

AGENDA NOTE - HRPDC QUARTERLY COMMISSION MEETING

ITEM #1: MINUTES OF MARCH 19, 2008

Minutes of the March 19, 2008, meeting are attached.

Attachment

RECOMMENDED ACTION:

Approval.

HAMPTON ROADS PLANNING DISTRICT COMMISSION
EXECUTIVE COMMITTEE MEETING
MARCH 19, 2008

The Executive Committee Meeting of the Hampton Roads Planning District Commission was called to order at 9:34 a.m. at the Regional Boardroom, 723 Woodlake Drive, Chesapeake, Virginia, with the following in attendance:

EXECUTIVE COMMITTEE:

Paul D. Fraim, Chairman (NO)	Joe S. Frank (NN)
Bruce Goodson, Vice Chairman (JC)	Charles W. Burgess, Jr. (PQ)
James O. McReynolds, Treasurer (YK)	Douglas L. Smith (PO)
Clifton E. Hayes, Jr. (CH)	Selena Cuffee-Glenn (SU)
Rowland Taylor (FR)	Louis R. Jones (VB)
Randall L. Gilliland (HA)	Jackson C. Tuttle II (WM)
Stan D. Clark (IW)	

OTHER COMMISSIONERS:

Amar Dwarkanath (CH)	Linda T. Johnson (SU)*
W. Douglas Caskey (IW)	Harry E. Diezel (VB)
Sanford B. Wanner (JC)	Robert M. Dyer (VB)*
Randy W. Hildebrandt (NN)	Barbara M. Henley (VB)
Kenneth L. Chandler (PO)	James K. Spore (VB)*
Gordon C. Helsel, Jr. (PQ)	Jeanne Zeidler (WM)
	Thomas G. Shepperd, Jr. (YK)

*Indicates late arrival or early departure.

OTHERS RECORDED ATTENDING:

Charles N. Sapp - Hampton; Brian Pennington, Ron Williams, Jeff Raliski, Arkeisha Whitley, Stanley Stein - Norfolk; Brian Swets, George Brisbin - Portsmouth; Joe Howell - Suffolk; Bob Matthias - Virginia Beach; Mark Rickards - WAT; Dennis Heuer, Irene Shuman - VDOT; Ivan Rucker - FHWA; Rick Clawson - DRPT; Ron Hodges - HRT Traffic; Vince Thomas, Ray Taylor - FHR; Randy Lougee, Seneca Bock - LWV-SHR; Roger Leonard - RSR; Robert Bolich - Ecology & Environment, Inc.; Jim Oliver - HRCCE; Brandy Twiford - NSU Student; Angela Bezik - Vectre; Louis Guy - NHS; Parker Mills, W. Dewey Hurley - Branscome, Inc.; John Gergely, Chuck Cayton, Tom Best, Charles Flynn - Private Citizens; Ellis W. James - Sierra Club Observer; Tom Holden - The Virginian-Pilot; Kimball Payne - Daily Press; Lisa Godley - WHRO-TV; Ashley McKnight-Taylor - Suffolk News-Herald; Germaine Fleet - Biggs & Fleet; Staff: Art Collins, Jessica Banks, Shernita Bethea, John Carlock, Rick Case, Rob Case, Nancy Collins, Dwight Farmer, Marla Frye, Greg Grootendorst, Frances Hughey, Jim Hummer, Rob Jacobs, Whitney Katchmark, Brett Kerns, Mike Kimbrel, Robert Lawrence, Sharon Lawrence, Joe Paulus, Kelli Peterson, Andy Pickard, Camelia Ravanbakht and Joe Turner.

CONSENT AGENDA

The Consent Agenda contained the following items:

Minutes of January 16, 2008

Treasurer's Report

Affirmative Action Plan / Equal Employment Policy

Regional Reviews

A. PNRS Items (Initial Review)

Sale of a Variety of Products and Services for Quilting
(Center for Community Development, Inc. (CCDI))

Regional Approach to Increasing Recycling in the Mid-Atlantic States
(Institute for Local Self-Reliance (ILSR))

B. Environmental Impact Assessment/Statement Review

Replacement of the Log Camel Fendering System at Pier 7, Naval Station
Norfolk; DOD/Navy; Norfolk

Constellation - Final Programmatic EIS; NASA; Hampton

Fine Arts Center Loop Road Phase 2; Christopher Newport University; Newport
News

Special Operations Force Operations Facility at Naval Air Station Oceana;
DOD/Navy; Virginia Beach

Craney Island Eastward Expansion; Virginia Port Authority; Portsmouth

Visitor Center Replacement at False Cape State Park; Department of
Conservation and Recreation; Virginia Beach

Rehabilitate Medium Intensity Runway Lighting on Runway 9-27, Franklin
Municipal Airport; USDOT/FAA; Isle of Wight

The River House; US Dept of Housing and Urban Development; Norfolk

Hawk's Nest Golf Course; Department of General Services; York County

Hughes Hall Additions and Renovations; Old Dominion University; Norfolk

BRAC 05 Base Realignment at Fort Eustis; US Army; Newport News

2008 Community Development Block Grant (CDBG) Regional Priorities

Environmental Program Grants & Contracts

Hampton Roads Watershed Roundtable

Chairman Fraim asked for additions or corrections to the Minutes of January 16, 2008. There were none. He noted an item inadvertently omitted from Regional Reviews regarding the Virginia Port Authority's grant application to the U.S. Environmental Protection Agency (EPA) to test new emission reduction hybrid locomotives. He asked Mr. Collins to comment on this item.

Mr. Collins stated it was a noncontroversial straightforward item that needed to be included in the Regional Reviews.

Comr. Jones Moved to approve the Consent Agenda; seconded by Comr. Shepperd. The Motion Carried.

FY 2009 UNIFIED PLANNING WORK PROGRAM (UPWP)

Mr. Collins commented the FY 2009 UPWP is approved this month and the budget to support it will be brought before the full Commission in April. He added it has been fully vetted and reflects the comments from the Retreat. He asked that it be approved.

Comr. Tuttle Moved to approve the FY 2009 UPWP; seconded by Comr. Jones. The Motion Carried.

REGIONAL STORMWATER PROGRAM MEMORANDUM OF AGREEMENT

Chairman Fraim noted that Mr. John Carlock, Deputy Executive Director, Physical Planning, was available to answer any questions regarding this item. No questions were asked.

(Comr. Dyer arrived.)

Mr. Collins commented that this is a rather substantial initiative that goes back to last fall. He congratulated the local governments for signing the agreements so the region can move forward collectively.

PROJECT STATUS REPORT

Chairman Fraim asked for questions or comments regarding the Project Status Report. None were noted.

FOR YOUR INFORMATION

The Chairman asked for questions or comments regarding the informational items. None were noted.

HAMPTON ROADS METROPOLITAN PLANNING ORGANIZATION

Chairman Fraim called for a recess of the Hampton Roads Planning District Commission, while the Hampton Roads Metropolitan Planning Organization was called into session.

(Comr. Spore and Mayor Johnson arrived during the meeting of the Metropolitan Planning Organization.)

RATIFY MPO ACTIONS

Comr. Clark Moved to ratify the actions of the Hampton Roads Metropolitan Planning Organization; seconded by Vice Chairman Goodson. The Motion Carried.

OLD/NEW BUSINESS

The Chairman asked for old or new business. None was discussed.

ADJOURNMENT

With no further business to come before the Hampton Roads Planning District Commission, the meeting adjourned at 10:25 a.m.

Arthur L. Collins
Executive Director/Secretary

Paul D. Fraim
Chairman

AGENDA NOTE - HRPDC QUARTERLY COMMISSION MEETING

ITEM #2: RATIFICATION OF EXECUTIVE COMMITTEE ACTIONS

The Commission should ratify the Executive Committee's approval of the January 16, 2008, Commission Minutes, and the actions of the March 19, 2008, Executive Committee Meeting as recorded in the minutes.

RECOMMENDED ACTION:

Ratify the Executive Committee actions in the approval of the January 16, 2008, Commission Minutes, and the Executive Committee actions of March 19, 2008.

AGENDA NOTE - HRPDC QUARTERLY COMMISSION MEETING

ITEM #3: TREASURER'S NOTES

Expenditure activity for March 31, 2008, totaled \$589,623. Grant and Contract expenditures exclusive of HRMMRS totaled \$281,542 (or 48%). HRMMRS grant and contract activity totaled \$30,111 (5%). Locally funded Water Programs totaled \$53,710 (9%) and all other local activity totaled \$224,260 (38%).

RECOMMENDED ACTION:

Accept the Treasurer's Report.

MONTHLY FINANCIAL REPORTS

FISCAL YEAR 2008

March 31, 2008

BANKING TRANSACTIONS

	<u>Beginning Balance</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Ending Balance</u>
Checking	\$323,871	\$542,996	(\$794,243)	\$72,625
Invest/Savings	\$2,920,977	\$210,428	(\$300,000)	\$2,831,404
Flex Benefit	\$11,779	<u>\$5,700</u>	<u>(\$6,118)</u>	<u>\$11,361</u>
TOTAL	\$3,256,627	\$759,124	(\$1,100,360)	\$2,915,390

CONTRIBUTIONS

	<u>Fiscal Year Budget</u>	<u>Received YTD</u>
VDHCD Grant	\$279,295	\$210,696
Local Jurisdictions	<u>\$1,338,740</u>	<u>\$906,139</u>
TOTAL	\$1,618,035	\$1,116,835

BUDGET SUMMARY

	<u>Annual Budget</u>	<u>Budgeted YTD</u>	<u>Expenses YTD</u>
Personnel	\$4,086,297	\$3,064,723	\$2,677,234
Contractual	\$196,015	\$147,011	\$155,073
Spec. Contracts	\$5,991,720	\$4,493,790	\$2,031,986
Operations	\$827,990	\$620,993	\$303,246
Capital Assets	<u>\$254,500</u>	<u>\$190,875</u>	<u>\$4,791</u>
TOTAL	\$11,356,522	\$8,517,392	\$5,172,331

GRANT REVENUE

<u>Anticipated Grant Revenues</u>	<u>Earned Revenues</u>	<u>Revenues Received</u>	<u>Receivables</u>
\$3,256,691	\$1,727,286	\$576,936	\$1,150,350

AGENDA NOTE - HRPDC QUARTERLY COMMISSION MEETING

ITEM #4: REGIONAL REVIEWS

A. PNRS Items (Initial Review)

As of April 8, 2008, there were no outstanding issues or problems to be resolved.

RECOMMENDED ACTION:

Approval.

B. Environmental Impact Assessment/Statement Review

The HRPDC staff is routinely involved in the review of environmental impact assessments and statements for projects involving federal funding or permits as well as state development projects. To ensure that all Commissioners are aware of projects being reviewed, brief summaries of these projects and anticipated review schedules are included in the Agenda. The HRPDC staff will continue to request comments directly from staff in localities that appear to be directly affected by a project. Attached is a listing and summary of projects that are presently under review.

Attachments

RECOMMENDED ACTION:

None required.

HRPDC REVIEWS

Commission Action: APRIL 2008

Title: Chesapeake Bay Monitoring Program (POW:221)

Applicant: Virginia Department of Environmental Quality

CH#: VA080310-1423760 St./Fed. Program: EPA – Chesapeake Bay Program

Staff Contact: Claire Jones Type of Impact: State of Virginia

Funding:	<u>\$792,194</u>	<u>\$792,194</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,584,388</u>
	Federal	State	Local	Private	Total

Project Description: The Chesapeake Bay Monitoring Program is a cooperative effort between the Virginia Department of Environmental Quality (DEQ), Old Dominion University (ODU), the Virginia Institute of Marine Science (VIMS), and the United States Geological Survey (USGS). Overall coordination and tributary water quality monitoring are performed by the DEQ. The Mainstem water quality monitoring and biological monitoring are carried out by ODU, shallow water habitat monitoring by VIMS, and river input monitoring by the USGS. This grant will fund the work program during the first budget period (7/1/2008 – 6/30/2009) of a proposed five year project period.

HRPDC REVIEWS

Commission Action: April 2008

Title: Development of Policy and Action Steps to Achieve Nutrient Reductions from the Production of Cellulosic Biofuels in the Chesapeake Region (ENV:41)

Applicant: Chesapeake Bay Commission

CH#: VA080321-1523xxx St./Fed. Program: EPA – Chesapeake Bay Program

Staff Contact: Claire Jones Type of Impact: Virginia, Maryland, Pennsylvania

Funding:	<u>\$40,000</u>	<u>\$48,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$50,000</u>	<u>\$0</u>	<u>\$138,000</u>
	Federal	Applicant	State	Local	Other	Program Income	Total

Project Description: This grant will support a Cellulosic Biofuels Summit during 2008, which will assist in the effort of the Chesapeake region to take the lead nation-wide in the development of and investment in cellulosic sources for biofuels.

HRPDC REVIEWS

Commission Action: April 2008

Title: Cottage Industry Microenterprise (Intermediary Lending) Program (ECD:97)

Applicant: Center for Community Development, Inc. (CCDI)

CH#: VA080327-1723470 St./Fed. Program: USDA – Rural Business Opportunity Grant

Staff Contact: Claire Jones Type of Impact: Eastern Shore, Franklin, Middle Peninsula

Funding:	<u>\$TBD</u>	<u>\$TBD</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$TBD</u>
	Federal	Applicant	State	Local	Other	Program Income	Total

Project Description: This grant will enhance the existing Cottage Industry Microenterprise (Intermediary Lending) Program. Participants will be given access to formal business development training, pre and post-loan technical assistance, and lending opportunities up to \$150,000.

Environmental Impact Review

Date Received

Number

Name

Sponsor

Description

Dominion Cove Point LNG, L.P. is proposing to increase the number of liquefied natural gas (LNG) ships authorized to transit to and from the Cove Point LNG Terminal located in Calvert County, Maryland. Dominion received authorization from the Federal Energy Regulatory Commission (FERC) in 2006 to expand LNG import terminal. Expansion of the LNG terminal is currently underway. Ship transits are anticipated to increase from up to 120 ships per year to as many as 200 ships per year. The ships will operate in a federally-approved channel, which includes the main navigation channel of the Chesapeake Bay in Virginia, en route to the LNG terminal. The U.S. Coast Guard has submitted a Supplemental Environmental Assessment (EA), including a federal consistency certification, to the Commonwealth for review. The EA is supplemental to and adopts the April 2006 Environmental Impact Statement (EIS) issued by FERC for the proposed Cove Point Expansion Project, in which the Coast Guard was a Cooperating Agency. The EA has been prepared to determine the significance of potential effects of incremental LNG ship traffic in U.S. territorial waters proposed as part of the expansion project. The EA analyzes the environmental impact of increased LNG tanker traffic along the transit route utilizing three Zones of Concern. The three zones are defined as distances of 0.3 miles, 1.0 mile, and 2.2 miles from the centerline of the LNG ship transit route. The Coast Guard will consider comments received in response to the EA in the issuance of a Letter of Recommendation (LOR) for LNG ship transit to Cove Point.

Affected Localities

Finding

Comments Sent

Final State Comments Received

Date Received

Number

Name

Sponsor

Description

The Jamestown-Yorktown Foundation proposes to construct a sound wall and buffer along Jamestown Road at the Jamestown Settlement in James City County. The sound wall is primarily intended to reduce the intrusion of traffic noise at the settlement, and secondarily serve as a barrier to visual distractions, and as a perimeter security fence. The sound wall would be constructed 32 feet from Jamestown Road and 70 feet from the Indian Village boardwalk. The wall would be 10 to 14 feet high, 805 feet in length and constructed of staggered 1 by 8 inch cypress boards. The cypress boards would sandwich a 5/8 inch thick cement board. The posts would be spaced every 8 to 10 feet. The posts would be concrete encased and extend 8 feet below the surface of the soil.

Affected Localities

Finding

Comments Sent

Final State Comments Received

Date Received

Number

Name

Sponsor

Description

NASA proposes to demolish four wind tunnel facilities at Langley Research Center. Two of the facilities are National Historic Landmarks and two are eligible for listing on the National Register of Historic Places.

Affected Localities

Finding

Comments Sent

Final State Comments Received

AGENDA NOTE - HRPDC QUARTERLY COMMISSION MEETING

ITEM #5: AUTHORIZING RESOLUTIONS AND CERTIFICATIONS FOR FY 09 STATE AND FEDERAL GRANT APPLICATIONS

The Virginia Department of Transportation, the Virginia Department of Rail and Public Transportation, the Federal Transit Administration, and the Federal Highway Administration require the HRPDC to formally authorize its Executive Director to apply for Federal (80 percent), State (10 percent) and local (10 percent) funds during FY 2009. The Executive Director is requested to sign certificates for the following:

- Authorizing Resolution directing staff to assist VDOT and administer SPR Funds;
- Authorizing Resolution to execute and file an FTA Application for Section 5303 Transit Technical Studies Funding;
- Certificate – Applicant Affirmation of Federal Fiscal Year 2009 Certifications and Assurances for Federal Transit Administration Assistance Programs;

RECOMMENDED ACTION:

Authorize the HRPDC Executive Director to execute the above resolutions and certificates and file applications for FY 2009 Transportation grants.

AGENDA NOTE - HRPDC QUARTERLY COMMISSION MEETING

ITEM #6: ENVIRONMENTAL PROGRAM CONTRACTS

A. TMDL Implementation Plan Contracts

The HRPDC staff is finalizing a proposal to the Department of Environmental Quality (DEQ) to prepare, in cooperation with the affected localities, the TMDL (Total Maximum Daily Load) Implementation Plans, for all impaired waterways in the region and to conduct the public outreach component of the TMDL Study process, which will continue to be managed by DEQ. This continues the cooperative state/local/regional initiative begun in November 2006.

DEQ provided funding for the first year of this multi-year initiative. During the first year, the Cities of Hampton, Poquoson, Virginia Beach and York County provided additional funding to support cooperative preparation of TMDL Implementation Plans. Completion of locally-driven TMDL Implementation Plans supports local compliance with the provisions of their Stormwater (MS4) discharge permits.

In working with staff from the affected localities, it is apparent that funding being provided by DEQ may be adequate to meet the state's requirements, but is inadequate to meet the desires of the localities for watershed planning. For the grant year running from July 1, 2008, through June 30, 2009, pending projects (Implementation Plans) may involve the following communities: Chesapeake, Gloucester County, Isle of Wight County, James City County, Norfolk, Portsmouth, Smithfield and Virginia Beach. The HRPDC staff is working with staff from the affected localities to determine readiness to proceed and to develop scopes of work and funding levels necessary to meet local watershed planning needs and desires as well as the requirements of the state program.

The overall project is included in the FY 2009 UPWP, approved at the March 2008 Executive Committee Meeting and in the FY 2009 Budget, which is considered separately on the Agenda. Any changes, based on ongoing work with the affected localities and the state will be addressed through Amendment #1 to the Budget in November 2008.

The HRPDC staff recommends that the Executive Director be authorized to develop and execute contracts with DEQ and the affected localities to complete these planning projects, subject to finalization of contract details with the affected localities.

RECOMMENDED ACTION:

Concur with staff recommendation.

B. Department of Historic Resources Grant

In October 2006, the HRPDC authorized the HRPDC staff to pursue a cooperative program with the Virginia Department of Historic Resources to compile Geographic Information System (GIS) data for all historic (architectural and archaeological) sites and areas within the Hampton Roads region. The project involves collecting data and mapping from the localities and the state on historic sites in Hampton Roads. The data and mapping is being compiled into a common database and GIS mapping system for the region. The results will be made available to both the localities and the Department of Historic Resources.

Funding for this project is provided by the Department of Historic Resources (DHR) with matching funds from the HRPDC. The initial phase of the project is nearing completion. DHR has indicated its intent to contract with the HRPDC to continue this project through a second phase beginning July 1, 2008. The project is included in the FY 2009 UPWP, approved by the Executive Committee in March 2008 and in the FY 2009 Budget, which is considered separately on the Agenda.

The HRPDC staff recommends that the Executive Director be authorized to submit a grant proposal to the Department of Historic Resources and to accept a grant when offered.

RECOMMENDED ACTION:

Concur with staff recommendation.

C. Northwest River Watershed Management Plan

The City of Chesapeake and The Nature Conservancy (TNC) have approached the HRPDC staff about preparing a watershed management plan for the Northwest River. Funding to support this effort has been provided by the City to TNC, which in turn would contract with the HRPDC to facilitate preparation of the Plan and to complete the necessary technical work to support the Plan. This work would build on previous HRPDC projects – Southern Watershed Special Area Management Plan (SWAMP) and the Source Water Assessment Program.

The HRPDC staff is working with staff from the City of Chesapeake and TNC to finalize a scope of work, contract between HRPDC and TNC and a Memorandum of Agreement among the three parties. Funding in the amount of \$100,000 will be provided by TNC to support this effort.

The project is included in the FY 2009 UPWP, approved by the Executive Committee in March 2008 and in the FY 2009 Budget, which is considered separately on the Agenda.

The HRPDC staff recommends that the Executive Director be authorized to execute a contract with The Nature Conservancy for this project and to execute a

Memorandum of Agreement among the City of Chesapeake, TNC and the HRPDC to guide the project and the relationship among the three parties.

RECOMMENDED ACTION:

Concur with staff recommendation.

AGENDA NOTE - HRPDC QUARTERLY COMMISSION MEETING

ITEM #7: PROPOSED FY 2009 OPERATING AND CAPITAL BUDGET

The HRPDC staff presented its FY 2009 Draft Operating Budget at the Annual Retreat on February 20, 2008. The HRPDC Treasurer, Mr. McReynolds, will have the recommendations agreed to at that meeting. The following conditions and considerations are recognized in this proposed FY2009 Budget. There will be no increase in the per capita assessments to local governments.

The FY 2009 Proposed budget reflects little change from the FY 2008 Amended November Budget, with revenues and expenditures both increasing 1% and 2.5% respectively. As shown on line 348, page 12, the FY 2009 Proposed Budget projects a surplus of \$144,932.

Revenues

The HRPDC continues to receive funding for its two main programs, Transportation and Physical & Environmental Planning, as well as the HRMMRS program which continues to be funded at over \$1 million per year, most of which is passed through in the form of equipment, pharmaceutical, and supply purchases as well as consultant fees for training and exercises. The UASI program is in its second year of a three-year award cycle, with increased expenditures in all of the IJ (investment justification) categories, which basically passes most of the funding outside the HRPDC as well.

Unfortunately, the State DHCD grant (line 2, page 1) was again cut 5%. Our local membership dues (line 1, page 1) remain constant, however, for the fourth year in a row, at \$.82 per capita (the slight increase of \$3,206 is a result of population growth).

Expenditures

As stated previously, expenditures show an overall increase of only 2.5%.

Personnel costs (line 158, page 6) actually decreased 3% (\$123,751) as a result of a VRS rate reduction and the elimination of two positions as funding never materialized. This figure includes a 3% performance pool increase. Should additional grant funding be obtained, staff would like to revisit these unfunded positions.

Contractual costs (line 204, page 7) actually decreased \$12,000, due to the decreased insurance premiums as the Portsmouth Communications Tower is put in place, thus eliminating the need for insuring the Cox Tower.

Special Contracts (line 294, page 10) increased over \$560,000, due to increased activity in the UASI program, and Physical Planning consultants, and videotaping the monthly HRPDC/MPO meetings.

Operating costs (line 317, page 11) declined by over \$44,000, mostly in data purchases as software purchased in FY 2008 can be used throughout FY 2009. Other smaller decreases were offset by the remodeling costs for the staff rest rooms, and new computer rewiring costs.

Capital Expenditures (line 328, page 12) decreased by almost \$100,000, as the Disaster Recovery System at the Hampton satellite office was completed in FY 2008.

Attachment: HRPDC FY 2009 Proposed Budget

RECOMMENDED ACTION:

Approve the FY 2009 HRPDC Operating and Capital Budget

BUDGET FISCAL YEAR 2009 WORKPAPERS

ITEM	FY09 MATCH	GL ACCT	FY09 ELEMENT	DRAFT 2009		2007		VARIANCE
				PROPOSED BUDGET	NOV. BUDGET	NOV. BUDGET	BUDGET	

R E V E N U E S

1	LJ. Assess (Member Contributions - (\$.82)	45400	100200	1,341,946	1,338,740		3,206
2	State Grant (DHCD) (with \$31,477 + 5% cuts)	40500	100000	279,295	279,295		0
3	LJ. Assess HRWET	49500	294000	16,082	15,316		766
4	LJ. Assess HRWET	49500	294100	48,689	46,367		2,322
5	LJ. Assess HRWET	49500	294300	97,000	97,000		0
6	LJ. Assess Groundwater	49500	295000	111,302	106,145		5,157
7	LJ. Assess Water TA	49500	295100	30,874	29,404		1,470
8	LJ. Assess Water Priority	49500	295200	65,953	63,146		2,807
9	LJ. Assess USGS	49500	295300	147,450	147,450		0
10	LJ. Assess Water Quality	49500	295400	7,500	7,500		0
11	LJ. Assess SWAP	49500	295500	18,755	17,862		893
12	LJ. Assess H2O	49500	295700	20,000	20,000		0
13	LJ. Assess Strm Water	49100	297000	75,311	69,340		5,971
14	LJ. Assess HR Storm	49100	297100	52,798	50,284		2,514
15	LJ. Assess HR Storm	49100	297200	75,000	75,000		0
16	LJ. Assess Storm Wtr Phase II	46500	297500	102,500	102,500		0
17	LJ. Assess Waste Water	49600	299000	109,000	125,000		(16,000)
18	LJ. Assess HR FOG	49600	299200	50,000	0		50,000
19	LJ. Assess HR Clean	48000	299500	26,280	34,000		(7,720)
20	LJ. Assess HR Clean	48000	299600	51,088	69,400		(18,312)
21	LJ. Assess Debris Mgmt	49500	398000	10,024	10,000		24
22	LJ. Assess MMRS	46000	398700	327,304	326,522		782
23	LJ. Assess MCSC	47100	670507	59,378	59,254		124
24	SPSA (Maint Mgr Contrib)	41500	100000	24,650	23,700		950
25	Interest Earnings	44000	100000	55,000	40,000		15,000
26	Smithfield	4xxxx	277600		2,617		(2,617)
27	DEQ-TMDL	4xxxx	278200		46,850		(46,850)
28	Windsor Comp Plan	4xxxx	281100		24,000		(24,000)
29	Southampton P&R	4xxxx	281200		35,000		(35,000)

BUDGET FISCAL YEAR 2009 WORKPAPERS

ITEM	FY09 MATCH	GL ACCT	FY09 ELEMENT	DRAFT 2009		2007		VARIANCE
				PROPOSED BUDGET	NOV. BUDGET	NOV. BUDGET	NOV. BUDGET	
30		4xxxx	281400	600	0		600	
31	20,000	40800	286000	20,000	28,541		(8,541)	
32		4xxxx	287400	17,500	17,500		0	
33		4xxxx	289200		50,000		(50,000)	
34		4xxxx	289401	0	12,500		(12,500)	
35		49900	289800	3,750	3,323		427	
36		4xxxx	289900	124,000			124,000	
37			292100	12,000			12,000	
38			293000	100,000			100,000	
39	40,000	40800	296000	40,000	40,000		0	
40		4xxxx	298200	50,000			50,000	
41			298202	15,000			15,000	
42			298203	15,000			15,000	
43			298205	15,000			15,000	
44			298206	15,000			15,000	
45			298207	20,000	25,000		(5,000)	
46		4xxxx	299100	11,250			11,250	
47			299400	0	16,000		(16,000)	
48		49900	299800	3,750	3,750		0	
49		40900	300409	20,000	20,000		0	
50		49800	300509	365,000	365,000		0	
51		4XXXX	302000	13,040	9,640		3,400	
52		4xxxx	309300		50,000		(50,000)	
53		4xxxx	398806		800,000		(800,000)	
54		48600	398907	500,000	344,193		155,807	
55		48600	398908	200,000			200,000	
56		4XXXX	650007	89,000	110,000		(21,000)	
57		4XXXX	650107	61,034	40,690		20,344	
58		4XXXX	650207	135,470	135,500		(30)	
59		4XXXX	650307	1,329,840	886,560		443,280	
60		4XXXX	650407	107,563	110,000		(2,437)	

BUDGET FISCAL YEAR 2009 WORKPAPERS

ITEM	FY09		GL ACCT	FY09 ELEMENT	DRAFT 2009		2007		VARIANCE
	MATCH				PROPOSED BUDGET	NOV. BUDGET			
61			4XXXX	650507	1,156,825	725,948		430,877	
62			4XXXX	650607	124,138	82,759		41,379	
63			4xxxx	650707	400,000	0		400,000	
64			43000	670108	5,000	7,500		(2,500)	
65			41600	999000	2,600	2,400		200	
66			41700	999000	300	685		(385)	
67			43000	999000	10,000	10,000		0	
68			43000	999000	5,000	2,500		2,500	
69				2xxxxx		8,500		(8,500)	
70				2xxxxx		8,500		(8,500)	
71				2xxxxx		8,500		(8,500)	
72	23,786	40400		42xx09	190,290	190,290		0	
73		40400		42xx09	23,786	23,786		0	
74				4xxx07		277,325		(277,325)	
75				4xxx07		34,666		(34,666)	
76	237,093	40100		4xxx09	1,896,751	1,969,387		(72,636)	
77		40100		4xxx09	237,095	246,173		(9,078)	
78	12,000	41400		4xxx09	48,000	48,000		0	
79				4xxxxx		19,360		(19,360)	
80				4xxxxx		2,420		(2,420)	
81					10,586,761	9,998,588		588,173	
82									
83	DEFERRED PRIOR YEAR REVENUE (Carryover)								
84									
85		47800		217400	3,572	3,572		0	
86		47800		225800	439	439		0	
87				237500		40,989		(40,989)	
88		47800		245105	1,300	1,300		0	
89		47800		245400	2,265	2,265		0	
90		47800		245700	10,815			10,815	
91				247500		10,215		(10,215)	
92		4XXXX		249000		13,160		(13,160)	

BUDGET FISCAL YEAR 2009 WORKPAPERS

ITEM	FY09 MATCH	GL ACCT	FY09 ELEMENT	DRAFT 2009		2007		VARIANCE
				PROPOSED BUDGET	NOV. BUDGET	NOV. BUDGET	NOV. BUDGET	
93		47800	255700	10,832	10,832	10,832	0	
94			255700			10,815	(10,815)	
95		47800	255900	1,544	1,544	1,544	0	
96		47800	257500	2,132	2,132	29,395	2,132	(29,395)
97			257500			3,808	(3,808)	
98		4XXXX	264300	54,855	54,855	54,855	0	
99		49500	265000	8,231	8,231	10,280	0	
100		47800	265200	10,280	10,280	20,001	0	
101		47800	265500	20,001	20,001	13,798	0	
102		49500	265700	13,798	13,798	64,891	(10,000)	
103		47800	267300	54,891	54,891	2,959	(2,959)	
104		49500	267500	7,905	7,905	40,132	(40,132)	
105			269600			3,384	0	
106		4XXXX	272100	7,905	7,905	7,500	0	
107			274300			20,000	0	
108		47800	275000	3,384	3,384	19,493	0	
109		47800	275400	7,500	7,500	4,345	(4,345)	
110		47800	275700	20,000	20,000	45,000	45,000	
111		47800	277500	19,493	19,493	30,000	30,000	
112			279600			7,500	7,500	
113		47800	284300	45,000	45,000	20,000	20,000	
114		47800	285300	30,000	30,000	40,000	40,000	
115		47800	285400	7,500	7,500	326,499	(26,499)	
116		47800	285700	20,000	20,000	50,000	50,000	
117		47800	287200	40,000	40,000	40,000	40,000	
118		4XXXX	287300	300,000	300,000			
119		47800	287500	50,000	50,000			
120		47800	289200	40,000	40,000			
121		47800	289600	40,000	40,000			
122		4XXXX	287200			3,038	(3,038)	
123			269000			7,057	(7,057)	

BUDGET FISCAL YEAR 2009 WORKPAPERS

ITEM	FY09 MATCH	GL ACCT	FY09 ELEMENT	DRAFT		VARIANCE
				2009		
				PROPOSED BUDGET	NOV. BUDGET	
124			277200		16,585	(16,585)
125		4XXXX	300408	10,000	8,269	1,731
126		47800	302000	13,040	5,568	7,472
127			398300		94,138	(94,138)
128			398400		121	(121)
129			398500		280,000	(280,000)
130			398600		10,130	(10,130)
131			398700		13,672	(13,672)
132			398806		127,223	(127,223)
133			670100		3,295	(3,295)
134			670507		1,013	(1,013)
135				848,777	1,302,716	(453,939)
136				11,435,538	11,301,304	134,234
137						
138		40006	42xx09	280,000	280,000	0
139		40006	42xx09	35,000	35,000	0
140		40400	42xx07	0	0	0
141		40400	42xx08	40,000	35,993	4,007
142		40400	42xx08	5,000	4,499	501
143		40006	42xx08	0	0	0
144				360,000	355,492	4,508
145						
146						
147				11,795,538	11,656,796	138,742
148						
149						
150						
151						

Note A: Outside Match is \$35,000
 Note D: Outside Match is \$4,500

TOTAL REVENUE:

NOTE: Total Required Match

332,879

BUDGET FISCAL YEAR 2009 WORKPAPERS

ITEM	FY09 MATCH	GL ACCT	FY09 ELEMENT	DRAFT 2009		2007 NOV. BUDGET	VARIANCE
				PROPOSED BUDGET			
152							
153							
154							
EXPENDITURES							
I. PERSONNEL							
155		50000	various	3,121,560		3,120,988	572
156		51300	999000	3,500		3,100	400
157		50500	various	837,486		962,209	(124,723)
158				3,962,546		4,086,297	(123,751)
159	Notes: 1. Funds 46 Full Time and 1 Temporary Part Time Position. 2. Includes 3.0% salary pool adjustment.						
160							
161							
162							
II. CONTRACTUAL							
163							
Accts 515 & 715							
164		51500	999000	98,200		94,170	4,030
165		51500	999000	12,200		11,800	400
166				110,400		105,970	4,430
167							
Insurance & Bonding							
168		Acct 516					
169		51600	999000	630		600	30
170		51600	999000	4,200		4,000	200
171		51600	999000	0		7,150	(7,150)
172		51600	999000	0		16,500	(16,500)
173		51600	999000	1,963		1,870	93
174		51600	999000	6,400		6,400	0
175				13,193		36,520	(23,327)
176	Note: Insurance carrier anticipates 5% premium increase.						
177							
Equipment Rental							
178		Acct 517					
179		51700	999000	1,000		1,000	0
180							

BUDGET FISCAL YEAR 2009 WORKPAPERS

ITEM	FY09 MATCH	GL ACCT	FY09 ELEMENT	DRAFT 2009		2007 NOV. BUDGET	VARIANCE
				PROPOSED BUDGET	BUDGET		
181							
182		Acct 518					
183		51800	291000	500	500	0	0
184		51800	398000	500	1,000	(500)	(500)
185		51800	401009	700	700	0	0
186		51800	999000	500	500	0	0
187		51800	999000	525	475	50	50
188		51800	999000	750	750	0	0
189		51800	999000	825	750	75	75
190		51800	999000	625	575	50	50
191		51800	999000	675	625	50	50
192		51800	999000	950	925	25	25
193		51800	999000	1,750	1,700	50	50
194		51800	999000	785	775	10	10
195		51800	999000	325	250	75	75
196				9,410	9,525	(115)	(115)
197							
198							
199		51900	999000	24,000	22,000	2,000	2,000
200		53900	999000	25,000	20,000	5,000	5,000
201		54400	999000	1,000	1,000	0	0
202				50,000	43,000	7,000	7,000
203							
204				184,003	196,015	(12,012)	(12,012)
205							

BUDGET FISCAL YEAR 2009 WORKPAPERS

ITEM	FY09 MATCH	GL ACCT	FY09 ELEMENT	DRAFT 2009		2007		VARIANCE
				PROPOSED BUDGET	NOV.	BUDGET	NOV.	
234	HRFOG		279000			10,000		(10,000)
235	HR WET 08	71031	284300	45,000		95,562		(50,562)
236	HRWET WHRO		284300			1,000		(1,000)
237	USGS FY08	71000	285300	30,000		147,450		(117,450)
238	Water Quality 08	71033	285400	7,500		7,500		0
239	H2O 08	71036	285700	20,000		20,000		0
240	HR Storm 08	71032	287200	40,000		73,562		(33,562)
241	HRSTORM WHRO		287200			1,000		(1,000)
242	Stormwater Consultant - URS	71000	287300	300,000		326,499		(26,499)
243	SWM Phase II 08	71000	287500	50,000				50,000
244	Wastewater		289000			45,000		(45,000)
245	SSORS WHRO		289000			1,000		(1,000)
246	HR FOG 08	71000	289200	40,000		50,000		(10,000)
247	HR Clean 08	71034	289600	40,000		68,400		(28,400)
248	HRCLEAN WHRO		289600			1,000		(1,000)
249	Solid Waste 2018	71000	289900	124,000				124,000
250	HR WET 09	71031	294300	95,500				95,500
251	HR WET WHRO 09	71031	294300	1,000				1,000
252	USGS 09	71000	295300	147,450				147,450
253	WQ ADV 09	71033	295400	7,500				7,500
254	H2O 09	71036	295700	20,000				20,000
255	HR STORM 09	71032	297200	73,500				73,500
256	HR STORM WHRO 09	71032	297200	1,000				1,000
257	SSORS Cons 09	71000	299000	25,000				25,000
258	HR SSORS WHRO 09	71000	299000	1,000				1,000
259	HRFOG 09	71000	299200	49,000				49,000
260	HR FOG WHRO 09	71000	299200	1,000				1,000
261	HR CLEAN 09	71034	299600	50,088				50,088
262	HR CLEAN WHRO 09	71034	299600	1,000				1,000
263	HRLF Disburse	74100	300509	365,000		365,000		0
264	BRENNAN - SHRDSB	60000	302000	26,080		15,208		10,872

BUDGET FISCAL YEAR 2009 WORKPAPERS

ITEM	FY09 MATCH	GL ACCT	FY09 ELEMENT	DRAFT 2009		2007		VARIANCE
				PROPOSED BUDGET	NOV. BUDGET	NOV. BUDGET	BUDGET	
265			309300			40,000		(40,000)
266		71000	398000	10,024				10,024
267		71000	398000	30,000		30,000		0
268			398500			280,000		(280,000)
269			398500			303,318		(303,318)
270			398600			10,130		(10,130)
271		8xxxx	398700	294,601		293,870		731
272			398806			701,236		(701,236)
273			398907	485,000		336,983		148,017
274		8xxxx	398908	194,000				194,000
275		71000	404809	10,000		5,000		5,000
276			650007			50,000		(50,000)
277		80111	650107	1,241		828		413
278		80153	650107	59,793		39,862		19,931
279		80153	650207	135,470		135,500		(30)
280		80153	650307	1,329,840		886,560		443,280
281		80111	650407	107,563		110,000		(2,437)
282		80111	650507	356,256		120,838		235,418
283		80153	650507	517,318		344,879		172,439
284		80122	650507	206,897		137,931		68,966
285		80111	650607	31,034		20,690		10,344
286		80122	650607	33,104		22,069		11,035
287		80132	650607	60,000		40,000		20,000
288		80153	650707	400,000		0		400,000
289		71000	670507	59,378		59,254		124
290		71000	999000	25,000		0		25,000
291		71000	999000	2,500		0		2,500
292		75000	999000	5,000		5,000		0
293		71000	999100	12,500		12,695		(195)
294				6,200,220		5,636,228		563,992
295								

BUDGET FISCAL YEAR 2009 WORKPAPERS

ITEM	FY09 MATCH	GL ACCT	FY09 ELEMENT	DRAFT 2009		2007		VARIANCE		
				PROPOSED BUDGET	NOV. BUDGET	NOV. BUDGET	NOV. BUDGET			
296										
			IV. OPERATIONS							
297		53000	SCH T	52,275		43,775		8,500		
298		53100	SCH U	31,000		31,250		(250)		
299		59500	SCH W	73,650		105,719		(32,069)		
300		53300	SCH R	125,000		111,000		14,000		
301		53400	SCH V	19,400		19,575		(175)		
302		53501	SCH P	86,700		81,650		5,050		
303		53500	999000	7,200		7,200		0		
304		54000	SCH O	28,500		27,100		1,400		
305		54500	SCH N	31,000		27,550		3,450		
306		53600	SCH I	22,000		16,000		6,000		
307		53700	SCH J	13,475		12,310		1,165		
308		53800	SCH H	28,575		36,485		(7,910)		
309		54100	SCH F	43,000		26,000		17,000		
310		75500	SCH Y	3,600		3,251		349		
311		54200	SCH M	26,300		93,900		(67,600)		
312		54300	SCH G	143,637		114,350		29,287		
313		55100	SCH E	25,000		47,700		(22,700)		
314		56600	SCH L	10,525		13,975		(3,450)		
315		54600	999000	6,000		3,200		2,800		
316		53200	999000	7,000		6,000		1,000		
317				783,837		827,990		(44,153)		
318										

BUDGET FISCAL YEAR 2009 WORKPAPERS

ITEM	FY09 MATCH	GL ACCT	FY09 ELEMENT	DRAFT 2009		2007 NOV. BUDGET	VARIANCE
				PROPOSED BUDGET			
319							
320							
321		18X00	997000	160,000	254,500	(94,500)	
322							
323							
324		27600	997000	0	0	0	
325		18X00	997000	0	0	0	
326				0	0	0	
327							
328				160,000	254,500	(94,500)	
329							
330				11,290,606	11,001,030	289,576	
331							
332							
333		55000	44XX07	45,000	35,993	9,007	
334				0	4,499	(4,499)	
335			428008	90,000	90,000	0	
336			428008	0		0	
337			42XX08	225,000	225,000	0	
338		55000	42XX08	0		0	
339				360,000	355,492	4,508	
340							
341							
342							
343							
344							
345							
346				11,650,606	11,356,522	294,084	
347							
348				144,932	300,274	(155,342)	
349							
350							

***** END OF BUDGET *****

AGENDA NOTE - HRPDC QUARTERLY COMMISSION MEETING

ITEM #8: APPOINTMENT OF INTERIM EXECUTIVE DIRECTOR

Arthur L. Collins, Executive Director/Secretary, will be retiring May 1, 2008. The HRPDC engaged the firm of Korn/Ferry to search for a new Executive Director. Interviews continue in this selection process. In order to ensure the daily functions of the HRPDC continue uninterrupted, it is suggested that the Board appoint an interim Executive Director/Secretary until a final selection has been made and a new Executive Director has been hired. The interim Executive Director will, as of May 1, 2008, assume all duties and responsibilities of the current Executive Director. The office of Secretary for the Hampton Roads Planning District Commission is an elected position. Section VI.4 of the HRPDC Bylaws allows the Chairman to appoint an acting officer until an election can be held appointing a new Secretary.

RECOMMENDED ACTION:

Appoint Interim Executive Director and Secretary.

AGENDA NOTE – HRPDC QUARTERLY COMMISSION MEETING

ITEM #9: CONSERVATION CORRIDORS – LAND ACQUISITION OPPORTUNITY

Over the past several years, the HRPDC has undertaken a series of studies addressing Green Infrastructure/Conservation Corridors in the Hampton Roads Region. A comprehensive study, The Hampton Roads Conservation Corridor Study, was approved by the HRPDC at its Executive Committee Meeting of June 21, 2006. A second phase, Green Infrastructure in Hampton Roads, was completed and approved by the HRPDC at its Quarterly Commission Meeting in July 2007.

The HRPDC staff has continued to work with the localities to refine the recommended Corridor System and with various state and federal agencies and nonprofit organizations to identify funding opportunities to support program implementation. Most recently, the Conservation Fund approached the HRPDC staff about land acquisition opportunities within the proposed Conservation Corridor System. After a query to several Chesapeake Bay localities about a project within the system that might be ready to proceed, several sites in Virginia Beach were identified and information provided to the Conservation Fund. The Conservation Fund is now working through the office of the Secretary of Natural Resources to develop a funding package to support this land acquisition.

Attached is a copy of the project package, developed cooperatively by the staffs of the HRPDC and the City of Virginia Beach, submitted to the Conservation Fund. Also, attached is a draft letter to the Governor and Secretary of Natural Resources supporting this project.

HRPDC Deputy Executive Director John Carlock will provide a brief report on the status of the HRPDC Conservation Corridor work and highlights on this land acquisition opportunity.

The HRPDC staff recommends that the Chairman sign the attached letter to Governor Kaine and Secretary of Natural Resources Bryant supporting state financial support for the land acquisition in the City of Virginia Beach.

Attachments

RECOMMENDED ACTION:

Concur with staff recommendations.



DRAFT

PAUL D. FRAIM, CHAIRMAN • BRUCE C. GOODSON, VICE CHAIRMAN • JAMES O. McREYNOLDS, TREASURER
ARTHUR L. COLLINS, EXECUTIVE DIRECTOR/SECRETARY

CHESAPEAKE

Rebecca C.W. Adams, *Council Member*
Amar Dwarkanath, *Deputy City Manager*
Clifton E. Hayes, *Council Member*
William E. Harrell, *City Manager*
Ella P. Ward, *Council Member*

FRANKLIN

Joseph J. Scislowicz, *Council Member*
Rowland L. Taylor, *City Manager*

GLOUCESTER COUNTY

Robert A. Crewe, *Board Member*
Lane Ramsey, *County Administrator*

HAMPTON

Randall A. Gilliland, *Vice Mayor*
Ross A. Kearney, II, *Mayor*
Jesse T. Wallace, Jr., *City Manager*

ISLE OF WIGHT COUNTY

W. Douglas Caskey, *County Administrator*
Stan D. Clark, *Chairman*

JAMES CITY COUNTY

Bruce C. Goodson, *Chairman*
Sanford B. Wanner, *County Administrator*

NEWPORT NEWS

Charles C. Allen, *Vice Mayor*
Joe S. Frank, *Mayor*
Randy W. Hildebrandt, *City Manager*

NORFOLK

Anthony L. Burfoot, *Vice Mayor*
Paul D. Fraim, *Mayor*
Dr. Theresa W. Whibley, *Council Member*
Regina V.K. Williams, *City Manager*
Barclay C. Winn, *Council Member*

POQUOSON

Charles W. Burgess, Jr., *City Manager*
Gordon C. Helsel, Jr., *Mayor*

PORTSMOUTH

Kenneth L. Chandler, *City Manager*
Douglas L. Smith, *Council Member*

SOUTHAMPTON COUNTY

Anita T. Felts, *Board Member*
Michael W. Johnson, *County Administrator*

SUFFOLK

Linda T. Johnson, *Mayor*
Selena Cuffee-Glenn, *City Manager*

SURRY COUNTY

Tyrone W. Franklin, *County Administrator*
Judy S. Lyttle, *Board Member*

VIRGINIA BEACH

Harry E. Diezel, *Council Member*
Robert M. Dyer, *Council Member*
Barbara M. Henley, *Council Member*
Louis R. Jones, *Vice Mayor*
Meyera E. Oberndorf, *Mayor*
James K. Spore, *City Manager*
John E. Uhrin, *Council Member*

WILLIAMSBURG

Jackson C. Tuttle, II, *City Manager*
Jeanne Zeidler, *Mayor*

YORK COUNTY

James O. McReynolds, *County Administrator*
Thomas G. Shepperd, Jr., *Chairman*

April 16, 2008

The Honorable Timothy Kaine, Governor
Commonwealth of Virginia
Patrick Henry Building, 3rd Floor
1111 East Broad Street
Richmond, VA 23219

Re: Hampton Roads Land Acquisition Project

Dear Governor Kaine:

The Conservation Fund has recently approached Secretary of Natural Resources Bryant concerning a partnership between the Commonwealth of Virginia, the City of Virginia Beach and the Conservation Fund to acquire property within the City of Virginia Beach for conservation purposes. This acquisition would use funds from the Commonwealth, provided through the state budget for the FY 2008-2010 Biennium and the City of Virginia Beach.

Attached for your information is documentation prepared by the staff of the Hampton Roads Planning District Commission, in cooperation with staff from the City of Virginia Beach, concerning the parcels under consideration. The proposed sites fall within the Conservation Corridor System, delineated by the HRPDC in its 2006 study, The Hampton Roads Conservation Corridor Study, and further refined in the 2007 HRPDC report, Green Infrastructure in Hampton Roads. Acquisition of one or more of these parcels would fulfill a myriad of local, regional and state objectives in the areas of land conservation and water quality protection.

At its Quarterly Commission Meeting on April 16, 2008, the Hampton Roads Planning District Commission endorsed the proposed land acquisition. The HRPDC requests that the Commonwealth provide financial support for this project, which is the product of a unique partnership among local, regional, private and state entities.

Thank you for your consideration.

Sincerely,

Paul D. Fraim
Chairman

Attachment

Copy: Secretary of Natural Resources L. Preston Bryant
Mr. Lawrence A. Selzer, The Conservation Fund
Mr. Joel Dunn, The Conservation Fund

Hampton Roads Conservation Corridor System

Land use planning, at its best, is focused on providing healthy, high quality communities for the citizens of Virginia. Well-planned communities are places where people want to live and where businesses want to locate. As scientific understanding of man's interaction with the environment has improved, the sophistication of land use planning has advanced significantly. Computer-based mapping tools and detailed satellite imagery combined with advances in landscape ecology have fostered the ability to plan open space networks that meet multiple land use planning objectives. These open space networks have the potential to preserve many high value natural attributes while simultaneously accommodating well-planned development. This approach to open space planning is known as "green infrastructure".

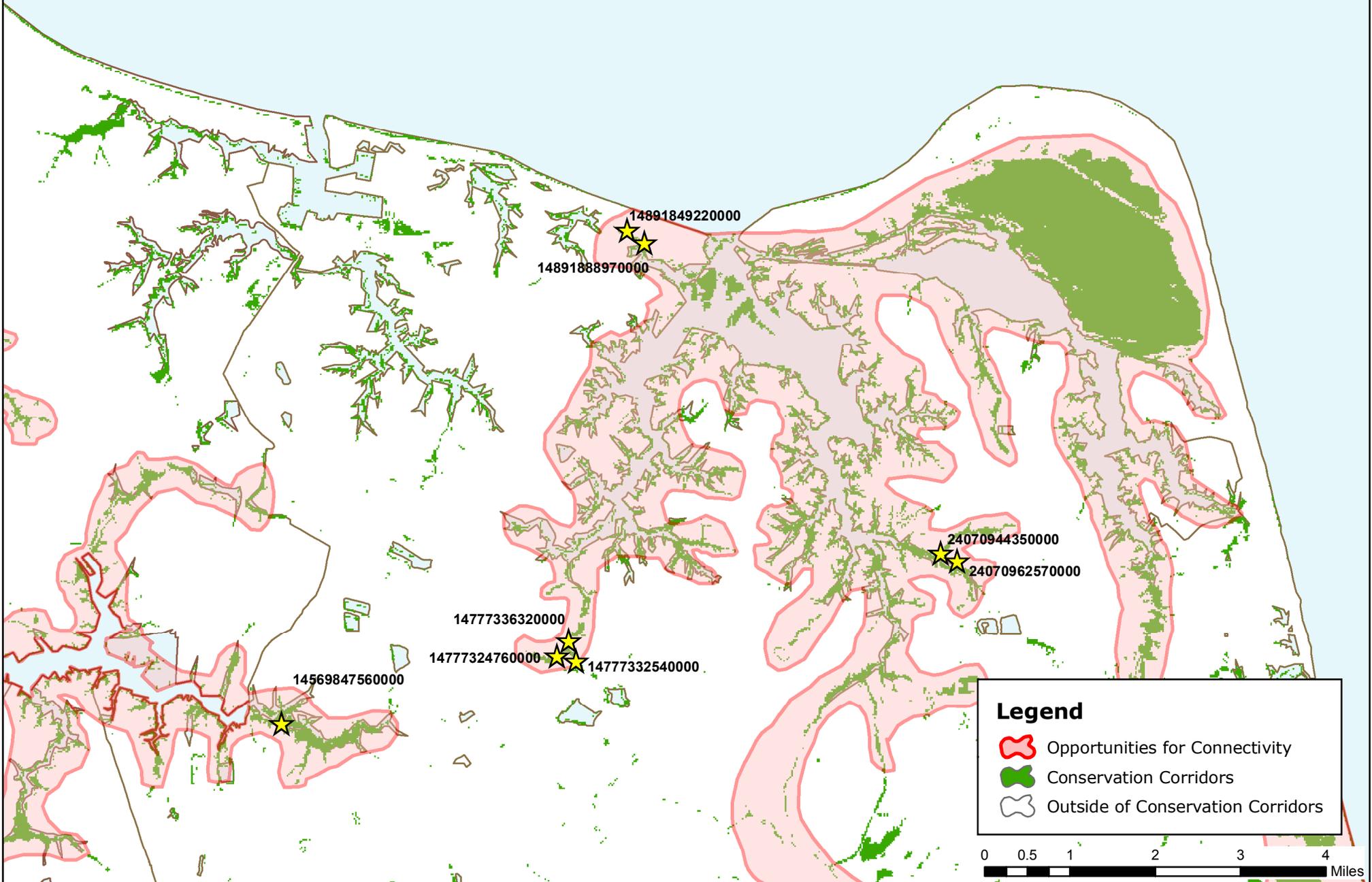
The Hampton Roads Conservation Corridor System is a green infrastructure based approach to conservation planning in southeastern Virginia. The conservation corridor system extends from relatively pristine rural areas to the urban core of the Hampton Roads Planning District. The character of the conservation opportunities shifts along this continuum. While few opportunities exist in urban environments to protect large tracts of interior forest, many opportunities exist to protect critically important wetlands habitat and associated uplands. The parcels contained in this proposal fall at the urban end of the spectrum and are therefore by definition limited in size and are sites that often present a mix of habitat protection and habitat restoration opportunities. Through concerted conservation and restoration efforts it will be possible to link these areas within a riparian corridor system and maximize the conservation benefits of the individual sites. In addition to habitat and water quality protection value, several of these sites provide passive recreation and water access opportunities.

All of the parcels in this proposal are within the Hampton Roads Conservation Corridor System. The areas shown in green on the enclosed maps are areas of high value for habitat and water quality protection. In the Lynnhaven and Elizabeth River watersheds the areas depicted in green typically contain intact wetlands and associated forested uplands. The red corridor overlay highlights areas where opportunities exist to link these sites through protection and restoration. The use of green infrastructure as a strategic approach to conservation planning emphasizes interconnected networks of protected lands and the intentional preservation of the broad range of ecological services provided by these lands and associated water bodies. This approach to conservation planning, when properly implemented, provides a highly cost-effective method of meeting multiple land use planning goals.

(Note: A summary report titled [Green Infrastructure in Hampton Roads](http://www.hrpd.org/PEP/PEP_TechReports.asp) is available for download from the Hampton Roads Planning District Commission website at http://www.hrpd.org/PEP/PEP_TechReports.asp. Additional information on the Conservation Corridor system is available at http://www.hrpd.org/PEP/PEP_HRCCS.asp.)

Location of Potential Open Space Acquisition Sites

Elizabeth River and Lynnhaven River Watersheds



Proposal for the Acquisition of Parcels in the City of Virginia Beach

Elizabeth River Parcel

Location and Context

One parcel has been identified as a result of the Eastern Branch Elizabeth River Chesapeake Bay Gateways Greenway Plan process undertaken by the City of Virginia Beach. The parcel (GPIN 14569847560000), the Avalon Woods parcel, consists of 13.15 acres adjoining the Eastern Branch of the Elizabeth River. The site is approximately 45% uplands and 55% tidal wetlands. The parcel is located near the headwaters of the Eastern Branch, part of the Elizabeth watershed. The river is also currently identified as a City Scenic Waterway.

Parcel Information and Relationship to Open Space Objectives

The one parcel comprises one of the only available vacant open lands remaining in the Eastern Branch subwatershed, tributary to the Elizabeth watershed. The area adjoins the heavily developed Kempsville area of the City and affords a unique opportunity to help integrate a relatively unspoiled natural area greenway into an urbanized setting. Other properties in the surrounding area consisting of tidal wetlands are already owned by the City. Vistas of riparian woodland edges from private properties, bordered by extensive tidal wetlands fringe marshes and mudflats, create a special setting for passive and active recreation. Physical and visual access to the shoreline from the one parcel will help anchor the Greenway. Additional trails and access points are being developed for the greenway on public properties along the Eastern Branch. This parcel is reflected in recommendations embodied in the City's Outdoors Plan, the Eastern Branch Elizabeth River Chesapeake Bay Gateways Greenway Plan, and the Comprehensive Plan. This parcel is additionally reflected in the recommendations for the regional Conservation Corridor Plan.

Legal Rights to be Acquired

It is proposed that this parcel be acquired in fee simple. Estimated acquisition cost this parcel is approximately \$600,000, or roughly \$45,625 per acre.

Site Development Plans and Maintenance Requirements

The adopted Outdoors Plan has identified active recreation, water access areas for canoeing and kayaking, and water and wetlands vistas as the primary intended uses for the site. The balance of the property is to be restored with riparian buffers and living shoreline projects, with appropriate educational and informational signage. The site is intended to be designed such that maintenance requirements are kept to a minimum, through the use of sustainable landscaping and construction materials.

Long Term Use of Sites and Threat of Conversion to Other Uses

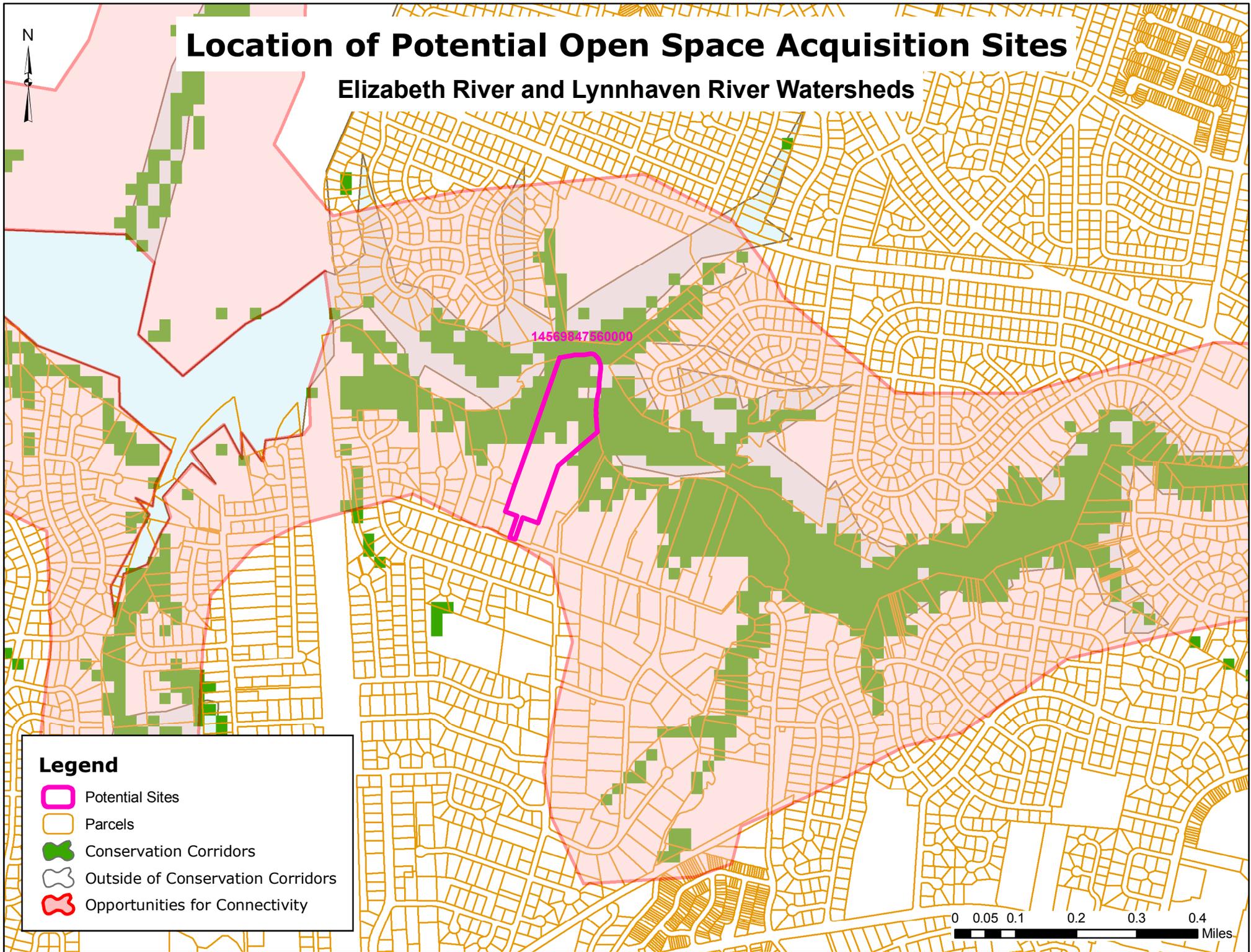
The site will be rezoned for preservation and encumbered with conservation easements for perpetual use as open space. The planned rezoning and easement restrictions on the parcel will serve as a foundation for discouraging conversion to other uses.

Project Readiness and Ability to Acquire and Manage Sites

The City has already initiated discussions with the property owner regarding possible acquisition. The City's Parks and Recreation Department has sufficient and identified capacity to manage the parcels if acquired. The City would like to partner with the State (1/1 match) to protect this important green infrastructure site.

Location of Potential Open Space Acquisition Sites

Elizabeth River and Lynnhaven River Watersheds



145084750000

Legend

-  Potential Sites
-  Parcels
-  Conservation Corridors
-  Outside of Conservation Corridors
-  Opportunities for Connectivity

0 0.05 0.1 0.2 0.3 0.4 Miles

Thalia Creek Parcels

Location and Context

Three parcels have been identified as a result of the Thalia Creek Greenway Plan, Outdoors Plan, and Comprehensive processes undertaken by the City of Virginia Beach. Parcel 1 (GPIN 14777336320000), the Crusier parcel A, consists of 1.2 acres adjoining Thalia Creek. The site is approximately 10% uplands and 90% tidal wetlands. Parcel 2 (GPIN 14777332540000), the Crusier parcel B, consists of 1.1 acres adjoining Thalia Creek. The site is approximately 5% uplands and 95% wetlands. Parcel 3 (GPIN 14777324760000), the Thomas parcel, consists of 0.401 acres adjoining Thalia Creek. The site is approximately 20% uplands and 80% wetlands. The three parcels adjoin one another and are located in the headwaters of Thalia Creek, part of the Lynnhaven watershed. The river is also currently identified as a City Scenic Waterway.

Parcel Information and Relationship to Open Space Objectives

These three parcels together comprise virtually all available vacant open lands remaining in the Thalia Creek subwatershed, tributary to the Lynnhaven watershed. The area adjoins the emerging Central Business District and the Thalia area of the City, and affords a unique opportunity to integrate a relatively unspoiled natural area greenway into an urbanizing context. Vistas of riparian woodland edges from private properties, bordered by extensive tidal wetlands fringe marshes and mudflats, create a special setting for passive and active recreation. Physical and visual access to the shoreline from these parcels will help anchor the Greenway. Additional trails and access points are being developed for the greenway on private properties undergoing urban development through development proffers. The three parcels are reflected in recommendations embodied in the City's Outdoors Plan, the Thalia Creek Greenway Plan, and the Comprehensive Plan. The three parcels are additionally reflected in the recommendations for the regional Conservation Corridor Plan

Legal Rights to be Acquired

It is proposed that the three sites be acquired in fee simple. Estimated acquisition costs for the three sites are approximately \$60,000, or roughly \$22,215 per acre.

Site Development Plans and Maintenance Requirements

The adopted Thalia Creek Greenway Plan has identified water access areas for canoeing and kayaking from the three sites. The balance of the properties is to be restored with riparian buffers and living shoreline projects, with appropriate educational and informational signage. Each of the three sites is intended to be designed to function as one such that maintenance requirements are kept to a minimum, through the use of sustainable landscaping and construction materials.

Long Term Use of Sites and Threat of Conversion to Other Uses

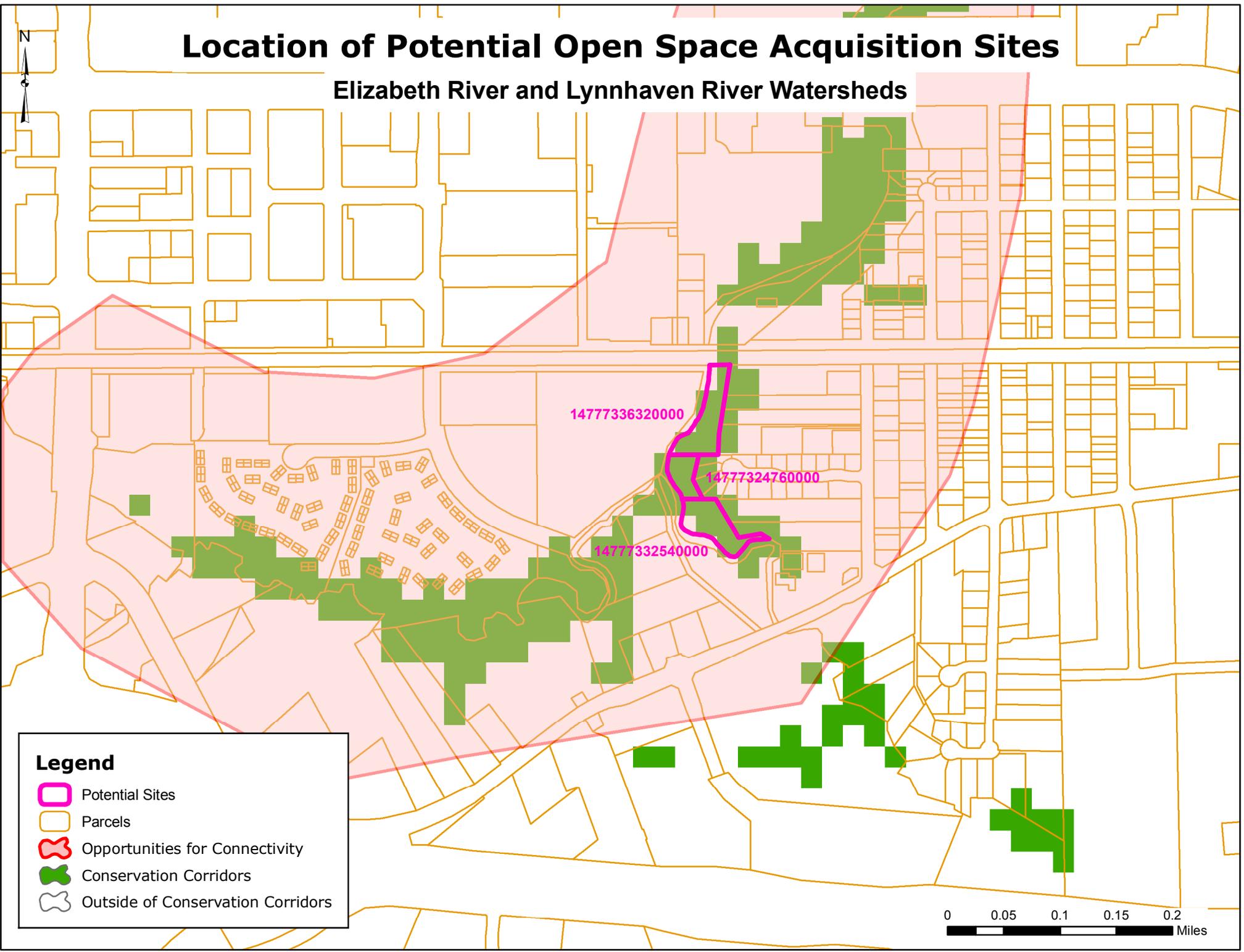
The three sites will be rezoned for preservation and encumbered with conservation easements for perpetual use as open space. The planned rezoning and easement restrictions on the three parcels will serve as a foundation for discouraging conversion to other uses.

Project Readiness and Ability to Acquire and Manage Sites

The City has already initiated discussions with the two property owners regarding possible acquisition. The City would like to partner with the State (1/1 match) to protect these important green infrastructure sites. The City's Parks and Recreation Department has sufficient and identified capacity to manage the parcels if acquired.

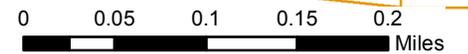
Location of Potential Open Space Acquisition Sites

Elizabeth River and Lynnhaven River Watersheds



Legend

-  Potential Sites
-  Parcels
-  Opportunities for Connectivity
-  Conservation Corridors
-  Outside of Conservation Corridors



Pleasure House Creek Parcels

Location and Context

Two parcels have been identified as a result of the City's Outdoors Plan and Shore Drive Corridor Plan process undertaken by the City of Virginia Beach. Parcel 1 (GPIN 14891888970000), the Newton parcel A, consists of 1.95 acres adjoining Pleasure House Creek. The site is approximately 75% uplands and 25% tidal wetlands. Parcel 2 (GPIN 14891849220000), the Newton parcel B, consists of 0.85 acres adjoining Pleasure House Creek. The site is approximately 20% uplands and 80% wetlands. The two parcels are separated by a paper street owned by the City that would be added to the two parcels to create a larger open space area. The two parcels are located in the headwaters of Pleasure House Creek, part of the Lynnhaven watershed. The river is also currently identified as a City Scenic Waterway.

Parcel Information and Relationship to Open Space Objectives

These two parcels together comprise an important portion of available vacant open lands remaining in the Pleasure House Creek subwatershed, tributary to the Lynnhaven watershed. The area adjoining the emerging Central Business District for Virginia Beach and affords a unique opportunity to integrate a relatively unspoiled natural area greenway into an urbanizing context. Vistas of riparian woodland edges from private properties, bordered by extensive tidal wetlands fringe marshes and mudflats, create a special setting for passive and active recreation. Physical and visual access to the shoreline from these two parcels will help anchor the Greenway. Additional trails and access points are being developed for the greenway on private properties undergoing urban development through development proffers. The two parcels are reflected in recommendations embodied in the City's Outdoors Plan, the Thalia Creek Greenway Plan, and the Comprehensive Plan. The two parcels are additionally reflected in the recommendations for the regional Conservation Corridor Plan

Legal Rights to be Acquired

It is proposed that the two parcels be acquired in fee simple. Estimated acquisition costs for the two parcels are approximately \$425,000, or roughly \$151,785 per acre.

Site Development Plans and Maintenance Requirements

The adopted Shore Drive Corridor Plan has identified natural area views and waterway vistas from the two sites. The properties are to remain in a natural state or restored with riparian buffers and living shoreline projects, with appropriate educational and informational signage. The two sites will be managed as a single entity so that maintenance requirements are kept to a minimum. Sustainable landscaping techniques and construction materials will be employed.

Long Term Use of Sites and Threat of Conversion to Other Uses

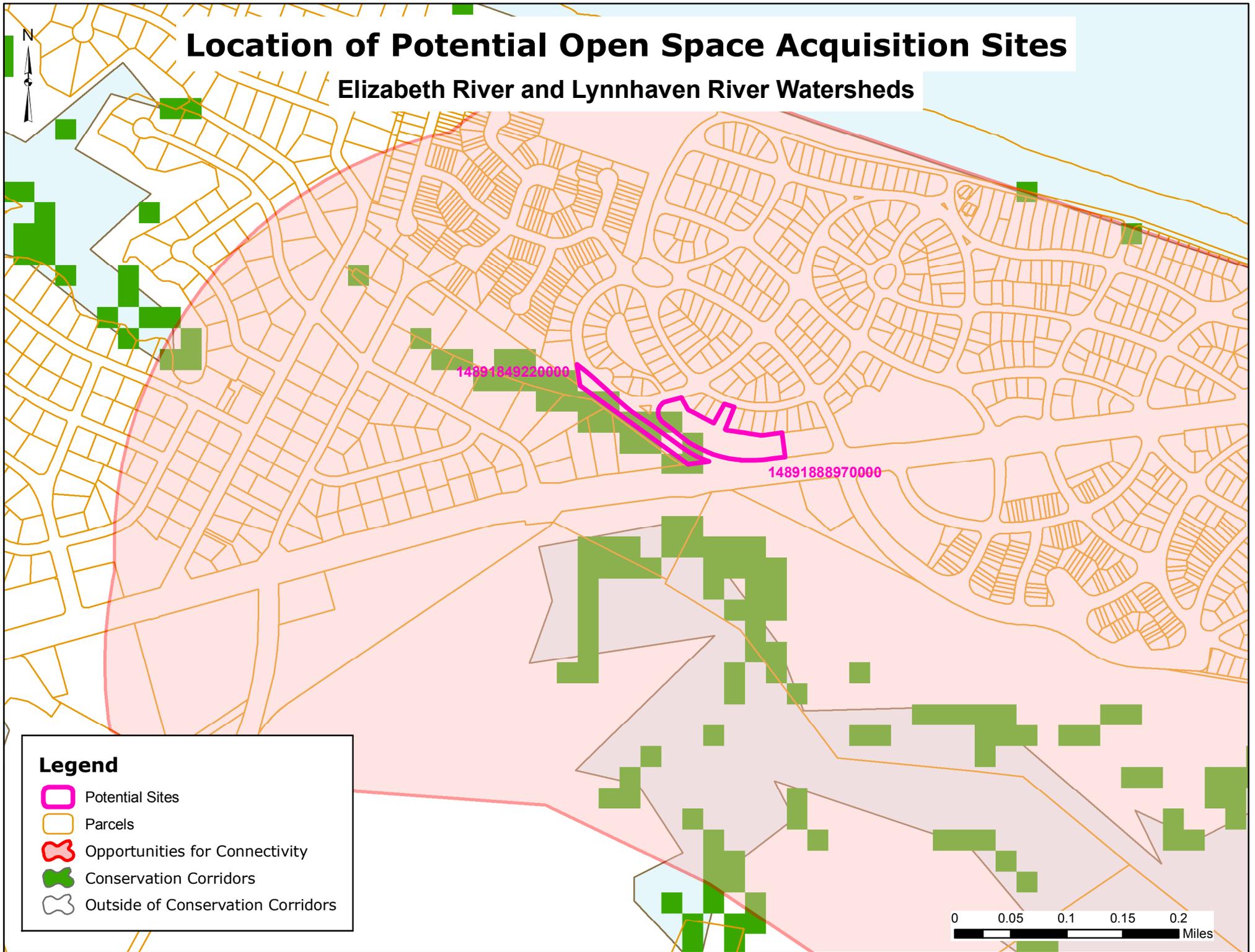
The two sites will be rezoned for preservation and encumbered with conservation easements for perpetual use as open space. The planned rezoning and easement restrictions on the two parcels will serve as a foundation for discouraging conversion to other uses.

Project Readiness and Ability to Acquire and Manage Sites

The City has already initiated discussions with the property owner of the two parcels regarding possible acquisition. The City would like to partner with the State (1/1 match) to protect these important green infrastructure sites. The City's Parks and Recreation Department has sufficient and identified capacity to manage the parcels if acquired.

Location of Potential Open Space Acquisition Sites

Elizabeth River and Lynnhaven River Watersheds



Legend

-  Potential Sites
-  Parcels
-  Opportunities for Connectivity
-  Conservation Corridors
-  Outside of Conservation Corridors

0 0.05 0.1 0.15 0.2 Miles

Wolfsnare Creek Parcels

Location and Context

Two parcels have been identified as a result of the Outdoors Plan and Comprehensive Plan processes undertaken by the City of Virginia Beach. Parcel 1 (GPIN 24070962570000), the Washington Square parcel A, consists of 4.6 acres adjoining Wolfsnare Creek. The site is approximately 60% uplands and 40% tidal wetlands. Parcel 2 (GPIN 24070944350000), the Washington Square parcel B, consists of 1.4 acres adjoining Wolfsnare Creek. The site is approximately 80% uplands and 20% wetlands. The parcels are located in the headwaters of Wolfsnare Creek, part of the Lynnhaven watershed. The river is also currently identified as a City Scenic Waterway.

Parcel Information and Relationship to Open Space Objectives

These two parcels together comprise some of the only available vacant open lands remaining in the Lynnhaven watershed. The area adjoins the heavily developed Great Neck area of the City and affords a unique opportunity to help integrate a relatively unspoiled natural area greenway into an urbanized setting. Other properties in the surrounding area consisting of tidal wetlands are already owned by the City. Vistas of riparian woodland edges from private and public properties, bordered by extensive tidal wetlands fringe marshes and mudflats, create a special setting for passive and active recreation. Visual access to the shoreline from these two parcels will help anchor the adjoining wetlands areas and views. The two parcels are reflected in recommendations embodied in the City's Outdoors Plan, the Thalia Creek Greenway Plan, and the Comprehensive Plan. The two parcels are additionally reflected in the recommendations for the regional Conservation Corridor Plan.

Legal Rights to be Acquired

It is proposed that the two parcels be acquired in fee simple. Estimated acquisition costs for the two parcels are approximately \$379,200, or roughly \$63,200 per acre.

Site Development Plans and Maintenance Requirements

The adopted Outdoors Plan has identified active recreation along with water and wetlands vistas as the primary intended uses for the two sites. The balance of the properties is to be restored with riparian buffers and living shoreline projects, with appropriate educational and informational signage. Each of the sites is intended to be designed to function as one such that maintenance requirements are kept to a minimum, through the use of sustainable landscaping and construction materials.

Long Term Use of Sites and Threat of Conversion to Other Uses

The sites will be rezoned for preservation and encumbered with conservation easements for perpetual use as open space. The planned rezoning and easement restrictions on the parcels will serve as a foundation for discouraging conversion to other uses.

Project Readiness and Ability to Acquire and Manage Sites

The City has already initiated discussions with the property owner of the two parcels regarding possible acquisition. The City would like to partner with the State (1/1 match) to protect these important green infrastructure sites. The City's Parks and Recreation Department has sufficient and identified capacity to manage the parcels if acquired.

Location of Potential Open Space Acquisition Sites

Elizabeth River and Lynnhaven River Watersheds

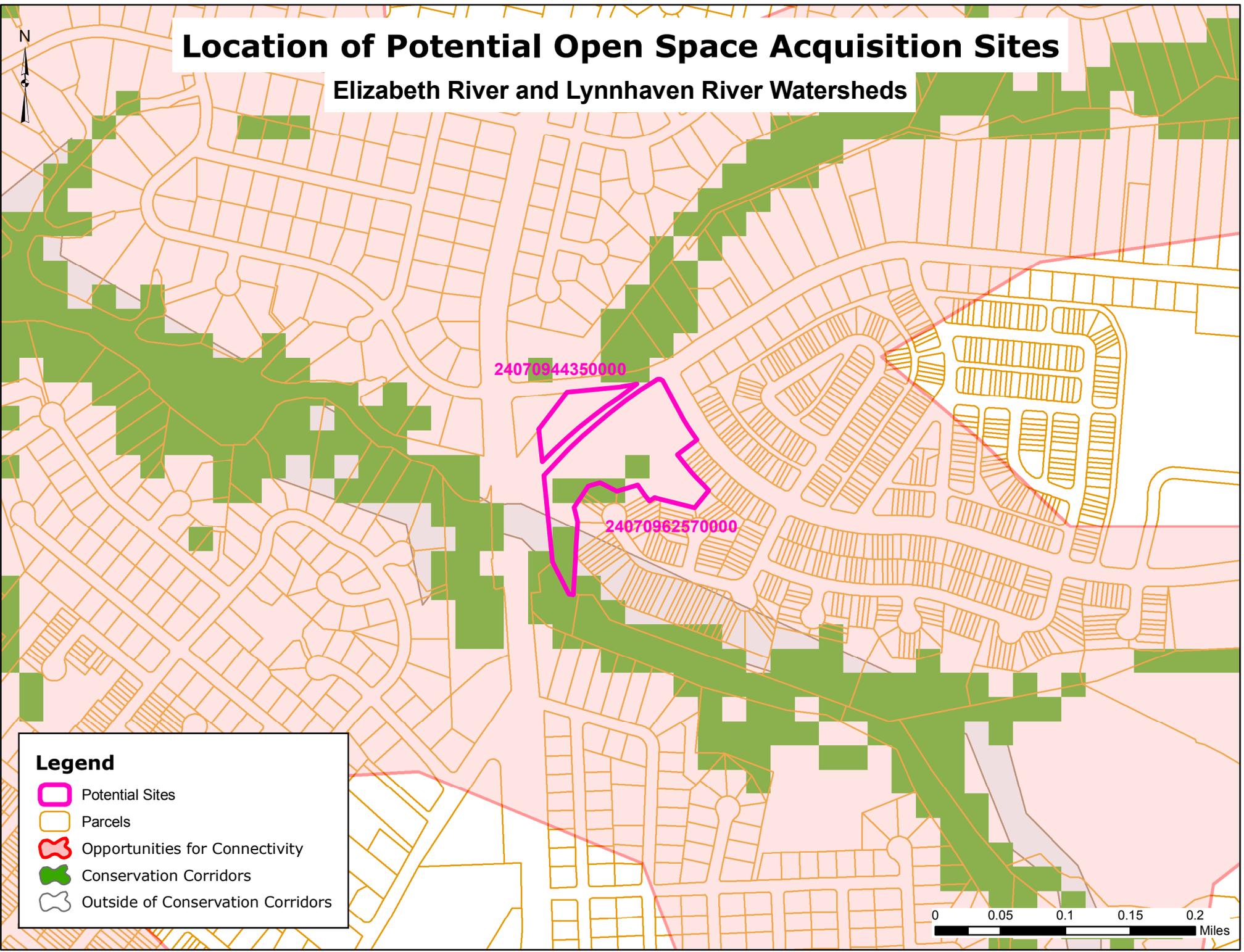
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24070962570000

Legend

-  Potential Sites
-  Parcels
-  Opportunities for Connectivity
-  Conservation Corridors
-  Outside of Conservation Corridors

0 0.05 0.1 0.15 0.2 Miles



AGENDA NOTE - HRPDC QUARTERLY COMMISSION MEETING

ITEM #10: PROJECT STATUS REPORT

A. Joint Environmental Committees

The Regional Stormwater Management Committee (RSMC) and Hampton Roads Chesapeake Bay Committee (HRCBC) met on April 3, 2008.

The Committee received briefings on the following issues:

- DCR, CBLA – CBPA Phase III Program
- HRPDC staff – Chesapeake Bay 2030 Model Review
- DCR, Floodplain Management – Flood Plain Mapping Updates
- HRSD – Microbial Source Tracking

The Committee also received updates on a number of state, regional and local program activities. The Chesapeake Bay 2030 Model Review, which is underway, was discussed in detail. Local and regional review of the population, employment, land use and best management practice data, which will be used in the next iteration of the Chesapeake Bay Model, should be completed before the end of April.

The Regional Stormwater Management Committee is scheduled to hold a special meeting on April 10, 2008. This meeting will include an update on the state's regulatory process, an intensive workshop with the consultant on the developing Permit Administration and Reporting System (PARS), and extensive discussion with several researchers on alternative approaches to microbial source tracking. The latter discussion will also include representatives from several state and federal agencies.

The HRPDC staff is continuing to work with the Regional Stormwater Management Committee on a number of activities including:

- The Department of Conservation and Recreation staff has not yet submitted the draft MS4 Stormwater Permits for the region's six Phase I localities to EPA. These localities include the Cities of Chesapeake, Hampton, Newport News, Norfolk, Portsmouth and Virginia Beach. The Board of Soil and Water Conservation approved these Permits for submittal to EPA in November.
- The Notice of Intended Regulatory Action (NOIRA) for revising the state's Stormwater Management Regulations was reissued in February. The Technical Advisory Committee, established by DCR to assist it in developing the new Stormwater Management Program Regulations that will govern development activities and the Construction General Permit, is expected to reconvene later this Spring. The Technical Advisory Committee last met in August 2007. The region has had two representatives on this Committee. It is expected that the TAC will be expanded when it reconvenes. It is not known

when the Regulations will be ready for formal public review. At the recommendation of the Committee, the HRPDC staff is preparing technical comments on the NOIRA and will be recommending additional regional representation on the Committee.

- On December 7, 2007, the region's six Phase II localities submitted their applications for renewal of their Phase II MS4 Permits. These permits apply to the cities of Poquoson, Suffolk and Williamsburg and the counties of Isle of Wight, James City and York. Using a template and common provisions developed by the HRPDC staff, in cooperation with the affected localities, the six localities submitted regionally consistent permit applications by the deadline. Once DCR finalizes the Phase II Permit Regulations, additional modifications may be required.
- DCR is also finalizing revisions to the regulations governing the Phase II MS4 Permits. The Technical Advisory Committee, established by DCR to assist in this effort, met three times. The region had two representatives on this Committee. The public review process for these regulations concluded in December. These regulations have been submitted by DCR to EPA for formal review.
- DCR has issued a Notice of Intended Regulatory Action that it will amend the General Permit Regulation applicable to Construction Activities. Because of the importance of this regulation to implementation of local stormwater and erosion and sediment control programs to the implementation of the MS4 Permits, the Regional Stormwater Management Committee will review the regulation and can be expected to submit comments on the regulations.

B. Directors of Utilities Committee

The Directors of Utilities Committee is scheduled to meet on April 9, 2008. This meeting will involve a presentation on and discussion of the status of the regional groundwater program with USGS, a presentation on the Hampton Roads Public Works Academy, discussion of a model water conservation program, which is one element of the regional water supply planning process and renewed consideration of a State Corporation Commission initiative to require localities to mark water distribution lines and sewer laterals on private property. The latter discussion may result in recommendations for further consideration of this issue by the HRPDC. The HRPDC acted in October 2007 to oppose any legislation that might lead to this requirement.

The Capacity Team Subcommittee continues to meet weekly. The Legal Team, supporting the Sanitary Sewer Overflow (SSO) Consent Order process, continues to meet as necessary, generally through conference calls. The expanded Legal Team, which now includes staff from all local government attorneys' offices as well as the group of outside counsel, met in March.

All participants in the Regional SSO Consent Order continue to meet all deadlines under the Order. In addition, the localities continue to support HRSD in its efforts to comply with the EPA Administrative Order, which was issued by EPA in August 2007.

Work continues on various aspects of the Regional Water Supply Plan. Work on the grit and grease-drying facilities for the Peninsula and the Southside is continuing. The Peninsula Subcommittee has finalized a contract governing design, construction and operation of a facility as well as the formula for allocating costs among the participating localities. Contract approval by the participating localities is expected to occur during the next month. Work on the design of the Southside facility is continuing through an HRSD contract.

C. Elizabeth River Studies

The Steering Committee for the Corps of Engineers Elizabeth River Restoration Program met on March 7 and April 4, 2008. The Committee received status briefings from the COE on various aspects of the Elizabeth River Restoration Program. At its April 4th meeting, the Committee received a series of briefing on the state, federal and local regulations and permit processes affecting tidal wetlands and related shoreline development. This is one element of its effort to address issues and concerns that have been raised concerning the lack of policy and regulatory integration as it relates to management of development in the Elizabeth River Watershed. This discussion will continue in May with consideration of the nontidal wetlands regulatory programs as well as local programs addressing impacts associated with these permitted activities.

AGENDA NOTE - HRPDC QUARTERLY COMMISSION MEETING

ITEM #11: FOR YOUR INFORMATION

A. Regional Toll Feasibility Study Addendum

The HRPDC Executive Director has executed an addendum to the existing Regional Toll Feasibility Study with Michael Baker Jr. Inc. to investigate the feasibility of using toll-based financing as a means to fully fund several transportation improvements to the Interstate 264 corridor east of the I-64 interchange in the cities of Virginia Beach and Norfolk. The study will evaluate travel demand and revenue as well as future year traffic and levels of service. It is anticipated that the study will require five months to complete and cost approximately \$305,000.

B. Hampton Roads Review

A copy of the Spring 2008 HRPDC quarterly newsletter, Hampton Roads Review, is enclosed.

Enclosure – Separate – Commissioners only

C. Additional Items of Interest

Additional items of general interest are attached for your information.

Elizabeth River Project
Making restoration a reality.



March 7, 2008

John Carlock
Hampton Roads Planning District Commission
Chairman, Elizabeth River Restoration Steering Committee
723 Woodlake Drive
Chesapeake, VA 23320-8909

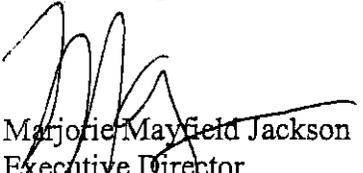
Dear John,

Congratulations once more for your 2nd place winning white paper outlining action steps for the Watershed Action Team 2008 to improve the health of the Elizabeth River! Your attention to the "Lack of Integrated Public Policy and Regulation" helped others to understand the challenges and possible solutions surrounding this action item.

By donating your prize winning proceeds back to the Elizabeth River Project in the sum of \$250.00 you are once again demonstrating your strong commitment to the work that needs to be done. Thank you for your understanding, energy and enthusiasm!

Your generosity makes all the difference!

Warmest regards,


Marjorie Mayfield Jackson
Executive Director
The Elizabeth River Project
757-399-7487



COUNTY of ISLE OF WIGHT

THE COURTHOUSE

March 25, 2008

Mr. Arthur L. Collins
Executive Director
Hampton Roads Planning District Commission
723 Woodlake Drive
Chesapeake, Virginia 23320

Dear Mr. Collins:

The Board of Supervisors, at its regular meeting of March 20, 2008 reappointed Stan D. Clark to serve on the Executive Committee of the Hampton Roads Planning District Commission for an additional two-year term which will expire in June of 2010.

Sincerely,

Carey Mills Storm
Clerk to the Board of Supervisors

AGENDA NOTE - HRPDC QUARTERLY COMMISSION MEETING

ITEM #12: RATIFY MPO ACTIONS

In accordance with usual procedures, the Commission should ratify the actions of the TTC/MPO in order to assure proper authorization for fiscal and personnel activities serving the Hampton Roads MPO.

RECOMMENDED ACTION:

Ratify all actions of the TTC/MPO.

AGENDA NOTE - HRPDC QUARTERLY COMMISSION MEETING

ITEM #13: OLD/NEW BUSINESS