State, Political Subdivision, and Indian Tribe Site-Specific Cooperative Agreements

Project Staff Claire Jones **Type of Impact** Statewide

Project Description

This application seeks Federal funds to conduct FUDS pre-remedial response activity. FUDS activity includes chemical data collection efforts to determine if a site can be declared as No Further Action or whether the site should progress to Remedial Investigation. The result will be more brownfields retuned to productive use, less greenfields disturbed, and greater protection of human health and the environment.

FUNDING

Federal	Applicant	State	Local	Other	Program
$559,689.00	$0.00	$0.00	$0.00	$0.00	$0.00

TOTAL **$559,689.00**

Environmental Impact Reviews

Date Received 5/14/2009 **Number** 09-097S

Name The Sherman and Gloria H. Cohen Career Center Construction

Sponsor College of William and Mary

Description

The College of William & Mary, located in the City of Williamsburg, is proposing to construct The Sherman and Gloria H. Cohen Career Center (SGHCCC) within the campus limits. The 1.33-acre site is located to the east of the College's existing Sadler Center, adjoining Zable Stadium, and consists mostly of open lawn with small caliper trees and shrubs. The project will involve the addition of a 2½ story building and will contain approximately 10,920 square feet of floor space. Tiered seating, lawn areas and patio areas will be developed both west of the proposed building and to the south between the proposed building and the Sadler Center. Road improvements will be made to Stadium Drive to accommodate the location of the new SGHCCC and pedestrian traffic. The proposed improvements will include the narrowing of Stadium Drive along with measures to limit the flow of vehicular traffic south of the Sadler Center to faculty/staff parking permit holders, service vehicles, and emergency vehicles.

Affected Localities Williamsburg

Finding

Comments Sent **Final State Comments Received**

Date Received 5/21/2009 **Number** 09-100S

Name Systems Research and Academic Building

Sponsor Old Dominion University

Description

Old Dominion University plans to construct a building on its campus in the City of Norfolk for systems research and academic studies. The two-story building will be approximately 55,000 gross square feet. The proposed project site is currently a parking lot surrounded by mature trees, walkways and institutional buildings. The construction of the new building will include new sidewalks and pervious traffic-rated paving for fire access. The proposed project site is about 2.3 acres in size.

Affected Localities Norfolk

Finding

Comments Sent **Final State Comments Received**

Date Received 5/21/2009 **Number** 09-101S

Name Student Success Center

Sponsor Old Dominion University

Description

Old Dominion University intends to renovate and construct additions to the existing library on its campus in the City of Norfolk. The library is located on 43rd Street, north of the intersection with Bowdens Ferry Road. The additions will provide an interactive space for students to access technology and a location to provide support services. This project is called the Student Success Center. The proposed project site consists of landscaped land surrounding the library and includes trees and sidewalks. About 1.6 acres of land will be disturbed during construction.

Affected Localities Norfolk

Finding

Comments Sent **Final State Comments Received**

AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #4: URBAN AREA SECURITY INITIATIVE CONTRACT FOR TARGET CAPABILITIES ASSESSMENT

As part of the Urban Area Security Initiative (UASI) planning process, a Target Capabilities Assessment needs to be completed to meet Homeland Security Grant Program requirements. The UASI Program provides financial assistance to address the unique multi-disciplinary planning, operations, equipment, training, and exercise needs of high-threat, high-density urban areas, and to assist in building and sustaining capabilities to prevent, protect against, respond to, and recover from threats or acts of terrorism.

The HRPDC has been requested by the Hampton Roads Urban Area Working Group (UAWG) to assist in obtaining a qualified vendor to conduct a Target Capabilities Assessment in an effort to use future Homeland Security grant funding in the most effective and efficient manner. The overall objective of this contract is to produce a comprehensive report including a risk verification of the region's identified capabilities, the identification of any gaps in ability to prevent, respond to and recover from a disaster, an assessment of the needs to fill the identified gaps, and a three to five year spending plan to address identified needs.

The HRPDC Emergency Management (EM) and Administration staff worked with the Hampton Roads UAWG in the development of the RFP and will continue to do the same through proposal review, vendor selection, and the development of a contract to include a statement of work and schedule for completing the project during FY 2009-2010. The project is included in the FY 2009-2010 UPWP.

The HRPDC staff recommends that the Executive Director be authorized to execute a contract with the selected vendor that is approved by the UAWG, and to provide HRPDC EM staff support in conducting a Target Capability Assessment for the UASI.

RECOMMENDED ACTION:

Authorize the Executive Director to execute a contract with the selected vendor to provide a Target Capabilities Assessment as part of the Homeland Security Grant Program's Urban Area Security Initiative.

AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #5: JAMES CITY COUNTY GREEN INFRASTRUCTURE PLAN

The HRPDC has been requested by James City County to assist in developing a Green Infrastructure Plan for the County. This effort will involve application and refinement of the regional green infrastructure/conservation corridor work undertaken by the HRPDC staff for the County. The HRPDC staff is working with County staff to develop a Contract, Scope of Work and Schedule for completing the Plan during FY 2009-2010. The project is included in the FY 2009-2010 UPWP.

The HRPDC staff recommends the Executive Director be authorized to execute a contract with James City County, providing for HRPDC staff support in developing a Green Infrastructure Plan for the County.

RECOMMENDED ACTION:

Authorize the Executive Director to execute a contract with James City County to provide for the HRPDC staff development of a Green Infrastructure Plan for the County.

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #6: HAMPTON ROADS LOAN FUND PARTNERSHIP

The Hampton Roads Loan Fund Partnership (HRLFP) was established in 1996 to expand homeownership opportunities for low income households in the Hampton Roads region. Since 1996, HRPDC has acted as the regional administrator for the HRLFP. Through this funding source, the HRDPC staff has provided continued assistance in the form of down payment and closing cost assistance to first time homebuyers. Due to new Department of Housing and Urban Development (HUD) guidelines, organizations must now apply for continued funding through a competitive application process. On June 2, 2009, the Virginia Department of Housing and Community Development (DHCD) notified existing recipients of this change in process, requesting that an application for funding be submitted by June 26, 2009. The HRPDC staff recommends that the Board authorize the HRPDC to pursue continued funding for this program.

RECOMMENDED ACTION:

Authorize the Executive Director to submit an application for continued program funding for the HRLFP and to accept the grant award if it is made.

AGENDA NOTE – HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #7: CONTRACT AMENDMENT – ZEL TECHNOLOGIES

The HRPDC is the grant recipient and administrator of the Homeland Security Grant Program FY 05 Port Security Grant. The FY 05 Port Security Grant provided funding for development of an interoperable communications system throughout the region. Operational aspects of the project are overseen by the Hampton Roads Interoperable Communications Advisory Committee (HRICAC). Currently, there are unexpended funds in the amount of $53,199.92 on the FY 05 Port Security Grant contract with Zel Technologies, LLC. These funds are to be used to complete purchasing of necessary telephones and other equipment integral to the operations of the interoperable communications system. In order to expend funds on communications equipment authorized by HRICAC, an extension of six months on the current contract, due to expire on June 30, 2009, is needed. The Committee and HRPDC staff recommend that the Executive Director be authorized to amend the contract with Zel Technologies, LLC, through December 31, 2009. The HRPDC previously approved a contract extension for this project in December 2008.

RECOMMENDED ACTION:

Authorize the Executive Director to execute the Contract Amendment.

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #8: VIRGINIA ASSOCIATION OF PLANNING DISTRICT COMMISSIONS SUMMER CONFERENCE

The Annual Summer Conference of the Virginia Association of Planning District Commissions (VAPDC) will again be held at the Virginia Beach Resort Hotel and Conference Center at 2800 Shore Drive from July 30 – August 1, 2009. The Conference Registration and DRAFT Agenda are part of this item. If any HRPDC Commissioners are interested in attending or participating in the conference, please contact Mr. Dwight L. Farmer, Executive Director/Secretary.

Attachment: Registration and Agenda

RECOMMENDED ACTION:

None required.

2009 Summer Conference

Preparing for Prosperity

vapdc
Virginia Association of Planning District Commissions

Virginia Beach Resort Hotel and Conference Center

July 30-August 1, 2009

Conference Registration Form

Please complete a separate form for each registrant. Copy as needed.

Please print clearly

Name: _____

Badge Name: _____

PDC/Organization: _____

Address: _____

City: _____

State: _____ Zip: _____

Phone: _____

Fax: _____

Email: _____

Full name of accompanying spouse or guest:

_____

Please list any special needs: (vegetarian, handicap access, etc.)

_____

_____

PAYMENT

Registrations must be accompanied by check or P.O. #
The VAPDC Tax ID# is 54-1600961

- ☐ Check Enclosed (payable to VAPDC)
- ☐ Purchase order # attached

To pay by credit card, register at www.vapdc.org

CANCELLATION POLICY

Cancellations must be received by Friday July, 22, 2009 in order to receive a refund. Refund requests must be made in writing. There is a $15 administrative fee for cancellations. No Refunds will be issued after July 22nd, 2009.

EARLY REGISTRATION FEES

(May 27—June 30, 2009)

☐ Full Registration	$190
☐ Thursday Reception	$ 35
☐ Friday Breakfast w/Speaker	$ 35
☐ Friday Lunch w/Speaker	$ 35
☐ Friday Reception/Dinner/ Entertainment	$ 75
☐ Saturday Workshop	$ 30

REGULAR REGISTRATION FEES

(May 27—June 30, 2009)

☐ Regular Registration	$215
☐ Thursday Reception	$ 45
☐ Friday Breakfast w/Speaker	$ 45
☐ Friday Lunch w/Speaker	$ 45
☐ Friday Reception/Dinner/ Entertainment	$ 85
☐ Saturday Workshop	$ 40

OTHER

- ☐ Thursday Executive Directors/Board Meeting*
- ☐ Saturday Executive Board Meeting*

**Board members, Executive Directors, and invited guests only.*

HOTEL INFORMATION

Use code **"VAPDC"** when booking to receive our group rate of $155 single/double.
Virginia Beach Resort Hotel & Conference Center
2800 Shore Drive
Virginia Beach, VA 23451
800-468-2722
www.virginiabeachresort.com
Make hotel reservations directly with the hotel, Early reservations are advised. The group cutoff date is **June 29, 2009**

Mail Or Fax Registrations To:

VAPDC Summer Conference 2009
11712C Jefferson Avenue, #250, Newport News, VA 23606; FAX: 866-873-3690
OR
REGISTER ONLINE @ WWW.VAPDC.ORG

QUESTIONS?

Call 757-412-2664
or visit
www.vapdc.org

VAPDC 2009 Summer Conference & Annual Meeting

Preparing for Prosperity

Thursday, July 30, 2009

9:00 am-5:00 pm	Registration
9:00 am-11:00 am	VAPDC Environmental Committee
10:00 am-11:00	VAPDC Communications Committee
10:00 am-11:30 am	VAPDC GIS/Technology Committee
10:30 am-12:30 pm	VAPDC Transportation Committee
12:30 pm-2:30 pm	VAPDC Combine Executive Directors/Board of Directors Meeting
2:45 pm-3:00 pm	Conference Opening and Welcome
3:00 pm-4:00 pm	Economy Session: Frank Knott, ViTAL
4:00 pm-4:30 pm	Economy Session: Bruce DeSimone, VHDA
4:30 pm-5:00 pm	Economy Session: Workforce Development
5:00 pm-6:30 pm	Reception

Friday, July 31, 2009

7:30 am-5:00 pm	Registration
7:30 am-9:00 am	Breakfast with Speaker
9:00 am-9:45 am	VAPDC Business Meeting
10:00 am-10:30 am	Energy Session
10:30 am-11:00 am	Energy Session
11:00 am-11:30 am	Energy Session
11:30 am-12:00 pm	Energy Session
12:00 pm-1:30 pm	Lunch with Speaker
1:30 pm-2:00 pm	Transportation Session: VTRAN 2035 The Honorable Ralph Davis, Deputy Secretary of Transportation, Commonwealth of Virginia
2:00 pm-2:30 pm	Transportation Session: Rail Todd Stennis, Amtrak
2:30 pm-3:00 pm	Transportation Session: Virginia Port Authority

3:00 pm-3:30 pm	Transportation Session: Rt. 29 Study Joe Springer, Parsons Brinckerhoff
3:45 pm-4:30 pm	EDA Meeting
6:00 pm-7:00 pm	Reception
7:00 pm-8:30 pm	Awards Banquet
8:30 pm-11:00 pm	Game Show and Comedy Night

Saturday, August 1, 2009

8:00 am-9:00 am	Incoming Board of Directors Meeting
8:00 am-9:00 am	Continental Breakfast
9:00 am-11:00 am	Professional Development Workshop
11:00 am	Conference Adjourns

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #9: 2009 HAMPTON ROADS DATA BOOK

The Hampton Roads Data Book is an annual publication that is produced by HRPDC economics staff. The 2010 Data Book contains a variety of current and historical time series data on the region's population, income and earnings, employment, labor force, retail sales, building permits, real estate, lodging, ports, vehicle registrations, and local tax collections. The Data Book represents part of our efforts to fulfill § 15.2-4208 of the Code of Virginia, which requires planning district commissions to:

"*. . . collect and maintain demographic, economic and other data concerning the region and member localities, and act as a state data center affiliate in cooperation with the Virginia Employment Commission.*"

Since the inception of the Data Book, HRPDC has provided the Commission and member jurisdictions with printed and bound copies of the entire 224-page publication. Currently, the document is available in hard copy from the PDC library, in pdf format for printing purposes, and in excel format for data queries and retrieval. In an effort to reduce printing and postage costs, staff proposes disseminating future Data Book releases electronically, rather than delivering full printed editions.

Mr. Greg Grootendorst, HRPDC Chief Economist, will provide a brief overview of this publication.

Enclosure - Separate - Commissioners Only

RECOMMENDED ACTIONS:

Approve the 2009 Hampton Roads Data Book for distribution.

Approve the recommendation that the 2010 version of the Data Book be sent to the Commissioners for review in an electronic format.

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #10: PERSONNEL MANUAL

The HRPDC Personnel Manual has been revised to reflect mandatory legal updates as well as some proposed administrative procedural changes. The Personnel and Budget Committee met on May 20, 2009 and June 17, 2009 to discuss the changes listed below and recommend approval. These changes will be effective as of July 1, 2009. Mr. Dwight Farmer will provide a summary of the changes.

- Sections III.C.2 and III.C.3 (page 5). It is recommended that the HRPDC revise its employee pay plan to a performance-based pay plan. The previous system increased the prior year's base salary to reflect cost of living and then added a performance increase based on evaluation criteria. Historically, the performance adjustment had been taken away at the end of the year. This procedure lead to confusion and was administratively cumbersome to maintain. The HRPDC staff understands the revised procedure is the one followed by most, if not all, of the Hampton Roads jurisdictions. This new program will begin July 1, 2009.

- Section III.E.2 (page 7). This section has been revised to accurately list employees eligible for overtime and compensatory time.

- Section IV.A.3 (page 11). It is proposed that the HRPDC offer its regular part-time employees who work an average of 20 or more hours per week paid leave benefits to be used for such absences as vacation and sick leave. Regular part-time employees will be eligible to accrue paid leave at a rate of one-half day (4 hours) per month. Temporary part-time employees and interns will be ineligible for paid leave. It is our understanding that several of the local jurisdictions offer some type of paid leave to their regular part-time employees.

- Section IV.A.4 and Appendix C (pages 11-12 and C1-C9). This section has been updated to conform to the latest Federal laws as they pertain to the Family and Medical Leave Act. This policy has been reviewed by HRPDC legal counsel and found to be in compliance with Federal law.

- Section VI.A (page 29). This section has been updated to conform to the latest Federal laws to include "genetic information."

- Section VIII.S and Appendix D (page 48). The HRPDC policy on Information Technology has been revised and includes, but is not limited to internet usage, email usage and retention, anti-virus usage and remote access. This section has been reviewed extensively by HRPDC legal counsel.

Enclosure - Separate - Commissioners Only

RECOMMENDED ACTION:

Approve revised Personnel Manual for distribution to staff.

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #11: PROPOSED FY 2010 HRPDC & HRTPO OPERATING AND CAPITAL BUDGETS

The HRPDC staff will present its FY 2010 Proposed Operating Budget to the Personnel & Budget Committee on June 17, 2009. The HRPDC Treasurer, Mr. James McReynolds, will have the recommendations agreed to at that meeting. The HRPDC projected increase to its fund balance is $67,118.

The format for the FY 2010 DRAFT Budget differs significantly from those of prior years. The HRTPO operating budget, and the Pass-Through Activities, have been separated from the overall budget, with the end result shown as the HRPDC Operating Budget.

The following conditions and considerations are recognized in this proposed FY 2010 Budget. There will be no increase in the per capita assessments to local governments, nor in salaries.

Revenues

The HRPDC continues to receive funding from its two main programs: Transportation and Physical & Environmental Planning; as well as two Homeland Security programs, the Metropolitan Medical Response System (MMRS) and the Urban Area Securities Initiative (UASI). Most of the MMRS program funding is passed through in the form of purchases for equipment, pharmaceuticals, and supplies as well as consultant fees for training and exercises. The UASI program has received two three-year awards and is awaiting word on a third. It has seen steady funding in all of the IJ (investment justification) categories. It basically passes most of the funding outside the HRPDC as well, again in the form of equipment, supplies, training and exercises.

The State DHCD grant (line 1, page 1) was reduced yet again (for the third consecutive year), this time by 7.7%, to $253,879. This is down from a high of $366,628 in FY 2001. Our local membership dues (line 2, page 1) remain constant for the fifth year in a row, at $.82 per capita (the slight increase of $4,225 is a result of population growth).

Expenditures

Overall expenditures show an increase of $2,123,970 (18%) mainly due to the significant increase in UASI and Transportation funding.

There are no salary increases proposed for FY2010 with the exception of a part-time position going to full-time, and an internal promotion, due to increased and redistributed work loads. Personnel costs (line 133, page 6) increased due to the addition of three new positions, increased health premium costs, and increased VRS rates.

Standard Contractual costs (line 181, page 7) remained fairly constant in comparison with FY2009, with legal and audit services increasing, and all other categories decreasing.

Special Contracts in the FY2010 budget are for those services used within the Regional Building, such as internet providers, network consulting fees, and web site hosting (line 195, page 8).

Those funds that are not retained within either the HRPDC or the HRTPO, that are "passed-through" to external vendors, are now being reported in a separate section of the budget (lines 197 - 270, pp 8 - 11).

Office Services (line 301, page 12), itemize the various categories used in daily operations. FY2010 shows an increase of $66,963 over FY2009, or 8.4%. This increase was in several areas (advertising, travel, memberships, computer purchases, etc.) mainly due to increased personnel and TPO public notice requirements.

Capital Expenditures (line 306, page 13) are $10,050 less than reported for FY2009, and are mainly for upgrades to the computer network, servers, and e-mail systems.

The last page of the DRAFT FY2010 budget is a Summary Report (lines 315 – 326, page 14), showing Revenues and Expenditures for each of the areas being reported: Total Budget, Pass-Through Activity, HRTPO Operating Budget, and HRPDC Operating Budget.

Attachment

RECOMMENDED ACTION:

Approve the FY 2010 HRPDC & HRTPO Operating and Capital Budgets

HRPDC/HRTPO OPERATIONS BUDGET ~~DRAFT~~
FISCAL YEAR 2010

	ITEM	MATCH	REV/EXP CODE	ELEMENT	TOTAL BUDGET	TRSF TO PASS-THRU	TOTAL TPO OPER. BUDGET	TOTAL PDC OPER. BUDGET
	REVENUE							
	NEW REVENUE							
1	State Grant (DHCD) Note 1		40500	100000	253,879	0		253,879
2	LJ Assess: Member Contribution ($0.82 since 2006)		45400	100200	1,346,171		307,030	1,039,141
3	LJ Assess: HRWET		49500	204000	16,082			16,082
4	LJ Assess: HRWET		49500	204100	48,689			48,689
5	LJ Assess: HRWET		49500	204300	97,000	96,500		500
6	LJ Assess: Groundwater		49500	205000	111,302			111,302
7	LJ Assess: Water TA		49500	205100	30,874			30,874
8	LJ Assess: Water Priority		49500	205200	58,953			58,953
9	LJ Assess: USGS		49500	205300	147,450	147,450		0
10	LJ Assess: Water Quality		49500	205400	7,500	7,500		0
11	LJ Assess: SWAP		49500	205500	18,755			18,755
12	LJ Assess: H2O		49500	205700	20,000	20,000		0
13	LJ Assess: Storm Water		49100	207000	75,311			75,311
14	LJ Assess: HR Storm		49100	207100	52,798			52,798
15	LJ Assess: HR Storm		49100	207200	75,000	74,500		500
16	LJ Assess: Storm Water Phase II		46500	207500	102,500			102,500
17	LJ Assess: Waste Water		49600	209000	109,000	25,000		84,000
18	LJ Assess: HR FOG		49600	209200	50,000	50,000		0
19	LJ Assess: HR Clean		48000	209500	26,280			26,280
20	LJ Assess: HR Clean		48000	209600	51,088	51,088		0
21	LJ Assess: MMRS		46000	398700	328,334	295,501		32,833
22	LJ Assess: MCSC		47100	670500	59,378	59,378		0
23	SPSA Maintenance Manager Contribution		41500	100000	25,650			25,650
24	Interest Earnings		44000	100000	25,000			25,000
25	VCRMPT TA	20,000	40800	296000	20,000			20,000
26	CWP Extreme Makeover		4xxxx	297400	13,000			13,000

HRPDC/HRTPO OPERATIONS BUDGET ~~DRAFT~~
FISCAL YEAR 2010

ITEM	MATCH	REV/EXP CODE	ELEMENT	TOTAL BUDGET	TRSF TO PASS-THRU	TOTAL TPO OPER. BUDGET	TOTAL PDC OPER. BUDGET
27 DEQ TMDL 09		4xxxx	298200	15,000			15,000
28 VB Lynnhaven Contract		49900	299800	3,750			3,750
29 DHR Historic Resources 09	7,000	4xxxx	292100	7,000			7,000
30 VCZMP GI 09		4xxxx	296100	9,000			9,000
31 VCZMP Climate	24,000	4xxxx	296200	24,000			24,000
32 Nanesmond TMDL (Suffolk)		4xxxx	208201	8,277			8,277
33 Nanesmond TMDL (Isle of Wight)		4xxxx	208202	3,547			3,547
34 DCR Roundtable		4xxxx	299400	8,000			8,000
35 VCZMP TA DEQ 10	40,000	4xxxx	206000	40,000			40,000
36 CWP Extreme Makeover		4xxxx	207400	17,500			17,500
37 Stormwater Legal		4xxxx	207600	60,000	60,000		0
38 COE Elizabeth River		4xxxx	209100	11,250			11,250
39 VB Lynnhaven COE Contract		49900	209800	3,750			3,750
40 Gloucester Comp Plan		4xxxx	291100	40,000			40,000
41 VDHCD HR Loan Fund Partnership		40900	300410	20,000			20,000
42 VDHCD HR Loan Fund Partnership		49800	300510	255,000	235,000		20,000
43 MMRS Grant #4 (part of $1,032,580)		48600	398907	300,000	291,000		9,000
44 MMRS Grant #5 (part of $1,284,884)		48600	398908	500,000	485,000		15,000
45 MMRS Grant #6 (part of $1,284.884)		48600	398909	300,000	291,000		9,000
46 UASI M&A		4xxxx	650007	148,518			148,518
47 UASI Medical Special Needs		4xxxx	650507	1,481,862	1,481,862		0
48 UASI Maritime Security		4xxxx	650607	300,000	300,000		0
49 UASI LiNX		4xxxx	650707	400,000	400,000		0
50 UASI Capabilities Assessment		4xxxx	650108	250,000	250,000		0
51 UASI Medical Special Needs		4xxxx	650508	437,500	437,500		0
52 UASI Maritime Security		4xxxx	650608	222,500	222,500		0
53 SPSA HVAC Board Room Contribution		41600	999000	1,455			1,455
54 SPSA Board Room Monitor/Maintenance Contribution		41700	999000	300			300

HRPDC/HRTPO OPERATIONS BUDGET ~~DRAFT~~
FISCAL YEAR 2010

	ITEM	MATCH	REV/EXP CODE	ELEMENT	TOTAL BUDGET	TRSF TO PASS-THRU	TOTAL TPO OPER. BUDGET	TOTAL PDC OPER. BUDGET
55	Local Printing & Presentation Revenues		43000	999000	43,500			43,500
56	Hospitality Reimbursesments		4xxxx	8xxxxx	10,000			10,000
57	Sales & Local Contract Revenues		43000	999000	4,000			4,000
58	FTA 5303 10	31,383	40400	42xx10	251,064		251,064	0
59	VDRPT FTA 5303 State Match 10		40400	42xx10	31,383		31,383	0
60	FHWA PL	275,647	40100	42xx10	2,205,177	25,000	2,180,177	0
61	VDOT PL State Match		40100	42xx10	275,648		275,648	0
62	VDOT SP&R	14,500	41400	47xx10	58,000			58,000
63	UASI M&A		4xxxx	650008	50,000			50,000
64	MCSC Report Sales		43000	670108	8,000			8,000
65	FRAC (VDEM)		4xxxx	3xxxxx	1,631,458	1,583,458		48,000
66								
67	**TOTAL NEW REVENUE**	**412,530**			**12,606,433**	**6,889,237**	**3,045,302**	**2,671,894**
68								
69	NOTE 1: FY04 $325,472; FY05-07 $293,995; FY08 $279,295; FY09 $275,106; FY10 $253,879							
70								
71	**DEFERRED REVENUE FROM PRIOR YEARS**							
72	LJ Assess: StormWater Workshop		47800	217400	1,000	1,000	0	0
73	LJ Assess: Grease		47800	225800	439	439	0	0
74	LJ Assess: StormWater PH II Permit Support		4xxxx	237500	34,401	34,401	0	0
75	LJ Assess: H2O		47800	245105	1,300	1,300	0	0
76	LJ Assess: Water Qualilty 04		47800	245400	1,965	1,965	0	0
77	LJ Assess: StormWater PH II Permit Support		4xxxx	247500	14,018	14,018	0	0
78	LJ Assess: H2O		47800	255700	10,832	10,832	0	0
79	LJ Assess: Rapid Toxicity HRSD		47800	255900	1,544	1,544	0	0
80	LJ Assess: StormWater PH II 05		47800	257500	37,973	37,973	0	0
81	LJ Assess: Water Planner		49500	265000	54,855	54,855	0	0
82	LJ Assess: Water Priority		47800	265200	8,231			8,231

HRPDC/HRTPO OPERATIONS BUDGET ~~DRAFT~~
FISCAL YEAR 2010

	ITEM	MATCH	REV/EXP CODE	ELEMENT	TOTAL BUDGET	TRSF TO PASS-THRU	TOTAL TPO OPER. BUDGET	TOTAL PDC OPER. BUDGET
83 LJ Assess:	SWAP 06		47800	265500	10,280			10,280
84 LJ Assess:	H2O 06		49500	265700	20,001	20,001		0
85 LJ Assess:	StormWater Consultant		47800	267300	13,798	13,798		0
86 LJ Assess:	StormWater PH II 06		49500	267500	74,970	74,970		0
87 LJ Assess:	HR WET Educ		4xxxx	274100	554	554		0
88 LJ Assess:	Ground Water Mitigation		47800	275000	3,384			3,384
89 LJ Assess:	Water Quality 07		47800	275400	7,500	7,500		0
90 LJ Assess:	H2O 07		47800	275700	20,000	20,000		0
91 LJ Assess:	StormWater PH II 07		47800	277500	19,493	19,493		0
92 LJ Assess:	HR WET Admin		4xxxx	284000	2,735			2,735
93 LJ Assess:	HR WET Educ		4xxxx	284100	15,924			15,924
94 LJ Assess:	Water Priority		4xxxx	285200	30,433	30,433		0
95 LJ Assess:	Water Quality 08		47800	285400	7,500	7,500		0
96 LJ Assess:	Source Water Quality		4xxxx	285500	11,169	11,169		0
97 LJ Assess:	H2O 08		47800	285700	20,000	20,000		0
98 LJ Assess:	Stormwater 08		4xxxx	287000	13,960			13,960
99 LJ Assess:	HR Storm		4xxxx	287100	12,645			12,645
100 LJ Assess:	StormWater Consultant		4xxxx	287300	50,000	50,000		0
101 LJ Assess:	StormWater PH II 08		47800	287500	62,699	62,699		0
102 LJ Assess:	Regional Wastewater		4xxxx	289000	33,577	33,577		0
103 LJ Assess:	HR FOG 08		47800	289200	19,000	19,000		0
104 LJ Assess:	HR Clean 08		47800	289600	10,000	10,000		0
105 LJ Assess:	HR WET 09		47800	294300	50,000	50,000		0
106 LJ Assess:	Water Quality 09		47800	295400	7,500	7,500		0
107 LJ Assess:	H2O 09		47800	295700	20,000	20,000		0
108 LJ Assess:	HR Storm 09		47800	297200	50,000	50,000		0
109 LJ Assess:	HR Clean 09		47800	299600	40,000	40,000		0
110 LJ Assess:	Wastewater 09		47800	299000	13,000	13,000		0

HRPDC/HRTPO OPERATIONS BUDGET ~~DRAFT~~
FISCAL YEAR 2010

	ITEM	MATCH	REV/EXP CODE	ELEMENT	TOTAL BUDGET	TRSF TO PASS-THRU	TOTAL TPO OPER. BUDGET	TOTAL PDC OPER. BUDGET
111	LJ Assess: HR FOG 09		47800	299200	40,000	40,000		0
112	HR Loan Fund Partnership 09		4xxxx	300409	10,000			10,000
113								
114	**TOTAL DEFERRED REVENUE**				**856,680**	**779,521**	**0**	**77,159**
115								
116	**TRANSPORTATION PASS-THROUGH ACTIVITY**							
117	VDRPT FTA FY10		40006	42xx10	280,000	280,000	0	0
118	VDRPT FTA FY10		40006	42xx10	35,000	35,000	0	0
119	FTA FY10 Federal		40400	42xx10	72,000	72,000	0	0
120	FVDRPT FY10 State		40400	42xx10	9,000	9,000	0	0
121	**TOTAL TRANS PASS-THROUGH REV**				396,000	396,000	0	0
122								
123								
124	**TOTAL REVENUE**	**412,530**			**13,859,113**	**8,064,758**	**3,045,302**	**2,749,053**
125								
126								

HRPDC/HRTPO OPERATIONS BUDGET ~~DRAFT~~
FISCAL YEAR 2010

	ITEM	MATCH	REV/EXP CODE	ELEMENT	TOTAL BUDGET	TRSF TO PASS-THRU	TOTAL TPO OPER. BUDGET	TOTAL PDC OPER. BUDGET
127								
128	**EXPENDITURES**							
129	**PERSONNEL**							
130	Salaries		50000	various	3,352,762	0		
131	Flexible Benefits		51300	999000	4,000	0		
132	Fringe Benefits		50500	various	912,615	0		
133	**TOTAL PERSONNEL**				**4,269,377**	**0**	**2,312,801**	**1,956,576**
134	Note: 50 Full Time; 1 Reg. Part Time; 1 Temp Part Time							
135	No Raise; Increases in VRS & Health Care Costs							
136								
137	**STANDARD CONTRACTS**							
138	SPACE COSTS							
139	Regional Building O&M	SCH S	51500	999000	72,320	0		
140	Hampton Office Rent		51500	999000	13,000	0		
141	**TOTAL SPACE**				**85,320**	**0**	**45,987**	**39,333**
142								
143	INSURANCE & BONDING							
144	Emp. Blanket Bond (Suff Ins) Crime Policy		51600	999000	700	0		
145	Gen'l Liab Off Eq. PC Eq (Hartford)		51600	999000	12,000	0		
146	Publ Offr Liab & Deduct (VaRISK2-VML)		51600	999000	2,200	0		
147	Worker's Comp (VMGSIA - VML)		51600	999000	7,000	0		
148	**TOTAL INSURANCE & BONDING**				**21,900**	**0**	**11,804**	**10,096**
149								
150	EQUIPMENT RENTAL							
151	Postage Machine (NeoPost/Friden 9282)		51700	999000	1,000	0		
152	**TOTAL EQUIPMENT RENTAL**				**1,000**	**0**	**539**	**461**
153								

HRPDC/HRTPO OPERATIONS BUDGET ~~DRAFT~~
FISCAL YEAR 2010

	ITEM	MATCH	REV/EXP CODE	ELEMENT	TOTAL BUDGET	TRSF TO PASS-THRU	TOTAL TPO OPER. BUDGET	TOTAL PDC OPER. BUDGET
154	EQUIPMENT/FURNITURE MAINT & REPAIR							
155	PEP Equip Repair		51800	291000	500	0		
156	EM Equip Repair		51800	398000	500	0		
157	Econ Equip Repair		51800	595500	500	0		
158	IBM Typewriters (4)		51800	999000	200	0		
159	Cannon Fax LC7301		51800	999000	125	0		
160	Mail Machine & Scale - Friedenj SM78BALC/ST7730		51800	999000	750	0		
161	Copier Xerox 5028		51800	999000	840	0		
162	Copier Lanier 6713 - Library		51800	999000	650	0		
163	Copier RICOH FT2018D - West Wing		51800	999000	800	0		
164	GBC Mod 111PM		51800	999000	1,000	0		
165	Furniture Repair		51800	999000	1,700	0		
166	Miscellaneous		51800	999000	750	0		
167	Copier Xerox 118 - Copy Center		51800	999000	350	0		
168	**TOTAL EQUIPMENT/FURNITURE MAINT & REPAIR**				**8,665**	**0**	**3,862**	**4,803**
169								
170	LEGAL SERVICES							
171	Willcox & Savage		51900	999000	38,400	0		
172	**TOTAL LEGAL SERVICES**				**38,400**	**0**	**20,698**	**17,702**
173	AUDIT SERVICES							
174	Goodman & Co., LLC		53900	999000	30,000	0		
175	**TOTAL AUDIT SERVICES**				**30,000**	**0**	**16,170**	**13,830**
176								
177	LEGISLATIVE SERVICES							
178	Legislative		54400	999000	1,000	0		
179	**TOTAL LEGISLATIVE SERVICES**				**1,000**	**0**	**539**	**461**
180								
181	**TOTAL STANDARD CONTRACTS**				**186,285**	**0**	**99,599**	**86,686**

HRPDC/HRTPO OPERATIONS BUDGET ~~DRAFT~~
FISCAL YEAR 2010

	ITEM	MATCH	REV/EXP CODE	ELEMENT	TOTAL BUDGET	TRSF TO PASS-THRU	TOTAL TPO OPER. BUDGET	TOTAL PDC OPER. BUDGET
182								
183	**SPECIAL CONTRACTS**							
184	Cox T-1 line for Hampton		71000	100800	1,400			**1,400**
185	ISDN lines for Chesapeake		71000	100800	3,800			**3,800**
186	Cox Optical 10Mbps optical connection		71000	100800	26,500			**26,500**
187	WHRO FTP monthly charge		71000	100800	1,200			**1,200**
188	WHRO Hostoing		71000	100800	600			**600**
189	EM Debris Mgmt & HOEPS Contracts		71000	398000	20,000			**20,000**
190	TPO Contingency Fund		71000	499010	168,473			**168,473**
191	Temporary Staffing Service		71000	999000	5,000			**5,000**
192	Constant Contact		71000	999000	1,000			**1,000**
193	Staff Market Survey		71000	999000	20,000			**20,000**
194	Computer Network Contractual Svc ESI 100 hrs		71000	999100	11,500			**11,500**
195	**TOTAL SPECIAL CONTRACTS**				**259,473**	**0**	**161,565**	**97,908**
196								
197	**PASS-THROUGH ACTIVITY**							
198	SPECIAL CONTRACTS							
199	Urban Stormwater Solutions Workshop		73500	217400	1,000	1,000	0	**0**
200	VA Beach Grease Video FY02		71000	225800	439	439	0	**0**
201	Stormwater PH II Support 03		71000	237500	34,401	34,401	0	**0**
202	Groundwater		71000	245105	1,300	1,300	0	**0**
203	Water Quality 04		71035	245400	1,965	1,965	0	**0**
204	Stormwater PH II Support 04		71000	247500	14,018	14,018	0	**0**
205	H2O 05		71036	255700	10,832	10,832	0	**0**
206	Rapid Toxicity HRSD		71000	255900	1,544	1,544	0	**0**
207	StormWater PH II 06		71000	257500	37,973	37,973	0	**0**
208	Groundwater Planner		71000	265000	54,855	54,855	0	**0**
209	H2O 06		71036	265700	20,001	20,001	0	**0**

HRPDC/HRTPO OPERATIONS BUDGET ~~DRAFT~~
FISCAL YEAR 2010

ITEM	MATCH	REV/EXP CODE	ELEMENT	TOTAL BUDGET	TRSF TO PASS-THRU	TOTAL TPO OPER. BUDGET	TOTAL PDC OPER. BUDGET
210 Stormwater Consultant 06		71000	267300	13,798	13,798	0	0
211 Stormwater PH II 06		71000	267500	74,970	74,970	0	0
212 HR WET 07		71035	274100	554	554	0	0
213 Water Quality 07		71035	275400	7,500	7,500	0	0
214 H2O 07		71036	275700	20,000	20,000	0	0
215 Stormwater PH II 07		71000	277500	19,493	19,493	0	0
216 Water Priority 08		71000	285200	30,433	30,433	0	0
217 Water Quality 08		71035	285400	7,500	7,500	0	0
218 Source Water 08		71000	285500	11,169	11,169	0	0
219 H2O 08		71036	285700	20,000	20,000	0	0
220 Stormwater Consultnat URS		71000	287300	50,000	50,000	0	0
221 Stormwater PH II 08		71000	287500	62,699	62,699	0	0
222 Wastewater 08		71000	289000	33,577	33,577	0	0
223 HR FOG 08		71035	289200	19,000	19,000	0	0
224 HR Clean 08		71035	289600	10,000	10,000	0	0
225 HR WET 09		71035	294300	50,000	50,000	0	0
226 USGS 10		71000	205300	147,450	147,450	0	0
227 Water Quality Adv 09		71035	295400	7,500	7,500	0	0
228 H2O 09		71036	295700	20,000	20,000	0	0
229 HR Storm 09		71035	297200	50,000	50,000	0	0
230 SSORS Cons 09		71000	299000	13,000	13,000	0	0
231 HR FOG 09		71035	299200	40,000	40,000	0	0
232 HR Clean 09		71035	299600	40,000	40,000	0	0
233 HR WET 10		71035	204300	95,500	95,500	0	0
234 HR WET WHRO 10		71035	204300	1,000	1,000	0	0
235 Water Quality		71035	205400	7,500	7,500	0	0
236 H2O 10		71036	205700	20,000	20,000	0	0
237 HR Storm 10		71035	207200	73,500	73,500	0	0

HRPDC/HRTPO OPERATIONS BUDGET ~~DRAFT~~
FISCAL YEAR 2010

ITEM	MATCH	REV/EXP CODE	ELEMENT	TOTAL BUDGET	TRSF TO PASS-THRU	TOTAL TPO OPER. BUDGET	TOTAL PDC OPER. BUDGET
238 HR Storm WHRO 10		71035	207200	1,000	1,000	0	0
239 Stormwater Legal		71000	207600	60,000	60,000	0	0
240 SSORS Cons 10		71000	209000	24,000	24,000	0	0
241 SSORS WHRO 10		71000	209000	1,000	1,000	0	0
242 HR FOG 10		71035	209200	49,000	49,000	0	0
243 HR FOG WHRO 10		71035	209200	1,000	1,000	0	0
244 HR Clean 10		71035	209600	50,088	50,088	0	0
245 HR Clean WHRO 10		71035	209600	1,000	1,000	0	0
246 HRLFP Disbursement		74100	300510	235,000	235,000	0	0
247 FRAC (VDEM)		71000	3xxxxx	1,583,458	1,583,458	0	0
248 TEMS MMRS Sustainability		71061	398700	295,501	295,501	0	0
249 MMRS Grant #4		8xxxx	398907	291,000	291,000	0	0
250 MMRS Grant #5		8xxxx	398908	475,000	475,000	0	0
251 MMRS Grant #6		8xxxx	398909	291,000	291,000	0	0
252 Trans Web Development/Kiosk		71000	404810	10,000	10,000	0	0
253 UASI Medical Special Needs Planning		80111	650507	818,034	818,034	0	0
254 UASI Medical Special Needs Equip		80153	650507	191,120	191,120	0	0
255 UASI Medical Special Needs Training		80122	650507	472,708	472,708	0	0
256 UASI Maritime Security Planning		80111	650607	75,000	75,000	0	0
257 UASI Maritime Security Training		80122	650607	80,000	80,000	0	0
258 UASI Maritime Security Exercises		80132	650607	145,000	145,000	0	0
259 UASI LiNX		80153	650707	400,000	400,000	0	0
260 UASI Capabilities Assessment Planning		80111	650108	250,000	250,000	0	0
261 UASI Medical Special Needs Planning		80111	650508	225,000	225,000	0	0
262 UASI Medical Special Needs Equip		80153	650508	187,500	187,500	0	0
263 UASI Medicla Special Needs Training		80122	650508	25,000	25,000	0	0
264 UASI Maritime Security Planning		80111	650608	37,500	37,500	0	0
265 UASI Maritime Security Training		80122	650608	40,000	40,000	0	0

HRPDC/HRTPO OPERATIONS BUDGET ~~DRAFT~~
FISCAL YEAR 2010

	ITEM	MATCH	REV/EXP CODE	ELEMENT	TOTAL BUDGET	TRSF TO PASS-THRU	TOTAL TPO OPER. BUDGET	TOTAL PDC OPER. BUDGET
266	UASI Maritime Security Exercises		80132	650608	145,000	145,000	0	0
267	MCSC URS		71000	670500	59,378	59,378	0	0
268	Implement MPO Public Involve Activity		71000	404810	25,000	25,000	0	0
269								
270	**TOTAL PASS-THROUGH ACTIVITY**				**7,668,758**	**7,668,758**	**0**	**0**
271								
272	**TRANSPORTATION PASS-THROUGH EXPENDITURES**							
273	Trans Dist Comm of HR (HRT) 10		55000	42XX10	225,000	225,000	0	0
274	Williamsburg Area Transit Authority (WATA) 10		55000	428010	90,000	90,000	0	0
275	Trans Dist of HR (HRT) 09		55000	42XX09	81,000	81,000	0	0
276								
277	**TOTAL TRANS PASS-THRU EXPENSES**				**396,000**	**396,000**	**0**	**0**

HRPDC/HRTPO OPERATIONS BUDGET ~~DRAFT~~
FISCAL YEAR 2010

	ITEM	MATCH	REV/EXP CODE	ELEMENT	TOTAL BUDGET	TRSF TO PASS-THRU	TOTAL TPO OPER. BUDGET	TOTAL PDC OPER. BUDGET
278								
279	**OFFICE SERVICES**							
280	Non-Grant Hardware/Furniture		55100	SCH E	48,360			
281	Public Notices/Advertising		54100	SCH F	54,500			
282	Software & Network Upgrades		54300	SCH G	130,032			
283	Memberships		53800	SCH H	37,198			
284	Recruitment/Relocation		53600	SCH I	22,000			
285	Publications		53700	SCH J	4,400			
286	Grant Funded Hardware/Furniture		56600	SCH L	20,725			
287	Data Purchases		54200	SCH M	23,750			
288	Training & Seminars		54500	SCH N	40,600			
289	Professional Education		54000	SCH O	28,352			
290	Travel & Conferences		53501	SCH P	116,000			
291	ED Travel Allowance		53500	999000	7,200			
292	Board Room Hospitality		5XXXX	SCH Q	20,051			
293	Printing & Presentations		53300	SCH R	106,600			
294	Telephone Services		53000	SCH T	57,784			
295	Consumable Supplies		53100	SCH U	34,200			
296	Postage & Freight		53400	SCH V	16,050			
297	Photo Copies		59500	SCH W	76,950			
298	Storage Services		75500	SCH Y	4,400			
299	Vehicle O&M		53200	999000	7,000			
300	Miscellaneous		54600	999000	6,000			
301	**TOTAL OFFICE SERVICES**				**862,152**	**0**	**471,337**	**390,815**
302								

HRPDC/HRTPO OPERATIONS BUDGET ~~DRAFT~~
FISCAL YEAR 2010

	ITEM	MATCH	REV/EXP CODE	ELEMENT	TOTAL BUDGET	TRSF TO PASS-THRU	TOTAL TPO OPER. BUDGET	TOTAL PDC OPER. BUDGET
303	**CAPITAL ASSETS & REAL PROPERTY**							
304	Capital Assets		18x00	997000	149,950			
305	Real Property & Capital Improvements		18x00	997000	0			
306	**TOTAL CAPITAL ASSETS & REAL PROPERTY**				**149,950**	**0**	**0**	**149,950**
307								
308	**TOTAL EXPENDITURES**				**13,791,995**	**8,064,758**	**3,045,302**	**2,681,935**
309								
310	**CHANGE IN FUND BALANCE [SURPLUS / (DEFICIT)]**				**67,118**	**0**	**0**	**67,118**
311								
312								
313								

HRPDC/HRTPO OPERATIONS BUDGET ~~DRAFT~~
FISCAL YEAR 2010

ITEM	MATCH	REV/EXP CODE	ELEMENT	TOTAL BUDGET	TRSF TO PASS-THRU	TOTAL TPO OPER. BUDGET	TOTAL PDC OPER. BUDGET
SUMMARY OF HRPDC AND HRTPO OPERATING BUDGETS FOR FISCAL YEAR 2010							
				TOTAL BUDGET	**TOTAL PASS-THRU ACTIVITY**	**TOTAL TPO OPER. BUDGET**	**TOTAL PDC OPER. BUDGET**
REVENUES				13,859,113	8,064,758	3,045,302	2,749,053
EXPENDITURES				13,791,995	8,064,758	3,045,302	2,681,935
CHANGE IN FUND BALANCE [SURPLUS / (DEFICIT)]				**67,118**	**0**	**0**	**67,118**

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #12: FY 2010 UNIFIED PLANNING WORK PROGRAM

Enclosed separately is the proposed HRPDC Work Program for FY 2010, starting July 1, 2009. It is the result of input from the sixteen local governments served by the HRPDC and various state and federal planning requirements. The vast majority of the work elements evolved from local advisory and technical committees. It also includes ideas, comments and suggestions generated at the Strategic Initiatives discussion at the HRPDC Executive Committee Meeting on May 20, 2009.

The Budget to support the Work Program was discussed at the May 2009 Executive Committee Meeting and is included as Item #11 on the Agenda for the June 2009 Executive Committee Meeting.

The HRPDC staff will be available to answer any questions.

Enclosure – Separate – Commissioners

RECOMMENDED ACTION:

Approve the FY 2010 HRPDC Unified Planning Work Program.

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #13: PROJECT STATUS REPORT

A. Joint Environmental Committees

The Regional Stormwater Management Committee (RSMC) and Hampton Roads Chesapeake Bay Committee (HRCBC) met on June 4, 2009.

The Committee received briefings on the following issues:

- Department of Conservation and Recreation (DCR), Division of Chesapeake Bay Local Assistance – Status Report on implementation of Phase III of the Chesapeake Bay Preservation Act Program (CBPA)
- Virginia Sea Grant – Sea Grant Program Strategic Action Plan: 2010 - 2014
- HRPDC Staff – Proposal for regional study of bacteria indicators

The Committee also received updates on a number of regional and local program activities.

Based on the briefing by DCR staff, the Committee understands that the proposed CBPA Phase III process includes an advisory code and ordinance review in addition to a compliance evaluation. DCR staff will present its proposed approach to the Chesapeake Bay Local Assistance Board at its meeting on June 15, 2009 for approval. If approved, CBLAD will begin the evaluations of local programs in December 2009.

The Committee is continuing its review of the evolving DCR Stormwater Management Regulations. The regulations are being released for public comment during June 2009. A series of public hearings will be held across the state during late June and July. The Committee will develop recommendations for consideration by the Commission at the July Quarterly Commission Meeting.

It was agreed that the Directors of Utilities and Regional Stormwater Management Committees will continue to address areas of concern with the bacteria study and work with the researchers to finalize the proposal – scope of work and fee. This will include the HRPDC staff conducting a formal poll of the two Committees to determine conceptual support for the project as well as availability of funds to support the project.

The HRPDC staff continues to work with the RSMC on a number of activities including:

- The draft MS4 Stormwater Permits for the region's six Phase I localities - the cities of Chesapeake, Hampton, Newport News, Norfolk, Portsmouth and Virginia Beach – remain under development. The Committee and staff continue to work with DCR staff to ensure regional consistency among the

permits and to address continuing concerns over the standards to be achieved through the permits.

- The Phase I localities held a special meeting with stormwater legal counsel on June 4, 2009 to review recommended modifications to the currently proposed Phase I Permits. The Committee, HRPDC staff and legal counsel will continue to work on Permit language prior to meeting with DCR staff later in June. The revisions to the permit text, being developed by the region, are designed to address state and federal expectation, while minimizing the risks to the Phase I localities.

B. Directors of Utilities Committee

The Directors of Utilities Committee met on June 3, 2009. This was the Committee's semiannual joint meeting with the Directors of Health and the Virginia Department of Health. The Committee received briefings on the following:

- Virginia Department of Health – pending changes to drinking water regulations and funding for drinking water projects through the federal stimulus
- Committee members - meeting with the State Corporation Committee staff on marking of sewer laterals, update on SSO Consent Order and Virginia Coal and Energy Commission study of uranium mining in Virginia
- HRPDC staff – New educational materials, produced through the HR FOG Program to promote the proper disposal of fats, oils and grease.
- HRPDC staff - annual water and sewer rate data update, Hampton Roads H2O – Help To Others – Program, and the FRAC Program

The Capacity Team Subcommittee continues to meet weekly. All participants in the Regional SSO Consent Order continue to meet all deadlines under the Order.

The HRPDC staff continues to provide support to localities and DEQ on the web-based Sanitary Sewer Overflow Reporting System.

The HRPDC staff is continuing to facilitate the regional effort to address fats, oils and grease in the sanitary sewer system. At press time, HRSD and several localities have approved the Memorandum of Agreement, approved by the HRPDC in November, on enforcement of the fats, oils and grease program. It remains under consideration by the other participating localities.

The HR FOG Program held stakeholder meeting to explain the program on April 27, May 21 and May 29, 2009. Additional meetings are being scheduled throughout the region.

The HRPDC staff and Committee members continue to address issues associated with the State Corporation Commission interpretations of state regulations dealing with the marking of sewer laterals on private property.

It was agreed that the Directors of Utilities and Regional Stormwater Management Committees will continue to address areas of concern with the bacteria study and work with the researchers to finalize the proposal – scope of work and fee. This will include the HRPDC staff conducting a formal poll of the two Committees to determine conceptual support for the project as well as availability of funds to support the project.

The HRPDC staff is continuing to work with the localities in developing the regional water supply plan. The Subcommittee is scheduled to meet on June 16, 2009 to continue consideration of future water demand projections and water supply alternatives. Plan development has been delayed by the recent court decision and associated developments impacting the Proposed King William Reservoir. The additional time is required to properly evaluate the impact of this decision on the region.

C. Elizabeth River Steering Committee

The HRPDC Elizabeth River Steering Committee met on June 6, 2009. This Committee, which was originally established to coordinate regional efforts on the Elizabeth River Restoration Study being conducted by the Corps of Engineers, has been expanded to address issues associated with the TMDL Program as it affects the River and other issues. At its June 6, 2009 meeting, the Committee was advised by the COE that funding was finally available to proceed to implementation of several of the projects originally recommended in the Restoration Study report. These funds are attributable primarily to the passage of the federal stimulus package.

Funding is now available to support wetlands restoration projects at ODU Drainage Canal (Norfolk) and Scuffletown Creek (Chesapeake). These funds, in conjunction with local sponsor match, provide for completion of design and construction of the two projects. The stimulus funding also appears to have freed up other COE funds to support completion of the design and potential construction of wetlands restoration projects at Grandy Village (Norfolk) and Woodstock (Virginia Beach). Funding constraints have delayed these four projects for nearly five (5) years. Funding is also available to complete the design of the sediment restoration project at Scuffletown Creek (Chesapeake), although the availability of funding for construction of this project remains in doubt.

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #14: FOR YOUR INFORMATION

A. HRPDC Meeting Schedule

As agreed upon at the April 2009 Quarterly Commission Meeting, it is necessary to formally move the start time for the HRPDC meeting each month until such time as the HRPDC Bylaws can be modified. This change is designed to address the issue of compressed and overlapping meetings between the HRPDC and the HRTPO.

Modifications to the Bylaws require two readings by the full Commission. The first reading of an amendment to change the time of HRPDC meetings will occur at the July 15, 2009 HRPDC Quarterly Commission Meeting. At the May 20, 2009 Executive Committee Meeting, it was agreed that this change would be made on a month-to-month basis until the Bylaws are revised.

The July 15, 2009 Quarterly Commission Meeting will begin at 9:30 AM in the HRPDC Board Room.

B. American Planning Association – Highlights of Federal Budget

Attached for information is a copy of the May 26, 2009 issue of APA Advocate, prepared by the American Planning Association. This issue provides highlights of the Federal 2010 Budget for several planning related programs in the areas of housing and urban development, economic development, transportation and environmental protection.

Attachment

C. Items of general interest are also attached for your information.

Attachments

From: American_Planning_Association@mail.vresp.com
To: <jcarlock@hrpdcva.gov>
Date: 5/26/2009 5:03:18 PM
Subject: APA Advocate May 26, 2009

APA Advocate May 26, 2009

FEDERAL
FY 2010 Budget Released
INCREASED FUNDING FOR ENERGY, HOUSING, AND TRANSPORTATION

The White House has released to Congress a proposed $3.7 trillion budget for fiscal year 2010. The budget outlines a 9.7 percent spending increase, but cuts or eliminates 121 programs funded in FY 2009.

Several agencies of interest to planners received new or additional funds in the proposal. The Department of Housing and Urban Development (HUD) would receive an increase of $7.4 billion, including more for Community Development Block Grants (CDBG) and new funds for the Sustainable Communities Initiative and the Energy Innovation Fund.

The Department of Transportation (DOT) budget includes 4 percent more funding than was authorized in FY 2009, for a total of $73.3 billion. Included in the DOT budget is $1 billion for high-speed rail.

Funding for the U.S. Environmental Protection Agency (EPA), which had declined throughout the previous administration, has been significantly increased and several new programs added.

This issue of APA Advocate summarizes proposed funding for several planning-related agencies and programs. Visit APA's website for more information and analysis of these and other proposals, including comparisons with funding in previous fiscal years.
http://cts.vresp.com/c/?AmericanPlanningAsso/4f999fdd38/e138f6501c/1e8801e967

HUD-DOT Partnership to Receive Funding
AGENCIES PLEDGE ENHANCED COOPERATION, GREEN INITIATIVES

Included in the budget as a CDBG set-aside was the Sustainable Communities Initiative (SCI), which allocates its $150 million budget in three ways. Regional planning grants are allotted $100 million, focusing on creating a collaborative effort between HUD and DOT to establish long-term, cross-jurisdictional partnerships with both the public and private sectors. The grant money will be distributed largely to metropolitan planning organizations and HUD block grant recipients.

Metropolitan Challenge Grants receive $40 million, giving local governments additional funding for broader regional plans and for zoning changes and land use policies to establish sustainable growth

patterns. Finally, $10 million of the SCI budget is for joint HUD-DOT research to advance transportation and housing linkages, funding a previously announced HUD-DOT interagency partnership.

Housing and Urban Development Gets Increases
CDBG FULLY FUNDED; NEW RULES FOR HOPE VI, OTHER PROGRAMS

HUD receives $43.7 billion in the proposed budget, which is a 7 percent increase from the enacted FY 2009 level. This includes a CDBG budget increase from $3.9 billion in 2009 to $4.5 billion, in addition to $1 billion included in the American Recovery and Reinvestment Act of 2009 (ARRA). The Obama administration is proposing changes to the CDBG formula, focusing on modernization to better target communities with the greatest economic need. The formula will contain a "hold harmless" provision to ensure that communities do not receive less than FY 2009 allocations this year. Specifics on the formula will be addressed in future legislation.

In addition to the regional planning grants mentioned above, the HUD budget also includes: $250 million to HOPE VI for a new program, the Choice Neighborhoods Initiative; $1 billion for a Housing Trust Fund; a $1 billion increase in Tenant-Based Rental Assistance; and adjustment proposals to the HOME Investment Partnership formula.

Department of Agriculture Budget Grows
INCREASED FUNDS FOR REAP, BUT CUTS ELSEWHERE

The administration proposes $25.7 billion for the U.S. Department of Agriculture, a 6 percent increase from the FY 2009 appropriation. The Rural Energy for America Program (REAP) would receive $128 million for loan guarantees and grants, which is a significant increase from the mandatory spending for the program in the 2008 Farm Bill. The Urban and Community Forestry Program received $29.3 million, a negligible decrease from last year. While Congress is unlikely to allow it, the administration has proposed terminating the Watershed Protection and Flood Prevention Operations on the grounds that the program is subject to earmarks and, therefore, has been unable to prioritize projects based on cost-effectiveness.

New Priorities at Transportation
HIGH-SPEED RAIL, AMTRAK FUNDING INCREASE

The FY 2010 budget for the Department of Transportation includes $73.2 billion in funding. With SAFETEA-LU set to expire September 30, 2009, the transportation budget request does not represent a budget approach or recommended funding level for the upcoming surface transportation authorization. Rather, the budget reflects the condition of and OMB estimates for the Highway Trust Fund. The budget assumes that the trust fund will require support from the general fund to maintain baseline spending this year.

Overall funding levels increased slightly from amounts authorized in

FY 2009. Increases include 8 percent for highways and bridges, 2 percent for transit, and 15 percent for Amtrak. High-speed rail is slated to receive $1 billion this year, with a planned $5 billion over the next five years.

More Funds for Department of Interior
CLIMATE CHANGE AND WATER ISSUES AT FOREFRONT

The administration proposes $12 billion in funding for the Department of Interior's FY 2010 budget, an 8 percent increase. The budget includes an increase of $22 million for the Climate Impact Initiative, $77.7 million for historic preservation, and a commitment to fully fund the Land and Water Conservation Fund, including state grants. The Climate Impact Initiative includes funding to expand priority climate change monitoring and to develop regional collaborative research hubs for the National Climate Change and Wildlife Science Center.

Department of Commerce Budget Shows Policy Shift
EDA, NOAA, AND 2010 CENSUS ALL BENEFIT

The Economic Development Administration (EDA) receives $284 million in the FY 2010 budget. The EDA budget includes $73 million for public works, $16 million for the Global Climate Change Initiative, $31 million for planning, and $2 million for research. The National Ocean and Atmospheric Administration receives a 2.5 percent increase above levels authorized in the FY 2009 appropriations.

The 2010 census is expected to cost between $13.7 and $14.5 billion. For FY 2010, the budget allocates almost $6.9 billion in funding. An additional $1 billion was included in the American Recovery and Reinvestment Act. Approximately $7.8 billion will be spent on the census in FY 2010, covered by appropriations remaining from FY 2009 plus ARRA and FY 2010 funding. Appropriations for the 2010 census include funding for the American Community Survey, an ongoing statistical survey that replaces the long form in the decennial census.

EPA Funds Increase Dramatically
WATER PROGRAMS TO BENEFIT

The president's budget proposes a significant increase in funding for the Environmental Protection Agency (EPA). The administration proposed $10.5 billion in discretionary funding for EPA in FY 2010, a 45 percent increase from the level enacted for FY 2009.

The budget includes $3.9 billion in Clean Water Funds, a $1.5 billion increase from FY 2009. There is also a proposed $175 million for the brownfields program, which will provide additional assessment, cleanup, and job-training grants.

Department of Energy Shifts Focus
GREATER INVESTMENT IN TRANSMISSION AND EFFICIENCY EXPECTED

The president's FY 2010 budget provides nearly $26.4 billion for the Department of Energy, a 2 percent increase. In a combined effort with HUD, an Energy Innovation Fund was proposed to drive the creation of an energy-efficient housing market, which would include retrofitting older, inefficient housing to spur private lending in the residential sector. The Energy Efficiency and Conservation Block Grant program was omitted from the proposal because it received funding in the ARRA. While the budget does not reflect the generation of revenue from a cap-and-trade system, it does create a Clean Energy Fund as a receptacle for those funds once they are produced.

Department of Homeland Security Budget Supports Disaster Efforts
FLOOD MAPPING AND MITIGATION SLATED FOR INCREASES

The Department of Homeland Security budget includes $10 million in new resources to support integrated planning with DOT to inform development and modernization of intermodal freight infrastructure that links coastal and inland ports to highway and rail networks. The Federal Emergency Management Agency (FEMA) is allocated $6.3 billion, with an additional $3.8 billion for grant programs. Within FEMA, the National Pre-Disaster Mitigation Fund would receive $195 million. The Flood Map Modernization Fund also received a 2.3 percent increase in funding for a total of $225 million.

Climate Bill Moves Through House Committee
HUNDREDS OF AMENDMENTS EXPECTED, DELAYING RELEASE

The House of Representatives began considering the American Clean Energy and Security Act, a bill that creates a cap-and-trade system to manage long-term reductions in greenhouse gas (GHG) emissions. The bill includes language that addresses the effects of the transportation sector and its role in the reduction of GHG emissions through grants to states and metropolitan planning organizations to improve data collection and modeling, develop comprehensive plans, and implement completed plans. Other provisions in the bill include a section on adaptation to climate change, which directs funds to support a National Climate Change Vulnerability Assessment. This would include regional activities, a National Climate Change Adaptation Fund to help localities with the cost of adaptation, and the creation of a National Climate Service to facilitate data collection and provide technical assistance.

To make sure our e-mail messages are delivered to your inbox, please add American_Planning_Association@mail.vresp.com to your e-mail Address Book.

If you prefer not to receive e-mail from APA, including APA Interact and other electronic notifications, you may
http://cts.vresp.com/u?4f999fdd38/e138f6501c/mlpftw

Attachment A

This message was sent by American Planning Association using VerticalResponse

American Planning Association
122 S. Michigan Ave. Suite 1600
Chicago, Illinois 60603
US

Read the VerticalResponse marketing policy:
http://www.verticalresponse.com/content/pm_policy.html

Attachment A

Chesapeake VIRGINIA

City of Chesapeake

Office of the City Council
306 Cedar Road
Chesapeake, Virginia 23322
email: council@cityofchesapeake.net
Telephone (757) 382-6151
Fax (757) 382-6678

June 02, 2009

Council Member Ella P. Ward
1517 Pine Grove Lane
Chesapeake, VA 23321

Dear Council Member Ward:

I am pleased to advise you that City Council, at its meeting of May 26, 2009, reappointed you to your third term on the Hampton Roads Planning District Commission. Your term will begin on July 13, 2009 and expires on July 12, 2011.

Your Certificate of Appointment is enclosed. As required by State law, you must take the Oath of Office prior to taking your voting position on the Board/Commission. Failure to be sworn in prior to taking your seat on the Hampton Roads Planning District Commission could result in all actions of the Board/Commission on which you participate as an active member being nullified. The oath is administered by Ms. Faye Mitchell, Clerk of the Circuit Court. Please contact Ms. Mitchell's office at 382-3000 to arrange to take your oath. Again, it is necessary to be sworn in before you take your position on the Board/Commission.

By copy of this letter, the chairperson/liaison will be notified of your appointment and will advise you of the next meeting date. In the near future, you will receive additional information regarding this appointment from the Office of the City Attorney. This information includes the Freedom of Information Act (FOIA) recently amended by the Virginia State Legislature. Section 2.2-3702 of the Act requires officials of any public body to read and familiarize themselves with the information contained in the FOIA. Additionally, Section 2.2-3701 of the Act defines a public body as "...any legislative body, any authority, board, bureau, commission, district or agency of the Commonwealth or of any political subdivision of the Commonwealth ...supported wholly or principally by public funds." Carefully review the information contained in the FOIA when your package arrives from the City Attorney's office.

Should you have any questions, please call Velma McNair, Deputy City Clerk, 382-6151.

Sincerely,

Dolores A. Moore

Dolores A. Moore, MMC
City Clerk

DAM:vfm
Enclosure
cc: Faye Mitchell, Clerk of the Circuit Court
Ronald S. Hallman, City Attorney
Nancy Parr, Commonwealth's Attorney
Kelly Peterson, Liaison, Hampton Roads Planning District Commission

RECEIVED
JUN 09 2009
HRPDC

"The City of Chesapeake adheres to the principles of equal employment opportunity. This policy extends to all programs and services supported by the City."

com

Attachment B

Chesapeake VIRGINIA

City of Chesapeake

Office of the City Clerk
306 Cedar Road
Chesapeake, Virginia 23322
email: council@mail.city.chesapeake.va.us
Telephone (757) 382-6151
Fax (757) 382-6678

June 02, 2009

City Manager William E. Harrell
City Manager's Office
City of Chesapeake
Chesapeake, VA 23328

Dear City Manager Harrell:

I am pleased to advise you that City Council, at its meeting of May 26, 2009, reappointed you to your second term on the Hampton Roads Planning District Commission. Your term will begin on July 13, 2009 and expires on July 12, 2011.

Your Certificate of Appointment is enclosed. As required by State law, you must take the Oath of Office prior to taking your voting position on the Board/Commission. Failure to be sworn in prior to taking your seat on the Hampton Roads Planning District Commission could result in all actions of the Board/Commission on which you participate as an active member being nullified. The oath is administered by Ms. Faye Mitchell, Clerk of the Circuit Court. Please contact Ms. Mitchell's office at 382-3000 to arrange to take your oath. Again, it is necessary to be sworn in before you take your position on the Board/Commission.

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Should you have any questions, please call Velma McNair, Deputy City Clerk, 382-6151.

Sincerely,

Dolores A. Moore, MMC
City Clerk

DAM:vfm
Enclosure
cc: Faye Mitchell, Clerk of the Circuit Court
Ronald S. Hallman, City Attorney
Nancy Parr, Commonwealth's Attorney
Kelly Peterson, Liaison, Hampton Roads Planning District Commission

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Chesapeake VIRGINIA

City of Chesapeake

Office of the City Council
306 Cedar Road
Chesapeake, Virginia 23322
email: council@cityofchesapeake.net
Telephone (757) 382-6151
Fax (757) 382-6678

June 02, 2009

Mr. Amar Dwarkanath
City Manager's Office
Chesapeake, VA 23322

Dear Mr. Dwarkanath:

I am pleased to advise you that City Council, at its meeting of May 26, 2009, reappointed you to your third term on the Hampton Roads Planning District Commission. Your term will begin on July 13, 2009 and expires on July 12, 2011.

Your Certificate of Appointment is enclosed. As required by State law, you must take the Oath of Office prior to taking your voting position on the Board/Commission. Failure to be sworn in prior to taking your seat on the Hampton Roads Planning District Commission could result in all actions of the Board/Commission on which you participate as an active member being nullified. The oath is administered by Ms. Faye Mitchell, Clerk of the Circuit Court. Please contact Ms. Mitchell's office at 382-3000 to arrange to take your oath. Again, it is necessary to be sworn in before you take your position on the Board/Commission.

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Should you have any questions, please call Velma McNair, Deputy City Clerk, 382-6151.

Sincerely,

Dolores A. Moore, MMC
City Clerk

DAM:vfm
Enclosure
cc: Faye Mitchell, Clerk of the Circuit Court
Ronald S. Hallman, City Attorney
Nancy Parr, Commonwealth's Attorney
Kelly Peterson, Liaison, Hampton Roads Planning District Commission

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CITY OF POQUOSON

500 CITY HALL AVENUE, POQUOSON, VIRGINIA 23662-1996
(757) 868-3000 FAX (757) 868-3101

Office of the City Manager

May 29, 2009

Ms. Kelli E. Peterson
Human Resources Manager
Hampton Roads Planning District Commission
723 Woodlake Drive
Chesapeake, VA 23320

Dear Ms. ~~Peterson~~ Kelli:

This is to notify you that at its May 26, 2009 meeting City Council appointed Poquoson's newly hired City Manager, J. Randall Wheeler, to serve on the Hampton Roads Planning District Commission for a term which will expire on June 30, 2011. Mr. Randall will report for duty with the City on June 1, 2009. Attached you will find a copy of the resolution making this appointment.

Please feel free to contact me if you have any questions.

Sincerely,

Vicki

Victoria H. Diggs, CMC
Deputy City Clerk

Enclosure

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JUN 01 2009
HRPDC

Com Wheeler

AGENDA NOTE - HRPDC EXECUTIVE COMMITTEE MEETING

ITEM #15: OLD/NEW BUSINESS